

## **Privacy Policy Last updated: April 11, 2025**

### **1. Introduction**

Same Day Granny Flats Wagga Wagga (SDGF Wagga) NSW is committed to protecting your privacy in accordance with the Privacy Act 1988 (Cth) and the Australian Privacy Principles (APPs). This policy outlines how we collect, use, disclose, and safeguard your personal information.

### **2. Collection of Personal Information**

We collect personal information that is necessary for our business operations.

This may include:

- Name
- Contact details (address, email, phone number)
- Identification documents
- Financial information (bank details, payment information)
- Demographic information
- Website usage data (IP address, browser type, pages visited)

### **3. Methods of Collection**

We collect personal information through:

- Direct interactions (e.g., inquiries, purchases)
- Our website (e.g., contact forms, cookies)
- Third-party service providers (e.g., payment processors)

### **4. Use of Personal Information**

Your personal information is used to:

- Provide and manage our products and services
- Communicate with you
- Process transactions
- Improve our website and services
- Comply with legal obligations

### **5. Disclosure of Personal Information**

We may disclose your personal information to:

- Service providers assisting in our operations
- Regulatory bodies as required by law
- Other parties with your consent

### **6. Data Security**

We implement appropriate security measures to protect your personal information from unauthorised access, modification, or disclosure.

### **7. Access and Correction**

You have the right to access and correct your personal information held by us. Requests can be made by contacting us at [admin@igfnsw.com.au](mailto:admin@igfnsw.com.au).

## **8. Complaints**

If you believe we have breached your privacy rights, you can lodge a complaint with us at [admin@igfnsw.com.au](mailto:admin@igfnsw.com.au). If unsatisfied with our response, you may contact the Office of the Australian Information Commissioner (OAIC).

## **9. Changes to This Policy**

We may update this privacy policy from time to time. The latest version will be available on our website.

## **10. Contact Us**

For any privacy-related inquiries, please contact:

Same Day Granny Flats Wagga Wagga

Email: [info@sdgfwagga.com.au](mailto:info@sdgfwagga.com.au)

Phone: 02 6048 3464

Address: 76-78 Chaston Street, Wagga Wagga NSW 2650