



Woodbridge Children's Center Covid-19 Policy and Admissions Contract

___ Groups will be kept small and separate from one another, same children daily.

___ Children and staff will have temp checks upon arrival and again as needed.

___ Children are to wear masks provided by parent(s). May lift masks while outdoors with enough space.

___ All toys and equipment will be sanitized as a space is vacated.

___ Snacks will be served in separate spaces, no communal snacks.

___ Sensory activities will be made in bulk and handed out per group. When new children enter the mix we will replace with a new batch.

___ Staff will wear masks while with children indoors, may lift masks while outdoors with enough space.

___ Fevers of over 100.4 may require a doctor's note, a Covid test, or Quarantine at home for 10 days depending on symptoms and Doctor approval. All Covid-19 symptoms will be taken seriously for both staff and children.

___ Woodbridge Children's Center will report positive Covid cases to California State Licensing and The Contra Costa health Department.

___ Families are being asked to keep anything nonessential at home. No home toys, extra items.

____ Anything that needs to be taken home from cubbies can be given to the parent by a teacher to avoid parents being indoors.

____ No outside visitors.

____ Vendors who enter the building will be required to hand sanitize, take temp. and wear a mask.

____ Drop offs and pickups will occur at assigned locations.

Drop offs will include:

Temp check and log hand sanitizer and/or hand washing.

Parents must provide their own pen.

____ Restrooms will be sanitized before and after every use.

____ There will be no access to refrigerators and microwaves.

____ In signing this contract, I am committing to follow all recommended guidelines when my child is not in attendance at Woodbridge Children's Center so as to ensure the safety of the centers environment with regards to Covid-19. I understand that as part of the larger Woodbridge Children's Center, community, I am responsible for keeping our community safe.

____ I will keep children home with any Covid-19 symptoms and will be readmitted with a Doctor's note and/or negative Covid- 19 test.

____ I will inform Woodbridge Children's Center of any interactions with people who may have been exposed to Covid-19 and understand that my child may need to see a doctor, have a test or quarantine based on circumstances.

____ I understand that Woodbridge Children's Center will abide by the California State County and Contra Costa Health Department. If a positive case occurs, Woodbridge Children's Center will shut down for 24 hours to 10 days (a call will be made to the health department for guidance).

_____ Hours of operation: 7:30 am to 5:30 pm. Late pick-up: (After 5:30pm)
5:30pm - 5:45pm = \$25. After 5:45pm until pick-up = \$50

_____ Refunds will not be provided for self-quarantine, shutdowns and
personal time away.

_____ I agree to follow the new procedures as follows.

1. Signing in and dropping off children will occur at the front door, at an outdoor table. Staff will take their temperature and log it.
2. Hand sanitizer should be used at drop off time.
3. I will pick my child up at the designated door without entering the building.
4. I will not bring unnecessary home items to school.
5. I will name my child's belongings.

_____ Woodbridge Children's Center will continue to follow state and county guidelines and will stay updated with daily changing information. Facility and/or School Procedures may change again due to restrictions.

_____ By signing this contract I recognize it is my responsibility as a member of the community to read communication from Woodbridge Children's Center and be aware of upcoming changes.

Signature of Parent/Guardian _____ Date _____

Name of Parent/Guardian _____

Signature of Parent/Guardian _____ Date _____

Name of Parent/Guardian _____

Name of Child _____