

Administrative Report

October 8, 2021 to October 21, 2021

Administration

1. Boat docks are available at the Hot Water Hole for \$110 until November 1st
2. Trick-or-Treat will be Sunday, October 31st from 4PM-6PM
3. Miscellaneous items being sold on Gov Deals- see list attached
4. 3rd Quarter Reporting

Engineering Department

1. Department Projects:
 - a. Zoning Permits//311 updates //Code Enforcement//Planning Commission Meeting Schedule// //Organizing Maps & Plans// //Street Projects//Eaglebrooke Subdivision//Bryson Park Restroom//Demolition House Livingston St
2. Zoning Permits:
 - a. 331 E Livingston St-fence
 - b. 2305 Eaglebrooke Circle-fence
3. Plumbing Permits/Inspections (3)
4. Street Openings for Gas Co. (6)
5. Code Enforcement:
 - a. Removal of signs in right-of-way
 - b. City crews cleaned 122 N LeBlond St
 - c. City crews cleaned 649 N Walnut St
 - d. 808 W Logan St-trash
 - e. Corner Bruns & Touvelle-trash
 - f. Bush removed 519 S Elm St (sight problem for traffic)
6. Planning Commission:
 - a. Meeting scheduled for October 21, 2021 to hear cases from Celina City Schools for a greenhouse, 815 E Market St lot split, 910 S Sugar St. child care facility, Eaglebrooke Section VII Phase II site plan approval for three lots and review Boardwalk District plans. Lot split on Teaberry, corner of S Sugar St and West Bank Rd.
7. 2021 Construction Updates:
 - a. Bryson Park Restroom
 - i. RCS is near completion on the exterior of building. The concrete apron has been poured around the building, and roof is complete. The mason crew is to be back tomorrow to finish up grout, and the doors are to be painted next week. Interior plumbing and electrical is still underway and is scheduled to be buttoned up by Friday, October 29th.
 - b. Bryson Park Playground
 - i. Sod was placed Tuesday, October 19th by City Crews, and all lighting along walkways and playground has been installed. This project is complete.
 - c. Celina Community Parks Building
 - i. No change
 - d. Storage Building (Electric Dept.)

- i. Trusses have been set and the framing crew continues to install bracing, purlins, and sheathing. All of the lumber is to be completed this week and metal roofing and siding to be installed the week of October 25th. Concrete crew is also scheduled to be back Monday, October 25th to install apron along East side of building.
- e. 2022 Street Resurfacing Project
 - i. The Street Resurfacing is scheduled to be advertised October 28th and November 4th. The bid opening will be Thursday, November 18th.

Fire Department

- 1. Runs to Date:
 - a. Squad- 82; Total- 1,603
 - b. Fire- 19; Total- 284
 - c. Primary Squad Runs & Assist for other branches- 8; Total- 82
- 2. Attend the State of Ohio EMS Medical Transportation Committee Meeting on October 19th
- 3. Provided a squad for the Varsity Football game on Friday, October 22nd
- 4. Career Day was held at the Intermediate School for grades 3-6 on October 20th from 9AM-3PM
- 5. Celina Police Department and Fire Department participated in the County Food Drive on Saturday, October 16th from 8AM-12PM. City Hall parking lot was a drop off site. The food was donated to the local food pantries
- 6. Fire Prevention was held at the IC Schools on Thursday, October 21st
- 7. Annual service of the fire apparatus was done the week of October 18th
- 8. The Mercer County Fire Chief's meeting was held at Celina on Thursday, October 21st at 7:30PM

Police Department

- 1. Calls for Service- 662
- 2. Reports Written- 203
- 3. Arrests- 22
- 4. Citations- 25
- 5. Crashes- 16
- 6. Warnings- 43
- 7. Reports of Interest:
 - a. On October 14th at about 10:08 PM our newest police officer, Patrolman Justin Rice was on patrol and noticed a pickup truck with a bed of loose tires on S. Main Street. The load was precarious and as he followed a tire fell off. He made a traffic stop.

Through the course of the stop a K9 was requested and a subsequent search revealed well over 100 grams of methamphetamine. (For perspective 1 gram of meth is about the same size as a packet of sugar.)

The driver, Thomas Cottrell of Ansonia, was arrested and held in jail pending grand jury indictment.

