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| **Time Change** |  |  |

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| **Changing the time on a Toshiba DK Telephone System 1. Leave handset on hook and press DN 2. Dial #652 3. Enter the time as HHMMSS in 24 hour time format (HH=hours, MM=minutes, SS=seconds) -For example if the time is 6:05 a.m. you would enter 060500 4. Press the redial button located center bottom of dialing pad for DK 96-280-424 / Press # for DK 40/40i 5. Press the SPKR button located far left of dialing pad  Changing the time on a Toshiba CTX/CIX System 1. Dial #652 you will hear a confirmation tone 2. Enter the time as HHMMSS in 24 hour time format (HH=hours, MM=minutes, SS=seconds) - For example if the time is 6:05 a.m. you would enter 060500 3. Press # to save the new information. You will hear a confirmation tone. 4. Press the SPKR button  Stratagy Voice Mail Administration 1. From your desk dial voice mail pilot extension - usually 500 2. When the security code prompt plays press the # key 3. Press the \* key and then enter 999 followed by the # key 4. Enter the security code - if you do not know this code contact your system administrator or a Telephone Support Systems representative 5. Select option 8 for System Administration 6. Follow the prompts to: - To set the data/time- option 6**  For additional help please call us at 249-248-0000 (Michigan) or 239-561-0090 (Florida) |