

VILLAGE OF NEW BERLIN  
BOARD MEETING MINUTES  
April 19, 2023

President Mike Krall called the meeting of the New Berlin Village Board to order at 6:09 P.M. Wednesday April 19, 2023 at the Village Hall. The Pledge of Allegiance was recited and roll call was taken.

**Attendees:** President Mike Krall, Trustee Stephen Knox, Trustee Cindy Morris, Trustee Kris Neuman, Trustee Stephanie Snyder, Trustee Sue Spalding, Trustee Andy Surratt, Attorney Jason Brokaw, Treasurer Angie Libben, Clerk Melissa Dees, Chief of Police Terry Nydegger, Kyle Hester.

**Audience:** Cameron Jones with Benton and Associates, Greta Meyers, Rob Brown, Maggie Duckworth, Rich Behl, Rich Clark and Gail Clark.

Audience member Rich Behl addressed the board about the revised ordinance 23-03. Behl reported on two occasions that business was taking place after the hours of 6:00 P.M. and wanted to know what the repercussion would be. Board members suggested the next proper steps to take since Behl never made any police reports. Behl had questions for the board members regarding the zoning advisory board. Trustee Snyder explained to Behl how the board operates.

Rich Clark addressed the board about a ditch on Gibson Street that has a water drainage issue. The board members informed Clark to get in touch with Superintendent Kemp about the issue so it can be inspected. Clark also suggested to the board that he thinks a streetlight should be installed within the village limits on Berlin Rd for safety purposes.

Maggie Duckworth introduced herself to the board members and addressed the board with concerns she had with the internet installation process, and how it is managed. Duckworth expressed to the board that she would have liked better communication about the internet installation process.

**Police:** Written report submitted. Chief of Police Terry Nydegger summarized his report to the board members. Chief Nydegger reported that the Village Police Department participated in a taser training in Loami.

**Clerk:** No report.

**Consideration of the Consent Agenda:**

**Motion:** To approve the consent agenda as presented.

Moved by: Trustee Neuman

Seconded by: Trustee Spalding

Trustee Knox: Yes, Trustee Morris: Yes, Trustee Neuman: Yes, Trustee Snyder: Yes, Trustee Spalding: Yes, Trustee Surratt: Yes.

**Utilities:** Written report submitted. Trustee Morris summarized the report to the board members. Village employee Kyle Hester reported to the board members that they are having calibration issues with the meter reader. Hester reported that they will begin working on installs of the new meters and reported around 200 left to install. Trustee Snyder reported two incidents of vandalism that took place on the park's equipment.

**Internet:** Trustee Spalding reported that 119 installed customers have been completed now. Trustee Morris asked Rob Brown about the flags around town that need pulled from the yards. Brown reported that they are working on splicing and installs at this time and he will remove the flags from yards that are completed.

**Zoning:** No report.

**Streets and Parks:** Written report submitted. Trustee Snyder reported that Superintendent Mitch Neuman is working on getting the splashpad ready and also cleaned up the vandalism at the park. Cameron Jones with Benton and Associates reported that the sidewalk project is moving along. Trustee Neuman reported that he is working on getting quotes for security cameras for the parks.

**Finance:** Trustee Neuman explained the supplemental appropriations to the board members.

**Motion:** To approve **ordinance 23-05** supplemental appropriations of sums of money to defray expense and liabilities for fiscal year ending April 30, 2023.

Moved by: Trustee Neuman

Seconded by: Trustee Morris

Trustee Knox: Yes, Trustee Morris: Yes, Trustee Neuman: Yes, Trustee Snyder: Yes, Trustee Spalding: Yes, Trustee Surratt: Yes.

**Motion:** To add EPA bill for \$87,419.82 to the bill list paid electronically no later than May 14<sup>th</sup>, 2023.

Moved by: Trustee Neuman

Seconded by: Trustee Surratt

Trustee Knox: Yes, Trustee Morris: Yes, Trustee Neuman: Yes, Trustee Snyder: Yes, Trustee Spalding: Yes, Trustee Surratt: Yes.

**Health and Safety:** Trustee Knox reported a tree on Gibson and Ellis that is a safety issue that will be removed. Knox reported the county wide hazard report is due next month and board members will receive a copy. The board members discussed a house that has some safety concerns and went over with Attorney Brokaw what the next steps would be.

**Personnel:** Trustee Surratt reported that Trustee Neuman has been working on the Punch Buddy software-based time system. Trustee Surratt discussed update to personal handbook to reflect the use of said software.

**Motion:** Motion to approve the personnel handbook updates as presented and the adoption of the Punch Buddy software for fiscal year 2024.

Moved by: Trustee Neuman

Seconded by: Trustee Knox

Trustee Knox: Yes, Trustee Morris: Yes, Trustee Neuman: Yes, Trustee Snyder: Yes, Trustee Spalding: Yes, Trustee Surratt: Yes.

**New Business:** President Krall discussed with the board members about a pre-owned truck that he located to replace the old blue truck that is in need of repairs. Board members discussed and decided to pass at this time.

**Motion:** Motion to lease copier at Watts.

Moved by: Trustee Snyder

Seconded by: Trustee Knox

Trustee Knox: Yes, Trustee Morris: Yes, Trustee Neuman: Yes, Trustee Snyder: Yes, Trustee Spalding: Yes, Trustee Surratt: Yes.

**Motion:** Motion to approve new postage machine from Walz.

Moved by: Trustee Snyder

Seconded by: Trustee Neuman

Trustee Knox: Yes, Trustee Morris: Yes, Trustee Neuman: Yes, Trustee Snyder: Yes, Trustee Spalding: Yes, Trustee Surratt: Yes.

**Motion:** Board approves to continue to allow GHB Enterprises to use the Village dumpster.

Moved by: Trustee Snyder

Seconded by: Trustee Neuman

Trustee Knox: Yes, Trustee Morris: Yes, Trustee Neuman: Yes, Trustee Snyder: Yes, Trustee Spalding: Yes, Trustee Surratt: Yes.

**Old Business:** President Krall reported that there was still no follow up on fence and was told company is months behind.

**Liquor Control Commissioner:** Liquor license applications have been all sent out with a May 1, 2023 due date.

**Executive Session:**

**Motion:** Trustee Neuman made a motion to enter into executive session at 7:55 P.M. to discuss 5 ILCS 120/2(c)(11) and Trustee Surratt seconded the motion.

Moved by: Trustee Neuman

Seconded by: Trustee Surratt

Trustee Knox: Yes, Trustee Morris: Yes, Trustee Neuman: Yes, Trustee Snyder: Yes, Trustee Spalding: Yes, Trustee Surratt: Yes.

**Board resumed open session at 8:32 P.M and all present.**

**Motion:** To adjourn meeting at 8:32 P.M.

Moved by: Trustee Neuman

Seconded by: Trustee Morris

Motion carried by unanimous voice vote.

Melissa Dees, Village Clerk

4/19/2023