

WOODBRIIDGE CHILDREN'S CENTER ADMISSION CONTRACT

Registration Information

Registration for the 2019 - 2020 school year for returning families, families on waitlists, as well as new Kindergarten/TKs will be available between April 1st and May 1st. After May 1st, registration will be available on a first come first served basis.

Contracts must be completed and turned in to the Site Director at the time of a scheduled MANDATORY interview no later than August 1st in order to be processed BEFORE your child is able to attend on the first day of school.

Contracts may be turned in and interviews scheduled during June, July and early August at all Woodbridge Centers during the Summer Camp Programs.

In order to maintain quality of program and Staff, priority is given to families who contract with Woodbridge for the school year, August through June, full time, Monday through Friday.

TUITION RATES 2019 - 2020

**REGISTRATION FEE: (non-refundable) \$55 1st child
Siblings \$50**

HOURLY RATES:

1st child (one with most hours) \$7 .00 per hour

Siblings \$6.50 per hour

Minimum attendance @ 10 hours a week

CUSTOMIZED CONTRACT

The availability of customized contracts is limited, and Woodbridge Children's Center reserves the right to limit the number of customized calendars we accept. Customized calendars will be accepted on a first come first served basis. If space is available, schedules must be turned in 2 weeks in advance of attendance with payment of \$8.50 per hour. No sibling discounts available for customized Contracts.

Minimum attendance of 6 hrs a week.

ADDITIONAL HOURS: Additional hours are available for care to YEARLY AND CUSTOMIZED CONTRACTS at \$9.50 per hour. No sibling discounts.

BEFORE SCHOOL ONLY: \$9.50 (3 day minimum)

NON-SCHOOL DAYS (all day Woodbridge) \$65

TUITION IS DUE on the 1st day of the month, and considered late if delivered after the 5th. If the 5th of the month falls on a weekend, the payment will be due on the following Monday. A fee of \$25 will be assessed for late payments.

A child may not attend Woodbridge without tuition having been paid in advance of attendance.

There will be a \$30 charge for returned checks. After two returned checks, payments are required to be made by money order or bank check.

SNACK FEES: Snack fees are per child. \$20 for 3-5 days a week. \$10 for 2 days or less a week. \$40 for 2 snacks a day.

LIGHT BREAKFAST: Available at \$10 per ticket. Hot Chocolate or Milk, at \$5 per ticket. In case of emergency, a lunch will be prepared for your child at the Center, to be billed at the current cost of a school lunch.

LATE PICK-UP: (AFTER 6:00 P.M.) 6:00 - 6:15 = \$25 AFTER 6:15 UNTIL PICK-UP = \$50

Please have 3 current emergency contacts listed on the emergency information sheet in case you are not available to pick up your child.

TUITION PAYMENTS OR ANY OTHER PROGRAM FEES MAY NOT BE PAID FOR WITH CASH. (exception ... Field Trip spending money).

DAILY ATTENDANCE: Kindergarteners/TKS are escorted to and from their Kindergarten classes daily by Woodbridge Staff. All other children (1st through 5th) are expected to arrive promptly at Woodbridge after school to be signed in.

FINDERS FEE: A \$25 charge will be assessed if Woodbridge Staff must search for a child contracted to be at Woodbridge on a given day. This includes a missing phone call or written parent notification. The School Office does not notify Woodbridge if a student is absent. PLEASE CALL !!!!

AFTER SCHOOL ACTIVITIES:

Contracted hours will not be changed for children's occasional attendance to after school enrichment classes, sports or any other activity outside of a Woodbridge contract.

For information regarding subsidized care, please contact your Site Director.

PARENT SIGNATURES:

I have read, understand, and agree with the stated tuition and program policies and fees.

Woodbridge requires signatures of both Parents/ Guardians.

Parent signature _____ date _____

Parent signature _____ date _____