



OIL & HAZARDOUS MATERIALS INCIDENT FINAL REPORT

The following written report is required by State regulations 18 AAC 75.300(e), following departmental notification of a discharge of oil and hazardous materials. The report is due within 15 days after the cleanup is completed, or if no cleanup occurs, within 15 days after the discharge. Forward the report to the nearest DEC office of the department. The report must contain, as applicable:

1. Date and time of the discharge:	
2. Location of the discharge:	
3. Name of the site, facility or operation:	
4. Name, mailing address, and telephone number of:	
A. Person or persons causing or responsible for the discharge:	B. Owner and operator of the site, facility or operation:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
5. Type and amount of each oil or hazardous substance discharged:	
6. Cause of the discharge:	
7. Description of any environmental damage caused by the discharge or containment, to the extent the damage can be identified:	

8. Description of cleanup actions taken:	
9. Estimated amount of: (A) oil or hazardous substance cleaned up: _____ (B) oily or hazardous waste generated: _____	
10. Date, location, and method of ultimate disposal of the oil, hazardous substance and any contaminated materials, including cleanup materials:	
11. Description of actions being taken to prevent recurrence of the discharge:	
12. Other information the department requires to fully assess the cause and impact of the discharge (receipts for disposal if available):	
Signature	Printed name
Date	Title

MAIL OR FAX TO the Closest A.D.E.C. Office below

Anchorage
 Phone: 269-3063
 Fax: 269-7648
 555 Cordova Street
 Anchorage, AK 99501

Fairbanks
 Phone: 451-2121
 Fax: 451-2362
 610 University Ave.
 Fairbanks, AK 99709-3643

Juneau
 Phone: 465-5340
 Fax: 465-2237
 410 Willoughby Ave., Suite 309
 Juneau, AK 99801-1795

DEC USE ONLY

ADEC Project Manager:	ADEC Spill #:
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