



Plymouth City Probud Club

Annual General Meeting 2025

Date; 2nd December 2025



Plymouth City Probud Club

Annual General Meeting 2025

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- 1] Minutes 2025 AGM
- 2] Minutes 2024 AGM [for approval]
- 3]Accounts 2025 [with Auditors Statement]
- 4]Budget 2026
- 5] Supporting Presentation



Plymouth City Probud Club

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Plymouth City Proboscis Club

Minutes of Annual General Meeting 2025

Held at the New Continental Hotel, 2nd December, 2025 @10.30 a.m.

Minutes: Annual General Meeting 2025 Venue: NCH, Date 2 nd December 2025	ACTION
Present: Richard Ball (Chairman 24-25) Paul Gale (Treasurer 24-25) Nigel Barnard, (Social Secretary 24-25) John Coates (Venue Co-ordinator 24-25) David Lee (Membership Secretary 24-25) + 19 members.	
Apologies/Absence: John Goad, Andrew Evans (Secretary & Vice Chairman 24-25) , Colin Warminton, Ken Waterman, Robert Human, Norman Behenna, Peter Chapman, Stephen de Mora, David Fletcher, Ian Criddle, John Wallace, John Price, George Campbell, David Colwill, Robin Miller, George Moore, Richard Thomas	
Minutes: <ul style="list-style-type: none"> Minutes of AGM of 03/12/ 2024. Agreed without amendment. 	
Matters Arising: <ul style="list-style-type: none"> There were no Matters Arising. 	
<ul style="list-style-type: none"> Rules and Constitution. There were no proposed changes to agree and Members supported the continuation of the current Constitution as is. 	
<ul style="list-style-type: none"> Chairman's Review of the Year. RB Stable membership number of 60 Recruitment of 4 new members Maintained high level of speakers Maintained active social programme Thanks to Membership & Committee for their support during the year. 	
<ul style="list-style-type: none"> Financial Results for the Year; Treasurer: PG led members through the slides/presentation which included other statistics relating to the activities of the Club during the year. There were no questions. Accounts were accepted. Proposed JC, Seconded LA. Hon Auditor Geoff Rogers was thanked for his review. GR was unanimously appointed Hon Auditor for 2026. Proposed RB, Seconded LA The full Report is available on the website. 	
<ul style="list-style-type: none"> Reports on Year. <ol style="list-style-type: none"> PG gave a 2026 budget report <ul style="list-style-type: none"> Subscription level for 2026: <ul style="list-style-type: none"> Costs 2026 - Club Activity £2564 Number of Members participating [Re-join 44; New; 5] 49 Breakeven Subscription Level; £50 Proposed Subscription Level 2026 £45 * Renewing Members Only; New Members £50 + Joining Fee Budgeted Contribution for the Year; (£246) Retained Cash at Year End; £2865 Budget 2026; Proposed FL, Seconded LA 2026 Meetings in Green Room in 2026 saving £360 Meetings to start at 10.30am Club to engage with marketing professional to raise profile of Club. Other Committee Members; NB gave a brief report on social activities JC updated members on venue arrangements including the change of room. 	

<ul style="list-style-type: none"> • Andrew Evans was installed as Chairman for 2026 in his absence 	
<p>RB noted the new Chairman would set out his Key Objectives for the year at the next meeting of the club.</p>	
<ul style="list-style-type: none"> • Election of Officers • Chairman Elect: John Goad • Secretary: Andrew Evans • Treasurer: Paul Gale * • Membership Secretary: vacant post • Speaker Secretary: Richard Ball • Social Secretary: Nigel Barnard • Venue Co-ordinator: John Coates * • All Officers were elected unanimously. • As PG & JC had served for the maximum term under the Constitution were separately re-elected by the Members. 	
<ul style="list-style-type: none"> • Key Dates for meetings for upcoming year: • Monthly Meetings – 1st Tuesday of each month (except after bank holidays) • Social events – 2nd /3rd Wednesday of each month • Special Events: • 2025 Christmas lunch 9th December 2025 • 2026 Christmas Lunch 11th December 2026 • Summer Dinner 24th June 2026 • Mini break away 21st / 22nd November 2026 • All Dates Subject to amendment • FULL SCHEDULE TO BE PUBLISHED ON CLUB WEBSITE 	
<ul style="list-style-type: none"> • AOB (of which notice has been received and agreed by the Chairman) • No items 	

The Annual General Meeting closed at 11.15 a.m.



