

## Table Of Contents

Applicant: AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS  
Application Number: NU84DD2023000201  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Review In Progress (Post Award)

**It appears that all attachments in the application have been processed correctly. Please review the uploads to ensure the full contents of all attached files display as expected. Not all file types may accurately print to PDF.**

Online Forms

Additional Information to be Submitted

Grant Announcement

1. SF-424A Budget Information - Non-Construction
2. Project Abstract Summary (Version 2.0)
3. SF-424 Application for Federal Assistance (Version 4.0)
4. SF-LLL Disclosure of Lobbying Activities (Version 2.0)
5. Miscellaneous
  - (Upload #1): Change of Personnel Letter and Dwayne Martin Resume
6. Application Upload

Note: Upload document(s) printed in order after online forms.

## Disclosures

It appears that all attachments in the application have been processed correctly. Please review the uploads to ensure the full contents of all attached files display as expected. Not all file types may accurately print to PDF.

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Upload #1

Applicant:	AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS
Application Number:	NU84DD2023000201
Project Title:	ACOG National Partnerships to Address Prenatal Alcohol and Other Substances Use and FASD
Status:	Review In Progress (Post Award)
Document Title:	Change of Personnel Letter and Dwayne Martin Resume











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## CDC FOIA Response Sheet

\* indicates required field

\*FOIA Request #: HQ-REF-23-0000Date: 12/28/2022**\*A. Records search outcome:**

- ☐ I have searched and found no records. *If selected, fill out section C*
- ☒ I have searched and found records. I have no concerns with release. *If selected, fill out section C*
- ☐ I have searched and found records. I have the following concerns with release.  
*If selected, enter concerns below, then fill out sections B and C. (Additional space for comments on [page 2](#).)*

**B. Records contain the following: (select all that apply)**

- ☐ Records contain Personally Identifiable Information(PII)
- ☐ Records covered by an Assurance of Confidentiality (Please provide a copy)
- ☐ Records containing commercial/financial/proprietary information
- ☐ Records contain communications with OGC
- ☐ Records include predecisional and deliberative communications
- ☐ Records contain animal lab/select agency information
- ☐ Records contain information originating from another Agency

**\*C. Check each system of files or records which was searched.***For each system selected, describe how the search was conducted*

- ☐ Outlook (email, Skype/Teams, calendar):

- ☐ Sharepoint:

- ☐ Shared drive:

- ☐ Phone/App:

- ☒ Other:

GrantSolutions-Grant List file search for this record. Attached is a copy of the NOFO, NOAs, Original Application submitted, and Change of Key Personnel amendment submission.

**D. Search Details:**Who conducted the search? Dixene HallGrade: ☐ GS 1-8 ☒ GS 9-14 ☐ GS 15+ \*How long did the search take? 2 hoursRespondee Signature: Dixene P. Hall -S (Affiliate) Digitally signed by Dixene P. Hall -S (Affiliate)  
Date: 2022.12.28 13:28:05 -05'00'

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ADDITIONAL SPACE FOR COMMENTS



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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

## Notice of Award

Award# 1 NU84DD000015-01-00

FAIN# NU84DD000015

Federal Award Date: 07/29/2022

## Recipient Information

## 1. Recipient Name

AMERICAN COLLEGE OF OBSTETRICIANS  
AND GYNECOLOGISTS  
409 12th St SW  
Washington, DC 20024-2125

## 2. Congressional District of Recipient

00

## 3. Payment System Identifier (ID)

(b)(4)

## 4. Employer Identification Number (EIN)

(b)(4)

## 5. Data Universal Numbering System (DUNS)

## 6. Recipient's Unique Entity Identifier (UEI)

(b)(4)

## 7. Project Director or Principal Investigator

Tonya McFadden  
tmcfadden@acog.org  
202-863-1635

## 8. Authorized Official

Mr. Kumar Reddy  
kreddy@acog.org  
2162255994

## Federal Agency Information

CDC Office of Financial Resources

## 9. Awarding Agency Contact Information

Dixene Hall  
Grants Management Specialist  
qsg7@cdc.gov  
404-498-4304

## 10. Program Official Contact Information

Ms. Amanda Akosa  
kcq9@cdc.gov  
404-000-0000

## Federal Award Information

## 11. Award Number

1 NU84DD000015-01-00

## 12. Unique Federal Award Identification Number (FAIN)

NU84DD000015

## 13. Statutory Authority

42 USC 241 31 USC 6305 42 CFR 52

## 14. Federal Award Project Title

ACOG National Partnerships to Address Prenatal Alcohol and Other Substances Use and FASD

## 15. Assistance Listing Number

93.073

## 16. Assistance Listing Program Title

Birth Defects and Developmental Disabilities, Prevention and Surveillance

## 17. Award Action Type

New

## 18. Is the Award R&amp;D?

No

## Summary Federal Award Financial Information

19. Budget Period Start Date 09/30/2022 - End Date 09/29/2026

20. Total Amount of Federal Funds Obligated by this Action

\$280,000.00

20a. Direct Cost Amount

20b. Indirect Cost Amount

21. Authorized Carryover

22. Offset

23. Total Amount of Federal Funds Obligated this budget period

24. Total Approved Cost Sharing or Matching, where applicable

25. Total Federal and Non-Federal Approved this Budget Period

\$280,000.00

26. Period of Performance Start Date 09/30/2022 - End Date 09/29/2026

27. Total Amount of the Federal Award including Approved  
Cost Sharing or Matching this Period of Performance

\$280,000.00

## 28. Authorized Treatment of Program Income

ADDITIONAL COSTS

## 29. Grants Management Officer - Signature

Merlin Williams

## 30. Remarks





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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

## Notice of Award

Award# 1 NU84DD000015-01-00

FAIN# NU84DD000015

Federal Award Date: 07/29/2022

## Recipient Information

## Recipient Name

AMERICAN COLLEGE OF OBSTETRICIANS  
AND GYNECOLOGISTS  
409 12th St SW  
Washington, DC 20024-2125

## Congressional District of Recipient

00

## Payment Account Number and Type

(b)(4)

## Employer Identification Number (EIN) Data

(b)(4)

## Universal Numbering System (DUNS)

## Recipient's Unique Entity Identifier (UEI)

(b)(4)

## 31. Assistance Type

Cooperative Agreement

## 32. Type of Award

Other

## 33. Approved Budget

(Excludes Direct Assistance)

i. Financial Assistance from the Federal Awarding Agency Only

ii. Total project costs including grant funds and all other financial participation

a. Salaries and Wages

b. Fringe Benefits

c. Total Personnel Costs

d. Equipment

e. Supplies

f. Travel

g. Construction

h. Other

i. Contractual

j. TOTAL DIRECT COSTS

k. INDIRECT COSTS

l. TOTAL APPROVED BUDGET

\$280,000.00

m. Federal Share

\$280,000.00

n. Non-Federal Share

\$0.00

(b)(4)

## 34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
2-939ZRAS	22NU84DD000015	DD	41.51	93.073	\$280,000.00	75-22-0958



000597

DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 1 NU84DD000015-01-00

FAIN# NU84DD000015

Federal Award Date: 07/29/2022

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	(b)(4)		
Fringe Benefits			
Travel			
Equipment			
Supplies			
Contractual			
Construction			
Other			
Total			

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## AWARD ATTACHMENTS

AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS

1 NU84DD000015-01-00

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1. Terms and Conditions



## AWARD INFORMATION

**Incorporation:** In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federal-regulations-policies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number **CDC-RFA-DD22-2201**, entitled **National Partnerships to Address Prenatal Alcohol and Other Substance Use and Fetal Alcohol Spectrum Disorders**, and application dated May 2, 2022, as may be amended, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

**Approved Funding:** Funding in the amount of **\$280,000** is approved for the Year **01** budget period, which is **September 30, 2022** through **September 29, 2023**. All future year funding will be based on satisfactory programmatic progress and the availability of funds.

