



Safeguarding Policy and Procedure

Castle Point Community Allotment (“CPCA”)

CPCA acknowledges the duty of care to safeguard and promote the welfare of children and vulnerable adults and is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice.

The policy recognises that the welfare and interests of children and vulnerable adults are paramount in all circumstances. It aims to ensure that regardless of age, gender, religion or beliefs, ethnicity, disability, sexual orientation or socio-economic background, all children and vulnerable adults involved with activities sponsored by or managed by CPCA:

- have a positive and enjoyable experience in as safe an environment as possible and are protected from abuse whilst participating in activities taking place under the auspices of CPCA.
- CPCA acknowledges that some children and adults, including disabled children and adults, those with mental health problems or those from ethnic minority communities, can be particularly vulnerable to abuse and we accept the responsibility to take reasonable and appropriate steps to ensure their welfare.

As part of our safeguarding policy CPCA will:

- designate a member of the CPCA committee as Safeguarding Lead
- promote and prioritise the safety and wellbeing of children and young people
- ensure everyone on the committee and those employed by CPCA understands their roles and responsibilities in respect of safeguarding
- ensure appropriate action is taken in the event of incidents/concerns of abuse or attempted abuse
- ensure that all concerns of abuse and all aspects of safeguarding concerns are related through the safeguarding lead or in their absence the Chair of CPCA to those organisations (police and social services) who have the lead and specific authority in their area
- ensure members of the CPCA Committee have a current DBS (Disclosure and Barring Service)

The policy and procedures will be widely promoted and are mandatory for everyone involved in the CPCA committee or those employed by them. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in dismissal/exclusion from the organisation.

Monitoring

The policy and procedure will be reviewed annually.

Reviewed January 2023