



APPLICATION FOR PERMISSION TO OBTAIN COPIES OF APPROVED PLANS

I, the undersigned, certify that the information provided is correct to the best of my knowledge and belief. I understand that the furnishing of any incorrect information will result in penalties being applied.

NOTE: Although Council endeavours to maintain copies of approved plans, if for any reason plans of a particular property are not available, the onus is on the registered owner to have the as-built structures measured and drawn up.

Business Partner No

Erf no Suburb

Property address

SECTION A: OWNER

Owner name

Correspondence address

Identity number

Tel Number Cell

SECTION B: APPLICANT

To be completed by Governmental Departments/students if applicable. NOTE: A letter from the relevant authority must accompany this application.

Applicant name

Tel Number Cell

Address

SECTION C: AUTHORISED PERSON

Authorised person name

Tel Number Cell

Address

Where the owner is a Company, Close Corporation or Trust, the relevant sections of this form are to be completed by an authorised representative thereof and/or a letter of authority is to be provided. Should the owner be a Body Corporate, the relevant sections of this form are to be completed by the Chairperson or Managing Agent and/or a letter of authority is to be provided.

Signature Date

Registered owner

FOR OFFICE USE

Document/s supplied by applicant Plan copy Received on

Checked by on

Receipt No.

Copies supplied to applicant on