The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third party in-kind contribution when applicable.

Note: Refer to the Payment Information section for Payment Management System (PMS) subaccount information.

**Component/Project Funding:** The NOFO provides for the funding of multiple components under this award. The approved component funding levels for this notice of award is:

<b>NOFO Component</b>	<b>Core Funding</b>	<b>Total</b>
Component A	\$ 280,000	\$ 280,000
<b>Total</b>	<b>\$ 280,000</b>	<b>\$ 280,000</b>

<b>Budget Category</b>	<b>Component A</b>	<b>Total</b>
Salaries & Wages	(b)(4)	
Fringe Benefits		
Travel		
Equipment		
Supplies		
Contractual Costs		
Other		
Consultant Costs		
<b>Total Direct Costs</b>		
Indirect Costs		
<b>Total Approved Budget</b>	<b>\$ 280,000</b>	<b>\$ 280,000</b>

**Budget Revision Requirement:** By **October 30, 2022** the recipient must submit a revised budget with a narrative justification. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the CDC Staff Contacts section of this notice before the due date.

**Financial Assistance Mechanism:** Cooperative Agreement

**Substantial Involvement by CDC:** This is a cooperative agreement and CDC will have substantial programmatic involvement after the award is made. Substantial involvement is in addition to all post-award monitoring, technical assistance, and performance reviews undertaken in the normal course of stewardship of federal funds.

CDC program staff will assist, coordinate, or participate in carrying out effort under the award, and recipients agree to the responsibilities therein, as detailed in the NOFO.

- Within the first six (6 months) of funding, CDC will work with recipients to finalize an evaluation plan to describe evaluation methods, data collection, use, and data submission requirements.
- Provide guidance and coordination to funded organizations to improve the quality and effectiveness of work plans, evaluation strategies, products, and collaborative activities with other funded organizations.
- Collaborate, as appropriate, in assessing progress toward meeting strategic objectives and in using established performance measurement and grants management systems for documenting progress to understand performance improvements and best or promising practices.
- Provide requirements and expectations for standardized and other data reporting and support monitoring and evaluation (M&E) activities.

**Program Income:** Any program income generated under this grant or cooperative agreement will be used in accordance with the Addition alternative.

Addition alternative: Under this alternative, program income is added to the funds committed to the project/program and is used to further eligible project/program objectives.

Note: The disposition of program income must have written prior approval from the GMO.

**FUNDING RESTRICTIONS AND LIMITATIONS**
**Notice of Funding Opportunity (NOFO) Restrictions:**

- Recipients may not use funds for research.
- Recipients may not use funds for clinical care except as allowed by law.
- Recipients may use funds only for reasonable program purposes, including personnel, travel, supplies, and services.
- Generally, recipients may not use funds to purchase furniture or equipment. Any such proposed spending must be clearly identified in the budget.
- Reimbursement of pre-award costs generally is not allowed, unless the CDC provides written approval to the recipient.
- Other than for normal and recognized executive-legislative relationships, no funds may be used for:
  - publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body



- the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body

See [Additional Requirement \(AR\) 12](#) for detailed guidance on this prohibition and [additional guidance on lobbying for CDC recipients](#).

- The direct and primary recipient in a cooperative agreement program must perform a substantial role in carrying out project outcomes and not merely serve as a conduit for an award to another party or provider who is ineligible.

**Indirect Costs:** Indirect costs are approved based on the negotiated indirect cost rate agreement dated **August 30, 2021**, which calculates indirect costs as follows, a Provisional is approved at a rate of **(b)(4)** of the base, which includes, direct salaries and wages excluding all fringe benefits. The effective dates of this indirect cost rate are from **January 1, 2021 to December 31, 2023**.

#### REPORTING REQUIREMENTS

**Performance Progress and Monitoring:** Performance information collection initiated under this grant/cooperative agreement has been approved by the Office of Management and Budget under **OMB Number 0920-1132, "Performance Progress and Monitoring Report", Expiration Date 10/31/2022**. The components of the PPMR are available for download at: <https://www.cdc.gov/grants/alreadyhavegrant/Reporting.html>.

**Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIIS):** Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services  
Dixene Hall, Grants Management Officer/Specialist  
Centers for Disease Control and Prevention  
Branch IV  
2939 Flowers Rd.  
Atlanta, GA 30341  
Email: [Rmelancon@cdc.gov](mailto:Rmelancon@cdc.gov) (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services  
Office of the Inspector General  
ATTN: Mandatory Grant Disclosures, Intake Coordinator  
330 Independence Avenue, SW  
Cohen Building, Room 5527  
Washington, DC 20201



Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or  
Email: [MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

#### **PAYMENT INFORMATION**

*The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to [hhstips@oig.hhs.gov](mailto:hhstips@oig.hhs.gov) or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.*

**Payment Management System Subaccount:** Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified on the bottom of Page 2 of the Notice of Award must be known in order to draw down funds.

Grant Document Number: **22NU84DD000015**

#### **CDC Staff Contacts**

**Grants Management Specialist:** The GMS is the federal staff member responsible for the day-to-day management of grants and cooperative agreements. The GMS is the primary contact of recipients for business and administrative matters pertinent to grant awards.

**Program/Project Officer:** The PO is the federal official responsible for monitoring the programmatic, scientific, and/or technical aspects of grants and cooperative agreements, as well as contributing to the effort of the award under cooperative agreements.

**Grants Management Officer:** The GMO is the federal official responsible for the business and other non-programmatic aspects of grant awards. The GMO is the only official authorized to

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obligate federal funds and is responsible for signing the NoA, including revisions to the NoA that change the terms and conditions. The GMO serves as the counterpart to the business officer of the recipient organization.

\*\*The contact information for the GMS, PO and GMO is listed on Page 1 of the NoA.





000604

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

## Notice of Award

Award# 6 NU84DD000015-01-01

FAIN# NU84DD000015

Federal Award Date: 11/23/2022

## Recipient Information

## 1. Recipient Name

AMERICAN COLLEGE OF OBSTETRICIANS  
AND GYNECOLOGISTS  
409 12th St SW  
Washington, DC 20024-2125

## 2. Congressional District of Recipient

00

## 3. Payment System Identifier (ID)

(b)(4)

## 4. Employer Identification Number (EIN)

(b)(4)

## 5. Data Universal Numbering System (DUNS)

## 6. Recipient's Unique Entity Identifier (UEI)

(b)(4)

## 7. Project Director or Principal Investigator

Tonya McFadden  
tmcfadden@acog.org  
202-863-1635

## 8. Authorized Official

Mr. Kumar Reddy  
kreddy@acog.org  
2162255994

## Federal Agency Information

CDC Office of Financial Resources

## 9. Awarding Agency Contact Information

Dixene Hall  
Grants Management Specialist  
qsg7@cdc.gov  
404-498-4304

## 10. Program Official Contact Information

Kelianne King  
Public Health Analyst  
hnh3@cdc.gov  
404.718.8961

## Federal Award Information

## 11. Award Number

6 NU84DD000015-01-01

## 12. Unique Federal Award Identification Number (FAIN)

NU84DD000015

## 13. Statutory Authority

42 USC 241 31 USC 6305 42 CFR 52

## 14. Federal Award Project Title

ACOG National Partnerships to Address Prenatal Alcohol and Other Substances Use and FASD

## 15. Assistance Listing Number

93.073

## 16. Assistance Listing Program Title

Birth Defects and Developmental Disabilities, Prevention and Surveillance

## 17. Award Action Type

Budget Revision

## 18. Is the Award R&amp;D?

No

## Summary Federal Award Financial Information

## 19. Budget Period Start Date 09/30/2022 - End Date 09/29/2023

## 20. Total Amount of Federal Funds Obligated by this Action

\$0.00

20a. Direct Cost Amount

20b. Indirect Cost Amount

(b)(3)

## 21. Authorized Carryover

## 22. Offset

## 23. Total Amount of Federal Funds Obligated this budget period

\$280,000.00

## 24. Total Approved Cost Sharing or Matching, where applicable

\$0.00

## 25. Total Federal and Non-Federal Approved this Budget Period

\$280,000.00

## 26. Period of Performance Start Date 09/30/2022 - End Date 09/29/2026

## 27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance

\$280,000.00

## 28. Authorized Treatment of Program Income

ADDITIONAL COSTS

## 29. Grants Management Officer - Signature

Ms. Nicole Comick-Bates  
Grants Management Officer

## 30. Remarks



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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

## Notice of Award

Award# 6 NU84DD000015-01-01

FAIN# NU84DD000015

Federal Award Date: 11/23/2022

## Recipient Information

## Recipient Name

AMERICAN COLLEGE OF OBSTETRICIANS  
AND GYNECOLOGISTS  
409 12th St SW  
Washington, DC 20024-2125

## Congressional District of Recipient

00

## Payment Account Number and Type

(b)(4)

## Employer Identification Number (EIN) Data

(b)(4)

## Universal Numbering System (DUNS)

## Recipient's Unique Entity Identifier (UEI)

(b)(4)

## 31. Assistance Type

Cooperative Agreement

## 32. Type of Award

Other

## 33. Approved Budget

(Excludes Direct Assistance)

i. Financial Assistance from the Federal Awarding Agency Only

ii. Total project costs including grant funds and all other financial participation

a. Salaries and Wages

b. Fringe Benefits

c. Total Personnel Costs

d. Equipment

e. Supplies

f. Travel

g. Construction

h. Other

i. Contractual

j. TOTAL DIRECT COSTS

k. INDIRECT COSTS

l. TOTAL APPROVED BUDGET

\$280,000.00

m. Federal Share

\$280,000.00

n. Non-Federal Share

\$0.00

## 34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
2-939ZRAS	22NU84DD000015	DD	41.51	93.073	\$0.00	75-22-0958



000606

DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 6 NU84DD000015-01-01

FAIN# NU84DD000015

Federal Award Date: 11/23/2022

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel			
Fringe Benefits			
Travel			
Equipment			
Supplies			
Contractual			
Construction			
Other			
Total			



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## AWARD ATTACHMENTS

AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS

6 NU84DD000015-01-01

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1. Terms and Conditions

**ADDITIONAL TERMS AND CONDITIONS OF AWARD**

**Revised Budget:** The purpose of this amended Notice of Award is to approve the **revised budget** submitted by your organization dated November 2, 2022 . Funds have been distributed as indicated in the approved budget of this Notice of Award.

Please be advised that the recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to the cooperative agreement are allowable, allocable, and reasonable.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

## Table Of Contents

Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded

**It appears that all attachments in the application have been processed correctly. Please review the uploads to ensure the full contents of all attached files display as expected. Not all file types may accurately print to PDF.**

## Online Forms

1. Project Abstract Summary (Version 2.0)
2. SF-424 Application for Federal Assistance (Version 3.0)
  - (Upload #1): OtherNarrativeAttachments\_1\_2-Attachments-1236-Report on Programmatic, Budgetary, and Commitment Overlap.pdf
  - (Upload #2): BudgetNarrativeAttachments\_1\_2-Attachments-1235-Budget Narrative.pdf
  - (Upload #3): OtherNarrativeAttachments\_1\_2-Attachments-1241-Letters of Support.pdf
  - (Upload #4): OtherNarrativeAttachments\_1\_2-Attachments-1237-Indirect Cost Rate.pdf
  - (Upload #5): OtherNarrativeAttachments\_1\_2-Attachments-1242-Resumes.pdf
  - (Upload #6): OtherNarrativeAttachments\_1\_2-Attachments-1244-PPMR-G-CDC-Risk-Questionnaire-Final.pdf
  - (Upload #7): OtherNarrativeAttachments\_1\_2-Attachments-1238-Risk Questionnaire Supporting Doc\_HR Policies.pdf
  - (Upload #8): OtherNarrativeAttachments\_1\_2-Attachments-1239-Risk Questionnaire Supporting Doc\_Accounting Policies.pdf
  - (Upload #9): OtherNarrativeAttachments\_1\_2-Attachments-1240-Nonprofit Organization IRS Status Form.pdf

# 000610

- (Upload #10): OtherNarrativeAttachments\_1\_2-Attachments-1243-Organizational Charts.pdf
- (Upload #11): OtherNarrativeAttachments\_1\_2-Attachments-1245-Table of Contents.50122docx.pdf
- (Upload #12): ProjectNarrativeAttachments\_1\_2-Attachments-1234-Project Narrative.pdf
- (Upload #13): Form BudgetNarrativeAttachments\_1\_2-V1.2.pdf
- (Upload #14): Form OtherNarrativeAttachments\_1\_2-V1.2.pdf
- (Upload #15): Form ProjectNarrativeAttachments\_1\_2-V1.2.pdf

3. SF-424A Budget Information - Non-Construction

4. SF-LLL Disclosure of Lobbying Activities (Version 2.0)

Note: Upload document(s) printed in order after online forms.

## Disclosures

It appears that all attachments in the application have been processed correctly. Please review the uploads to ensure the full contents of all attached files display as expected. Not all file types may accurately print to PDF.





















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Upload #1

Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded  
Document Title: OtherNarrativeAttachments\_1\_2-Attachments-1236-Report on  
Programmatic, Budgetary, and Commitment Overlap.pdf

**Report on Programmatic, Budgetary, and Commitment Overlap**

This application will not result in programmatic, budgetary, or commitment overlap with any other application or award submitted to another funding source in the same fiscal year.



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Upload #2

Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded  
Document Title: BudgetNarrativeAttachments\_1\_2-Attachments-1235-Budget Narrative.pdf























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Upload #3

Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded  
Document Title: OtherNarrativeAttachments\_1\_2-Attachments-1241-Letters of Support.pdf

























































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Upload #4

Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded  
Document Title: OtherNarrativeAttachments\_1\_2-Attachments-1237-Indirect Cost Rate.pdf













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Upload #5

Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded  
Document Title: OtherNarrativeAttachments\_1\_2-Attachments-1242-Resumes.pdf















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Upload #6

Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded  
Document Title: OtherNarrativeAttachments\_1\_2-Attachments-1244-PPMR-G-CDC-Risk-  
Questionnaire-Final.pdf



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Upload #7

Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded  
Document Title: OtherNarrativeAttachments\_1\_2-Attachments-1238-Risk Questionnaire  
Supporting Doc\_HR Policies.pdf



## Equal Employment Opportunity Policy

---

ACOG and the ACOG Foundation promote an environment of respect, fairness, integrity and inclusiveness in all of their dealings. ACOG respects and values the diversity of its employees. ACOG also recognizes that diversity and inclusiveness in all positions strengthen the vitality of ACOG and are fundamental values of our organization.

