**ORDINANCE 29-25-O**

**AN ORDINANCE AUTHORIZING SUPPLEMENTAL APPROPRIATIONS FOR EXPENDITURES IN THE CITY OF CELINA, INCLUDING BUT NOT LIMITED TO CIVICA SOFTWARE COST ALLOCATIONS, CAPITAL IMPROVEMENTS TO THE CMU ADMINISTRATION BUILDING, GENERAL INSURANCE INCREASES, OHIO URBAN & COMMUNITY FORESTRY GRANT PARTICIPATION, AND FINAL TRAIL FUND DISBURSEMENT; AND DECLARING AN EMERGENCY.**

WHEREAS, the City of Celina, through the ongoing administration of its 2025 operating budget, has identified multiple unanticipated fiscal obligations and misallocations necessitating formal supplemental appropriations in order to preserve uninterrupted municipal operations, contractual compliance, and public service obligations; and

WHEREAS, the Auditor’s Department’s annual allocation for Civica North America software services has increased due to an internal reassignment of payroll responsibilities and software transitions by the Celina Municipal Court, resulting in the reduction of cost sharing from four departments to two with an additional appropriation in the amount of Eleven Thousand Eighty-Five Dollars ($11,085.00) required to satisfy the City's contractual obligation to Civica North America for the current fiscal year; and

WHEREAS, the CMU Administration Building incurred multiple unknown and unbudgeted incidental costs related to facility maintenance, ADA accessibility compliance, customer service area renovations, and engineering design services, the cumulative total of which amounts to Sixteen Thousand Eight Hundred Ten Dollars ($16,810.00); and

WHEREAS, the City’s general insurance premium obligations have increased by Twenty Thousand Four Hundred Forty-Two Dollars ($20,442.00) due to updated asset valuations and insurance rate adjustments, requiring formal appropriation of additional funds across the relevant departments and enterprise accounts; and

WHEREAS, in 2024 the City of Celina was awarded an Ohio Urban & Community Forestry Grant in the amount of Fifty Thousand Dollars ($50,000.00), of which Forty-Four Thousand Nine Hundred Fifty-Eight Dollars and Fifty-Six Cents ($44,958.56) remains to be formally appropriated for reimbursement in accordance with the grant’s requirements; and

WHEREAS, in order to fully expend and reconcile the balance of the Miller Woods Trail Fund, an appropriation of Eighteen Dollars ($18.00) is required.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CELINA, COUNTY OF MERCER, STATE OF OHIO:

SECTION ONE

THAT, the City Auditor is hereby authorized and directed to appropriate the following amounts from the unappropriated, unencumbered balances of the respective funds, to the account codes and for the purposes herein specified:

I. Civica North America Software Support – Total: $11,085.00

110.131.5410 – General Fund (Auditor): $3,658.06

661.131.5410 – Electric Fund (Auditor): $3,547.20

663.131.5410 – Water Fund (Auditor): $1,939.88

666.131.5410 – Wastewater Fund (Auditor): $1,939.88

II. CMU Administration Building Incidentals – Total: $16,810.00

Itemized expenditures include but are not limited to: hydraulic elevator maintenance, door repairs, panic button relocation, access control, and design and construction labor for the Customer Accounts office area.

110.171.5410 – General Fund: $9,750.78

224.171.5410 – Park and Recreation Fund: $504.34

661.171.5410 – Electric Fund: $3,194.22

663.171.5410 – Water Fund: $1,681.17

666.171.5410 – Wastewater Fund: $1,681.17

III. General Insurance Increase – Total: $20,442.00

To ensure continued coverage of City assets under increased 2025 insurance premiums.

110.190.5281 – General Fund (Insurance): $6,745.86

661.624.5281 – Electric Fund: $6,541.44

663.634.5281 – Water Fund: $3,577.35

666.644.5281 – Wastewater Fund: $3,577.35

IV. Ohio Urban & Community Forestry Grant – Total Appropriation: $44,958.56

To satisfy the City’s reimbursement awarded under the $50,000.00 grant award.

244.110.5420 – Urban Forestry Grant Fund: $44,958.56

V. Miller Woods Trail Fund Final Expense – Total Appropriation: $18.00

To fully expend and reconcile the fund.

245.410.5550 – Trail Fund: $18.00

SECTION TWO

THAT, this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the citizens of the City of Celina. The emergency arises from the critical nature of the required appropriations to ensure timely compliance with operational, contractual, and grant obligations, and to prevent disruption of essential public services. Accordingly, this Ordinance shall take effect and be in full force immediately upon its passage and approval by the Mayor, as provided by law.

PASSED this \_\_\_\_\_day of , 2025

Jason D. King, President of Council

ATTEST:

Kari R. Fox, Clerk of Council

APPROVED , 2025

Jeffrey S. Hazel, Mayor

APPROVED AS TO FORM:

George Erik. Moore, Esq., City Law Director