



MARIPOSA HUNTERS POINT YACHT CLUB

405 Terry A. Francois Blvd., San Francisco, CA 94158
415-495-9344 mhpycsf@gmail.com www.mhpyc.club

USE OF THE CLUB POLICY

ONLY A MEMBER CAN APPLY FOR USE OF THE CLUB

IF YOU WANT TO USE THE CLUB FOR A PRIVATE EVENT the RULES and POLICY ARE:

(1) REQUIRED: If your event consists of 25 attendees or more, then you must apply for Use of the Club and pay the required fees.

(2) Talk to the Rear Commodore or Assistant Rear Commodore to confirm the availability of the date you want (their phone #s and emails are posted on the bulletin board in the Club and in every Newsletter under “At the Helm” on page 9)

(3) Fill out the application form and sign the Agreement. (NOTE: **ONLY a member can apply for use of the Club. (Standing Rule 7/9/2003)**)

(4) Attach two checks: **The member applying for Use of the Club must personally pay the fee with the member’s check or cash. A non-member cannot pay the fee. (Standing Rule 7/9/2003)**

\$425.00 for the use of the club for Friday or Saturday and \$325 for Sunday-Thursday (*Standing Rule 6/1/2019*)

\$250.00 for the security deposit/cleaning deposit (*Standing Rule 8/6/2015*)

(5) Put the COMPLETED and SIGNED application and CHECKS in the slot on the right lower side of the bulletin board

(6) WAIT for the Rear Commodore to confirm your request, NO GUARANTEES

(7) DO NOT WRITE ON THE WALL CALENDAR; only the Rear Commodore or Assistant Rear Commodore is allowed to write on that calendar.

(8) ADMISSION FEES ARE NOT ALLOWED TO BE CHARGED.

(9) NO ALCOLHOL IS TO BE BROUGHT INTO THE CLUB except by the express approval of the Vice Commodore and a corkage fee must be paid.

USE OF THE CLUB POLICY AND RULES FOR MEMBERS

The Club shall be rented only to members in good standing for events for which the member hosts in person and is the signatory to the rental agreement.

Except for reciprocating yacht clubs, there will be no non-member rentals.

The Mariposa Hunters Point Yacht Club Board of Directors may authorize the non-rental Use of the Club for worthy community groups or community-related events provided the renting party agrees to follow all Club rules and policies regarding Use of the Club.

QUALIFYING RENTALS

Any member in good standing may request use of the Club by completing and forwarding a Rental Application to the Rear Commodore.

The rental must be for a bona fide personal event for which the member Renter is the host.

No one can confer the benefits of membership to a non-member.

Members are not permitted to rent (sponsor) the Club for an event hosted by a business associate, friend or relative, however close.

o **Social Events:** a member may host an event such as a boat christening, birthday party, wedding reception, etc. for a relative, friend or business associate.

o **Non-profit rentals:** a member may host an event for a non-profit company or social organization of which he or she is a current member.

o **Business rentals:** a member may host a business event for a business or group in which he or she has an interest, but not for a group or business in which the member has no direct affiliation.

RENTAL APPLICATION AND APPROVAL

All Rental Applications must be presented to the Rear Commodore for approval as defined in the Rental Application.

The Renter will acknowledge that he/she has read and understood the rules in the Club Rental Policy by signing and dating the Rental Application.

These "Use of the Club Policy and Rules for Members" will be attached to and made part of the Rental Application.

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APPLICATION and RENTAL CONTRACT FOR USE OF CLUB FACILITIES
(Submit Application to Rear Commodore)

Date of event _____ Member making request _____
(Only a Member can request use of the Club)

Member's Address _____ Phone _____

Time of event: From: _____ to: _____ Access for set-up: From: _____ to: _____

Nature of event: _____ Number of guests _____
(Birthday, wedding, farewell, etc) (Maximum 120 per fire code)

Use of galley? _____ Music? _____
(Band, disc-jockey, etc) (Yes/No)

Will you decorate? _____
(Yes/No- No taping or tacking on wallpaper or wood panels PLEASE)

NO OUTSIDE ALCOHOL CAN BE BROUGHT INTO THE CLUB. You may provide your own special alcoholic beverage, such as champagne, for your event only **with the APPROVAL of the Vice Commodore**. NOTE that any alcoholic beverage supplied by you (a) must not be regularly stocked by the Club, (b) must be dispensed by the Club, and (c) will be subject to a CORKAGE CHARGE. Indicate any other special requests below:

Special request _____

PAY IN FULL WITH APPLICATION

Payment may be in cash (request a receipt) or by the Member's check, and must accompany this application. **The fee for the Use of the Club is \$425 for Fri & Saturday and \$325 for Sunday- Thursday. (Effective 6/1/2019.)**

A separate \$250 Security/Cleaning Deposit, paid in cash (request a receipt) or by the Member's check, is also required. If the Deposit is paid by a Member's check, it will not be deposited but will be held pending refund to the Member. The Security /Cleaning Deposit will be refunded unless the Club is damaged or extensive cleaning is required. The decision of the Rear Commodore is final in determining whether to refund the Security deposit.

NOTICE: Should anyone at anytime during a Member's event have an incident altercation or conflict at the Club such occurrences **must** be reported **IMMEDIATELY** to the **officer(s) of the day**, which is the bartender on duty.

I hereby apply to use the facilities of the Mariposa Hunter's Point Yacht Club of San Francisco. I acknowledge that I MUST BE PRESENT DURING THE ENTIRE EVENT, including set-up. I also acknowledge and accept FINANCIAL RESPONSIBILITY for any damage to the Club facilities.

MEMBER _____
Signature Printed Name

Booking approved: _____
(Rear Commodore or designee) (Date)

Use fee received: _____ Deposit received: _____
(Check no. /receipt no.) (Check no. /receipt no.)

Deposit refunded: _____ (Check No.) (Date)

RENTAL CONTRACT

I, _____ certify that I have agreed to rent the Mariposa Hunters' Point Yacht Club on _____ between the hours of _____ and _____.

I agree to abide by and enforce the rental conditions in this contract and to follow all Policy and Rules described in Use of the Club Policy and Rules for Members.

I also agree:

- To be present on the premises for the entire duration of the event, including set up and clean up
- To monitor the door to insure that only invited guests and Club members enter the Club during the event.
- **To ensure that NO OUTSIDE ALCOHOL IS BROUGHT INTO THE CLUB.**
- To ensure that all food and garbage is placed in the MHPYC containers.
- To be liable for any damages or cleaning fees that exceeds the refundable deposit.
- To provide, if requested, a certificate of insurance showing evidence of coverage for this event and holding MHPYC, its officers and directors harmless for any liability or financial consequence that may arise out of my use of the MHPYC facility during my rental.
- To be responsible for the conduct and indebtedness of my Guests.
- To report use of controlled substances on the property to the bartender. Use of controlled substances will constitute immediate expulsion from the Club premises.
- **To ensure that all outdoor band music/ DJ music/ CD music is turned off by 10:00 pm**
- **To ensure that all guests leave the Club by Midnight.**

MHPYC agrees to:

- Advise Renter if insurance is required.
- Provide bartenders
- Inspect the facility before and after the event for cleanliness and damage.
- Fully refund the Security Deposit/Cleaning Fee if the rental is canceled.
- Refund the damage deposit should no damage occur.

Member/Renter: _____ Date: _____

Rear-Commodore/Designee: _____ Date: _____