

TOP OF THE STATE UNIT – BCHC
Board of Directors Meeting Agenda
Fort Jones City/Community Hall
September 3, 2026
7 p.m.

Administrative:

- Establish Quorum/Flag Salute
- Members sign in sheet with miles
- Guest Speaker: None
- Additional agenda items:
- Introduction of Guests:

Approve Minutes of August 6 Meeting.

Correspondence:

- On August 18, Robert received an email from the BCHC Executive Committee regarding items from their summer meeting:
 - Rendezvous 2027, if it happens, will be at Diamond Bar Arena in Ceres again. However, no Units have stepped up to help plan this event.
 - The committee voted to hold a statewide fundraiser for Lucky Calendars in 2027. At our next board meeting in Hilmar, Units will be receiving a calendar for every member of our Unit. There will be a ticket in each calendar with a drawing 2x a week. Each winner will get put back in the pot to potentially win again. The income from the sales of all calendars will be divided in half between state and units. The more calendars sold the better.
 - New BCHC website does a good job of keeping state leaders names and information hidden from spammers.
 - The nominating committee needs YOU! There are few positions on the state board up for grabs starting in Jan 2027: Secretary, VP of Public Lands, and Treasurer.
- On August 18, Michele received an email from CJ Hargreaves asking for photos from our recent trail and campground projects for the 2027 BCHC Lucky Calendars.

Treasurer Report: Caralee Scala:

Committee Reports:

- Education: Debbie Bacigalupi
- Membership: Jennifer Bull
- Newsletter: Michele Machado Woods
- Insurance: Michele Machado Woods
- Website: Kathryn Matthews reported via email that her and Ed will be moving the end of September. She sent the renewal notice for our GoDaddy website account and said this will be the last time she'll be using her credit card to pay for the renewal to GoDaddy. Does the Unit still want or need a web page? There is a way to download and attach the minutes, agenda, and newsletter on Mailchimp. After the renewal the first of September we'll have a year to decide.
- Adopt-A-Highway: Michael Stapleton reported via email on August 18 that he has renewed our contract with Caltrans for another 2 years for this program. It can be cancelled at any time if there is no interest in the cleanup events.
- Public Lands: Michael Stapleton/Michael Journey
- Work Parties: Robert Robustellini
- Agency/Partner Liaison: Michele Machado Woods
- Fish Plants: VACANT
- Programs and Events: Debbie Bacigalupi
- Parades: VACANT
- Scholarships/Education Donation Program: Penny Wells-Thomas
- Trail rides: Michele Machado Woods and Laurie Robustellini
- Publicity/Social Media: Michele Machado Woods

Unfinished Business:

- Need to find new board member for the spot vacated by Janice.
- Unit crosscut saws? Update from Robert's efforts to speak with Rhonda Zinkel. Also update on getting chainsaw back from Bill (Calvin) Bradshaw.
- 2025 Audit committee: Caralee to bring paperwork/information to this meeting.
- IRS letter update – Are we are covered under state umbrella? Robert to report on effort to contact BCHC leadership (Treasurer Lynn Joiner)
- Mechanics Bank account update and next steps, nothing new to report until non-profit status is remedied

New Business:

- Future of the Unit and new ideas for events, etc. from members in attendance.
- BCHC State Board meeting in Hilmar on October 10.

Announcements:

Next Meeting: October 1, Grenada Fire Hall, 7 p.m.

Adjourn: