Melissa Przeklasa Auth, M.D.
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occhildneurology.com

NEW PATIENT PACKET – PLEASE READ BEFORE SUBMITTING

Email the completed packet and all required documents to:
occhildneuro@gmail.com

BEFORE YOUR CHILD CAN BE SCHEDULED
Your packet must be **complete and all forms signed** before an appointment can be scheduled.

Please include:
☐ **All forms completed and signed**
☐ **Front and back of your child's insurance card**
☐ **Previous evaluations/testing**, including neuropsychological or psychological evaluations, EEGs, MRIs, or other relevant testing. **If these have been performed, the reports must be received before scheduling.**
☐ **Developmental/ADHD evaluations:** Vanderbilt forms completed by **both a parent and a teacher**

Unable to type into the PDF?
You may print the forms, complete them by hand, scan them, and email them to us.

SCHEDULING & WAITLIST
Once all required information has been received, our office will contact you regarding scheduling.
Your child will automatically be added to our cancellation/waitlist, and we will contact you if an earlier appointment becomes available.

IMPORTANT VISIT INFORMATION
• New patient visits are **60 minutes**; follow-up visits are **30 minutes**.
• **All visits are in person.** Telehealth is not available.
• **The patient/child must be present for the entire visit.**
• Please arrive on time. **Late arrivals may result in cancellation.**

PLEASE NOTE: INCOMPLETE PACKETS CANNOT BE SCHEDULED.
Return completed packet to: occhildneuro@gmail.com



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Patient Demographic Information

PLEASE COMPLETE IN BLACK INK

Patient Name:	Date of Birth:

Today's Date: _____ Age: _____ Sex: _____

Child's Legal Guardian(s): _____

Parent/Guardian's Name: _____

Parent/Guardian's Occupation: _____

Parent/Guardian's Cell Phone: (_____) _____ Date of Birth: _____

Parent/Guardian's Email Address: _____

Parent/Guardian's Name: _____

Parent/Guardian's Occupation: _____

Parent/Guardian's Cell Phone: (_____) _____ Date of Birth: _____

Parent/Guardian's Email Address: _____

Patient's Home Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: (_____) _____

Alternate Home Address: _____

City: _____ State: _____ Zip Code: _____

Child's Primary Care Physician: _____

Physician's Phone Number: (_____) _____

Physician's Fax Number: (_____) _____

Pharmacy Name: _____

Pharmacy Phone Number: (_____) _____

Pharmacy Fax Number: (_____) _____

Who has referred this child: _____



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Patient Insurance Information

PLEASE COMPLETE IN BLACK INK

Patient Name:	Date of Birth:

Primary Insurance Carrier:_____

Member ID:_____

Group No:_____Plan Code:_____

Rx BIN:_____Rx PCN:_____

Rx GRP:_____PPO or HMO :_____

Covered Parent/Guardian:_____

Parent/Guardian Date of Birth:_____

Parent/Guardian Social Security Number: _____

Home Address:_____

City: _____ State: _____ Zip Code: _____

Primary Phone: (_____) _____

Secondary Insurance Carrier:_____

Member ID:_____

Group No:_____Plan Code:_____

Rx BIN:_____Rx PCN:_____

Rx GRP:_____PPO or HMO :_____

Covered Parent/Guardian:_____

Parent/Guardian Date of Birth:_____

Parent/Guardian Social Security Number: _____

Address (if different):_____

City: _____ State: _____ Zip Code: _____

Secondary Insurance Policies Insurance companies require we follow the "birthday rule" which states that the primary insurance coverage comes from the plan of the parent whose birthday (month and day) arrives first in the year. The other parent's plan may provide secondary coverage. The birth year is not taken into consideration. Charges calculated based on the Primary Insurance. If your Primary Insurance is Aetna, each appointment will be charged at our Out-of-Network visit rate. We will provide you with a Superbill, for you to submit to both your Primary and Secondary insurance for reimbursement.

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Parent Questionnaire

*PLEASE COMPLETE IN **BLACK INK***

Patient Name:	**Date of Birth:**

Form Completed By: Mother: ___ Father: ___ Other: _____

Referring Doctor or Pediatrician:_____

Child Profile

What concerns do you have about your child? *Please a brief summary of the main concerns.*

When did you first notice these issues? Have the concerns changed or progressed over time?

What steps have been taken so far to address them (e.g., evaluations, interventions, strategies at home or school)?

What has your child been told about the reason for this evaluation?

Past/Current Treatment History

Please list or describe any chronic medical problems (asthma, diabetes, developmental delays, etc). Please describe any major illnesses, surgeries, or hospitalizations.

Is your child currently using any prescription medications, over-the-counter drugs, supplements, or vitamins?

Does your child have any allergies? No: ___ Yes: ___

Are your child's immunizations up to date? Yes: ___ No: ___ If no, please explain: _____

Has your child had vision and hearing screenings performed by a physician or at school?
If yes, please indicate when the screening was done, who performed it, and the results.

