

BY-LAWS FOR WOODBECK CHAIN OF LAKES

Revised August 25, 2018

ARTICLE 1 NAME AND ORGANIZATION

Section 1. This organization shall be known as Woodbeck Chain of Lakes Association, a non-profit corporation of Oakfield and Spencer Townships, Kent County, Michigan.

Section 2. The fiscal year of this association shall be the fiscal year, September 1 to August 31.

ARTICLE 11 PURPOSES

Section 1. This Association shall promote the education of riparian property owners and other lake users about water quality and water safety.

Section 2. This Association will support issues, which concern the welfare of the lakes, and its residents.

ARTICLE 111 MEMBERSHIP

Section 1. Membership in the Association shall be limited to riparian property owners on the lake and persons who own property with legal access to the lake, land contract purchasers or long-term lease holders (6 months).

Section 2. The term "member" is defined as either one person or a family Unit, provided membership dues are paid. For purposes of voting, the individuals whose name(s) are recorded on the deed shall be entitled to one vote each. Corporate (church camps) owners have one vote per paid membership.

Section 3. Each member of this Association may attend any Board Meeting or Annual meeting of the Association and participate in the discussion.

Section 4. The membership year is from September 1 through August 31 of each fiscal year.

Section 5. The annual dues are payable to the treasurer on January 1 of each year. All members must pay their dues prior to July 1 to be in good standing.

Section 6. Any member who shall reflect discredit upon this Association may be removed from membership by a 2/3 vote of the Board of Directors of the Association. Written notice shall be mailed to the member 30 days prior to any action taken by the Board. A hearing before the Board shall be provided if requested by the member of the Association.

ARTICLE IV BOARD OF DIRECTORS

Section 1. The business and other affairs of this Association shall be directed and managed by a BOARD OF DIRECTORS of fifteen (15) members in good standing. The Board of Directors will consist of three (3) representatives from each of the five (5) lakes. The representatives will be nominated and elected by members of their respective lake at the annual meeting of the membership of the Association. That Board will take office at the next scheduled board meeting and elect from its membership four officers, a President, a Vice- President, a Secretary, and a Treasurer, who will then serve a one (1) year term. Vacancies that may occur on the Board of Directors shall be filled by appointment by the president of the Board.

Section 2. The Board of Directors shall have control of the affairs and property of the Association, and shall serve as the executive and policy-making group of the Association.

ARTICLE V OFFICERS

Section 1. The officers of this Association shall be President, Vice-President, Secretary, and Treasurer. They shall be elected by a majority vote of the Board of Directors following the annual meeting.

Section 2. The officers shall serve without compensation.

Section 3. In case of death or resignation of the President, the Vice-President shall at once assume his title and duties. The vacancy in the office of Vice-President shall be filled by a majority vote of the Board of Directors. In case of death or resignation of any other officer, their office shall be immediately filled by appointment by the President with a majority of the members of the Board concurring.

Section 4. Any officer or director becoming ineligible to membership in the Association shall automatically forfeit his office and such vacancy shall be filled in the same procedure stated in Article V, Section 3.

Section 5. The Officers and their respective duties shall be:

- a. The President of the Association shall preside at all the meetings of the Board of Directors and at the annual and special meeting of the membership. The President shall have general and active management of the business of the Association and see that orders and resolution of the Board are carried into effect. The President shall appoint, with the approval of the Board, regular and special committees as they deem necessary to carry out the purpose of the Association.
- b. The Vice-President shall assist the President in the performance of their duties and in the absence of the President, shall assume their place and duties with full responsibilities and powers.
- c. The Secretary shall attend all meetings of the membership and of the Board of Directors. They shall keep true minutes of the proceedings of all such meetings. They shall conduct all correspondences and give all notices required by these By-Laws, statute or by resolution of the Board and perform such duties as are delegated to them by the President.
- d. The Treasurer shall have in custody all Association funds and shall keep, in books belonging to the association, full and accurate accounting of all receipts and expenditures. The Treasurer shall deposit all monies and other valuable effects in the name of the Association in a depository or depositories designated by the action of the Board of Directors. They shall render a financial statement at all board meetings or other meetings requested by the president. They shall, upon demand of the Board or in event of their resignation or termination of their membership, immediately surrender to the Board or their successor in office all monies, account books and other Association records and effects in their possession. The Treasurers books of accounts and bank books showing current balances will be reviewed by a committee appointed by the President of the Board and will report back to the Board no later than May 31st. The Board of Directors may require the treasurer shall be bonded.

ARTICLE VI MEETINGS

Section 1. The Annual Meeting of the Association shall be held on or before the last weekend in September each year. The board of Directors will set a date when the best attendance of the membership may be expected, the place of the meeting and time.

Section 2. Special meetings of the membership may be called at the option of the President or when requested by any two members of the Board. Every member shall be notified of such meeting at least 30 days prior to the time of the meeting.

Section 3. The quorum for an Annual or special meeting of the membership shall be the number of members who are present when the meeting is called to order, provided that due notice has been given. The Quorum for a meeting of the Board of Directors is eight (8), comprised of at least two officers and six or more other members of the board.

ARTICLE VII ORDER OF BUSINESS


At all meetings of the Board and of the Membership, Robert's Rules of Order Newly Revised are to be observed. The Board of Directors may engage the services of a competent attorney to advise them or represent the Association when a legal action is required.

ARTICLE AMENDMENTS Section 1. The By-Laws may be amended at any regular Annual, or properly called special meeting of the membership by a 2/3 vote of those present.

Section 2. Members shall be notified of proposed By-Law changes at least 60 days prior to the Annual meeting or special meeting called to consider revision of the By-Laws.

BY MEMBERSHIP AT THE ANNUAL MEET

WOODBECK CHAN OF LAKES BY-LAWS WERE APPROVED AND ACCEPTED AT MEETING, AUGUST 25, 2018.



President

9-18-18
Date



Vice President

9-18-18
Date