

BHS Band Boosters Executive Board
Meeting Minutes
August 1, 2019

K. Schumann introduces Robert's Rules of Order "cheat sheet" to facilitate smoother/quicker running meetings.

- I. Call to order 7:16pm in BHS band hall.
 - A. Attending: S. Borowski, C. Bedore, M. Quirk, K Williamson, L. Lux, B. Harrell, M. Villalobos, C. Wade, W. Teer, K. Schumann, B. Day, R. St.John, J. Gillaspie, D. McCool, A. Rouse, M. Currey, J. Royal, N. Carter, A. Torres, T. Gerton

- II. Minutes from July meeting introduced.
 - A. Motion to correct name of Katrina Farmer to Katrina Smiley. Made: Sheila, seconded Jackie. All in favor; motion carried**
 - B. Motion to approve July minutes. Made: Cindy, seconded Rebecca. All in favor; motion passed.**

- III. Meeting norms
 - A. Wendy: new rules are new to her too. Only ask questions during Open Discussion

- IV. Announcements/Reports
 - A. President
 1. Thank you for help with supply night.
 2. Pirate's Cove: not charging kids. Got in touch with CHS, 3 busses suggested, Jackie is contact for food supplies
 - B. Vice President
 1. 67 volunteer forms turned in during supply night. Will arrange in spreadsheet.
 - C. Treasurer see attached report)
 1. Charms: restored, all credits fixed
 2. Cleburne Railroaders fundraiser total is not correct on report, Meghan will adjust
 3. **Motion to accept treasurer's report: Made: Cindy, seconded: DeeDee. All in favor. Motion passed.**
 - D. Concessions
 1. Marison Villalobos is chair
 2. Would like help running things. Will consult with Twilene Solomon.
 - E. Communications secretary
 1. Has setup Facebook marketing to broadcast events, fundraisers etc. Incentive to join: prize of dinner and a movie.
 2. Will contact people with FB messenger
 3. So far 2100 sign ups, hope to use as a segue to Fan Angel
 4. Trailer artwork-got it to Josh. It's a huge file so he's still working on it

F. Fundraising

1. Directors to announce the Fan Angel campaign tomorrow at band camp.
2. Kids will create an account at band camp
3. incentives : cashbox drawing each week for top 4 earners Cashbox to have 1/\$100, 2/\$50, 5/\$20, 5/\$10, 100/\$1
4. Final overall winners go on Director's Experience
5. Fan Angel will launch on social media on Monday
6. Cleburne Railroaders concession stands are done. No need to show up for further sign-ups.
7. Painting of parking spaces for students was denied by Leek.

G. Parliamentarian

1. Reviewing new by-law proposal
2. Likely needs more time to review them and compare to BISD and UIL by-laws.

H. Hospitality

1. Snowcone social: Snowcone person (Rachel) to be at social. Donating 20% of sales to band, 500 hot dogs to sell, Alex Falter will grill, Amber will buy hot dogs, needs 5 more helpers

I. Uniforms

1. Fittings went great. Leadership, juniors, seniors are done. Next will be sophomores, freshmen, then upperclassmen who did not stay for their day
2. Viper sizing went well at supply night. Missing one box of sizers.

J. Spirit sales

1. Working with Amy at TX Sportswear
2. Picking out items working with Wendy and directors
3. Possibly ordering swag items
4. DeeDee suggested Fantabulous fundraising
5. Sold old items at supply night for \$5 or \$10; giving away seat cushions

K. Friday night meals

1. Food secured. Not all restaurants have dates for games
2. Verifying time to deliver as 4:30-4:45
3. Adding Honeybaked Ham to lineup
4. Trailer: 7 new sponsors
5. New logos sent to Brian for trailer
6. Going to verify with Rick to drive trailer and set up some back-up drivers

L. Props

1. Guard project done
2. Starting 2nd and 3rd projects
3. Looks like coming in under budget
4. Builds always on Saturday mornings

M. Mr. Day

1. Band camp going smooth so far. Lots of changes. Kids transitioning well.

- 2. Pictures: Beautiful Evolutions. Tues Aug 6, 5-8pm
- N. Mr. Schumann
 - 1. Website is done. Boosters has own page (to be upkeep by communications secretary) Will post all info to the public: money, bylaws, minutes etc. Please let him know if you think of changes.
 - 2. Personal note: thanks for being flexible during changes.
- O. Mr. Gerton
 - 1. Getting all paperwork (medical forms etc) in order
- P. Mr. Carter
 - 1. Having a good week
 - 2. Closing Drumline facebook page to keep with "one band" vs separate
- Q. Ms. Torres
 - 1. Super excited
 - 2. Seeing growth in the program
 - 3. Closing Guard facebook page
- V. Old business
 - A. Sidenote- "tabled"=will talk for sure about it next meeting. "postponed"=we'll get to it sometime
 - B. Build out of trailer: offer needs to be worked on
 - C. New trailer wrap for future
- VI. New Business
 - A. Procedure: Read, explain, Q&A, discussion, vote
 - B. Moving booster closet to debate room--don't need shelves. Coolers were gross and thrown away; band needs 6 new coolers
 - C. Motion to buy coolers not to exceed \$600. Made: Rebecca; seconded, Dee Dee. All in favor. Motion passed.**
 - D. Proposed by-law changes
 - 1. III.f: suggesting band director can remove any person unilaterally from booster board
 - a) Concern to directors is availability of conflict resolution in extenuating circumstances (example given of fist fight between parents that needed to be broken up)
 - b) Concern from some booster members is director being able to remove a person from an elected position based on a personality conflict
 - c) By-law IIIe allows for executive board to remove a member by $\frac{2}{3}$ vote, and likely any major problems would be addressed here before needing to involve directors
 - d) Compromise to change wording "If extenuating circumstances are present that will cause physical, verbal, mental, or financial harm"
 - e) Motion to amend IIIf to above wording. Made: Rebecca; seconded: cindy. All in favor. Motion passed.**

