



GLAD TIDINGS KIDS CLUB

DAY CAMP PARENT HANDBOOK

Glad Tidings is a Social Service Organization by Registered Psychotherapist, Canadian Certified Counsellor and Islamic Family Coach - Ayesha Haroon.

Our kids and youth clubs offer character building workshops, camps, trips and events where members come together to love, learn and practice Islam, and form friendships that make it easy for them to do so. Families get access to professional high quality self development, relationship building, and emaan-boosting courses and resources. Our lessons and activities are tailored to the group's ages and levels of experience. We strive to maintain a 5:1 student-camp staff ratio, but this is subject to change depending on the program, age group of campers and other situations.

Here is your general Glad Tidings Camp guide for all our workshops and events. Please review the full document. Anything over and above this, if required for specific events, will be communicated to the parents via email or WhatsApp.

If you have any further questions please email us at: gladtidingskidsclub@gmail.com

We are looking forward to a fun camp of learning, making new friends and having fun!

REGISTERING FOR A GLAD TIDINGS CAMP OR EVENT

STEP ONE

Send the required **payment by e-transfer to gladtidingskidsclub@gmail.com**. Your transfer **MUST** contain the following information in your message.

- Your name
- Your email/ WhatsApp that we can communicate with you
- Your child's/ children's full name, gender, age
- Program that you are registering your child/ children for

For example, this payment is from Ayesha Haroon, whatsapp 613.413.7369 for my daughter Huda Haroon, age 10, for the PD Day Camp on April 28, 2023.

STEP TWO

Fill out a separate registration form for each child at:

<https://forms.gle/ZoRRPPMRVthW2TRa8>

STEP THREE

You will receive a confirmation email/ WhatsApp message within 2 working days after we have received **BOTH the payment and the registration form**. This will tell you the link to join the program's WhatsApp group and any other specific details. The Whatsapp group is where we will post any relevant announcements or updates. It is also the quickest way to communicate in sha Allah.

DROP OFF AND PICK UP

Most Camps run from 10 am to 3 pm. Drop off is between 9.50 am - 10 am. Pick up is between 3 pm - 3.05 pm

Please refer to your camp or workshop communications for exact times.

All Campers must be signed in and out of camp every day by a parent or guardian. Only parents or guardians or those authorized by parents prior to pick up may sign a child out of camp. You need to notify us if someone else is picking them up.

Pick up and drop off will be in front of our camp room/ site. Early drop off and late pick might be available for an extra charge subject to availability.

CANCELLATION & ABSENCES

Any cancellations must be made at least 2 weeks prior to the event or camp to get a full refund. Any cancellations made after that will have a 0 refund, unless otherwise stated in the camp communications.

If your child is going to be absent from camp for some reason, please email: gladtidingskidsclub@gmail.com AND send a Whatsapp message to the camp co-ordinator.

Other messages (i.e. late drop off, early pick up, running late) that you need to get to the camp coordinator can be left on the WhatsApp group made specifically for the camp parents.

BEHAVIOR MANAGEMENT POLICY

The goal of Glad Tidings Kids Club is to provide a healthy, safe and secure environment for all participants.

Behavior Guidelines:

Children who attend camp are expected to follow the behavior guidelines and to interact appropriately in a group setting:

- We speak nicely and appropriately to one another
- We touch only what belongs to us
- We keep our hands and feet to ourselves
- We listen to our counselors and all Glad Tidings staff
- We stay within the designated boundaries

When a child does not follow the behavior guidelines, we take the following steps:

1. Start directing the child to a more appropriate behavior.
2. The child is reminded of the behavior guidelines and rules, and a discussion will take place to identify why this behavior may be happening and how we can support the camper to understand the behavior guidelines.
3. Child will be encouraged to do istighfaar, and come up with ideas on how they can erase that from the book of their deeds, and a future plan on how to make sure this does not happen again in sha Allah.

4. A discussion about where to go for help if needed to learn the prophetic manners for this kind of situation.
5. If the behavior persists, a parent will be notified of the concern.

The following behaviors are NOT acceptable and may result in immediate removal of a participant for the remainder of the current program day, week or possibly the entire summer. No refunds will be made in such a case:

- Endangering the health and safety of children/or staff, members or volunteers or animals if involved.
- Stealing or damaging the Glad Tidings', the location's or personal property.
- Leaving the program without permission/prior notification.
- Refusing to follow the behavior guidelines or rules.
- Using profanity, vulgarity or obscenity.

ILLNESS

If your child is feeling sick please do not send them to camp. Any child that exhibits symptoms of illness will be sent home immediately.

EMERGENCY PROCEDURES

Your child's safety is our number one priority. Activities and games are planned with participant safety in mind and are always monitored to ensure that safety standards are maintained.

In the event of a minor injury to your child - scraped knee etc., camp counselors will apply basic first aid by cleaning the wound and applying a bandage.

In the unlikely event of a serious injury to your child, emergency services will be called immediately to respond to the situation. Once this has been completed parent/guardian will be contacted.

WHAT TO WEAR/ BRING TO CAMP?

- Happy smile 😊
- One full meal NUT FREE lunch (please note that unless otherwise indicated, we won't have food at premises)
- 2 nutritious NUT FREE snacks
- Water bottle
- Extra pair of socks
- Wear running shoes
- All weather friendly outdoor gears
- Epi-pen if required
- Swimming costume and towel on swimming days (Swimming or other special activity days, if any, will be shared in advance in the camp communications and Whatsapp groups. On such days, it might be a good idea to ask them to wear their swimsuit under their day clothes to save time)

ALL FOOD MUST BE NUT FREE

Due to the number of nut related allergies of our participants and staff, peanut butter, nuts and foods that contain nut by-products **WILL NOT** be allowed at camp.

INCLEMENT WEATHER

For all campers, time spent outdoors will be restricted or limited based on the following:

1. Extreme temperatures
2. If there are high winds, thunderstorms including heavy rain, lighting or thunder outdoor activities will be replaced with other indoor activities.

Thank you for your time to review our Glad Tidings Camp guide.

If you have any further questions please email us at: gladtidingskidsclub@gmail.com

We are looking forward to a fun camp of learning, making new friends and having fun!