

HOME IMPROVEMENT APPLICATION FOR SUBMISSION TO THE ARCHITECTURAL CONTROL COMMITTEE - CANYON GATE AT CINCO RANCH

In order to provide and protect each individual homeowner's rights and home values, a homeowner must submit a Home Improvement Approval Request form when considering improvements or changes to the home or property. This request needs to be submitted to the Architectural Control Review Committee. If any change is made that has not been approved, the HOA has the right to require the homeowner to remove the improvement or changes from the property.

Name of Homeowner _____

Address of Property to be Worked on _____

Cell Phone _____ Work Phone _____

Email Address _____

IN ORDER TO BE REVIEWED BY THE ACC COMMITTEE ALL SUBMISSIONS FOR ADDITIONS, ALTERATIONS, OR IMPROVEMENTS MUST INCLUDE: sketches, site plan (the survey) showing the house, lot lines, dimension, and easements, elevations (including side views) showing dimension and photos that are adequate to describe and illustrate the project in detail. For any exterior painting requests, a colored photo of the current color scheme and sample of the proposed paint to be used must be included with this application. If you have any questions please call the office at 281-492-6020, fax to 281-492-3415, email to propertymanager@canyongateatcincoranch.com

DESCRIBE THE ALTERATION OR IMPROVEMENTS THAT YOU ARE REQUESTING:

LOCATION OF IMPROVEMENT:
____ front of house ____ side of house ____ garage
____ back of house ____ roof of house ____ patio ____ pool
____ other (describe) _____

ITEMS TO BE USED:
____ paint or stain ____ lumber ____ brick ____ screen ____ cement ____ fencing
____ other (describe) _____

Attach a color sample from the color chart or a chip of the actual paint or stain. If doing the roof, attach a photo of the shingle color. The request cannot be approved without it.

NOTICE TO HOMEOWNER: This is to certify that I understand that the Architectural Control Committee (ACC) has up to two weeks upon receipt of the application to approve or disapprove but will make all efforts to act upon this request as quickly as possible and contract me regarding their decision. I agree not to begin property changes or improvements until the ACC informs me of their approval.

INDEMNITY AND HOLD HARMLESS AGREEMENT: Homeowner agrees to and will indemnify and hold harmless the Home Owner Association, its officers, Directors, Members, Employees, Agents, and Deputies, from and against any and all liability of every kind, including all expenses of litigation, conflict costs and attorney's fees, for injury to or death of any person, or for damage to any property, arising out of or in connection with the above referenced ACC request, including where such injuries, death, or damages are caused by the associations sole negligence or the joint or concurrent negligence of the association and any other person or entity.

Signature of Homeowner

Start Date of Project

Estimated Completion Date of Project

Canyon Gate at Cinco Ranch
20422 Canyon Gate Blvd.
Katy, TX 77450
281-492-6020 (office) – 281-492-3415 (fax) – propertymanager@canyongateatcincoranch.com (email)

Architectural Control Committee Use Only

Received (date): _____

Denied (date): _____

Approved (date): _____

By: _____
Authorized Member of the Architectural Control Committee

Comments: _____