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Plymouth City Probus Club

Minutes of Annual General Meeting 2024

Held at the New Continental Hotel, 3rd December, 2024 @11.00 a.m.

Minutes: Management Committee 31/01/2025	ACTION
Present: Nigel Barnard, (Chairman 23-24) Andrew Evans (Secretary 23-24) Richard Ball (Vice Chairman John Coates (Venue Co-ordinator 23-24) David Lee (Acting membership Secretary 23-24) + 28 members. Also present; Morgan Phillips [Speaker @ Club meeting]	
Apologies/Absence: Paul Gale (Treasurer 23-24). Edward Attewell, Peter Fielding, David Fletcher, Paul Cox, John Gadd, John Lawson, John Orr, Mike Peddar, John Wallace, Colin Warmington, Ken Waterman.	
Minutes: <ul style="list-style-type: none"> Minutes of AGM of 05/12/ 2023. Agreed without amendment. 	
Matters Arising: <ul style="list-style-type: none"> There were no Matters Arising. 	
<ul style="list-style-type: none"> Rules and Constitution. There were no proposed changes to agree and Members supported the continuation of the current Constitution as is. 	
<ul style="list-style-type: none"> Chairman's Review of the Year. NG Increase in membership numbers from 60 to 66. Recruitment of 11 new members Maintained high level of speakers Maintained active social programme Thanks to Membership & Committee for their support during the year. 	
<ul style="list-style-type: none"> Treasurer: <i>PG sent apologies on the morning of the meeting due to unforeseen circumstances. AE led members through the slides/presentation provided by PG which included other statistics relating to the activities of the Club during the year.</i> There were no questions. Accounts were accepted. Proposed JC, Seconded NB. Hon Auditor Geoff Rogers was thanked for his oversight. GR was unanimously appointed Hon Auditor for 2025. Proposed NB, Seconded RB The full Report is available on the website. 	
<ul style="list-style-type: none"> Reports on Year. The Secretary gave a very brief report thanking the Committee members for their work. Subscription for 2025: Costs 2025 - Club Activity £2756 [No increase in Venue fees] Number of Members participating [Re-join 50; New; 5] 55 Breakeven Subscription Level; £47 Proposed Subscription Level 2025 £40 * Renewing Members Only. New Members £47 + Joining Fee Budgeted Contribution for the Year; (£412) Retained Cash at Year End; £2825 	
<ul style="list-style-type: none"> Richard Ball was installed as Chairman for 2025 	
<ul style="list-style-type: none"> In a brief presentation RB noted the following as his Key Objectives for the year: 	

<ul style="list-style-type: none"> • Stability of Membership by: • Continuing to promote the Club. • Reinforcing the committee. • Engaging informative and entertaining speakers. • Supporting & encouraging the Club's activities. • RB thanked NB for his Chairmanship of the Club over the previous year. 	
<ul style="list-style-type: none"> • Election of Officers • Chairman Elect: Andrew Evans • Secretary: Andrew Evans • Treasurer: Paul Gale * • Membership Secretary: David Lee • Speaker Secretary: Richard Ball • Social Secretary: Nigel Barnard • Venue Co-ordinator: John Coates * • All Officers were elected unanimously. • As PG & JC had served for the maximum term under the Constitution were separately re-elected by the Members. 	
<ul style="list-style-type: none"> • Dates of meetings for upcoming year: • Monthly Meetings – 1st Tuesday of each month • Social events – 2nd / 3rd Wednesday of each month • Special Events: • 2024 Christmas lunch 13th December 2024 • 2025 Christmas lunch 10th December 2025 • Summer Dinner 11th June 2025 • Sidmouth mini break away 21st / 22nd November 2025 • Subject to amendment • FULL SCHEDULE TO BE PUBLISHED ON CLUB WEBSITE 	
<ul style="list-style-type: none"> • AOB (of which notice has been received and agreed by the Chairman) • No items 	

The Annual General Meeting closed at 11.35 a.m.



