 **Charles W. Flanagan Senior High School** 

12800 Taft Street

Pembroke Pines, FL 33028

754-323-0742

**NJROTC UNIFORM ISSUE AND TURN-IN PROCEDURES**

Dear parents,

The following are guidelines for the initial uniform issue, and return policy:

1. Upon uniform issue, each cadet will be issued a custody card to be signed by the cadetand returned to the Naval Science classroom upon uniform issue.
2. All items must be turned in ***at the same time*** in order to facilitate complete and accurate accountability.
3. Upon turning in uniforms, your cadet will be issued a “Custody Card Receipt” indicating a cleared NJROTC account.
4. It is imperative that your cadet turns in their uniforms ***directly to the Naval Science Instructors*** in order for you to receive your Custody Card Receipt which will be your proof of a cleared NJROTC account. Turning in your uniforms to the school office **WILL NOT** guarantee that your account will be properly cleared.
5. If your cadet’s uniforms have not been turned in, or the account is not properly cleared, his/her name will appear on the school’s “**OBLIGATIONS”** list the day after disenrollment. **\*If your cadet is a senior and has an obligation, he/she will not receive their graduation diploma\***

I have read, understand and will comply with all of the above requirements and thoroughly understand that any infractions will result in appropriate disciplinary action.

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**Cadet’s Name (Print) Cadet Signature Date**

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**Parent’s Name (Print) Parent Signature Date**