Has your child had previous neurological, developmental/behavioral, psychological, or psychiatric evaluations and/or treatment (e.g., medication, counseling, tutoring, speech, physical or occupational therapy, not described above and by whom? Please list all past medications, including doses and duration of use.

Patient Name:	Date of Birth:

Birth History

Was your child born two or more weeks before the "due date"? No: ___ Yes: ___

If yes, how many weeks early was your child born? _____weeks early

How much did your child weigh at Birth: _____

Biological Father's age at birth of your child: ___ Biological Mother's age at birth of your child: ___

Number of pregnancies prior to this child: ___ Number of miscarriages prior to this child : ___

Were there any problems during the pregnancy, labor/delivery or following the birth?

If yes, please specify:_____

Was your child born by C-Section? No: ___ Yes: ___

If yes, please specify why:

Were any substances or medication used by the mother during the pregnancy? No: ___ Yes: ___

If yes, please specify (e.g., prescription medication, alcohol, tobacco, etc.) _____

Developmental History:

Please write your child's age when each milestone was reached. ***(Ages in parentheses reflect typical developmental ranges.)***

___**Check box and skip the section below if all developmental milestones were achieved on time.**

Gross Motor:	***Fine Motor:***
Rolled over (4-5 mos) _____ Sat without support (6-7 mos) _____ Walked alone (12-16 months) _____ Runs (15-18 mos) _____ Catches a ball (3 years) _____ Hops on one foot 2-3 times (4 years) _____	Copies circle (3 years) _____ Copies Square (5 years) _____ Adaptive /Self help: Drinks from a cup (12 – 15 mos) _____ Uses a spoon (15-24 mos) _____ Undresses completely (3 years) _____ Dresses Completely (4 years) _____
Language Development:	***Social/Emotional Development***
Babbles (6 mos) _____ Understands "NO" (9-10 mos) _____ 3-5 word vocabulary (12 mos) _____ Follows 1 step command with gestures (12 mos) _____ Can point to several body parts (16-17 mos) _____ 2-word phrases (24 mos) _____ Follows 2 step command (24 mos) _____ 3 word sentences (3 years) _____	Temperament as a baby (e.g. easy, colicy): Shy with strangers (7-8 mos) _____ Plays cooperatively with peers (4 yrs) _____ Current temperament/mood (e.g. irritable, anxious, happy):

Are there any additional concerns about your child's development—physical, cognitive, social, or emotional—that have not already been discussed?

Patient Name:	Date of Birth:

Patient **Review of Systems**

Has your child had any problems mentioned below that you haven't already described?

	Y	N	Explain
Weight loss or gain			
Weakness			
Rash			
Itching			
Light or dark skin color changes			
Changes in hair growth or loss			
Headaches			
Double vision			
Neck stiffness or pain			
Chest pain			
Palpitations			
Fainting/passing out			
Heart murmurs			
Shortness of breath			
Wheezing			
Appetite changes			
Indigestion/reflux			
Nausea, vomiting or diarrhea			
Recent changes in bowel habits			
Change in urinary frequency			
Bed wetting			
Problems with menstruation			
Joint pain, swelling or redness			
Convulsions			
Staring spells			
Tremor			
Incoordination (ataxia, tremor)			
Anxiety / Depression			
Anemia			
Bleeding Tendency			
Previous Blood Transfusions			
Lymph node enlargement or tenderness			

Patient Name:	Date of Birth:

Family **Medical History (*other* than patient)**

Please include all pertinent ***FAMILY history*** for first and second-generation ***FAMILY members***.

	Y	N	Relationship to Patient/Child	Age Diagnosed
Trouble learning to read				
Trouble with arithmetic				
Trouble with writing				
Attention Deficit/Hyperactivity disorder				
Other school problems				
Speech problems				
Language delay				
Behavior problem in childhood				
History of physical/emotional abuse				
Depression				
Anxiety/Phobia/panic disorders				
Other Mental illness				
Drinking problems				
Drug Abuse				
Seizures				
Mental Retardation/Intellectual Disability				
Autism				
Headaches/Migraines				
Tourette Syndrome/Tic Disorder				
Neurologic Conditions				
Congenital Anomalies				
Diabetes				
High blood pressure				
Irregular Heartbeat or rhythm				
Heart attack before 40 years old				
Thyroid condition				
Deafness				
Blindness				
Any other disorders in the family				

Patient Name:	Date of Birth:

Social history

Child's school: _____
City: _____
Teacher's Name: _____
Grade: _____
Any recent changes in academic performance? _____
Type of Classroom: Regular: ___ RSP: _____ Special Day Class: _____
IEP: _____

Outside interests:

Is your child involved in any sports, music, groups, extracurricular activities?

What does your child do for fun?