Plymouth City Probud Club

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Plymouth City Probud Club

Accounts

2025



Plymouth City Probus Club

Accounts 2025

Examiners Report

I have examined the accounting records of the Club.

In my opinion the accounts accurately reflect the transactions of the Club for the year ended 30th November 2025 and the total cash balances of £3184.36 is in agreement to the accounting records of the Club.

Geoffrey Rogers

FCA

Independent Examiner 2025

Date:

14th Nov. 2025.

Plymouth City Probus Club**Income & Expenditure Account for the Year ended****30/11/2025**

Income		2025	2024
Members Subscriptions		2320	2556
Joining Fees		40	100
Club Regalia & Badges		0	0
Flowers		0	0
Charity Donation - in Lieu of Speaker		0	0
Website		0	0
Stationery		0	0
Venue Hire		0	0
Speakers		0	0
Other Sundry Income	0		0
Donation to Speaker	0	0	
Bank Interest - Interest Earning Account		47	52
Social Events	Income 6366	6155	
	Cost 6265	6148	7
		0	
		2508	2715
Expenditure			
Members Subscriptions	0	31	
Joining Fees	10	0	
Club Regalia & Badges	0	88	
Purchase - Audio System	0	0	
Website	300	223	
Stationery	9	44	
Venue Hire	1440	1420	
Speakers	572	310	
Charity Donation - in Lieu of Speaker	50	158	
Bank Charges	47	63	
Insurance	213	0	
		2641	2337
		0	0
Surplus (Deficit) in the Period		-133	378
Retained surplus brought forward		3317	2939
Retained surplus carried forward		3184	3317
Represented by:			
Debtors and prepayments	50	10	
<i>Bank accounts and cash in hand:</i>			
Current	390	1257	
Interest Earning	2704	2657	
Cash	40	40	
Current assets		3184	3964
Creditors	0	647	
Net assets		3184	3317
		0	

Plymouth City Probus Club**30/11/2025****Note 1. Income from Social Events**

	<u>2025</u>	<u>2024</u>
Social 1- Xmas Lunch 25	1441	1671
Social 2 -	0	0
Social 3 - Ocean View Restaurant	190	85
Social 4 -	0	0
Social 5 - Other - April Lunch @NCH	0	0
Social 6 - Summer Dinner @ St. Elizabeths	2065	1952
Social 7 - Sidmouth Weekend 25	2620	1800
Social 8 - RWY Tour & Cream Tea	0	0
Social 9 - Other	0	0
Social 10 - Xmas Lunch 26	50	647
	<u>6366</u>	<u>6155</u>

Note 2. Cost of Social Events

	<u>2025</u>	<u>2024</u>
Social 1- Xmas Lunch 25	1435	1671
Social 2 -	0	0
Social 3 - Ocean View Restaurant	190	110
Social 4 -	0	0
Social 5 - Other - April Lunch @NCH	0	0
Social 6 - Summer Dinner @ St. Elizabeths	1970	1920
Social 7 - Sidmouth Weekend 25	2620	1800
Social 8 - RWY Tour & Cream Tea	0	0
Social 9 - Other	0	0
Social 10 - Xmas Lunch 26	50	647
	<u>6265</u>	<u>6148</u>

Note 4 - Utilisation of Cash Funds

	<u>2025</u>	<u>2024</u>
Restricted Funds:		
Reserves Policy	1680	1500
Members Subscriptions	0	0
Other;	0	0
	<u>1680</u>	<u>1500</u>
Unrestricted Funds [Working Capital]	1504	1817
	<u>3184</u>	<u>3317</u>