8. Total Police Department Calls for Services, YTD: 12,996

Parks and Recreation

1. Attending Little League football tournaments
2. Receiving soccer equipment and grade sheets from coaches
3. Office work

Parks Maintenance

1. Dump trash from parks
2. Clean restrooms
3. Clean up after geese
4. Remove soccer goals and seed areas needed from rec season. We removed all the soccer goals so we can get the grass to grow in these areas. We may have some complaints from the Travel Teams, there are still soccer goals up at the High School for them to use if needed.
5. Mow grass
6. Work on ball diamonds

Public Works

1. Seed lawn on Hamilton Street from house demo
2. Install sod at seed areas at Bryson Park
3. Clean up properties that violated the city ordinance
4. Install storm drain at Bryson Park
5. Mowed side ditches
6. Leaf collection started on Tuesday of this week
7. Concrete replacement in Bruns sub division
8. Concrete street repair on Canterbury and Sutton Street
9. Miscellaneous sign repairs
10. Sweep streets
11. Work on equipment

Sewer Collection

1. Locates for utilities
2. Jet sanitary and storm sewers
3. Camera sewers for repairs

Customer Accounts/Meter Readers

1. Billed 2,075 customer billings
2. Sent out 482 delinquent notices
3. Shut off 11 customers
4. Sent out finals and refunds
5. Electric rates updated
6. Meter readers continue reading

Water Treatment Plant

1. Completed Total Coliform / E. Coli samples

2. Water Distribution
 - a. Water meter replacement program
 - b. Lead service line research & replacement program
 - c. Helping at WTP with driveway and parking lot concrete
 - d. Replaced fire hydrant in Fairgrounds that was hit
 - e. System flushing completed for the year
3. Continued weekly sampling for Microcystin analysis:
 - a. Raw Water 10/13/21 – 8.8 ug/L
 - b. Raw Water 10/20/21 – 12.3 ug/L
 - c. All Finished Water Samples were Non-Detect for Microcystin Toxin
 - d. Continued lagoon effluent Microcystin monitoring (NPDES Permit)
 - e. Continued Microcystin Analysis for outside communities (Paulding, Van Wert, Delphos)
 - f. Continued Microcystin Analysis for West Beach project (GLSM State Park)
4. Bryson Pool Operations
 - a. Pool closed for season
 1. Pool painting project
 - a. Cleaning and grinding @ seams completed
 - b. Re-fill seams and caulking, started (weather dependent)
 - c. Re-paint pool, once ready
 2. Working on Winterization
 3. Changing area curtain replacement - stall walls received
5. Water Dept. Training
 - i. Operators are completing continuing education with internet classes
 - ii. Technology Committee Meetings
 1. Scheduled zoom meeting November 23rd, 2021 - completed
 - a. Sludge Handling Sub-Committee, TBA
6. WTP Buildings, Grounds, & Operations:
 - a. South raw water pump, VFD installed and operating great!
 - i. North pump to be completed in a few months
 - b. WTP Maintenance
 - i. All outside valves to be exercised, have completed some of them
 - ii. Carbon exchange for tank #5, scheduled for November 2nd, 2021
 - iii. Started WTP Bldg. exterior cleaning, prep for foundation painting
7. WTP Capital Projects
 - i. Parking lot and driveway concrete project continuing

Wastewater

1. Trained Taylor Counterman all week
2. Mercer Landmark delivered diesel fuel

3. Switched to East Wasting tank, hosed West tank down to repair broken flights
4. Cleaned up mess in Secondary bathroom and basement from coring floor
5. Replaced Stenner chemical feed tubing and pump heads at Eaglebrooke and Havemann
6. Put biosolids sign out by field entrance of site NS65; Buschur Farm Services hauled 38 loads and emptied both bunkers
7. Revised Celina WWTP AM Operator Duties
8. Jason attended training course
9. Completed all September monthly reports and submitted SEP21eDMR to OEPA
10. Communicated with Mike Stark about 2022 SCADA
11. Picked up limbs that Electric Dept cut down last week (broken/low hanging)
12. Replaced faulty vfd (#2) at Fairgrounds with new unit
13. Submitted Preliminary Compliance Review to OEPA for eDMR report submitted
14. Made up new lift cable for Eaglebrooke that was damaged and made up 45' spare from original 50'
15. Updated 2021 Biosolids Records

