

VILLAGE OF NEW BERLIN
BOARD MEETING MINUTES
January 15, 2020

President Mike Krall called the meeting of the New Berlin Village Board to order at 6 p.m. on Wednesday, January 15, 2020 at the Village Hall. The Pledge of Allegiance was recited and roll call was taken.

Attendees: Mayor Mike Krall, Trustee Cindy Morris, Trustee Sharon LaFauce, Trustee Andy Surratt, Trustee Kris Neuman, Trustee Sue Spalding, Trustee Stephanie Snyder, Clerks Kelly Yates & Melissa Dees, Treasurer Angie Libben, Superintendents Garrett Kemp and Cody Morris, Attorney Jason Brokaw and Police Chief Terry Nydegger.

Audience: Cameron Jones Benton & Associates, Doug Brady, Reporter.

Acceptance of Resignation from Chelsea Sartore and Appointment of Andy Surratt to fill vacancy in the Office of Village Trustee.

MOTION: To approve appointment of Andy Surratt as Village Trustee, effective tonight 1-15-2020.

Moved by: Trustee Neuman

Seconded by: Trustee Snyder

Trustee Morris: Yes Trustee Neuman: Yes

Trustee LaFauce: Yes Trustee Spalding: Yes Trustee Snyder: Yes

Motion carried by roll call vote.

Acceptance of Resignation from Kelly Yates and Appointment of Melissa Dees to fill vacancy in the Office of Village Clerk.

MOTION: To approve appointment of Melissa Dees as Village Clerk, effective with the February 2020 Village Board Meeting.

Moved by: Trustee Morris

Seconded by: Trustee LaFauce

Trustee Morris: Yes Trustee Neuman: Yes

Trustee LaFauce: Yes Trustee Spalding: Yes Trustee Snyder: Yes

Motion carried by roll call vote.

Andy Surratt was sworn in The Office of Village Trustee, effective immediately.

Melissa Dees was sworn in The Office of Village Clerk, effective with the February 2020 Village Board meeting.

CONSIDERATION OF THE CONSENT AGENDA AND MINUTES:

MOTION: To approve consent agenda for building report, bills, treasurer's report, meeting minutes from 12-18-19.

Moved by: Trustee LaFauce

Seconded by: Trustee Spalding

Trustee Morris: Yes Trustee Neuman: Yes Trustee Surratt: Yes

Trustee LaFauce: Yes Trustee Spalding: Yes Trustee Snyder: Yes
Motion carried by roll call vote.

CLERK: No Report.

AUDIENCE: No Report.

POLICE: Written report submitted. Chief Nydegger informed the board that our new officer Kenny Kissel has completed training and graduation and is now on patrol. Nydegger also commented on two training days for the officers.

TIF: Trustee Snyder informed the board that all TIF letters of support of taxing bodies have been received and forwarded to Gwen at Jacob and Klein, who composed a letter on our behalf. Snyder has forwarded the letter to appropriate representatives and hopes to get in a bill this Spring and passed through the General Assembly. If the extension is granted, the TIF program would continue to 2033, payable to 2034. There has been no word on the status of the OSLAD grant application.

COMMITTEE REPORTS

UTILITIES: Superintendent's written report submitted. Superintendent Kemp discussed problems with the lagoon flooding, resulting in a report being filed with the IEPA. Trustee Snyder stated she was approached by a representative of CUSD #16 regarding a problem that has taken place over the last six to nine months at the school in which corrosion is appearing on the exterior of the copper pipes containing hot water, which have been replaced three times in the last six months. Cameron Jones will look into the problem.

Cameron Jones from Benton and Associates updated the Board on the ongoing projects:

-Birch Street Water Main Extension- Railroad permit agreement should be approved tonight. We are waiting on easements.

-Waste Water Treatment Plant- Jones stated we have approximately eight or nine bidders on the list. A pre-bid meeting and site visit will be held tomorrow, Thursday, January 16, 2020 at 2:00 p.m. at the New Berlin Village Hall. Jones will have an addendum Friday or Monday and February 11th is open bids. After the EPA reviews, Jones anticipates about May to be able to award and move forward.

-South Sangamon Water Commission- SSWC has a modem but still needs a Verizon Data card in order to obtain a login for Superintendent Kemp, which will allow Kemp control at the water tower. SSWC has not responded to the Board's requests for information from October. Jones will re-send second letter tomorrow.