TRUE

TRUE



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Plymouth City Probus Club

Budget 2026

Paul

10/26/2025

Plymouth City Probus Club

Budget 2026

Assumptions:

- **Membership Numbers**
 - 2025 Current Numbers @ 01/10/25 = 60 to include 1x Hon Member with zero attendance.
 - Two members deceased in the year who had paid his subscription & therefore included in above
 - A review of attendance for the 9 meetings to date in 2025 would indicate a likely renewal level for 2026 of 44.
 - There is a possibility of +0 prospective members joining prior to December AGM.
 - Budget is prepared on the assumption of 44 members renewing for 2026
 - We recruit 5 new members in 2026 [5 in 2025]
- **Costs**
 - With a reduction in attendance numbers, a quote has been obtained from NCH for use of the **Green Room**.
 - This has a smaller capacity than the Athena Suite @ 60 max *theatre style* [confirmed.] but may be better suited for our needs.
 - Cost for this room is £90 per meeting.
 - Should the Club decide that it wishes to continue to utilise the Athena Suite then the Hotel will continue to charge £120 i.e. **NO** increase applied
 - Should we decide on the Green Room for regular meetings but require the Athena Suite or a one off function [if available] then the room hire difference of £30 would be payable.
 - Speaker fees are budgeted at £60 per speaker per month – as agreed with Speaker Sec..
 - Website hosting & editing costs budget is at 2025 levels from Go Daddy + inflation @5%.
 - Provision of £120 is provided in 2026 budget for general stationery.
 - A general contingency of £335 [to include bank charges + insurance] is built into the budget
- **Subscription levels**
 - **2025**
 - The financial performance for 2025 has been in line with budget.
 - The current 2025 subscription level for renewing members is £40 with new members @ £50.
 - 2025 fees were held at 2024 levels
 - The resulting cash levels are [£3.1k]; budget [£3.2].
 - Small difference in cash levels caused by unbudgeted insurance cost.
 - **2026**
 - Based on the above assumptions, the 2026 subscription level for existing members will need to be set @£50 to *break even* in the year.
 - However, given the projected level of cash reserves at the close of 2025, there is an option to “discount” the 2026 subscription for renewing members whilst still maintaining a healthy cash position.
 - **Option 1**
 - A budgeted subscription of £45 per renewing member for 2026 will provide an in year loss of [-£246] but result in cash reserves retained at a level higher than that necessary to run the Club
 - Subscriptions for new members joining in 2026 will be £50 whilst joining fees will remain @ £10.
 - Closing cash reserves will be £2865.
 - **Option 2**
 - A budgeted subscription level of £50 for renewing members, will ensure a near break even [-£9] in the 2026 financial year.
 - Subscriptions for new members joining in 2026 will be £60 whilst joining fees will remain @ £10.
 - Year-end cash reserves [£3103] will be maintained at near 2025 closing levels [£3112].

- **Cash Reserves**

- Cash levels at 30/11/25 will be £3.1k.
- We adopted a Reserves Policy in 2020.
 - We provided specific reserves for annual venue costs + replacement of AV equipment

The following tables report estimated cash reserves at the end of the 2026 year assuming that one of the above options is adopted.

4] Cash:	Option 1		<u>Operating</u>	<u>Capital</u>	<u>Discretionary</u>		Option 2	Break Even	<u>Operating</u>	<u>Capital</u>	<u>Discretionary</u>	
Cash Surplus Brought Forward	3124						3124					
Result for the Year	-246						-9					
Year end Cash estimate	2878		1080	600	1198		3116		1080	600	1436	
			1 year Venue	AV Equip					1 year Venue	AV Equip		

- **Sensitivity**

- Whilst utilising cash reserves to subsidise annual subscription levels is beneficial to longer term members who have contributed to the high level retained cash, it masks the true cost of running the Club.
- The current annual cost level is iro £2.6k
 - It would not be unreasonable to assume that this will rise to circa £2.9k [approx. 3% annual compound] within the next 5 years.
- Based on that level, subscription levels for the Club with membership levels as scheduled below will be:

<u>Sensitivity</u>	<u>Membership</u>	<u>Annual</u>	<u>Annual</u>
	<u>Numbers</u>	<u>Costs</u>	<u>Subscription (£)</u>
	40	2900	73
	45	2900	64
	50	2900	58
	55	2900	53
	60	2900	48
	65	2900	45
	70	2900	41
	75	2900	39

- For each 5 member change in budgeted membership the cash reserve change will be +/- £225

Summary.

- To relocate to The Green Room for regular meetings
- The proposal is a **2026 subscription level of £45** which retains sufficient cash reserves for comfort.
 - This subscription level would make an *in year* loss [£246] but still retain adequate cash reserves.
- During the 2026 year, the Committee may wish to explore alternative venues to refresh the Club whilst delivering a sustainable cost base.

Appendix

Appendix 1; Financial Options

5] Budget Summary										
<u>Option 1</u>	<u>Budget Year</u>	<u>TY Estimate</u>	<u>LY Actual</u>				<u>Option 2</u>	<u>Budget Year</u>	<u>TY Estimate</u>	<u>LY Actual</u>
<u>Income</u>							<u>Income</u>			
Members Annual Subscription	£45.00						£50.00			
Subscription Income	2208	2232	2556				Break Even	2445	2232	2556
Joining Fees	50	50	100					50	50	100
Other; Bank Interest	60	63	52					60	63	52
Total Income	2318	2345	2708					2555	2345	2708
<u>Cost</u>							<u>Cost</u>			
Website	309	300	206					309	300	206
Stationery	120	0	69					120	0	69
Venue	1080	1440	1200					1080	1440	1200
Speaker	720	600	468					720	600	468
Sundry	335	300	279					335	300	279
Total Expenditure	2564	2640	2222					2564	2640	2222
Contribution	-246	-295	486					-9	-295	486

Appendix 2; 2024 Member’s attendance & budgeted renewals

Plymouth City Probus Club			
Attendance Record			
Period: 2025			
<<< Budget Year >>>			
>>>	Member	25 F /Year	Potential
Date		%	Member 26
	Apperly	91%	1
	Attewell	91%	1
	Ball	100%	1
	Barnard	73%	1
	Behenna	73%	1
	Campbell	0%	0
	Chapman	45%	0.5
	Clarke	0%	0
	Clinton	0%	0.25
	Coates	36%	1
	Colwill	45%	0.5
	Cooms	100%	1
	Cox	0%	0
	Criddle	55%	1
	de Mora	50%	1
	Evans	82%	1
	Farrar	0%	0
	Fielding	82%	1
	Fletcher	45%	1
	Fluellen	91%	1
	Gale	82%	1
	Gadd	73%	1
	Gattward	91%	1
	Giddy	0%	0
	Goad	100%	1
	Green	64%	1
	Heard	64%	0
	Horne	50%	0.75
	Human	50%	0.5
	Johnson	45%	1
	Joines	100%	1
	Lavis	100%	1
	Lawson	64%	0.75
	Lee	55%	0.5
	Mackinem	91%	0.5
	Miller	36%	0
	Moore	18%	0
	Moorcroft	9%	0
	Ninnis	91%	1
	Orr	27%	5
	Owen	73%	0
	Parker	45%	1
	Peddar	73%	0.25
	Price	55%	1
	Randall	0%	0.25
	Reid	33%	0.75
	Rogers G	18%	0.25
	Sanders	82%	1
	Scott	0%	0
	Smith	100%	1
	Stevens	64%	1
	Taylor	45%	1
	Thomas	64%	0.5
	Travers C	55%	0.5
	Travers M	100%	1
	Van der Lugt	36%	0.5
	Wallace	27%	0.5
	Warmington	73%	1
	Waterman	36%	0.5
	Whalley	291%	0
	0	60	54.5%
	0		43.25
		Say	44