ACOG is dedicated to providing equal employment opportunity to all employees and applicants for employment regardless of race, color, religion, national origin, sex (gender), age, disability, pregnancy, marital status, sexual orientation, personal appearance, gender identity or expression, family responsibilities, political affiliation, veteran status, genetic information, or any other characteristic that is protected by applicable law. This policy of nondiscrimination encompasses all terms and conditions of employment, including, but not limited to, recruiting, hiring, placement, training, promotion, termination, participation in ACOG-sponsored activities, transfers, leaves of absence, compensation and benefits.

Fostering diversity, equity and inclusion is a core value at ACOG and we each have responsibility for fulfilling this commitment. Maximizing diversity, equity and inclusion of employees allow us to benefit from various talents and different perspectives, which help us advance our mission in being leaders in women's health and the members we serve.

All employees who violate this policy will be subject to discipline, up to and including termination.



## Harassment-Free Workplace Policy

---

ACOG promotes an environment of respect, fairness, integrity diversity, equity, and inclusive excellence ACOG is committed to maintaining a professional atmosphere that promotes equal employment opportunities for all employees and prohibits unlawful discriminatory practices, including harassment. ACOG will not tolerate harassment in any form. ACOG requires all employees to conduct themselves in a professional manner when dealing with other staff as well as third-parties such as employees of outside agencies or organizations, members, Fellows, job applicants, vendors, suppliers, subcontractors, consultants or visitors. Likewise, ACOG takes seriously its responsibility to protect its employees from harassment by third parties.

### Individuals Covered Under the Policy

This policy covers all employees, regardless of position. ACOG will not tolerate any form of harassment, whether engaged in by employees, supervisors, executives, members, or by other non-employees who conduct business with ACOG. This policy applies whether the prohibited conduct occurs in the workplace or in any work-related setting, such as during business trips, meetings, or work-related social events.

All employees who violate this Harassment-Free Workplace Policy will be subjected to disciplinary action, up to and including termination.

### Definition of Harassment

Harassment consists of unwelcome conduct, whether verbal, physical, or visual that is based upon a person's protected status, including race, color, religion, sex/gender (including pregnancy, childbirth, related medical conditions, breastfeeding and reproductive health decisions), national origin, age, disability, genetic information, sexual orientation, gender identity or expression, (including transgender identity), marital status, personal appearance, family responsibilities, political affiliation, or any other characteristic protected by applicable law and which has the effect of unreasonably interfering with an employee's work performance, creating an intimidating, hostile or offensive work environment or otherwise adversely affects an individual's employment opportunities, is prohibited. In addition, no employee shall be required to submit to such harassing conduct as a term or condition of employment and the submission





to or rejection of any such conduct shall not be used as the basis for employment decisions affecting any employee.

Such harassment may include, for example:

- Epithets, slurs, negative stereotyping, or intimidating acts such as touching, leering, crowding and similar acts that are based on a person's protected status;
- Written or graphic material circulated within or posted within the workplace that shows hostility toward a person or persons because of their protected status; and
- Jokes or comments about another person's protected status, kidding, teasing, or practical jokes directed at a person based on his or her protected status.

## Definition of Sexual Harassment

Sexual harassment is defined as (1) making unwelcome sexual advances; (2) requesting sexual favors; (3) engaging in verbal or physical conduct of a sexual nature; or (4) engaging in unwelcome verbal or physical conduct which is gender based but may not necessarily be sexually provocative; any of which is used as the basis for employment decisions or which create an intimidating, hostile, or offensive working environment.

Examples of behavior that might constitute sexual harassment include, but are not limited to:

- unwanted sexual advances or propositions;
- demands for sexual favors in exchange for favorable treatment or continued employment;
- sexual jokes or flirtations;
- verbal abuse of a sexual nature;
- verbal commentary about an individual's body, sexual prowess or sexual deficiencies;
- leering, whistling, touching, pinching, assault, or coerced sexual acts;
- suggestive, insulting, obscene or demeaning comments or gestures; and
- displays in the workplace of sexually suggestive objects or pictures.

Verbal or physical conduct of a sexual nature which may be viewed by some employees as good-natured fun and may be viewed by other employees as extremely distasteful and offensive will not be tolerated. Sexual harassment is unacceptable in the workplace itself and in other work-related settings such as outside meetings, business trips and business-related social events.





## Procedures and Responsibilities for Reporting and Investigating Harassing Conduct

Employees who feel that they are being subjected to harassment should immediately notify Human Resources, their supervisor, or their Division Executive Leader so that prompt and effective action may be taken. All supervisors are responsible for maintaining a harassment-free work environment and must immediately report any conduct which may be in violation of this policy to Human Resources. ACOG also strongly urges employees to report any conduct they observe and believe to be harassment to Human Resources, their supervisor, Division Executive Leader, or ACOG's Compliance Hotline, EthicsPoint by Navex.

In situations where employees prefer to place an anonymous report in confidence, employees are encouraged to use ACOG's Compliance Hotline, EthicsPoint by Navex. There are two ways to file an anonymous claim.

To file a claim online, visit [www.acog.ethicspoint.com](http://www.acog.ethicspoint.com).

To file a claim via phone, please dial toll-free at **(844) 460-6615**.

All complaints will be promptly and thoroughly investigated. Complaints will be kept confidential to the extent reasonably possible and any information contained in any complaint or resulting investigation will only be made available on a need to know basis consistent with the ACOG's legal responsibilities. ACOG expects all employees to cooperate fully with any investigation, whether conducted by ACOG staff, outside consultants, or both.

## Conclusion

ACOG developed this policy to ensure that all employees can work in an environment free from harassment. All employees, particularly supervisors, are responsible for respecting the rights of their colleagues, maintaining a work environment free of harassment and immediately reporting conduct which may be in violation of this Harassment-Free Workplace Policy. Any complaint received will be thoroughly investigated and appropriately resolved. All employees, including supervisors, who violate this policy, will be subject to disciplinary action, up to and including termination.



## Weapon-Free Workplace Policy

---

ACOG's goal is to maintain a work environment that is free of violence and safe for all. To achieve this goal, ACOG prohibits the possession or use of all weapons, including concealed firearms.

*Prohibition On-Premises:* Employees may not possess or use weapons, including firearms, at any time while on any property owned, leased or controlled by ACOG. This includes ACOG's parking garage.

*Prohibition Off-Premises:* Employees may not possess or use weapons, including firearms, at any time while they are functioning in their role as an ACOG employee at a location that is not owned, leased or controlled by ACOG.

**A license or permit to carry a firearm does not supersede ACOG's Weapon-Free Workplace policy.** Firearms are strictly prohibited on ACOG premises and at all off-premise locations, as explained above, even if an employee has a license or permit to carry a firearm.

*Discipline:* Any employee who violates this Weapon-Free Workplace policy will be subject to severe discipline, up to and including termination.





## Whistleblower Policy

---

ACOG requires that its Executive Board members, district officers, section officers, volunteers, and employees conduct their duties and responsibilities in accordance with high ethical standards and in compliance with ACOG's Statement of Values.

### Reporting Violations

The College encourages any of its Executive Board members, district officers, section officers, volunteers and employees who believe that there has been a violation of the College Statement of Values to report any such incident regardless of the identity of the individual involved.

An Executive Board member, district officer, section officer, volunteer or employee who believes that there has been a violation of the Statement of Values should report the incident to the Chief Legal Officer. If the Chief Legal Officer is believed to be involved in the conduct or if, for some other reason, the Executive Board member, district officer, section officer, volunteer, or employee feels uncomfortable reporting the incident to the Chief Legal Officer, the individual should report the incident to the Chair of the College Finance Committee. College employees may also report violations to their supervisors or to the head of the Human Resources office. Supervisors and the head of the Human Resources office are required to report suspected violations to the Chief Legal Officer or, if the Chief Legal Officer is believed to be involved in the conduct, to the Chair of the Finance Committee. Suspected violations may be submitted anonymously. The College encourages prompt reporting so that the complaint can be investigated in a timely manner.

