

# Non-Highway Vehicle Permit Application

Full Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Would you prefer to receive renewal notices via email or post? ☐ Email ☐ Post

Is this application for a new vehicle, or  
renewing an existing registration? ☐ New Vehicle ☐ Renewal

Vehicle Make & Model \_\_\_\_\_

Vehicle Description \_\_\_\_\_

Vehicle VIN/ Serial Number \_\_\_\_\_

Insurance Provider \_\_\_\_\_

Policy Number \_\_\_\_\_

Policy Expiration Date \_\_\_\_\_

If this application is for a new vehicle, a vehicle inspection will be required prior to issuance of a vehicle permit. Once a successful payment has been processed, a member of the New Berlin Police Department will contact you at the phone number provided above.

By signing this application, I acknowledge that I will be assessed a fee of \$25 for an annual permit, which will expire no later than April 30th, regardless of the date issued. I understand that payment may be made in person at the Village Hall, or online via the New Berlin Village website, and that all required fees must be paid in full before the permit will be issued, and that failure to submit payment may result in processing delays or denial of the permit.

I acknowledge that all persons who operate or ride non-highway vehicles on streets inside the Village of New Berlin do so at their own risk and peril and must have a valid driver's license issued in their name. I acknowledge that the Village of New Berlin has no liability under any theory of liability for permitting non-highway vehicles to be operated on Village Streets.

I agree to keep this non-highway vehicle in working condition at all times. I acknowledge that I will review Ordinance 24-7-1 through 24-7-5, provided to me with my permit sticker, that outlines the rules and regulations of operating a non-highway vehicle within the Village of Berlin. Once issued, I agree that a copy of the current permit will be carried in the non-highway vehicle at all times while operated on Village Streets.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

..... OFFICE USE ONLY .....

Permit Number: \_\_\_\_\_ Issue Date: \_\_\_\_\_  
VIN/Serial No.: \_\_\_\_\_

- ☐ Payment Received: ☐ Cash ☐ Check No. \_\_\_\_\_ ☐ Credit Card \_\_\_\_\_
- ☐ Copy of Insurance on File
- ☐ Motor Vehicle Ordinance Provided