

Administrative Report
October 23, 2020 to November 5, 2020

Administration

1. Gov Deals
 - a. Sold a 1992 Fire Truck- \$8,520.00
 - b. Selling a Derrick Digger Truck- Electric Department
 - c. Selling a Waste Oil Burner with Tank and Mounting Rack- Wastewater
 - d. Selling a Marathon Autonomous Target T-20- Police Department
 - e. Selling an Extreme Engineering Mobile Climbing Wall- Police Department
2. Workers Compensation Claims
3. FMLA & FFCRA- Coronavirus Response Act Leave
4. New Hire- Part-time Meter Reader

Fire Department

1. Runs to Date
 - a. Squad- 74; Total Year- 1,528
 - b. Fire- 14; Total Year- 288
 - c. Primary Squad Runs for other Branches- 1; Total Year- 56
2. On Friday, October 23rd at 6:20 PM lightning struck a house at 718 Wilkins Street. The lightning put a hole in the gas line to the water heater and damaged several appliances. Estimated Loss- \$1,500.00

Police Department

1. Calls for Service- 551
 2. Reports Written- 105
 3. Arrests- 20
 4. Citations- 15
 5. Crashes- 7
 6. Warnings- 37
 7. Reports of Interest:
 - a. On October 27th Celina Police were called by a local bank regarding fraudulent checks. As detectives investigated it was found that 2 men were part of an interstate fraud scheme. They created fraudulent checks from local businesses and cashed them at local banks. In and around the Celina area these checks totaled over \$8,000.00
- These men have been identified and found to be part of a large ring operating in several states including Ohio, Kentucky, Tennessee, Illinois, and Missouri. The case remains under investigation by Celina Police Department and numerous other agencies. The Celina incidents are being reviewed by the Mercer County Prosecutor for charges. No other information can be released at this time.
8. Total Police Department Calls for Services, YTD: 12,987

Parks Maintenance

1. Winterize restrooms and splash pad

Public Works

1. Collect leaves
2. Patch several water main break areas
3. Replace catch basin on Portland Street
4. Install expansion joint in curb areas on Myers Road
5. Got plows and salt boxes ready for Winter

Sewer Collection

1. Camera East Jefferson sewers, checking for infiltration

Water Treatment Plant

1. WTP Buildings, Grounds, & Operations:
 - a. South raw water pump removed from service for repair
 - i. PO submitted, should return to service within ?? days
 - b. Fall maintenance
 - i. #1 ozone basin to be completed when WTP is shut down for piping installation
 - ii. All outside valves to be exercised when WTP is shut down for piping installation
 - iii. Carbon exchange for tank #5, scheduled for November 4th, 2020
2. WTP Capital Projects
 - a. 1974 Clarifier Replacement Project
 - i. AWC by-weekly phone meetings completed, project on schedule thru 12/2020
 1. DAF units #1 & #2 scheduled for delivery 2nd week of November 2020
 2. DAF units #3 & #4 scheduled for delivery 2nd week of January 2021
 - ii. Sludge and air testing with OSU ongoing, additional samples were collected on 2/7/20 and 7/24/20, waiting on results due to COVID
 - iii. DAF Facility Project, Due for completion August 2021
 1. Column to column concrete continue to be formed and poured
 2. Block layers started laying inside block, outside brick in Spring
 3. Woolace Electric continuing electrical conduit within WTP and inside block
 4. Equipment pads to start next week

Wastewater

1. Talked to Nick Schmitmeyer; coming to sign forms so ready to haul biosolids to site if weather cooperates
2. Received quote for three 5 HP motors from Dickman and ordered

3. Received payment request / change order from Precise Pile Driving for bunker addition project; met with Brian May / Access Eng. to discuss change order (most not justifiable and bid allowance should cover anything), Brian contacting Brad Jutte
4. Met with Mayor & Service Director to discuss SCADA
5. Performed re-test of pH parameter to comply with OEPA, DMR-QA Study 40 mandates and submitted results to Phenova

Income Tax October– 2020

	2018 Month-to-date	2019 Month-to-date	2020 Month-to-date	2018 Year-to-date	2019 Year-to-date	2020 Year-to-date	2020 vs 2019 Year change	2020vs 2019 Year percent
Business	63,480.62	55,000.49	11,211.89	896,077.83	902,565.71	816,787.84	-85,777.87	-9.5
Non Resident Bus	1,617.15	5,016.07	1,851.08	54,559.21	76,046.61	77,979.91	1,933.30	2.5
Resident	22,690.54	28,611.67	28,708.93	673,665.20	736,258.84	755,885.33	19,626.49	2.6
Non-resident	2,798.00	3,122.51	5,357.79	72,976.53	74,012.35	81,482.99	7,470.64	10.0
Withholding	368,722.01	384,091.62	373,837.94	3,614,187.53	3,679,822.70	3,555,858.62	-123,964.08	-3.3
Non Resident W/H	16,118.47	13,889.08	10,185.32	111,672.25	117,070.64	99,310.62	-17,760.02	-15.1
Grand Total	475,426.79	489,731.44	431,152.95	5,423,138.55	5,585,776.85	5,387,305.31	-198,471.54	-3.5

	2017	2018	2019	2020
January	\$516,516.97	\$476,665.83	\$457,302.65	\$458,919.27
February	\$380,935.74	\$400,627.74	\$416,481.74	\$466,258.90
March	\$553,910.83	\$489,686.20	\$509,758.48	\$553,445.37
April	\$694,964.08	\$676,370.43	\$655,859.08	\$768,825.17
May	\$704,868.16	\$805,364.57	\$828,197.94	\$495,500.19
June	\$526,539.06	\$592,217.55	\$754,024.14	\$625,636.75
July	\$473,797.12	\$446,556.17	\$434,062.65	\$466,411.86
August	\$358,417.44	\$364,374.69	\$393,088.65	\$539,462.46
September	\$572,678.85	\$695,848.58	\$647,270.08	\$581,692.39
October	\$454,378.79	\$475,426.79	\$489,731.44	\$431,152.95
November	\$357,054.14	\$404,081.65	\$410,789.77	
December	\$484,723.58	\$627,345.52	\$580,818.02	
Grand Total	\$6,078,784.76	\$6,454,565.72	\$6,577,384.64	