### Investigations

All alleged violations of the College Statement of Values that are reported under this policy will be investigated by the Chief Legal Officer and/or outside legal counsel, assisted by such College Executive Board members, district officers, section officers, volunteers or employees as they deem appropriate. Investigations will be conducted in as prompt and as confidential a manner as practicable and appropriate under the circumstances. All Executive Board members, district officers, section officers, volunteers and employees have a duty to cooperate in the College's investigation of alleged violations of the Statement of Values and are required to preserve the confidentiality of the investigation. Upon receiving a report, the Chief Legal Officer or outside legal counsel will notify the College Audit Committee and will work with the Audit



Committee until the matter is resolved. Upon completion of the investigation, appropriate corrective action will be taken if warranted by the investigation. When appropriate, the College will communicate its findings and intended actions, if any, to the complainant. Violations of the College Statement of Values by an employee will be viewed as a serious offense and the employee may be disciplined and possibly terminated. The College Executive Board will address violations by the College Executive Board member, district officer, section officer or volunteer.

## Appeals Procedure

Any Executive Board member, district officer, section officer, volunteer or employee who is dissatisfied with the College's response to a reported violation of the Statement of Values may submit the reasons for that dissatisfaction with the College's response to the Treasurer of the College. The Treasurer shall review the allegations, consider the issues and reasons for dissatisfaction with the College's action, conduct a discretionary interview with the CEO and report the findings to the Audit Committee.

## Good Faith Required

Anyone filing a complaint concerning a suspected violation of the Statement of Values must be acting in good faith and have reasonable grounds for believing that a violation of the statement occurred. Any allegations that prove to be unsubstantiated and that prove to have been made maliciously or with knowledge of their falsehood will be viewed as a serious disciplinary offense.

## Retaliation Prohibited

It is essential that Executive Board members, district officers, section officers, volunteers and employees bring matters related to the Statement of Values to the College's attention so that the College can ensure compliance with the statement. No Executive Board member, district officer, section officer, volunteer or employee who in good faith complies with, or reports a suspected violation of the Statement of Values shall suffer harassment, retaliation, adverse employment consequences, or other adverse actions because of such compliance or report. Any employee who believes that he or she has been subjected to an adverse action because of complying with the Statement of Values, or reporting a suspected violation of the statement, should follow the current procedures for reporting employee complaints or report the action to the College Audit Committee. Any Executive Board member, district officer, section officer, or volunteer who has been subjected to an adverse action because of complying with the Statement of Values or reporting a suspected violation of the statement should report the action





to the College Audit Committee. The Audit Committee shall investigate the matter and take action as warranted.

Approved by the Executive Board: February 2009  
Revised for name changes: January 2018 and June 2018  
Revised and approved: February 2019

000684

Upload #8

Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded  
Document Title: OtherNarrativeAttachments\_1\_2-Attachments-1239-Risk Questionnaire  
Supporting Doc\_Accounting Policies.pdf















































000705

Upload #9

Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded  
Document Title: OtherNarrativeAttachments\_1\_2-Attachments-1240-Nonprofit Organization  
IRS Status Form.pdf



OGDEN UT 84201-0029

In reply refer to: 4077391934  
Mar. 02, 2018 LTR 4168C 0  
90-0489809 000000 00

00027395  
BODC: TE

AMERICAN COLLEGE OF OBSTETRICIANS  
AND GYNECOLOGISTS  
% WARREN LOOK  
409 12TH STREET SW  
WASHINGTON DC 20024-2188

Employer ID Number: [REDACTED]  
Form 990 required: YES

Dear Taxpayer:

This is in response to your request dated Jan. 16, 2018, regarding your tax-exempt status.

We issued you a determination letter in SEPTEMBER 2009, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(6).

Because you're not an organization described in IRC Section 170(c), donors cannot deduct contributions they make to you. You should advise your contributors that their contributions to you are not deductible.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit [www.irs.gov](http://www.irs.gov) or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

Sincerely yours,

*Stephen A. Martin*

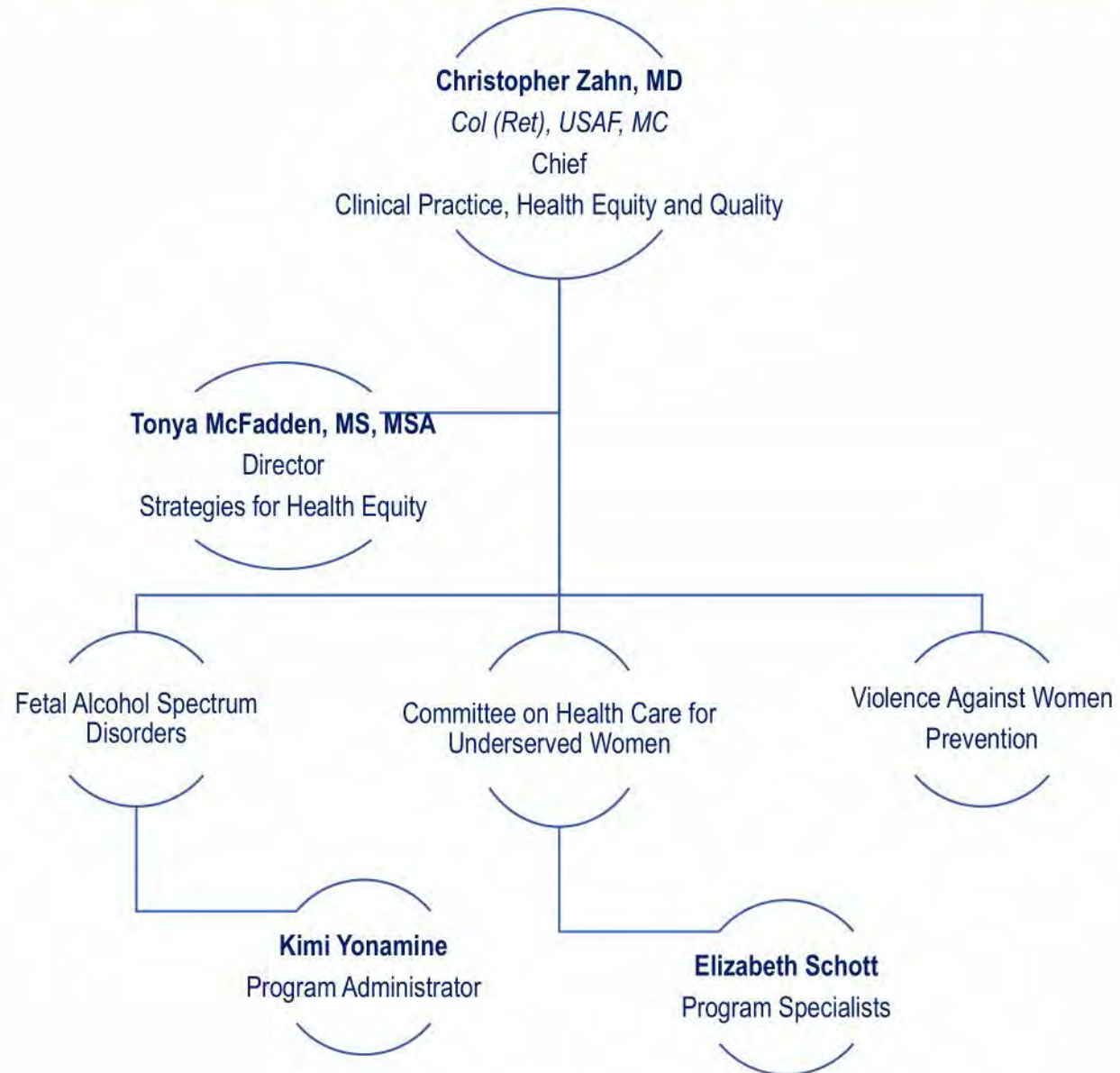
Stephen A. Martin  
Director, EO Rulings & Agreements