2. III.g: “Board of Directors” should read “Executive Board”. **Motion to fix wording in IIIg. Made: Dee Dee; Seconded: Rebecca. All in favor. Motion passed.**
3. III.c: band directors have final approval or denial of all band booster expenditures.
 - a) Concern is that booster money is separate from band/district money. Directors and boosters should be side by side.
 - b) Concern of greying the area between the two.
 - c) Concern of directors is misuse of booster funds (example given of parents using booster money money to pay for their own inclusion in Disney trips)
 - d) BISS booster club guidelines state that the only “veto” power on a parent/booster group is the principal or superintendent.
 - e) Change wording to “If a discrepancy between the executive board and band directors regarding the use or expenditure of money, the BHS principal or BISS Superintendent will cast the deciding vote.
 - f) **Motion to change wording of IIIc to above. Made: Rebecca; seconded: Sheila. All in favor. Motion passed.**
4. III.k.iv and III.u.ii requiring communication secretary and parliamentarian to serve on a committee-remove.
 - a) **Motion to remove III.k.iv and III.u.ii. Made: Celeena; seconded: Cindy. All in favor. Motion passed.**
5. III.l.vii to designate another person to countersign booster checks. Should be an executive board member
 - a) **Motion to change III.l.vii to designate that a countersigner to booster checks will be an executive board member. Made: Cindy; seconded: Sheila. All in favor. Motion passed.**
 - b) Kate: what does she do with her current roles, bank account signer etc. Assistant treasurer position being eliminated. **Tabled**
6. IV.ii.5 this is already addressed. Remove
 - a) **Motion to remove IV.ii.5. Made: Rebecca, seconded: Kate. all in favor. Motion passed.**
7. Add to Communication Secretary III.n.iv: will publicize meeting times and places. Will post dates, times, and locations for all executive board and general meetings.
 - a) **Motion to add III.n.iv to Communications Secretary duties. Made: Rebecca; seconded, Sheila. All in favor. Motion passed.**
8. Need to put “Superintendent or his designee” back
9. **Motion to accept new by-laws with approved amendments. Made: Cindy; seconded Rebecca. All in favor. Motion passed.**

- a) Wendy likes changes. Less vague-ness. Celeena was worried and feels better after meeting. Grateful for the finesse and helpfulness of directors.
 - E. New spirit items money needed upfront to purchase items.
 - 1. **Motion to approve \$700 upfront cost for spirit items. Made: Rebecca; seconded: Cindy. All in favor. Motion passed.**
 - 2. Shirts: getting from TX Sprotsweat> Meghan was directed to certain companies.
 - a) Concern over not using JamzSports (our sponsor). Quality complaints last year. Many shirts returned at games for peeling.
 - F. Schumann: would like to have shelving built in percussion room. Possibly seek assistance as an Eagle Scout project. Suggestion to use trailer build-out as an Eagle Scout project as well.
- VII. Open Discussion
- A. Sign up parents to work concessions by section. Can we use a Square at concessions to take cards?
 - B. Need cash for the incentive for the fundraiser
 - 1. Petty cash not available. Write a check to cash. Kids will draw prizes at Friday night meals.
 - C. Director experience actual event TBD
 - 1. Will be for 9 people (4 winners, 5 directors)
 - 2. Designate 2.5% of profet from Fan Angel campaign not to exceed \$3000 for this
 - 3. **Motion to use up to \$3000 for director's experience. Made: Rebecca; seconded: Dee Dee. All in favor. Motion carried.**
 - D. Fan Angel change 8am to 8pm
 - E. Dairy Queen wants to host a monthly spirit night. 1st Tuesday night each month
 - F. In n out burger fundraiser confirmed
 - G. TD club offering to get us 150 cases of water for \$200. Also trying to get gatorade mix.
 - 1. **Motion to approve \$200 for 150 cases of water. Made: Sheila; seconded Dee Dee. all in favor. Motion approved.**
 - H. Can we set up a meet and greet for parents some night at Frescoes after school starts?
 - I. JamzSports has only had a small number of complaints in the store. Has changed ink brands
 - 1. Offering \$250 off of an order if we buy spirit shirts there, or to do booster member shirts. We choose to have them just donate the \$250 for their sponsorship.
 - J. Day: Upon BISD approval from the CFO. Request to pay \$700 upfront and be reimbursed by BISD as booster club is set up as a vendor.
 - 1. **Motion to pay \$700 upfront to be reimbursed by BISD. Made: Cindy; seconded Dee Dee. All in favor. Motion passed.**

K. Josh got artwork for trailer. It just needs approval

**VIII. Motion to adjourn 9:25pm Made: Cindy; seconded: Celeena. Motion passed.
Meeting adjourned.**