

## Start Simple™ - Company Setup

Company Legal Name when registered with the IRS will be on an SS-4 Application, tax coupon or IRS letter:

\_\_\_\_\_

Bank Name: \_\_\_\_\_

Routing# 9 digit off of a check: \_\_\_\_\_

Company Bank Account#: \_\_\_\_\_

Company phone number \_\_\_\_\_

Company fax number \_\_\_\_\_

Company email \_\_\_\_\_

Company Address \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip Code \_\_\_\_\_

**Payroll Administrator...** The person who will be processing the payroll

\_\_\_\_\_

**Executive Contact...** Owner, partner or corporate officer

\_\_\_\_\_

Federal Tax Information: **Federal ID#** \_\_\_\_\_

**State Tax Information** (If not yet received, write "Applied For" below)

State \_\_\_\_\_ SIT ID#: \_\_\_\_\_

SUI ID#: \_\_\_\_\_ % Rate: \_\_\_\_\_