

Sample Prompts for Legal and Dispute Resolution Professionals:

PRESENTATION SUMMARY Prompt:

ChatGPT I have attached the slide handout for an AI and Mediation program that I just attended. Please summarize the key takeaways and create a list of action tips for me to integrate those takeaways into my own mediation practice.

PART ONE DEMOS ON USING THE LLMS TO HELP WITH ASPEN:

Awareness and Education: Perplexity what are the benefits and challenges of using AI as a mediation professional?

Strategies and Protocols: ChatGPT help me to create strategies and protocols for managing the challenges that AI presents for mediators.

Practice and Preparation: Gemini, create a list of prompts to help me to prepare and practice different ways that I might integrate AI into my mediation practice.

Education Again: Mistral please give me an update on the latest developments in the use of AI in professional practice.

Notice and Transparency: Claude, draft a letter notifying my mediation clients that I use AI in my practice and providing transparency and accountability.

SECOND DEMO: Mediation Guide

I am a commercial mediator handling complex litigation matters, mainly in construction law. Please help me prepare a comprehensive Mediation Process Guide for Participants in my virtual mediation. This should include all necessary explanations of the mediation process, the accommodations necessary for a proper virtual mediation, and best practices and expectations for all participants.

FAQs: Hello ChatGPT, I'm a mediator specializing in family law, business disputes, and cross-cultural conflicts. Can you help me create 10 FAQs for my practice, along with clear answers? The FAQs should cover the mediation process, confidentiality, cost, duration, and the benefits of mediation over litigation. Please include questions specific to cross-cultural mediation and family law.

THIRD DEMO: Termination Letter

them to meet the necessary standards and offered a variety of support, such as a team member mentor and weekly check-ins, but things have not improved.

FOURTH DEMO:

Business Planning:

The magic prompt: Hello ChatGPT, I am a mediator looking to create a detailed business plan for 2024. I need your assistance in developing this plan. Can you guide me through this process by asking me specific questions? I'll provide the necessary information based on your queries. Let's focus on gathering insights into my target market, defining the structure of my mediation practice, outlining my financial goals, and establishing a marketing strategy. I would like this to be a collaborative process where you ask me questions, one at a time, I provide responses, and then you use this information to draft a comprehensive business plan. This plan should include a clear timeline for implementation, specific action items, and measurable goals.

Role Play:

Hello, ChatGPT. I would like to conduct a mediation role play exercise where I will act as the mediator and you will act as the participants.

Please create a scenario for our mediation with the following details:

- Type of dispute: [Specify the type of dispute, e.g., divorce, business disagreement, neighbor conflict]
- Level of difficulty: [Specify the difficulty level, e.g., easy, moderate, difficult]
- Number of parties: [Specify the number of parties involved, e.g., 2, 3]

FIFTH DEMO:

Pre-Mediation Report and Summary

I am the mediator for a workplace claim that is outlined in the attached two briefs - one from the plaintiff and one from the defendant. Please prepare a summary and analysis of the stated claims positions, demands, potential areas of agreement, disagreement and anything else that might be helpful to me as mediator in a comprehensive Pre-Mediation report

SIXTH DEMO:

Family Residence Options:

Provide a comprehensive list of potential options for the disposition of a marital residence in a divorce scenario, where the home has a fair market value (FMV) of approximately \$450,000 and a mortgage balance of \$302,000 with a 3.5% interest rate. Consider the context of current high-interest rates, around 8%, and differing desires of the parties: one wishes to retain the home for stability, while the other seeks to liquidate the asset for financial independence. Account for the challenge that one party may not sustain the financial burden of the home independently without support. Present these options in neutral terms for consideration.

Additional Mediation Prompts:

1. Case Summary Generation

Prompt:

"I have a mediation case involving a complex commercial dispute between two multinational corporations. The plaintiff, a technology firm, alleges that the defendant, a former partner, misappropriated trade secrets and violated a non-compete agreement. The defendant counters that the trade secrets in question were not proprietary and that the non-compete clause is unenforceable under current laws. Could you summarize the key facts, positions, and legal arguments for me as a mediator?"

2. Role-Playing for Skill Enhancement

Prompt:

"You are representing a high-profile executive in a mediation involving allegations of breach of fiduciary duty by the board of a publicly traded company. The executive feels that their reputation is on the line and is very defensive. Please play the role of this executive as the mediator tries to address your concerns and move the negotiation forward."

3. Drafting Agreement Clauses

Prompt:

"The parties have agreed that the defendant will make a substantial settlement payment, but the payment will be structured as a combination of cash and stock options, with specific conditions attached to the vesting of the options. Can you draft an agreement clause that outlines this settlement structure, ensuring the language is precise and addresses potential contingencies?"

4. Identifying Interests vs. Positions

Prompt:

"In a mediation involving a dispute over a failed merger between two financial institutions, the acquiring company's position is that they are entitled to a significant breakup fee due to the target company's alleged misrepresentation of financial health. The target company's position is that the merger failed due to market conditions beyond their control and that no fee is warranted. What might be the underlying interests of each party, and how could these interests be addressed to reach a resolution?"

5. Decision Tree Analysis

Prompt:

"I'm mediating a complex case involving a pharmaceutical company accused of patent infringement by a competitor. The parties are considering several options, including a licensing agreement, a joint venture, or continuing litigation. Can you help me create a decision tree that outlines the risks, benefits, and possible outcomes for each option, factoring in potential market reactions and regulatory scrutiny?"

6. Generating Neutral Language

Prompt:

"The following statement was made by the CEO of one party during mediation: 'The other side's actions are nothing short of corporate sabotage, and they have no intention of negotiating in good faith.' Could you rephrase this statement in neutral, non-confrontational language that a mediator might use to keep the discussion focused and productive?"

7. Scenario-Based Learning

Prompt:

"Imagine a mediation scenario where two conglomerates are in conflict over a joint venture that has gone awry. One party believes they have contributed significantly more capital and intellectual property, while the other party insists that the benefits should be shared equally as originally agreed. If I suggest involving a third-party auditor to assess contributions, how might each party respond, and what are some possible outcomes of this suggestion?"

8. Real-Time Translation

Prompt:

"In this international arbitration scenario, the lead negotiator for one party speaks only Mandarin, while the other side conducts business in English. Please translate the following high-level negotiation point from Mandarin to English: '我们愿意讨论任何合理的提议，但前提是这些提议必须尊重我们的知识产权和商业机密。'"