Appendix 3

Should The Club decide that it wishes to continue to utilise the Athena Suite, then the financial results would be as under;

Subscription Levels;

- Break Even £57 pa [Option 2]
- Subsidised £50 pa [Option 1]

5] Budget Summary										
<u>Option 1</u>	<u>Budget Year</u>	<u>TY Estimate</u>	<u>LY Actual</u>				<u>Option 2</u>	<u>Budget Year</u>	<u>TY Estimate</u>	<u>LY Actual</u>
<u>Income</u>							<u>Income</u>			
Members Annual Subscription	£50.00						£57.00			
Subscription Income	2475	2232	2556				Break Even	2800	2232	2556
Joining Fees	50	50	100					50	50	100
Other; Bank Interest	60	63	52					60	63	52
Total Income	2585	2345	2708					2910	2345	2708
<u>Cost</u>							<u>Cost</u>			
Website	309	300	206					309	300	206
Stationery	120	0	69					120	0	69
Venue	1440	1440	1200					1440	1440	1200
Speaker	720	600	468					720	600	468
Sundry	335	300	279					335	300	279
Total Expenditure	2924	2640	2222					2924	2640	2222
<u>Contribution</u>	-339	-295	486					-14	-295	486

Year End Cash

4] Cash:	<u>Option 1</u>		<u>Operating</u>	<u>Capital</u>	<u>Discretionary</u>		<u>Option 2</u>	<u>Break Even</u>	<u>Operating</u>	<u>Capital</u>	<u>Discretionary</u>
Cash Surplus Brought Forward	3124						3124				
Result for the Year	-339						-14				
<u>Year end Cash estimate</u>	2786		1440	600	746		3110		1440	600	1070
			1 year Venue	AV Equip					1 year Venue	AV Equip	

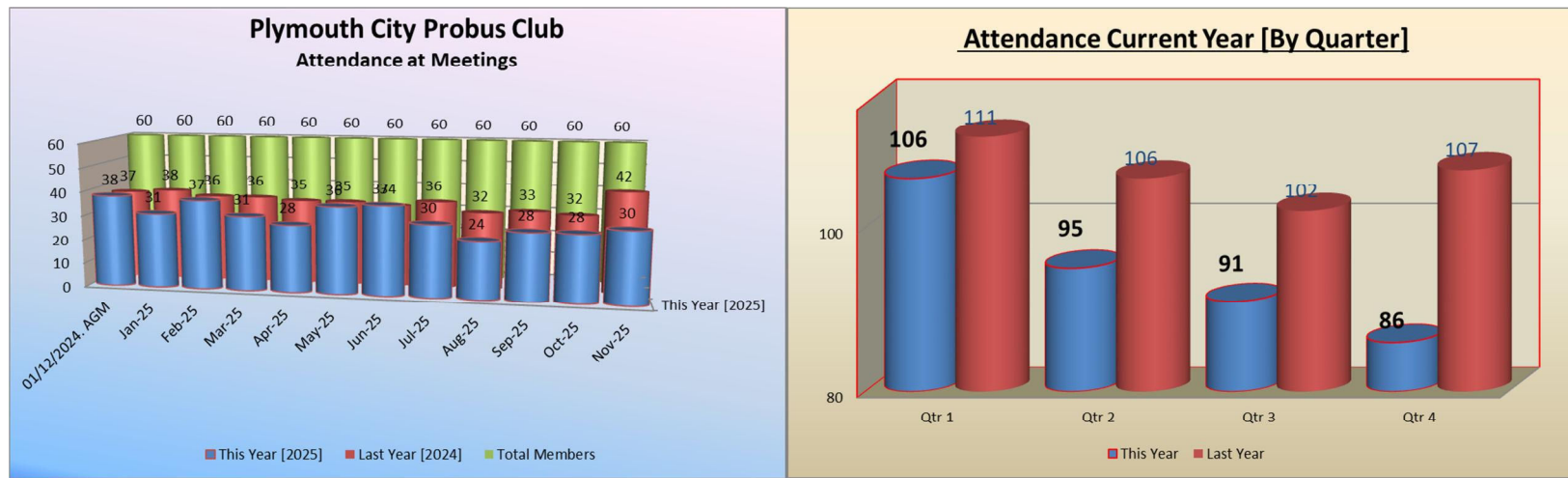
Note; The difference in annual subscriptions by retaining the Athena Room would be +£5 [£7] pa per member