MOTION: For approval of Resolution 01-20, A Resolution Approving and Authorizing the Execution and Delivery of a Standard Pipe License Agreement with Norfolk Southern.

Moved by: Trustee Snyder

Seconded by: Trustee Morris

Trustee Morris: Yes

Trustee Neuman: Yes

Trustee Surratt: Yes

Trustee LaFauce: Yes

Trustee Spalding: Yes

Trustee Snyder: Yes

Motion carried by roll call vote.

ZONING: No report.

STREETS AND PARKS: Superintendent's written report submitted. Flags were removed after the holidays. The Veteran's Memorial has a light that needs repaired. Trustee Snyder commented on available grants due in March for bike trails but Snyder said we would not be applying at this time.

FINANCE: Trustee Neuman reminded the Board that the fiscal year was coming to an end soon and will time to prepare the budget for FY2021.

Trustee Morris expressed interest in budgeting for a Comprehensive Plan, which has been discussed in past years. Trustee Snyder stated that plans had begun at one time and she will follow up to see if that service is currently being offered through the Regional Planning Commission or if a basic plan should be completed online.

While thinking of next year's budget, Morris also reminded the board of discussions to hire an outside firm to review Village Ordinances, which has been budgeted for previously.

HEALTH AND SAFETY: Numerous vehicles at a single residence was discussed. Also discussed was an awning in the downtown area that needs repaired.

PERSONNEL: Mayor Krall and Attorney Brokaw opened a discussion regarding the salaries of the Village Board. Brokaw stated that the Treasurer and Clerk positions in New Berlin were underpaid compared to other municipalities. Mayor Krall would also like the Board to be paid after each meeting, instead of twice per year.

MOTION: To amend Personnel Ordinance 20-01, An Ordinance amending Section 1-3-1 of the Village Code of the Village of New Berlin, Illinois Relating to Salaries of Village Officials for the following items:

1. Section 5 – effective 5-1-2020, the beginning of FY 2021 and upon publication as required by law.
2. Section C – Village Clerk \$4500.00/year or \$375.00/month and \$50.00 for each special meeting.
3. Section D – Treasurer \$4500.00/year or \$375.00/month and \$50.00 for each special meeting.
4. Trustees will be paid monthly instead of twice per year.

Moved by: Trustee Neuman

Seconded by: Trustee Surratt

Trustee Morris: Yes Trustee Neuman: Yes Trustee Surratt: Yes

Trustee LaFauce: Yes Trustee Spalding: Yes Trustee Snyder: Yes

Motion carried by roll call vote.

MOTION: To approve the amended Personnel Ordinance 20-01.

Moved by: Trustee Surratt

Seconded by: Trustee LaFauce

Trustee Morris: Yes Trustee Neuman: Yes Trustee Surratt: Yes

Trustee LaFauce: Yes Trustee Spalding: Yes Trustee Snyder: Yes

Motion carried by roll call vote.

NEW BUSINESS: Mowing bids will be discussed at next month's meeting.

OLD BUSINESS: The Board discussed purchasing new computers since Windows 7 is no longer supported. The funds were previously appropriated and it was agreed to replace both Village computers.

MOTION: To approve the purchase of two computers for the Village Hall from Hanson not to exceed \$3200.00.

Moved by: Trustee Neuman

Seconded by: Trustee LaFauce

Trustee Morris: Yes Trustee Neuman: Yes Trustee Surratt: Yes

Trustee LaFauce: Yes Trustee Spalding: Yes Trustee Snyder: Yes

Motion carried by roll call vote.

MOTION: To approve Ordinance 20-02, An Ordinance Adopting an Expense Reimbursement Policy for the Village of New Berlin.

Moved by: Trustee Snyder

Seconded by: Trustee Spalding

Trustee Morris: Yes Trustee Neuman: Yes Trustee Surratt: Yes

Trustee LaFauce: Yes Trustee Spalding: Yes Trustee Snyder: Yes

Motion carried by roll call vote.

LIQUOR CONTROL COMMISSIONER: No Report.

EXECUTIVE SESSION: No Report.

ADJOURN:

MOTION: To adjourn at 8:06 p.m.

Moved by: Trustee LaFauce

Seconded by: Trustee Spalding

Motion carried.

Respectfully submitted,

Kelly Yates
Village Clerk