# MOVING GUIDE

YOUR GUIDE TO A LESS STRESSFUL, MORE ORGANIZED MOVE





### MAKING YOUR MOVE EASIER



As a real estate agent, I know how stressful moving can be. I've been there more than once! This guide is designed to help make your life easier by providing checklists, tips and timelines to simplify and streamline the moving process.

I'm looking forward to establishing a relationship as your go to Real Estate Agent. Use me as a resource and when your ready to buy or sell a home I will be ready!

If there is ever anything you need, don't hesitate to reach out.

Kellie Martinez



619-994-5437



SOCALKELLIE@GMAIL.COM



SOCALHOMESBYKELLIE.COM

163 Technology Dr. Unit 150 Irvine, CA 92618

YOU CAN ALSO FIND ME ON:





### START PREPARING EARLY ABOUT 2 MONTHS BEFORE

Even before you have a set move date, starting on the following list will help lessen the amount you'll have left to do right before the move, when things tend to get more hectic.



#### SORT YOUR BELONGINGS

Start going through your belongings room by room and work on downsizing. We all accumulate things over time, and typically the longer you've lived in your home, the more things you have that you may no longer be using. Decide what you want to take with you and what you want to sell, donate or discard.

Tip: Walk around the house with post it notes and label the items you want to sell or donate, then make a list and get started.



#### SELL OR DONATE ITEMS

The more you downsize, the less you'll have to pack! Starting the process as early as possible will make your life easier and allow you to have time to sell things if you'd like.

Tip: Facebook Marketplace is an easy and fast way to sell popular household items.



#### TAKE INVENTORY & PHOTOS

Make a list of everything you are taking to your new home and take photos of your furniture and artwork.



#### GET QUOTES FROM MOVING COMPANIES

Contact several different moving companies to get quotes for your move. Even without an exact address, you can start getting an idea of how much to budget for moving expenses.



#### CREATE A LIST OF EXPENSES

Create a list of all the necessary expenses your move may include, like hiring a moving company or getting a rental truck, as well as purchasing items like appliances and furniture that you will need for your new home.

### ITEMS TO SELL

ITEM	PICTURE TAKEN	POSTED FOR SALE	SOLD FOR
EX. COUCH	$\checkmark$	1/1/22	\$

### ITEMS TO DONATE

ITEM	DONATE TO	VALUE	DONE
		\$	$\checkmark$

## MOVING COMPANY QUOTES CONSIDER DIFFERENCES IN MOVING COMPANIES, PODS, & SELF MOVE UHAUL

	(Vuot	e #1
Company Name:	$\sim$	Date Contacted:
Contact Person:		In Home Consultation? Yes No
Phone/Email:		Consultation Date:
QUOTE TOTAL: \$		QUOTE BREAKDOWN:
Truck rental: \$	Movers: \$	Mileage Fee: \$
Packing: \$	Unpacking: \$	Car Transport: \$
Insurance: \$	Coverage Optio	ns:
Notes:		
	(	
	Quote	e #2
Company Name:	5	Date Contacted:
Contact Person:		In Home Consultation? Yes No
Phone/Email:		Consultation Date:
QUOTE TOTAL: \$		QUOTE BREAKDOWN:
Truck rental: \$	Movers: \$	Mileage Fee: \$
Packing: \$	Unpacking: \$	Car Transport: \$
Insurance: \$	Coverage Optio	ns:
Notes:		
	(	0
	Quot	e #J
Company Name:	-\	Date Contacted:
Contact Person:		In Home Consultation? Yes No
Phone/Email:		Consultation Date:
QUOTE TOTAL: \$		QUOTE BREAKDOWN:
Truck rental: \$	Movers: \$	Mileage Fee: \$
Packing: \$	Unpacking: \$	Car Transport: \$
Insurance: \$	Coverage Option	ns:
Notes:		

### MOVING EXPENSES

TYPE OF EXPENSE	BUDGET	ACTUAL
	\$	\$

### START PACKING

There are plenty of items around the house that can be packed ahead of time, like clothing you won't need for the next couple of months, picture frames and accessories. Packing always takes longer than you imagine, so the more you get done ahead of time the less stressful it will be as the move gets closer.

PACKING SUPPLIES CHECKLIST			
Boxes & Wardrobe Boxes	Permanent Markers		
Packing Tape	Bubble Wrap		
Tape Dispenser	Packing Paper		
Box Cutter	Mattress Covers		

#### PACKING TIPS

#### STOCK UP ON BOXES

Facebook Marketplace is a great place to check for people giving away boxes instead of having to purchase all new ones.

#### CLEARLY LABEL BOXES

Label boxes with the room you want the box to be placed in your new home, as well as a general list of items the box contains to make it easier to find specific items when you move in.

#### SAVE ON WRAPPING

Start packing fragile items by wrapping them in towels, sheets, blankets, and clothes first, to save on bubble wrap and packing paper.

