

# FREEDOM OF INFORMATION REQUEST

## NEW BERLIN POLICE DEPARTMENT

301 E. Illinois New Berlin, Illinois 62670

217-488-6102 Fax 217-488-2003

DATE OF REQUEST: \_\_\_\_\_

REQUESTOR'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

TELEPHONE: (Home) \_\_\_\_\_ (Office) \_\_\_\_\_ (Cell) \_\_\_\_\_

Please describe the public record you are requesting. In order to expedite the search for the records, please be as specific as possible.

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Non-Commercial  Commercial

\*\*\*NOTE: It is a violation of the Freedom of Information Act to knowingly obtain a public record for commercial purposes without disclosing that it is for commercial purpose.

New Berlin Police will respond to or deny this request within five (5) working days.

\_\_\_\_\_  
Signature of Requestor

**Office Use Only: Date Received** \_\_\_\_\_

Date Mailed \_\_\_\_\_  Date Refused \_\_\_\_\_ (Reason Attached)

Delivered to \_\_\_\_\_

Comments:

Fee's could apply on number of copies requested.

1/2010