

## Village of New Berlin Board Meeting Minutes

6:05 pm on March 19, 2025

Mayor Mike Krall and Trustees Stephen Knox, Kris Neuman, Cindy Morris, Sue Spalding and Stephanie Synder. Additional Attendees: Treasurer Angie Libben, Clerk Debbie Lakamp, Police Chief Terry Nydegger, Officer James Poppenhouse, Atty Jason Brokaw, Cameron Jones (Bennett & Assoc), Cori Davis, Amanda Lazzara (Deputy Clerk). Audience: Bill Poole, Drew Berger, Mark Kuhns, Zach Clemons, Sharon LaFauce, Mark Witt, Norm Casson, Mark Witt, Casey Binkley

Pledge of Allegiance

Call to Order by Mayor Krall at 6:05 p.m.

### Roll Call:

Trustee Neuman—Yes	Trustee Stephanie Synder- Yes	Mayor Mike Krall-Yes
Trustee Lokaitis—Yes	Trustee Cindy Morris—Yes	
Trustee Stephen Knox—Yes	Trustee Sue Spalding—Yes	

**Audience:** No Comments

**Clerk:** Updated Board of a FOIA Request by *Jacksonville Journal Courier* newspaper.

**Police:** Written Report. New Berlin received \$75 in citation fees from Sangamon Co. Clerk. New Berlin officers assisted with three EMS calls, two fire calls and responded to two disturbances as well as completing school and traffic watches.

**Motion:** Move to approve the Consent Agenda.

Moved by: Trustee Lokaitis      Seconded by: Trustee Spalding  
Motion carries.

Trustee Neuman—Yes	Trustee Stephanie Synder- Yes
Trustee Lokaitis—Yes	Trustee Cindy Morris—Yes
Trustee Stephen Knox—Yes	Trustee Sue Spalding—Yes

### Committee Reports

**Utilities—** Written report. There was a water leak on Patton believed to be a pin hole leak. It appears to be the third leak from copper piping. Fixing the leak will require boring in a new line under the concrete road so bids are being gathered. There were a few water shutoffs due to large balances and most immediately paid and service was restored. There were a few meter re-reads and some locates as well.

**Motion:** To approve the purchase of degreaser for lift station from Blue Cardinal Chemical not to exceed \$2,650.

Moved by: Trustee Morris      Seconded by: Trustee Knox  
Motion carries.

Trustee Neuman—Yes	Trustee Stephanie Synder- Yes
Trustee Lokaitis—Yes	Trustee Cindy Morris—Yes
Trustee Stephen Knox—Yes	Trustee Sue Spalding—Yes

The lift station grant, and loan application were submitted on March 10, 2025. The referendum expires on March 28. Then, the final application will be turned in on March 31 with expected decisions being released by July 1.

**Internet—**No Report

**Zoning—**No Report.

**Streets/Parks**—Spring Clean Up has begun. Drains have been checked. A friendly reminder to residents to keep drains clear of debris. The Leaf Vac will not pick up the sticks in leaf piles so please place debris in bags and leave on boulevard for Village crew to pick up.

**Motion:** To approve handicap swing capable of holding an adult in a wheel chair at park for \$1700 without shipping and to not exceed \$2,300 with shipping.

Moved by: Trustee Synder      Seconded by: Trustee Morris  
Motion carries.

Trustee Neuman—Yes	Trustee Stephanie Synder- Yes
Trustee Lokaitis—Yes	Trustee Cindy Morris—Yes
Trustee Stephen Knox—Yes	Trustee Sue Spalding—Yes

Streets & Park staff performance evaluations have been completed. MTF is being worked on as rock choice is no longer available.

#### **Finance—**

Trustee Neuman reviewed the performance of the Village budget. Treasurer Libben reported Locis staff has to fix a few items in the program before January and February month-ends. Letters were passed out to trustees regarding an error in trustee salary payments and the need to correct the error.

**Health & Safety** — Discussion possibly implementing a mandatory fee of \$250 to the Village of New Berlin prior to being able to get a towed vehicle out of impound. Discussion about sending letters to property owners of houses not in compliance with Village Code. Attorney Brokaw is to follow up.

**Personnel**— Trustee Knox discussed that he had compared the Village Personnel Manual to the Village Ordinances and some changes are needed, specifically in the areas of Deputy Clerk Duties, Medical Benefits, Holiday Pay and Maternity/Paternity Leave. All items have been turned over to Attorney Brokaw to draft the appropriate changes.

**Old Business:** Trustee Lokaitis discussed the plan to have a Village/Community Flag Contest with prizes. The Village Board would then select and design and adopt it.

#### **New Business —**

Treasurer Libben read a printed statement regarding treasurer duties and emails between her and President Krall.

**Motion:** To approve Ordinance 2025-05 repealing Ordinance 2023-07 returning a portion of Ellis St. to two-way travel.

Moved by: Trustee Morris      Seconded by: Trustee Synder  
Motion carries.

Trustee Neuman—Yes	Trustee Stephanie Synder- Yes
Trustee Lokaitis—Yes	Trustee Cindy Morris—Yes
Trustee Stephen Knox—Yes	Trustee Sue Spalding—Yes

**Motion:** To amend proposed Resolution 03-2025 from any two signatures to three signatures on Village checks with anything under \$500 requiring only two signatures.

Moved by: Trustee Neuman      Seconded by: Trustee Morris  
Motion carries.

Trustee Neuman—Yes	Trustee Stephanie Synder- Yes
Trustee Lokaitis—Yes	Trustee Cindy Morris—Yes
Trustee Stephen Knox—Yes	Trustee Sue Spalding—Yes

**Motion:** To approve Resolution 2025-03 Government Municipal, Public Funds Banking Resolution related to designated agents and signatures as amended.

Moved by: Trustee Morris      Seconded by: Trustee Spalding  
Motion carries.

Trustee Neuman—Yes	Trustee Stephanie Synder- Yes
Trustee Lokaitis—Yes	Trustee Cindy Morris—Yes
Trustee Stephen Knox—Yes	Trustee Sue Spalding—Yes

**Liquor—** No Report

**Motion:** To go into Executive Session at 7:31 pm regarding purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (5ILCS 120/2c (5), and (5 ILCS 120/2 (c)(11) Litigation when the public body finds that an action is probable or imminent.

Moved by: Trustee Lokaitis      Seconded by: Trustee Knox  
Motion carries.

Trustee Neuman—Yes	Trustee Stephanie Synder- Yes
Trustee Lokaitis—Yes	Trustee Cindy Morris—Yes
Trustee Stephen Knox—Yes	Trustee Sue Spalding—Yes

**Return to Regular Session at 8:18 pm**

**Motion:** To adjourn.

Moved by: Trustee Morris      Seconded by: Trustee Neuman  
Motion carries. Adjournment

Respectfully submitted,

Deborah Lakamp  
Village Clerk