This child is currently living with:

Biological mother and biological father: ___
Biological mother: ___
Biological father: ___
Adoptive parents: ___ Is your child aware that he/she is adopted? _____
Foster parents: ___
Other (specify) : _____

The biological parents of this child are currently:

Married to each other (Years married:_____)
Divorced from each other: ___
Separated from each other: ___
Never married to each other: ___

Please list all people who are currently living in this child's household (name, age, and relationship to child):

Name	Age	Relationship

Other Concerns

Do you have any concerns that were not addressed in this questionnaire? If so, please describe.

Thank you for completing this questionnaire. It will be reviewed as a valuable first step in evaluating your child.

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Developmental Questionnaire

*PLEASE COMPLETE IN **BLACK INK***

Patient Name:	**Date of Birth:**

Please describe your concerns about your child:

What concerns do you have about your child's development, learning, behavior, or social skills?

What made you or someone else think your child should be seen for an evaluation?

Are there specific things you're hoping to understand better or get help with?

When did these concerns first arise?

When did you first start noticing these concerns—was it during a certain age or developmental stage?

Have your child's skills or behaviors changed over time? (For example: gained a skill and then lost it, or slower to reach certain milestones?)

Have other people—like teachers, doctors, or family—noticed or shared similar concerns?

Has your child ever been evaluated for these concerns?

Who completed the evaluation?

School Psychologist: ___ Private Psychologist: ___ Neurologist: ___ Developmental Pediatrician: ___
Therapist: ___ Other: _____

Type of testing completed:

Cognitive Testing: ___ Behavioral Assessment: ___ Speech-Language Evaluation: ___ Academic Testing: ___
Occupational Therapy Evaluation: ___ Other: _____

What were the results or diagnoses, if any?

What behaviors are most concerning?

Aggression: ___ Tantrums:___ Withdrawal: ___ Impulsivity: ___ Other: _____

How long do episodes usually last?_____

How often do they occur? Daily: ___ Weekly: ___ Occasionally: ___ Other: _____

Where do they typically happen? Home: ___ School: ___ Daycare: ___ Community: ___ Other: _____

When are behaviors most intense? Morning: ___ Afternoon: ___ Evening: ___ During transitions: ___ Other: _____

Patient Name:	Date of Birth:

Do the behaviors change depending on environment or who is present? Yes: ___ No: ___
If yes, explain: _____
Common triggers: Transitions: ___ Sensory input: ___ Changes in routine: ___ Other: _____
What helps reduce the behavior? Redirection: ___ Sensory tools: ___ Time alone: ___ Verbal support: ___
Other: _____

How does your child typically interact with peers at school or daycare?
Plays cooperatively: ___ Plays alongside but not with others: ___ Avoids interaction: ___
Struggles to initiate or join play: ___ Other: _____
How does your child interact with siblings, cousins, or neighborhood peers?
Positive interactions in familiar settings: ___ Frequent conflicts or misunderstandings: ___ Prefers to play alone: ___
Other: _____
Specific social challenges you've noticed:
Difficulty making friends: ___ Trouble keeping friends: ___ Misinterprets social cues: ___
Struggles with conflict or turn-taking: ___ Limited eye contact or shared attention: ___ Other: _____
Social strengths you've observed:
Shows empathy: ___ Shares willingly: ___ Engages in imaginative play: ___ Enjoys group activities: ___
Communicates needs effectively: ___ Other: _____

Does your child seem unusually sensitive to or bothered by the following?

Touch / Tactile Sensitivity

- ☐ Clothing tags
- ☐ Certain clothes, shoes, or socks (fit or feel)
- ☐ Being bathed or touched with water
- ☐ Hair washing or shampooing
- ☐ Hair brushing or styling
- ☐ Haircuts
- ☐ Nail trimming
- ☐ Messy, sticky, or dirty hands
- ☐ Walking barefoot on grass, sand, or textured surfaces

Sound / Auditory Sensitivity

- ☐ Loud or unexpected sounds (e.g., vacuum, toilet flush, singing)
- ☐ Covers ears in response to certain sounds

Vision / Light Sensitivity

- ☐ Bright lights or sunlight

Pain Response

- ☐ Strong reaction to mild pain (e.g., big response to small bumps)
- ☐ Little or no reaction to pain or injury

Oral Sensory Behaviors

- ☐ Frequently mouths, chews, or sucks on non-food items
- ☐ Frequently smells or sniffs non-food items

Eating and Drinking Difficulties

- ☐ Overstuffs mouth or takes overly large bites
- ☐ Avoids or is bothered by certain food textures (e.g., crunchy, mushy, mixed textures)
- ☐ Spits up frequently or has projectile vomiting
- ☐ Chokes, gags, or coughs while eating or drinking
- ☐ Spits out or refuses to swallow certain foods
- ☐ Complains of chest pain, stomach pain, or “heartburn” after eating

Patient Name:	Date of Birth:

School / Therapy history

Does your child currently receive therapy or related services? Yes: ___ No: ___

___ ABA / Behavioral Therapy: _____

Date Started: _____ Date Ended: _____

___ Daycare/School: ___ hrs, ___ /week

___ Home: ___ hrs, ___ /week

___ Clinic/Office: ___ hrs, ___ /week

___ Social Skills Therapy: _____

Date Started: _____ Date Ended: _____

___ Daycare/School: ___ hrs, ___ /week

___ Home: ___ hrs, ___ /week

___ Clinic/Office: ___ hrs, ___ /week

___ Occupational Therapy: _____

Date Started: _____ Date Ended: _____

___ Daycare/School: ___ hrs, ___ /week

___ Home: ___ hrs, ___ /week

___ Clinic/Office: ___ hrs, ___ /week

___ Speech Therapy: _____

Date Started: _____ Date Ended: _____

___ Daycare/School: ___ hrs, ___ /week

___ Home: ___ hrs, ___ /week

___ Clinic/Office: ___ hrs, ___ /week

___ Physical Therapy: _____

Date Started: _____ Date Ended: _____

___ Daycare/School: ___ hrs, ___ /week

___ Home: ___ hrs, ___ /week

___ Clinic/Office: ___ hrs, ___ /week

___ Psychology / Counseling: _____

Date Started: _____ Date Ended: _____

___ Daycare/School: ___ hrs, ___ /week

___ Home: ___ hrs, ___ /week

___ Clinic/Office: ___ hrs, ___ /week

___ Other (please describe) : _____

Date Started: _____ Date Ended: _____

___ Daycare/School: ___ hrs, ___ /week

___ Home: ___ hrs, ___ /week

___ Clinic/Office: ___ hrs, ___ /week



Patient Name: _____

Date of Birth: _____

M-CHAT-R™

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Please answer these questions about your child. Keep in mind how your child usually behaves. If you have seen your child do the behavior a few times, but he or she does not usually do it, then please answer **no**. Please circle **yes** or **no** for every question. Thank you very much.

1. If you point at something across the room, does your child look at it? (**FOR EXAMPLE**, if you point at a toy or an animal, does your child look at the toy or animal?) Yes ☐ No ☐
2. Have you ever wondered if your child might be deaf? Yes ☐ No ☐
3. Does your child play pretend or make-believe? (**FOR EXAMPLE**, pretend to drink from an empty cup, pretend to talk on a phone, or pretend to feed a doll or stuffed animal?) Yes ☐ No ☐
4. Does your child like climbing on things? (**FOR EXAMPLE**, furniture, playground equipment, or stairs) Yes ☐ No ☐
5. Does your child make unusual finger movements near his or her eyes? (**FOR EXAMPLE**, does your child wiggle his or her fingers close to his or her eyes?) Yes ☐ No ☐
6. Does your child point with one finger to ask for something or to get help? (**FOR EXAMPLE**, pointing to a snack or toy that is out of reach) Yes ☐ No ☐
7. Does your child point with one finger to show you something interesting? (**FOR EXAMPLE**, pointing to an airplane in the sky or a big truck in the road) Yes ☐ No ☐
8. Is your child interested in other children? (**FOR EXAMPLE**, does your child watch other children, smile at them, or go to them?) Yes ☐ No ☐
9. Does your child show you things by bringing them to you or holding them up for you to see – not to get help, but just to share? (**FOR EXAMPLE**, showing you a flower, a stuffed animal, or a toy truck) Yes ☐ No ☐
10. Does your child respond when you call his or her name? (**FOR EXAMPLE**, does he or she look up, talk or babble, or stop what he or she is doing when you call his or her name?) Yes ☐ No ☐
11. When you smile at your child, does he or she smile back at you? Yes ☐ No ☐
12. Does your child get upset by everyday noises? (**FOR EXAMPLE**, does your child scream or cry to noise such as a vacuum cleaner or loud music?) Yes ☐ No ☐
13. Does your child walk? Yes ☐ No ☐
14. Does your child look you in the eye when you are talking to him or her, playing with him or her, or dressing him or her? Yes ☐ No ☐
15. Does your child try to copy what you do? (**FOR EXAMPLE**, wave bye-bye, clap, or make a funny noise when you do) Yes ☐ No ☐
16. If you turn your head to look at something, does your child look around to see what you are looking at? Yes ☐ No ☐
17. Does your child try to get you to watch him or her? (**FOR EXAMPLE**, does your child look at you for praise, or say “look” or “watch me”?) Yes ☐ No ☐
18. Does your child understand when you tell him or her to do something? (**FOR EXAMPLE**, if you don’t point, can your child understand “put the book on the chair” or “bring me the blanket”?) Yes ☐ No ☐
19. If something new happens, does your child look at your face to see how you feel about it? (**FOR EXAMPLE**, if he or she hears a strange or funny noise, or sees a new toy, will he or she look at your face?) Yes ☐ No ☐
20. Does your child like movement activities? (**FOR EXAMPLE**, being swung or bounced on your knee) Yes ☐ No ☐

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D3 **NICHQ Vanderbilt Assessment Scale—PARENT Informant**

Today's Date: _____ Child's Name: _____ Date of Birth: _____

Parent's Name: _____ Parent's Phone Number: _____

Directions: Each rating should be considered in the context of what is appropriate for the age of your child. When completing this form, please think about your child's behaviors in the past 6 months.

