

VILLAGE OF NEW BERLIN
BOARD MEETING MINUTES
May 15, 2019

President Mike Krall called the meeting of the New Berlin Village Board to order at 6 p.m. on Wednesday, May 15, 2019 at the Village Hall. The Pledge of Allegiance was recited and roll call was taken.

Attendees: Mayor Mike Krall, Trustee Kris Neuman, Trustee Sharon LaFauce, Trustee Stephanie Snyder, Trustee Chelsea Sartore, Trustee Cindy Morris, Trustee Sue Spalding, Attorney Jason Brokaw, Treasurer Angie Libben, Clerk Kelly Yates, Superintendents Garrett Kemp and Cody Morris, Police Chief Terry Nydegger.

Audience: Cameron Jones from Benton & Associates, State Representative Mike Murphy, Greg Hardin

SWEARING IN: The following Trustees were sworn into office: Cindy Morris, Stephanie Snyder and Sue Spalding.

MOTION: to approve Ordinance 2019-06 Authorizing Village Expenditures pending adoption of Annual Appropriation Ordinance

Moved by: Trustee Neuman

Seconded by: Trustee LaFauce

Trustee Morris: Yes

Trustee Neuman: Yes

Trustee Sartore: Yes

Trustee LaFauce: Yes

Trustee Spalding: Yes

Trustee Snyder: Yes

Motion carried by roll call vote.

CONSIDERATION OF THE CONSENT AGENDA AND MINUTES:

MOTION: To approve consent agenda as corrected for building permits (3 approved, 2 pending), bills, treasurer's report, meeting minutes from 4-17-19.

Moved by: Trustee LaFauce

Seconded by: Trustee Neuman

Trustee Morris: Yes

Trustee Neuman: Yes

Trustee Sartore: Yes

Trustee LaFauce: Yes

Trustee Spalding: Yes

Trustee Snyder: Yes

Motion carried by roll call vote.

CLERK: No correspondence.

POLICE: Written report submitted. Chief Nydegger stated the Village police force is moving toward a less lethal approach of handling crime by converting old shotguns to discharge beanbags. The less lethal method is an upcoming approach and two of our officers are already certified in this program.

AUDIENCE: State Representative of the 99th District Mike Murphy appreciated the opportunity to say hello and speak to the board. He informed the board that we could submit a capital request if we have a project that needs funding and could be considered by the state. Representative Murphy is new to the General Assembly and doesn't know what to expect at this

time but is looking forward to new challenges and lastly, he is organizing a traveling shred event that he plans to bring to New Berlin toward the end of June.

TIF: Trustee Snyder will meet with the Village Fire Board on May 21st to discuss a TIF application. The TIF application limit has been set at \$50,000.00 for the current fiscal year and will be reassessed annually. There are currently no new applications.

MOTION: to approve Ordinance 2019-07 Approving and Authorizing the Execution of an Intergovernmental Agreement.

Moved by: Trustee Snyder

Seconded by: Trustee Morris

Trustee Morris: Yes

Trustee Neuman: Yes

Trustee Sartore: Yes

Trustee LaFauce: Yes

Trustee Spalding: Yes

Trustee Snyder: Yes

Motion carried by roll call vote.

COMMITTEE REPORTS

UTILITIES: Written report submitted. A second letter will be sent to those still out of compliance as a result of the sewer smoke testing last year.

Cameron Jones from Benton and Associates updated the board on several projects:

The new waste water treatment plant is moving forward and a DNR permit has been received. A public hearing to discuss environmental issues is needed next month for the loan agency SRF, and from there we hope to get on the list for January funding.

We have submitted the railroad permit for the Birch Street water main extension and they have 120 days to respond. Paperwork for an EPA permit will be submitted soon.

A meeting with the South Sangamon Water Commission was held prior to the Village Board meeting. Chloramine education was discussed, which when added would result in better disinfection residual across the large system and would comply with Springfield, who is already using Chloramines. After installation and training is complete, the SSWC will give a 30 day public notice. New Berlin residents may notice slight chlorine smell which is not harmful. Water with chloramines however, cannot be used in a dialysis machine and cannot be used for exotic fish.

They are also moving forward with the new water meter that is being moved to the east side of town. There was discussion over responsibility for the new 10" line which has not been determined. Jones asked the Commission if a tap could be placed on the line to run to the south side of town. They weren't open to the idea but said the Village could put together a proposal to go in front of the commissioners since the demarcation point is at the existing meter. They are currently trying to get an EPA permit on the new meter, and an IDOT permit and easement are still needed.

The problem of locating and repairing SSWC owned water mains from Henry Street to the Berlin Road was also discussed. Tracer wires are broken and the mains are unable to be located by Julie.

The Booster Pump Control and Alarm are owned by the SSWC and is controlled by Chatham. The SSWC is looking into the cost to have full control of the pump station and for a new user group including Superintendent Kemp, enabling him to view and control the pump station.

MOTION: to approve Summer Sewer Rates, effective during May billing cycle through September 1st, 2019.

Moved by: Trustee Snyder

Seconded by: Trustee Morris

Trustee Morris: Yes

Trustee Neuman: Yes

Trustee Sartore: Yes

Trustee LaFauce: Yes

Trustee Spalding: Yes

Trustee Snyder: Yes

Motion carried by roll call vote.