#### MAKE BOXES STACKABLE

Make sure your boxes are packed in a way that they can be nicely stacked, so they're flat on top and not bulging, to maximize space in the moving truck and make loading easier.

### BOX INVENTORY

BOX #	ROOM	CONTENTS

### 1 MONTH BEFORE THE MOVE

#### ONCE YOU HAVE YOUR NEW ADDRESS & MOVE DATE

- Request to have time off work and set up childcare for your move date
- Submit a change of address form with the post office
- Contact insurance companies to transfer policies based to your new address
- Book movers or reserve a moving truck
- Request to book moving elevator and reserve parking for the truck if needed
- Request transcripts from your kid's current school be sent to the new school

#### 1 MONTH BEFORE YOUR MOVE

A	rrange for the cut-off of your utilities and services at your current home
A	rrange for the activation of your utilities and services at your new home
C	Check with your renters/mortgage insurance to see if they cover the move
	Notify everyone of your new address from the Change of Address Checklist
S	end out change of address cards to friends and family
C	Continue packing everything you don't plan on using before your move
S	chedule time to see friends and family before your move date

### CHANGE OF ADDRESS CHECKLIST

My New Address is\_\_\_\_

UTILITIE	S & SERVICES	GOVERNMENT AGENC
Current New Home Home	Cancelation & Set Up	Post Office
	Electric Company	Department of Motor Vehicl
	Water & Sewer	IRS
	Gas Company	Voter Registration
	Trash & Recycling	Social Security Administration
	Telephone	Medicare Administration
	Internet Provider	
	Cable Provider	
	Home Security	INSURANCE
	Cleaning Service	Homeowner's/Renter's Insur
	Pest Control	Car Insurance
	Lawn Service	Health & Dental Insurance
	Pool Maintenance	Life Insurance

#### FINANCIAL INSTITUTIONS

Credit Cards

Investment	S
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Loan Companies

	Student	Loans
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#### COMMUNITY

- Family & Friends
- Employers
- Schools
- HOA or Other Associations
- Memberships

### WEEKS BEFORE THE MOVE

#### 2 WEEKS BEFORE YOUR MOVE

- Plan meals to use up the remaining food from the fridge, freezer & pantry
- Complete any remaining home repairs
- Deep clean as much as possible
- Make sure your pets have ID tags and are current on their vaccinations
- Transfer or cancel gym, club, or any other memberships
- Gather together important documents that you don't want packed in case you need access to them during the moving process

#### 1 WEEK BEFORE YOUR MOVE

- Pack everything that's left! Leave only the necessities at this point
- Drain equipment like lawn mowers and edgers, as well as water hoses
- Dispose of any hazardous and flammable items
- Return any rented equipment or borrowed items
- Call a locksmith to set up an appointment for your new home
- Fill prescriptions and pet medications

### IMPORTANT DATES

#### MONTH

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

Notes

### MOVING DAY IS HERE!

#### 2 DAYS BEFORE YOUR MOVE

- If you're taking your refrigerator with you, clear out any remaining items so that you can defrost it at least 24 hours before your move.
- Double check all cabinets and closets to make sure none of your belongings are left inside. Don't forget to check inside appliances as well!
- Pack all remaining loose items

#### MOVING DAY

- Cover your floors if the need to be protected
- Contain pets in a safe area where they'll be the least stressed
- Make sure your moving day essentials (see checklist) are gathered together
- Leave owner manuals for appliances, etc that stay with the house

#### FINAL CHECKLIST

#### BEFORE LEAVING THE HOUSE, MAKE SURE:

- All windows and doors are shut properly and locked
- Lights are turned off
- Thermostat is off or at an appropriate level
- Water to the house is shut off
- Trash is taken out
- House is clean or a cleaning service is scheduled
- Do a final walkthrough make sure no items are left behind!

### MOVING DAY ESSENTIALS CHECKLIST

GENERAL ITEMS	FOOD & BEVERAGES
Phone Chargers	Bottled Water
Computers & Chargers	Coffee/Drinks
Important Documents	Snacks
Medications	Disposable Dishes, Cups & Utensils
First Aid Kit	
Clothes for Several Days	KITCHEN & BATH
Toiletries	Hand Soap
Towels	Dish Soap
Sheets & Blankets	Toilet Paper
	Paper Towels
KIDS	Trash Bags
🗌 Toys, Games, Books	Cleaning Supplies & Rags
Bedtime Essentials	
Bottles/Sippy Cups	MOVING NECESSITIES
Diaper Bag	Scissors/Box Cutter
	Tool Set & Drill
PETS	Step Stool
Food & Water Bowls	Door Stopper
Food & Medications	Tape Measure
Misc (Leash, Litter Box, etc)	Light Bulbs

### BRAIN DUMP

Notes	

Thank yow for trusting us with your real estate needs!

Leffie artinez

CA DRE 01916200 | REDFIN | 619-994-5437