Is this evaluation based on a time when the child ☐ was on medication ☐ was not on medication ☐ not sure?

Symptoms	Never	Occasionally	Often	Very Often
1. Does not pay attention to details or makes careless mistakes with, for example, homework	0	1	2	3
2. Has difficulty keeping attention to what needs to be done	0	1	2	3
3. Does not seem to listen when spoken to directly	0	1	2	3
4. Does not follow through when given directions and fails to finish activities (not due to refusal or failure to understand)	0	1	2	3
5. Has difficulty organizing tasks and activities	0	1	2	3
6. Avoids, dislikes, or does not want to start tasks that require ongoing mental effort	0	1	2	3
7. Loses things necessary for tasks or activities (toys, assignments, pencils, or books)	0	1	2	3
8. Is easily distracted by noises or other stimuli	0	1	2	3
9. Is forgetful in daily activities	0	1	2	3
10. Fidgets with hands or feet or squirms in seat	0	1	2	3
11. Leaves seat when remaining seated is expected	0	1	2	3
12. Runs about or climbs too much when remaining seated is expected	0	1	2	3
13. Has difficulty playing or beginning quiet play activities	0	1	2	3
14. Is "on the go" or often acts as if "driven by a motor"	0	1	2	3
15. Talks too much	0	1	2	3
16. Blurts out answers before questions have been completed	0	1	2	3
17. Has difficulty waiting his or her turn	0	1	2	3
18. Interrupts or intrudes in on others' conversations and/or activities	0	1	2	3
19. Argues with adults	0	1	2	3
20. Loses temper	0	1	2	3
21. Actively defies or refuses to go along with adults' requests or rules	0	1	2	3
22. Deliberately annoys people	0	1	2	3
23. Blames others for his or her mistakes or misbehaviors	0	1	2	3
24. Is touchy or easily annoyed by others	0	1	2	3
25. Is angry or resentful	0	1	2	3
26. Is spiteful and wants to get even	0	1	2	3
27. Bullies, threatens, or intimidates others	0	1	2	3
28. Starts physical fights	0	1	2	3
29. Lies to get out of trouble or to avoid obligations (ie, "cons" others)	0	1	2	3
30. Is truant from school (skips school) without permission	0	1	2	3
31. Is physically cruel to people	0	1	2	3
32. Has stolen things that have value	0	1	2	3

The information contained in this publication should not be used as a substitute for the medical care and advice of your pediatrician. There may be variations in treatment that your pediatrician may recommend based on individual facts and circumstances.

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Adapted from the Vanderbilt Rating Scales developed by Mark L. Wolraich, MD.

Revised - 1102

American Academy of Pediatrics

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NICHQ

National Initiative for Children's Healthcare Quality

McNeil Consumer & Specialty Pharmaceuticals

HE0350

Today's Date: _____ Child's Name: _____ Date of Birth: _____

Parent's Name: _____ Parent's Phone Number: _____

Symptoms (continued)	Never	Occasionally	Often	Very Often
33. Deliberately destroys others' property	0	1	2	3
34. Has used a weapon that can cause serious harm (bat, knife, brick, gun)	0	1	2	3
35. Is physically cruel to animals	0	1	2	3
36. Has deliberately set fires to cause damage	0	1	2	3
37. Has broken into someone else's home, business, or car	0	1	2	3
38. Has stayed out at night without permission	0	1	2	3
39. Has run away from home overnight	0	1	2	3
40. Has forced someone into sexual activity	0	1	2	3
41. Is fearful, anxious, or worried	0	1	2	3
42. Is afraid to try new things for fear of making mistakes	0	1	2	3
43. Feels worthless or inferior	0	1	2	3
44. Blames self for problems, feels guilty	0	1	2	3
45. Feels lonely, unwanted, or unloved; complains that "no one loves him or her"	0	1	2	3
46. Is sad, unhappy, or depressed	0	1	2	3
47. Is self-conscious or easily embarrassed	0	1	2	3

Performance	Excellent	Above Average	Average	Somewhat of a Problem	Problematic
48. Overall school performance	1	2	3	4	5
49. Reading	1	2	3	4	5
50. Writing	1	2	3	4	5
51. Mathematics	1	2	3	4	5
52. Relationship with parents	1	2	3	4	5
53. Relationship with siblings	1	2	3	4	5
54. Relationship with peers	1	2	3	4	5
55. Participation in organized activities (eg, teams)	1	2	3	4	5

Comments:

For Office Use Only

Total number of questions scored 2 or 3 in questions 1–9: _____

Total number of questions scored 2 or 3 in questions 10–18: _____

Total Symptom Score for questions 1–18: _____

Total number of questions scored 2 or 3 in questions 19–26: _____

Total number of questions scored 2 or 3 in questions 27–40: _____

Total number of questions scored 2 or 3 in questions 41–47: _____

Total number of questions scored 4 or 5 in questions 48–55: _____

Average Performance Score: _____

American Academy of Pediatrics

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NICHQ

National Initiative for Children's Healthcare Quality

McNeil Consumer & Specialty Pharmaceuticals

11-19/rev1102

D4 NICHQ Vanderbilt Assessment Scale—TEACHER Informant

Teacher's Name: _____ Class Time: _____ Class Name/Period: _____

Today's Date: _____ Child's Name: _____ Grade Level: _____

Directions: Each rating should be considered in the context of what is appropriate for the age of the child you are rating and should reflect that child's behavior since the beginning of the school year. Please indicate the number of weeks or months you have been able to evaluate the behaviors: _____.

Is this evaluation based on a time when the child ☐ was on medication ☐ was not on medication ☐ not sure?

Symptoms	Never	Occasionally	Often	Very Often
1. Fails to give attention to details or makes careless mistakes in schoolwork	0	1	2	3
2. Has difficulty sustaining attention to tasks or activities	0	1	2	3
3. Does not seem to listen when spoken to directly	0	1	2	3
4. Does not follow through on instructions and fails to finish schoolwork (not due to oppositional behavior or failure to understand)	0	1	2	3
5. Has difficulty organizing tasks and activities	0	1	2	3
6. Avoids, dislikes, or is reluctant to engage in tasks that require sustained mental effort	0	1	2	3
7. Loses things necessary for tasks or activities (school assignments, pencils, or books)	0	1	2	3
8. Is easily distracted by extraneous stimuli	0	1	2	3
9. Is forgetful in daily activities	0	1	2	3
10. Fidgets with hands or feet or squirms in seat	0	1	2	3
11. Leaves seat in classroom or in other situations in which remaining seated is expected	0	1	2	3
12. Runs about or climbs excessively in situations in which remaining seated is expected	0	1	2	3
13. Has difficulty playing or engaging in leisure activities quietly	0	1	2	3
14. Is "on the go" or often acts as if "driven by a motor"	0	1	2	3
15. Talks excessively	0	1	2	3
16. Blurts out answers before questions have been completed	0	1	2	3
17. Has difficulty waiting in line	0	1	2	3
18. Interrupts or intrudes on others (eg, butts into conversations/games)	0	1	2	3
19. Loses temper	0	1	2	3
20. Actively defies or refuses to comply with adult's requests or rules	0	1	2	3
21. Is angry or resentful	0	1	2	3
22. Is spiteful and vindictive	0	1	2	3
23. Bullies, threatens, or intimidates others	0	1	2	3
24. Initiates physical fights	0	1	2	3
25. Lies to obtain goods for favors or to avoid obligations (eg, "cons" others)	0	1	2	3
26. Is physically cruel to people	0	1	2	3
27. Has stolen items of nontrivial value	0	1	2	3
28. Deliberately destroys others' property	0	1	2	3
29. Is fearful, anxious, or worried	0	1	2	3
30. Is self-conscious or easily embarrassed	0	1	2	3
31. Is afraid to try new things for fear of making mistakes	0	1	2	3

The recommendations in this publication do not indicate an exclusive course of treatment or serve as a standard of medical care. Variations, taking into account individual circumstances, may be appropriate.

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Adapted from the Vanderbilt Rating Scales developed by Mark L. Wolraich, MD.

Revised - 0303

American Academy of Pediatrics

DEDICATED TO THE HEALTH OF ALL CHILDREN™

NICHQ

National Initiative for Children's Healthcare Quality

McNeil Consumer & Specialty Pharmaceuticals

HE0351

D4 NICHQ Vanderbilt Assessment Scale—TEACHER Informant, continued

Teacher's Name: _____ Class Time: _____ Class Name/Period: _____

Today's Date: _____ Child's Name: _____ Grade Level: _____

Symptoms (continued)	Never	Occasionally	Often	Very Often
32. Feels worthless or inferior	0	1	2	3
33. Blames self for problems; feels guilty	0	1	2	3
34. Feels lonely, unwanted, or unloved; complains that "no one loves him or her"	0	1	2	3
35. Is sad, unhappy, or depressed	0	1	2	3

Performance *Academic Performance*	Excellent	Above Average	Average	Somewhat of a Problem	Problematic
36. Reading	1	2	3	4	5
37. Mathematics	1	2	3	4	5
38. Written expression	1	2	3	4	5

Classroom Behavioral Performance	Excellent	Above Average	Average	Somewhat of a Problem	Problematic
39. Relationship with peers	1	2	3	4	5
40. Following directions	1	2	3	4	5
41. Disrupting class	1	2	3	4	5
42. Assignment completion	1	2	3	4	5
43. Organizational skills	1	2	3	4	5

Comments:

Please return this form to: _____

Mailing address: _____

_____

Fax number: _____

For Office Use Only

Total number of questions scored 2 or 3 in questions 1–9: _____

Total number of questions scored 2 or 3 in questions 10–18: _____

Total Symptom Score for questions 1–18: _____

Total number of questions scored 2 or 3 in questions 19–28: _____

Total number of questions scored 2 or 3 in questions 29–35: _____

Total number of questions scored 4 or 5 in questions 36–43: _____

Average Performance Score: _____

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11-20/rev0303

Melissa Przeklasa Auth, M.D.
30131 Town Center Drive Suite # 237
Laguna Niguel, CA 92677
Office: (949) 495-6100
Fax: (949) 354-0612
occhildneurology.com

Patient Name:	Date of Birth:

Insurance & Financial Policy 2026

We are dedicated to providing high-quality care and supporting you in understanding your insurance and financial responsibilities. Please read the following policy carefully and sign below to acknowledge your understanding and agreement.

Insurance Plans

Dr. Przeklasa Auth is an *in-network provider* with the following insurance plans:

- Providence/Mission Hospital Allied Physicians HMO
- Hoag HMO
- Cigna PPO
- Anthem Blue Cross PPO
- Blue Shield of California PPO
- United Healthcare/UMR PPO

For all other insurance plans, Dr. Przeklasa Auth is considered *out-of-network*, and you will be responsible for payment of all charges not covered by your plan.

Payments & Billing

- Your insurance company requires us to collect **copayments, coinsurance, and/or deductible amounts** at the time of service.
- After we receive the **Explanation of Benefits (EOB)** from your insurer, any remaining balance will be charged to the credit card we have on file **within 48 hours**.
- Insurance regulations require that these patient responsibilities be collected. Failure to do so may be considered fraud.

Missed Appointments & Late Cancellations

If you are unable to keep your scheduled appointment, please notify us at least **24 hours in advance**. Appointments missed or canceled with less than 24 hours' notice will result in a fee:

- **$500** for new patient visits
- **$200** for follow-up visits

Insurance Updates

If your insurance coverage changes, please notify our office **prior to your next visit** to avoid claim issues and ensure proper billing.

Acknowledgment and Consent

I have read and understand the above Insurance & Financial Policy. I agree to the terms outlined, and I authorize Dr. Przeklasa Auth's office to charge my credit card for any patient-responsible balance after insurance has processed my claim.

Patient Name:	Date of Birth:

Insurance & Financial Policy 2026

Person Financially Responsible:

Name:_____

Cell Phone: (_____) _____

Email Address:_____

Home Address:_____

City: _____ State: _____ Zip Code: _____

Credit Card Authorization (***Visa and Mastercard ONLY***)
Card Type: VISA or MASTERCARD

Name on Card: _____

Card Number: _____

Home Address: _____

Verification Code: _____

Expiration Date: _____

_____

Signature

Date: _____

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Patient Name:	Date of Birth:

Authorization to Consent to Treatment of a Minor

I, the undersigned parent or legal guardian of:
Child's Name: _____ (a minor),
hereby authorize **Melissa Przeklasa Auth, M.D.**, to evaluate, diagnose, and treat my child as deemed medically necessary during office visits.
This authorization is provided in accordance with **Section 25.8 of the California Civil Code**.

_____

Signature of Legal Guardian Date

_____

Print Name of Legal Guardian

Administrative Fees

Please review the following office policies regarding non-visit-related services:

- There is a **$30 fee** for completing special forms, writing letters, or providing documentation related to medical conditions or treatments.
- All **prescriptions** are issued **electronically** only, in compliance with federal regulations.

By signing below, I acknowledge and accept these administrative policies.

_____

Signature of Legal Guardian Date

_____

Print Name of Legal Guardian

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occhildneurology.com

Medication Policy

Effective 2025

We are committed to the safe and effective treatment of your child. Please review the following guidelines related to prescription medications, stimulant regulations, and insurance authorization procedures.

Medication and Follow-Up Appointments

- Medications will be prescribed in amounts sufficient to last **until your child's next scheduled follow-up appointment**.
- Follow-up visits are required to monitor response, assess side effects, and make any needed adjustments, especially when starting a new medication.
- Frequent visits may be necessary during the initial treatment phase.
- Once your child is **stable on medication**, follow-ups are typically scheduled every **4 to 6 months**.
- All prescriptions are issued **electronically only**, through a secure system.

Stimulant Medications

- Stimulant medications (e.g., for ADHD) are **Schedule II controlled substances** regulated by the **DEA**.
- Stimulants are written for **30-day supplies only** and **do not include refills**. A new prescription must be issued each month.

Prior Authorizations

- If your child's medication requires **insurance prior authorization**, processing may take **up to 7 business days**.
- All prior authorizations are handled on **Mondays and Fridays** only.
- We cannot begin the authorization process until we receive the **required documentation and pharmacy codes** from your pharmacy. Please contact them directly to ensure the necessary information is sent to our office.
- If your insurance denies the prior authorization request, we will proceed with submitting an **appeal** on your behalf. Please note that this process may take **7 to 10 business days**.