Electric Distribution

1. Set 1 pole
2. New Services
 - a. Underground 1
3. Service Replacement
 - a. Upgrade Overhead 1
4. Street Lights
 - a. Repairs 6
 - b. New Installs 13
 - c. Replaced 4
 - d. Pole New/Replace 13
5. Underground Locates (OUPS) 70
6. Radio Read Meters Set 45
7. Traffic Signals
 - a. Repairs for Echo and Logan traffic light from September accident
8. Trouble Calls
 - a. 10/18/21- Blinking lights Fairground Road- their problem
 - b. 10/19/21- Blinking lights Fleetfoot Road- bottom of meter base was loose
9. Large Projects
 - a. Bryson Park- installed 13 new lights, directional bore conduit for lights
 - b. Hayes Road- Stoner Farms- energize 3 phase transformer
 - c. Karch Road- Maharg- primary URD and set transformer
 - d. Tama Road- County bridge project; move lines to assist with replacement
 - e. Stose Road- 3 phase line extension, started framing poles
 - f. Feeder 2 upgrade- New River Electrical- continues work along the bike path area south of Schunk Road

Gov Deals

Celina, Ohio

2021

ID	Description	Buyer	Buyer's City	Buyer's State	Sold Amount	Gov Deals Fee	Department
121	1997 Centrisys Centrifuge, Model CS14-4	Pat Kelly	Camden	New Jersey	\$10,200.00	\$765.00	WWTP
122	1997 Jones+Atwood Shaftless Screw Conveyor	Pat Kelly	Camden	New Jersey	\$60.00	\$5.00	WWTP
123	Catepillar Broom Attachment	Jeff Vance	Columbus Grove	Ohio	\$1,958.00	\$146.85	Police
124	Marathon Autonomous Targets T-20	Brad Brown	Tanner	Alabama	\$5,000.00	\$375.00	Police
125	Zip Line Tower by Extreme Engineering	Brian Schaper	Ft. Wayne	Indiana	\$20,200.00	\$1,515.00	Police
126	Crown Cement Mixer	Josh Dudenhoeffer	Jefferson City	Missouri	\$1,550.00	\$116.25	Police
127	Crown Mortar Mixer	Josh Dudenhoeffer	Jefferson City	Missouri	\$1,703.00	\$127.72	Police
128	MGPTS Tents	Jeff Yost	Clare	Michigan	\$801.00	\$60.07	Police
129	2009 Ford Police Interceptor (Crown Victoria)	Steve Minter	Birmingham	Alabama	\$2,475.00	\$185.62	Police
130	2002 Chevrolet Venture	Brendan Post	Bronson	Michigan	\$410.00	\$30.75	Police
131	2006 Mazda 5	Doug Bowsman	Lewisburg	Ohio	\$370.00	\$27.75	Police
132	Olympic Bench Press	Benjamin Ford	Celina	Ohio	\$200.00	\$15.00	Police
133	Life Fitness Bicep Curl Machine	Robert Norpoth	Circleville	Ohio	\$340.00	\$25.50	Police
134	Dumbbell Rack	FeQuincy Fields	Columbus	Ohio	\$23.00	\$5.00	Police
135	Universal Lateral Pull Down	Robert Norpoth	Circleville	Ohio	\$212.00	\$15.90	Police
136	Hammer Strength Power Rack	Kevin Brock	Troy	Ohio	\$1,075.00	\$80.62	Police
137	Life Stationary Bicycle	Ariel Cathey	Clinton TWP	Michigan	\$100.00	\$7.50	Police
138	Life Fitness Treadmill	Jared Ball	Defiance	Ohio	\$595.00	\$44.62	
139	Hammer Strength V-Squat Machine	Johnnie Smith	Peoria	Illinois	\$1,250.00	\$93.75	Police