ZONING: Attorney Brokaw received a petition for variance which may not be needed. There is another one pending waiting on the application fee. We will meet with the Hearing Officer regarding the variance petition and the zoning map.

STREETS AND PARKS: Written report submitted.

Trustee Morris stated that the Fire Chief provided information regarding official flag positioning.

Trustee Snyder reported a Village clean-up day will be held at Wabash Park on June 8, 2019 from 7 am to 11 am. BLH will be present for electronic recycling at the cost of \$200.00 per truck. If three trucks are filled, Sangamon County has a program where they will pay the \$200.00 for the third truck. Individuals will be responsible for electronic fees.

Snyder also reported that garage sales will also be held on Friday and Saturday, June 8 and 9, 2019. Dumpsters will be provided in the park. If people wish to donate left over garage sale items, a Hope Thrift Store truck will be parked at the Village Hall from 2 pm to 5 pm.

Snyder stated the purchase of new cameras for the Yard Waste Facility was approved under the condition that we are able to return our old cameras. Attorney Brokaw will review and advise before we proceed with George Alarm Company.

FINANCE: Trustee Neuman circulated a detailed copy of each line item in the budget.

MOTION: to approve FY2020 Budget as presented.

Moved by: Trustee Neuman

Seconded by: Trustee LaFauce

Trustee Morris: Yes

Trustee Neuman: Yes

Trustee Sartore: Yes

Trustee LaFauce: Yes

Trustee Spalding: Yes

Trustee Snyder: Yes

Motion carried by roll call vote.

Trustee Neuman informed the board that the auditors will be here June 12 and 13, 2019. Neuman also drew attention to the negative balance in the Sewer Fund. For fiscal year 2019, engineering fees to Benton and Associates totaled \$198,592.25 for the new waste water treatment facility. Since a Supplemental Appropriation was passed, funds to pay the engineering fees will be transferred from the General Fund to the Sewer Fund. Every year, we will review the fact that the sewer fund still needs to pay back the General Fund. Once the financing goes

through, the sewer fund will be making loan payments and payments back to the inter-fund loan to the General Fund.

Attorney Brokaw summarized the situation by saying we passed a Supplemental Appropriation that gave us spending authority of the general fund cd's, and a one-time transfer to the sewer fund was done for the purpose of paying engineering expenses. The plan has always been to make similar but completely separate one-time transfers back to the general fund to replenish, based on availability of funds. Trustee Neuman is maintaining records of how the money is flowing. The full cd amount was appropriated for this use and the accountants entered the amount in the Supplemental Appropriation Ordinance. Trustee Neuman and Attorney Brokaw want to be very clear that everyone is informed how this process works. Treasurer Libben will make the transfer of funds.

HEALTH AND SAFETY: The vacated house on Frank Street was discussed again. Attorney Brokaw is informally reaching out to the lender, hoping to gain permission to mow the yard and board up entrances. The car in the driveway was also addressed. We will send a letter to the registered owner and lien holder stating a hearing with the police chief will be scheduled. Failure to remove the vehicle or to appear will result in towing without further notice.

Discussion was held regarding instances of yards that are not being mowed. A Village letter will be sent to one of the property owners. An attorney letter will be sent to the other property owner under different circumstances and if necessary, the Village will mow the property and file a lien based on mowing fees for the season.

PERSONNEL: A Personnel Committee Meeting was held on May 13, 2019 at 7:30 p.m. to review applications and made the recommendation to hire Greg Hardin for full time summer help.

MOTION: To hire Greg Hardin as full time summer help.

Moved by: Trustee Neuman

Seconded by: Trustee Sartore

Trustee Morris: Yes

Trustee Neuman: Yes

Trustee Sartore: Yes

Trustee LaFauce: Yes

Trustee Spalding: Yes

Trustee Snyder: Yes

Motion carried by roll call vote.

NEW BUSINESS: Attorney Brokaw advised agenda item Resolution 02-19, authorizing the Sale of Surplus Real Estate, to be discussed at a later date when more information has been gathered.

MOTION: to approve letter of support for CUSD #16's Illinois Solar for All Program

Moved by: Trustee Neuman

Seconded by: Trustee LaFauce

Motion carried by voice vote.

OLD BUSINESS: The bill for roof repair from Henson Robinson was discussed. A bid was previously approved up to \$11,680.00 and the actual bill came in at \$7631.80.

Mayor Krall reported Concrete Ink should have the downtown sidewalk project completed before the Sangamon County Fair.

Two bids for tuck pointing in the downtown area were received at \$34,000.00 and \$39,000.00. \$20,000.00 was budgeted from TIF funds for this project and we are anticipating a TIF application from the property owner soon.

New chairs are being ordered for the Village Hall.

The Village of New Berlin does not employ a full time paid employee that administers the Village website; the Village Board manages the website. The agenda is posted at the Village Hall in advance as required and can be obtained from our Deputy Clerk when requested. Any questions regarding posting requirements may be directed to Village Attorney Jason Brokaw.

Additional discussion was held regarding hiring someone to clean up Village Ordinances, which was discussed and budgeted in previous meetings.

LIQUOR CONTROL COMMISSIONER: The Cinco de Mayo liquor license is pending waiting for an insurance copy.

ADJOURN:

MOTION: To adjourn at 8:00 p.m.

Moved by: Trustee Neuman

Seconded by: Trustee LaFauce

Motion carried.

Respectfully submitted,

Kelly Yates
Village Clerk