Appendix 4

Club statistics

Attendance Levels:

- The graphs below illustrate the falling attendance at Club meetings

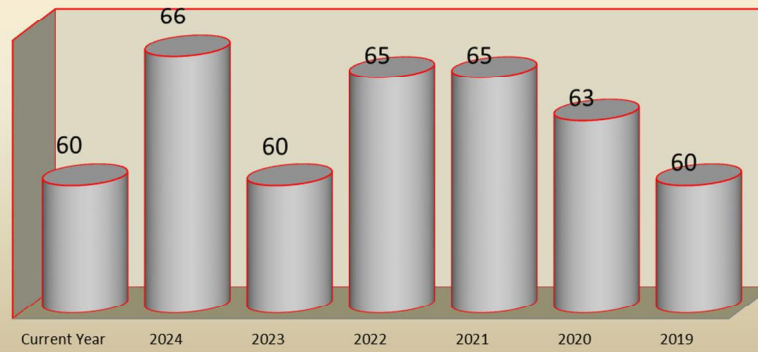


The graph below illustrates the changes in membership numbers over the last 7 years

- Membership numbers for 2026 are projected to be $44 + 5 \text{ joiners} = 49$

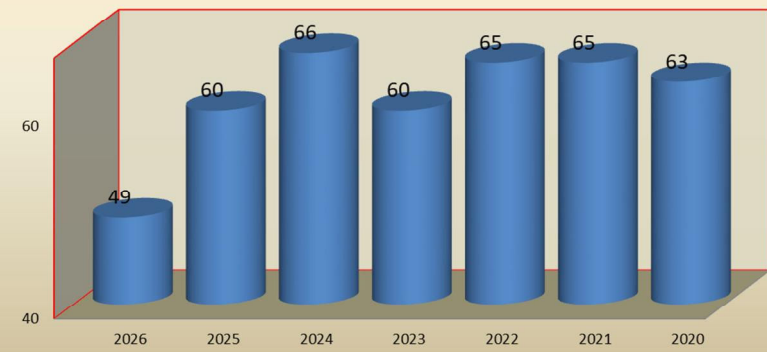
Membership Growth 2019 - 2025

[Paid Members for Year]



Projected Membership Changes 2020 - 2026

[Paid Members for Year]





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Plymouth City Probus Club

Annual General Meeting 2025



Plymouth City Probus Club – AGM

Secretary

[PG in Secretary's absence]

- Welcome
- Apologies from Members
- Minutes of 2024 AGM for Approval
 - Matters Arising
- Constitution changes; None

2025 Chairman

Richard Ball

Review of 2025 Year

2025 Chairman

Richard Ball

- **Stable Membership of 60**
 - Includes recruitment of 4 new members
 - Two Members {Clarke & Heard} died during the year.
- Maintained high level of speakers
- Maintained active social programme
- Thanks to Membership & Committee for their support during the year.