000707

Upload #10

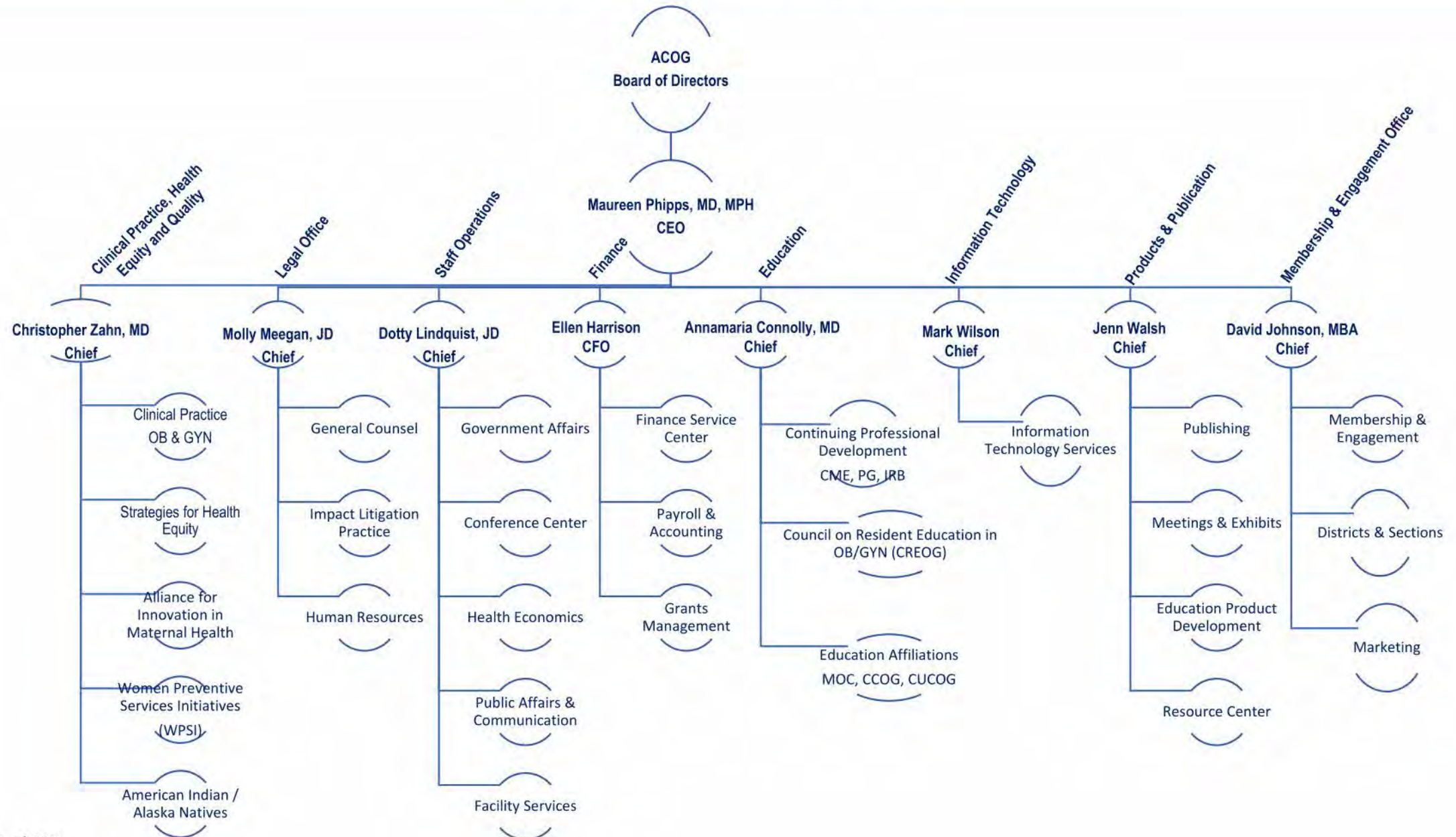
Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded  
Document Title: OtherNarrativeAttachments\_1\_2-Attachments-1243-Organizational  
Charts.pdf

## Clinical Practice, Health Equity and Quality Division Reporting Structure





## ACOG Organizational Chart



000710

Upload #11

Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded  
Document Title: OtherNarrativeAttachments\_1\_2-Attachments-1245-Table of  
Contents.50122docx.pdf



**AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS**

National Partnerships to Address Prenatal Alcohol and Other Substance Use  
and Fetal Alcohol Spectrum Disorders  
**CDC-RFA-DD22-2201 Component A**

**TABLE OF CONTENTS**

<b>Project Narrative</b>	<b>20 pages</b>
<b>Section</b>	<b>Page</b>
• Background	1
• Approach	2
• Purpose	2
• Outcomes	2
• Strategies and Activities	3
• Collaborations	7
• Target Populations and Health Disparities	7
• Applicant Evaluation and Performance Measurement Plan	8
• Organizational Capacity of Applicants to Implement the Approach	10
• Relationship with Target Audience	14
• Project Management Staffing Plan	15
• References	16
• Work Plan	17
<b>Administrative Reporting Forms</b>	
• Application for Federal Assistance SF-424	Completed Online
• Disclosure of Lobbying Activities SF-LLL	Completed Online
• Budget Information for Non-Construction Programs (SF-424A)	Completed Online
• Budget Narrative	Uploaded
• Indirect Cost and Rate	Uploaded
<b>Other Attachments</b>	
• Table of Contents	Uploaded
• Project Abstract Summary	Uploaded
• Resumes for Tonya McFadden and Kimi Yonamine	Uploaded
• Letters of Support	Uploaded
• Organizational Charts	Uploaded
• Non-Profit Organization IRS Status Form	Uploaded
• Risk Questionnaire	Uploaded
• Risk Questionnaire Supporting Document – Human Resources Policies	Uploaded
• Risk Questionnaire Supporting Document – Accounting Policies	Uploaded
• Report on Programmatic, Budgetary and Commitment Overlap	Uploaded

# 000712

## Upload #12

Applicant:	American College of Obstetricians and Gynecologists
Application Number:	NU84DD2022000173
Project Title:	ACOG National Partnerships to Address Prenatal Alcohol and Other Substances Use and FASD
Status:	Awarded
Document Title:	ProjectNarrativeAttachments_1_2-Attachments-1234-Project Narrative.pdf













































# 000733

## Upload #13

Applicant:	American College of Obstetricians and Gynecologists
Application Number:	NU84DD2022000173
Project Title:	ACOG National Partnerships to Address Prenatal Alcohol and Other Substances Use and FASD
Status:	Awarded
Document Title:	Form BudgetNarrativeAttachments_1_2-V1.2.pdf

## Budget Narrative File(s)

---

\* Mandatory Budget Narrative Filename:

Add Mandatory Budget Narrative

Delete Mandatory Budget Narrative

View Mandatory Budget Narrative

---

To add more Budget Narrative attachments, please use the attachment buttons below.