If you have any questions about these policies or need help coordinating care with your pharmacy or insurance, please don't hesitate to contact our office. Thank you for your understanding and cooperation.

Patient Name: _____

Parent Name: _____

Parent Signature: _____

Date: _____

Name, address and phone number of your primary pharmacy:

_____

_____

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Patient Name:	Date of Birth:

Patient Consent for Use and Disclosure of Protected Health Information

I consent to the use and disclosure of my protected health information (PHI) by Dr. Melissa Przeklasa Auth, M.D., for the purposes of treatment, payment, and healthcare operations (TPO). These uses are described more fully in the Notice of Privacy Practices, which I acknowledge receiving. A copy is also available in the reception area and on the practice's website.

Communication & Coordination

With this consent, Dr. Przeklasa Auth and her staff may contact me via phone, voicemail, email, or mail regarding appointment reminders, clinical updates (such as lab results), and other communications necessary for my care. My PHI may be shared with healthcare professionals involved in my treatment (e.g., labs, pharmacies, or family members actively involved in my care).

AI Scribe Technology for Clinical Documentation

I understand that Dr. Przeklasa Auth may use AI Scribe technology during my visits to support accurate and efficient clinical documentation.

- AI Scribe may assist in transcribing and summarizing visits, but Dr. Przeklasa Auth remains responsible for reviewing and ensuring the accuracy of all medical records.
- My PHI will be handled with strict confidentiality and used only for documentation purposes.
- I may opt out of AI Scribe at any time by submitting a written request to the office.
- I am welcome to ask questions about how AI Scribe is used.

Privacy Rights & Limitations

- I may request limitations on how my PHI is used or disclosed; while the practice is not required to agree, it will honor any accepted restrictions.
- I may revoke this consent in writing at any time. Revocation will not affect any prior disclosures made in reliance on my consent.
- I understand that refusing or revoking consent may result in the practice declining to provide further treatment.

_____

Signature of Legal Guardian Date

_____

Print Name of Legal Guardian Date

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Patient Name:	Date of Birth:

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This authorization is provided in accordance with **Section 25.8 of the California Civil Code**.

_____

Signature of Legal Guardian Date

_____

Print Name of Legal Guardian

Administrative Fees

Please review the following office policies regarding non-visit-related services:

- There is a **$30 fee** for completing special forms, writing letters, or providing documentation related to medical conditions or treatments.
- All **prescriptions** are issued **electronically** only, in compliance with federal regulations.

By signing below, I acknowledge and accept these administrative policies.

_____

Signature of Legal Guardian Date

_____

Print Name of Legal Guardian

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This authorization is provided in accordance with **Section 25.8 of the California Civil Code**.

_____

Signature of Legal Guardian Date

_____

Print Name of Legal Guardian

Administrative Fees

Please review the following office policies regarding non-visit-related services:

- There is a **$30 fee** for completing special forms, writing letters, or providing documentation related to medical conditions or treatments.
- All **prescriptions** are issued **electronically** only, in compliance with federal regulations.

By signing below, I acknowledge and accept these administrative policies.

_____

Signature of Legal Guardian Date

_____

Print Name of Legal Guardian

AUTHORIZATION FOR USE AND DISCLOSURE OF MEDICAL INFORMATION

This authorization allows the healthcare provider(s) named below to release confidential medical information and records.

Note: Special authorization is required to release records related to minors, HIV status, psychiatric/mental health care, and substance use treatment.

I. Authorization to Release Information

I hereby authorize:

Provider/Facility Name: _____

Address: _____

Phone/Fax Number: _____

To release medical information **to/from**:

Melissa Przeklasa Auth, M.D.
30131 Town Center Drive, Suite #237
Laguna Niguel, CA 92677
Office: (949) 495-6100
Fax: (949) 354-0612

II. Purpose of Release

This medical information/records will be used for the following purpose(s):

_____

III. Scope of Authorization

Please select one:

- **Unlimited:** All medical records, *excluding* records related to substance use, mental health, or HIV (unless otherwise authorized below).
- **Limited:** Only the following specific medical records:

  _____

Additional Authorizations (Initial next to each that applies):

- Genetic Information __ __
- Drug/Alcohol/Substance Use Treatment __ __
- HIV Diagnosis/Treatment __ __
- Tests for HIV Antibodies ___ _
- Psychiatric/Mental Health Records __ __

IV. Duration of Authorization

This authorization is effective immediately and will remain in effect until:_____
(insert expiration date or event).

V. Restrictions

This information may not be further used or disclosed without an additional signed authorization, unless such disclosure is specifically required or allowed by law.

A photocopy or facsimile of this signed authorization is as valid as the original.

VI. Patient Information

Patient Name: _____

Date of Birth: _____

Address: _____

Phone Number: _____

VII. Signature

Signature of Patient or Legal Representative:_____

Relationship to Patient (if not self):_____

Date: _____