



Finance Officer (Volunteer Role)

Are you looking for something more meaningful in your work?
Are you passionate about helping others?
Are you able to give a few hours a week to support a growing charity?

About This Opportunity

The Angels Foundation UK is a registered charity which supports families who have fled domestic abuse throughout Cambridgeshire.

Due to rapid growth, we are seeking a Finance Officer with experience of budgeting for grants, management accounts and scoping out project costings, and reporting and working with our accountants to prepare our end of year accounts and financial reports. This is our wish list but would open to discussions about how much our volunteer feels they can do.

We anticipate the role to be no more than a couple of hours a week and you will be required to attend our AGM, our quarterly trustee meetings (both online and in person) and any other ad hoc meetings which may require travel within Cambridgeshire on the odd occasion.

The role is flexible and can fit in and around your existing commitments.

About You

You'll have experience of working in a finance role and will be able to communicate effectively with key stakeholders, including providing budgetary guidance and advice. You'll have a good working knowledge of QuickBooks, or similar, and you'll be fully competent in using MS Excel.

We're a small team, so we're looking for a people person, someone who's supportive, enthusiastic, flexible, and able to think outside the box.

Successful candidates will be subject to a DBS check.

What We Offer You

While you won't receive payment or expenses as a volunteer, you will gain valuable experience of working in a 'start up' environment. It is an incredibly exciting time for us right now, and we're looking forward to sharing lots more exciting moments with the right person, not to mention the warm feeling you'll get, knowing that your time is making a real difference to families fleeing domestic abuse.

How To Apply

Please send your CV and an email stating what you feel you will bring to our team. Getting to know you is important to us, so be your whole self and we'll do the same!

Email: support@angelsfoundation.org.uk