Add Optional Budget Narrative

Delete Optional Budget Narrative

View Optional Budget Narrative



000735

Upload #14

Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded  
Document Title: Form OtherNarrativeAttachments\_1\_2-V1.2.pdf

**Other Attachment File(s)**

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\* **Mandatory Other Attachment Filename:** 1236-Report on Programmatic, Budgetary, and Commit

Add Mandatory Other Attachment

Delete Mandatory Other Attachment

View Mandatory Other Attachment

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To add more "Other Attachment" attachments, please use the attachment buttons below.

Add Optional Other Attachment

Delete Optional Other Attachment

View Optional Other Attachment

000737

Upload #15

Applicant: American College of Obstetricians and Gynecologists  
Application Number: NU84DD2022000173  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded  
Document Title: Form ProjectNarrativeAttachments\_1\_2-V1.2.pdf

**Project Narrative File(s)**

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\* **Mandatory Project Narrative File Filename:**

Add Mandatory Project Narrative File

Delete Mandatory Project Narrative File

View Mandatory Project Narrative File

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To add more Project Narrative File attachments, please use the attachment buttons below.

Add Optional Project Narrative File

Delete Optional Project Narrative File

View Optional Project Narrative File

## Table Of Contents

Applicant: AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS  
Application Number: NU84DD2023000199  
Project Title: ACOG National Partnerships to Address Prenatal Alcohol and Other  
Substances Use and FASD  
Status: Awarded

**It appears that all attachments in the application have been processed correctly. Please review the uploads to ensure the full contents of all attached files display as expected. Not all file types may accurately print to PDF.**

Online Forms

Grant Announcement

Additional Information to be Submitted

1. SF-424A Budget Information - Non-Construction
2. Project Abstract Summary (Version 2.0)
3. SF-424 Application for Federal Assistance (Version 4.0)
4. SF-LLL Disclosure of Lobbying Activities (Version 2.0)
5. Application Upload
6. Miscellaneous
  - (Upload #1): Budget Revision Requirement Cover Letter
  - (Upload #2): Budget Revision Requirement

Note: Upload document(s) printed in order after online forms.

## Disclosures

It appears that all attachments in the application have been processed correctly. Please review the uploads to ensure the full contents of all attached files display as expected. Not all file types may accurately print to PDF.

# 000741

## Upload #1

Applicant:	AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS
Application Number:	NU84DD2023000199
Project Title:	ACOG National Partnerships to Address Prenatal Alcohol and Other Substances Use and FASD
Status:	Awarded
Document Title:	Budget Revision Requirement Cover Letter





# 000743

## Upload #2

Applicant:	AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS
Application Number:	NU84DD2023000199
Project Title:	ACOG National Partnerships to Address Prenatal Alcohol and Other Substances Use and FASD
Status:	Awarded
Document Title:	Budget Revision Requirement



























































































































































000813

## RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

**From:** Sarah Carroll <scarroll@acog.org>  
**To:** "Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS)" <vyj4@cdc.gov>, Julia O'Hara <johara@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>, "Kahn, Mira (CDC acog.org)" <mkahn@acog.org>, Temi Akintimehin <takintimehin@acog.org>, Dwayne Martin <dmartin@acog.org>, Kumar Reddy <kreddy@acog.org>, "Barnes, Damond (CDC/OCOO/OFR/OGS)" <xhp5@cdc.gov>  
**Date:** Thu, 01 Sep 2022 08:50:12 -0400  
**Attachments:** Notice of award 8.2.22 REobligation of funds 8.31.22.pdf (3.79 MB)

Hi Megan,

This is great news. Thanks to your team and Dwayne for working so hard on this! Since the award is now under a different entity, Julia, Arlene, Temi, and Mira **do not** have access to it in GrantSolutions. I can access the award because I have been through this process previously with another CoAg therefore I already have a GrantSolutions account under ACOG's c6 organization. I imagine Julia, Arlene, Temi, and Mira will need to make new GrantSolutions accounts under the c6 EIN so they can access this award. Can you confirm and if this is the case can you advise on next steps?

Thanks!  
Sarah

Sarah Carroll, MPH  
Director  
Immunization, Infectious Disease, & Public Health Preparedness  
ACOG

*Please note: I am sending this email at a time that is best for my schedule and may be outside standard working hours. If you are receiving this email outside of your normal working hours, please do not feel obligated to respond immediately.*

**From:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>  
**Sent:** Thursday, September 1, 2022 8:31 AM  
**To:** Julia O'Hara <johara@acog.org>  
**Cc:** Sarah Carroll <SCarroll@acog.org>; Arlene Remick <aremick@acog.org>; Mira Kahn <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>; Barnes, Damond (CDC/OCOO/OFR/OGS) <xhp5@cdc.gov>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Morning Julia,

Great News! ACOG has received the NOA for the re-obligation of both year 4 and year 5 funds. The NOA is located under ACOG's new grant number: NU38OT00330.

Please let us know if you have any questions.

Best,

**Megan Williams Harbour**  
Public Health Advisor / Project Officer  
☎: 404-718-3757  
✉: [MHarbour@cdc.gov](mailto:MHarbour@cdc.gov)

**From:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS)  
**Sent:** Thursday, July 21, 2022 5:20 PM  
**To:** Julia O'Hara <[johara@acog.org](mailto:johara@acog.org)>  
**Cc:** Carroll, Sarah (CDC acog.org) <[scarroll@acog.org](mailto:scarroll@acog.org)>; Arlene Remick <[aremick@acog.org](mailto:aremick@acog.org)>; Kahn, Mira (CDC acog.org) <[mkahn@acog.org](mailto:mkahn@acog.org)>; Temi Akintimehin <[takintimehin@acog.org](mailto:takintimehin@acog.org)>; Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>; Kumar Reddy <[kreddy@acog.org](mailto:kreddy@acog.org)>; Barnes, Damond (CDC/OCOO/OFR/OGS) <[xhp5@cdc.gov](mailto:xhp5@cdc.gov)>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Afternoon Julia,

Thank you for your questions. See my responses below in blue. I've also copied Damond for his awareness.

As a reminder ACOG can combine request items into one grant note with a cover letter.

If you have any questions please feel free to give me a call.



000814

Best,

**Megan Williams Harbour**

Public Health Advisor / Project Officer

☎: 404-718-3757

✉: [MHarbour@cdc.gov](mailto:MHarbour@cdc.gov)

**From:** Julia O'Hara <[johara@acog.org](mailto:johara@acog.org)>

**Sent:** Thursday, July 21, 2022 2:59 PM

**To:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <[vyj4@cdc.gov](mailto:vyj4@cdc.gov)>

**Cc:** Carroll, Sarah (CDC acog.org) <[scarroll@acog.org](mailto:scarroll@acog.org)>; Arlene Remick <[aremick@acog.org](mailto:aremick@acog.org)>; Kahn, Mira (CDC acog.org) <[mkahn@acog.org](mailto:mkahn@acog.org)>; Temi Akintimehin <[takintimehin@acog.org](mailto:takintimehin@acog.org)>; Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>; Kumar Reddy <[kreddy@acog.org](mailto:kreddy@acog.org)>

**Subject:** ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Hi Megan,

We received our notice of award (NOA) yesterday. We have a few questions that we are hoping you can help us with:

1. Similar to the issue we have been working with OGS to correct for Year 4, the new Y5 NOA was issued to the ACOG Foundation. It should be under the College (see the name, DUNS, EIN, UEI information below). When can we expect the transition to be completed and this information updated on the Year 4 & Year 5 NOA?
  - Year 4 – the Re-obligation of funds is in process. We are hoping to have this issued ASAP.
  - Year 5 – Thank you for bringing this to our attention. This is being reviewed now and should be corrected soon. More information to come.