2025 Treasurer

2025 Results

Finance 2025

• Income – Club Activity	£2407
• Expenditure – Club Activity	(£2641)
• Contribution	£234
• Net contribution from Social Activity	£101
• Contribution for Year	£333
• Budgeted Contribution	£412
• Last Year Contribution	£378
• Cash in Hand at End of Year	£3184
	[2024 = £3317]

- Proposer & Secnder for Accounts required

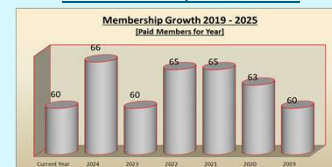
Honorary Auditor

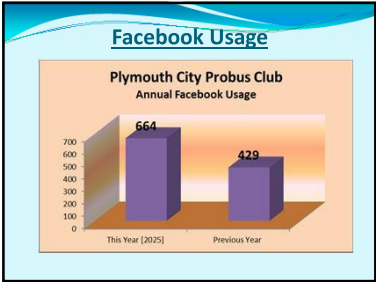
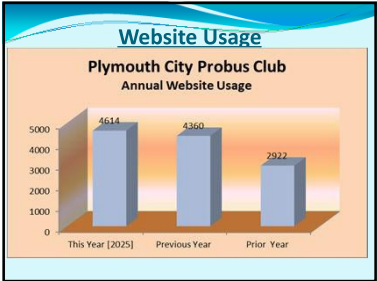
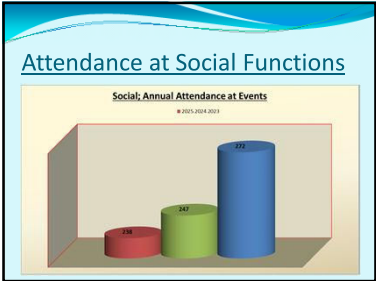
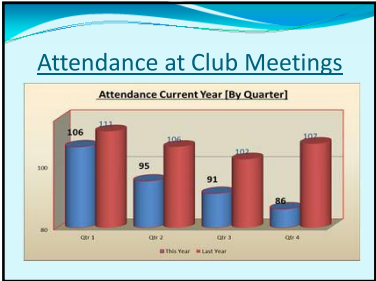
- Geoff Rogers agreed to undertake this role 2025
- Geoff has also agreed to fulfil this function for 2026:
- Proposer:
- Secunder:

2025 Treasurer

2025 Key Non Financial Statistics

Membership Numbers





Secretary

Reports from Secretaries 2025

- Social
- Membership
- Venue

Secretary

Looking Forward
2026

Plymouth City Probud Club
Election of Officers 2026

- Chairman; Andrew Evans
- Vice Chairman; John Goad
- Secretary; Andrew Evans
- Treasurer; Paul Gale *
- Membership Secretary; TBA
- Social Secretary; Nigel Barnard
- Venue Co-ordinator; John Coates *

* Paul Gale & John Coates have exceeded Committee Membership as outlined in the Club Constitution
* They need to be ratified on an annual basis

Budget & Subscription 2026

• Costs 2026 - Club Activity	£256.4
• Number of Members participating [Re-join exp. New: 5]	49
• Breakeven Subscription Level;	£50
• Proposed Subscription Level 2025	£45
• * Renewing Members Only, New Members £50 + Joining Fee	
• Budgeted Contribution for the Year;	(£2.46)
• Retained Cash at Year End;	£2865

* Proposer & Seconder Required

Budget 2026 – Key elements

- Meet in The Green Room
 - Saving £360 pa
- Meetings to start with Coffee / Social @ 10:30
 - Speaker at 11.00
- Full range of good quality speakers
- Full Social programme
- To engage with marketing professionals to raise the Club profile through electronic marketing with the strategic aim of increasing membership levels

2026 Chairman

Andrew Evans

2026 Year

Andrew is away for this AGM

Andrew will present his thoughts for 2026 at the Club meeting on

January 6th 2026

Key Dates 2026

Proposed dates for 2026;

Monthly Meetings – 1st Tuesday of each month

[subject to amendment when Bank Holidays clash]

Social events –

2nd / 3rd Wednesday of each month

Special Events:

2025 Christmas lunch

9th December 2025

2026 Christmas lunch

11th December 2026

Summer Dinner

24th June 2026

Mini break away

20/21st November 2026

Subject to amendment

FULL SCHEDULE TO BE PUBLISHED ON CLUB WEBSITE

Plymouth City Probus Club

Annual General Meeting 2025



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