



HOME IMPROVEMENT APPLICATION FOR ARCHITECTURAL CONTROL COMMITTEE

In order to protect each individual homeowner's property value and privacy, it is required for any homeowner or group of homeowners planning improvements or changes to their deeded property (properties), besides annual flower/plant replacement, to submit a **HOME IMPROVEMENT APPLICATION**. This request is reviewed by the Architectural Control Committee to ensure compliance with deed restrictions, local statutes, and to protect neighboring homeowners. If any change is made that has not been approved, the Committee has the right to ask the homeowner to remove the improvement and/or change from the property.

Please fill out the entire form.

DATE: _____

NAME: _____

ADDRESS: _____

HOME #: _____

CELL/WORK #: _____

NOTE: The association will not be held responsible for ensuring compliance with restrictions regarding utility easements, building setbacks, building codes and other restrictions imposed by other local or state governing bodies or companies. Before digging or excavating anywhere in your yard, call the gas, power, telephone and cable companies for staking of the location of distribution and service lines. Some lines are located in easements and some are not

1. Describe in detail the change or improvement requested. **(A copy of your plot/survey indicating location of change or improvement must be included.)** _____

2. Who will perform the actual work? _____

3. The change or improvement will be located where?

____ Front of house
____ Back of house
____ Side of house

____ Roof
____ Patio
____ Carports

____ Other
____ Basketball Goal

4. **ITEM**

TYPE/COLORS

____ Paint*
____ Stain*
____ Lumber
____ Brick*
____ Screen
____ Cement
____ Fencing
____ Other

*Attach a color sample from the color chart or a chip of the actual paint or stain. The request cannot be approved without them.

I understand that the Architectural Control Committee (ACC) has up to Forty-five (45) days upon receipt of the application but will act upon this request as quickly as possible and contact me regarding their decision(s). I agree not to begin property changes or improvements until the ACC informs me of their approval.

INDEMNITY AND HOLD HARMLESS AGREEMENT

Homeowner agrees to and will indemnify and hold harmless the Association, its Officers, Directors, Members, Employees, Agents and Deputies, from and against any and all liability of every kind, including all expenses of litigation, court costs and attorney's fees, for injury to or death of any person, or for damage to any property, arising out of or in connection with the above referenced ACC request, including where such injuries, death, or damages are caused by the associations, sole negligence or the joint or concurrent negligence of the association and any other person or entity.

Signature of Homeowner

Start Date: _____
Completion Date: _____

Canyon Gate at Cinco Ranch
c/o Principal Management Group
11000 Corporate Centre Dr. #150
Houston, TX 77041
Phone: 713-329-7146 Fax: 713-329-7198
mmckay@pmghouston.com
ATTN: Maggie McKay

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ARCHITECTURAL CONTROL COMMITTEE USE ONLY

RECEIVED: _____
DENIED: _____
APPROVED: _____

BY: _____
(AUTHORIZED MEMBER OF THE ARCHITECTURAL COMMITTEE)

COMMENTS: _____