140	Sius Ascor Target System	Gregory Gremling	Lima	Ohio	\$310.00	\$23.25	Police
141	Roman Chair	Ariel Cathey	Clinton TWP	Michigan	\$110.00	\$8.25	Police
142	2011 Ford Police Inceptor Sedan (aka: Crown Vic.)	Greg Norris	Celina	Ohio	\$1,125.00	\$84.37	Police
143	2013 Dodge Charger Police Vehicle	Philip Diller	Celina	Ohio	\$1,825.00	\$136.87	Court
144	Gundos Air Hog and Oiler	Teonna Robbins	Columbus	Ohio	\$985.00	\$73.87	Water Distribution
145	J&M Running Gear	Roger Dawson III	Jamestown	Ohio	\$775.00	\$58.12	Water Distribution
146	Ditchwitch 1995 JT820 Directional Drill Bore Machine	Teonna Robbins	Columbus	Ohio	\$7,800.00	\$585.00	Water Distribution
147	Mueller B-1 Tap Machine	Todd Thomas	Wauseon	Ohio	\$1,913.00	\$143.47	Water Distribution
148	Running Gear	Teonna Robbins	Columbus	Ohio	\$244.00	\$18.30	Water Distribution
149	Crown Cement Mixer	This item was removed from Gov Deals- already sold					Police
150	Bicycles- Lot #1	Abderrahmane Mamadou	Cincinatti	Ohio	\$510.00	\$38.25	Police
151	Bicycles- Lot #2	John Webster	Columbus	Ohio	\$525.00	\$39.37	Police
152	Bicycles- Lot #3	Abderrahmane Mamadou	Cincinatti	Ohio	\$560.00	\$42.00	Police
153	Bicycles- Lot #4	Abderrahmane Mamadou	Cincinatti	Ohio	\$525.00	\$39.37	Police
154	1985 CCC D+Semi-Tractor	Justin Benson	Roberts	Wisconsin	\$12,400.00	\$930.00	Police
155	Husqvarna Concrete Saw	Nick Homan	New Bremen	Ohio	\$20,621.00	\$1,546.57	Police
156	Hammer Strength ISO- Lateral Decline Press	Johnnie Smith	Peoria	Illinois	\$500.00	\$37.50	Police
157	4 Commercial A/C- Heater Units	Ivica Cindric	Englewood	Florida	\$604.00	\$45.30	Police
158	1993 Ford E350 with Envirosite Sewer Camera System	Jerry Murphee	Meriden	Kansas	\$10,000.00	\$750.00	Public Works
159	2008 Ford F250	Roy Delong	Somerset	Ohio	\$6,351.00	\$476.32	Electric
160	1999 Caterpillar 325BL Excavator	Rosa Contreras	Lima, Lima	Peru	\$39,500.00	\$2,962.50	Police
161	M989A1 Ammunition Trailer	James Huth	Mogadore	Ohio	\$1,050.00	\$78.75	Police
162	2013 Dodge Charger Police Vehicle	Phillip Diller	Celina	Ohio	\$2,700.00	\$202.50	Police

163	Six Place K-9 Trailer	Dale Barnes	Cottdendale	Alabama	\$6,050.00	\$453.75	Police
164	Environmental Control Unit #1	Gary Brewer	Falmouth	Kentucky	\$2,525.00	\$189.37	Police
165	Environmental Control Unit #2	Gary Brewer	Falmouth	Kentucky	\$2,600.00	\$195.00	Police
166	22' Current Designs, Libre XT- 2						Police
167	22' Seaward 2 person Kayak #3						Police
168	22' Seaward 2 person Kayak #2						Police
169	22' Seaward 2 person Kayak #1	Gordon Peterson	Jefferson Township	Pennsylvania	\$400.00	\$30.00	Police
170	22' Seaward 2 person Kayak #4	Gordon Peterson	Jefferson Township	Pennsylvania	\$400.00	\$30.00	Police
171	2-Circle D Lights	Jim Steele	Kenton	Ohio	\$12.00		Fire
172	6" Female Low-Level Strainer						Fire
173	4" Female Intake to 3-2.5" Female Manifold with 4" Male to 5" Stortz Adapter	Mike Moser	Rio Rancho	New Mexico	\$52.00		Fire
174	Foam 1.5" Eductor 95gpm	Joseph Bertram	Farmland	Indiana	\$20.00		Fire
175	2-2.5" Female to 1-2.5" Male Siamese	Chris Schilling	Saint Albans	West Virginia	\$22.00		Fire
176	1-2.5" Akron Hose Clamp & 1-2.5" Hose Jacket	Brian Barkoff	Somerdale	New Jersey	\$24.00		Fire
177	Motorola Radio Base-Four Channels						Fire
	TOTAL				\$171,560.00	\$12,860.95	

#166, #167, #168, #172, #177- bidding will end 11/1/2021