### American College of Obstetricians and Gynecologists (501c6)

- DUNS: (b)(4)
- EIN: (b)(4)
- SAM Unique ID: (b)(4)

2. On page 10 in the "below is the specific requested information" section:
  - a. Regarding the note for salary and fringe ("If position is not filled within 90 days, funds need to be redirected"). Is that 90 days from the NOA date or the start of the budget period?
    - Starts date of the Budget Period (August 1, 2022)
  - b. Is there an action item required for the "Travel is listed for non-staff" bullet?
    - Provide ACOG's policy for non-staff travel (ACOG can send any requested information in one grant note).
  - c. Can you confirm the best way to provide "annual salary for staff." For example, Dwayne usually emails this separately; is that still okay? Is just the annual salary for each individual required or do we need to share the breakdown of % allocated to the grant like we usually do?
    - The Annual salary for staff. ACOG can send via Grant Note (ACOG can send any requested information in one grant note).
  - d. I have a program-specific question about the additional information requested for the "Consultant" category but I will reach out to you separately about that once I draft the additional information to see if you think it is an adequate response.
    - Sounds good. Let me know if you would like to have a call. Attached is the CDC budget preparation guidance (page 2). This has all the elements required for the Consultant line.
3. If any programs decide to revise their budgets during this review period, what does the process entail?
  - Guidance around revisions are forthcoming. ACOG will update the Work Plan and Budget Narrative with the revisions in SharePoint. Depending on the type of revisions, ACOG would then upload into GrantSolutions as a Grant Note or an Amendment.
4. I believe you mentioned on this week's call that the due date of 9/15 is an error and the revisions are due in October. Can you confirm the exact date?
  - NPB is confirming the dates with OGS.

Thank you!

Julia

**Julia O'Hara, MPH, PMP, CHES** (she/her/hers)

Program Director, Gynecology

American College of Obstetricians & Gynecologists

[johara@acog.org](mailto:johara@acog.org) | 202-349-7381



000815

# 000816

## RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

**From:** "Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS)" <vyj4@cdc.gov>  
**To:** Julia O'Hara <johara@acog.org>, "Barnes, Damond (CDC/OCOO/OFR/OGS)" <xhp5@cdc.gov>, "Carroll, Sarah (CDC acog.org)" <scarroll@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>, "Kahn, Mira (CDC acog.org)" <mkahn@acog.org>, Temi Akintimehin <takintimehin@acog.org>, Dwayne Martin <dmartin@acog.org>  
**Date:** Fri, 16 Sep 2022 14:51:33 -0400

Thank you Damond and Julia,

I hope everyone has a great weekend.

Best,

**Megan Williams Harbour**  
Public Health Advisor / Project Officer  
☎: 404-718-3757  
✉: [MHarrison@cdc.gov](mailto:MHarrison@cdc.gov)

**From:** Julia O'Hara <johara@acog.org>  
**Sent:** Friday, September 16, 2022 2:43 PM  
**To:** Barnes, Damond (CDC/OCOO/OFR/OGS) <xhp5@cdc.gov>; Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>; Carroll, Sarah (CDC acog.org) <scarroll@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>; Kahn, Mira (CDC acog.org) <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Thank you, Damond! We will work with the Help Desk as needed and will let Megan know once everyone has access.

**Julia O'Hara, MPH, PMP, CHES** (*she/her/hers*)  
Program Director, Gynecology  
American College of Obstetricians & Gynecologists  
[johara@acog.org](mailto:johara@acog.org) | 202-349-7381

**From:** Barnes, Damond (CDC/OCOO/OFR/OGS) <xhp5@cdc.gov>  
**Sent:** Friday, September 16, 2022 7:47 AM  
**To:** Julia O'Hara <johara@acog.org>; Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>; Sarah Carroll <SCarroll@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>; Mira Kahn <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Morning Julia,

I am not sure why your profile didn't activate when I created it on the 14<sup>th</sup> but it is now active as of today. Temi was added on the 13<sup>th</sup> Arlene and Mira, were both added on the 14<sup>th</sup>. See both screen shots below with effective dates. They should have received an email. I suggest they reach out to the help desk so they can troubleshoot why they don't have access because they are all on the award. Please confirm if the email addresses are correct or if they need to be updated.

Help desk:  
Contact Info | (866) 577-0771 | [help@grantsolutions.gov](mailto:help@grantsolutions.gov)

000817

Project Assignments - Work - Microsoft Edge

https://www.grantsolutions.gov/gs/singleProjectAssignment.gs?viewOnly=false&grantNumber=NU38OT000330&granteeUei=(b)(4)

Page Help

### Project Assignments

**Organization:** AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS

**Grant Number:** NU38OT000330 **DUNS:** (b)(4) **UEI:** (b)(4)

Display: ☒ All Users ☐ Grantees ☐ Grantors

Active Assignments New Assignments Expired Assignments

Assigned	Name / Email	Username	Role	Primary	Start Date	End Date	Add Role
<input checked="" type="checkbox"/>	<a href="#">Akintimehin, Temi</a> takintimehin@acog.org	TAkintimehin1	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/13/2022		<a href="#">Add ADO Role</a>
<input checked="" type="checkbox"/>	Barnes, Damond xhp5@cdc.gov	P DBarnes1	Grants Management Specialist	<input checked="" type="checkbox"/>	08/31/2022		
<input checked="" type="checkbox"/>	<a href="#">Carroll, Sarah</a> scarroll@acog.org	SCarroll10	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		
<input checked="" type="checkbox"/>	<a href="#">Carroll, Sarah</a> scarroll@acog.org	SCarroll10	Grantee Administrative Official / Grantee Authorized Representative	<input type="checkbox"/>	09/14/2022		
<input checked="" type="checkbox"/>	Chapman, Kristen khv0@cdc.gov	P KChapman2	Program Coordinator	<input checked="" type="checkbox"/>	08/30/2022		
<input checked="" type="checkbox"/>	<a href="#">Griffith, Carlsen</a> cgriffith@scog.org	CGriffith8	Grantee Administrative Official / Grantee Authorized Representative	<input type="checkbox"/>	09/14/2022		<a href="#">Add PI/PO Role</a>
<input checked="" type="checkbox"/>	<a href="#">Guiliano, Amanda</a> aguiliano@acog.org	AGuiliano1	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		<a href="#">Add ADO Role</a>
<input checked="" type="checkbox"/>	Harbour, Megan vyj4@cdc.gov	P MHarbour	Program Officer	<input checked="" type="checkbox"/>	08/30/2022		
<input checked="" type="checkbox"/>	<a href="#">Kahn, Mira</a> mkahn@acog.org	MKahn2	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		<a href="#">Add ADO Role</a>

**P** Primary Assignment

Save Save & Close Cancel

LIVE CHAT

000818

Project Assignments - Work - Microsoft Edge

https://www.grantsolutions.gov/gs/singleProjectAssignment.gs?viewOnly=false&grantNumber=NU38OT000330&granteeUei=H (b)(4)

### Project Assignments

Organization: AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS

Grant Number: NU38OT000330 DUNS: (b)(4) UEI: (b)(4)

Display: ☒ All Users ☐ Grantees ☐ Grantors

Active Assignments New Assignments Expired Assignments

Assigned	Name / Email	Username	Role	Primary	Start Date	End Date	Add Role
<input checked="" type="checkbox"/>	Harbour, Megan vyj4@cdc.gov	P MHarbour	Program Officer	<input checked="" type="checkbox"/>	08/30/2022		
<input checked="" type="checkbox"/>	Kahn, Mira mkahn@acog.org	MKahn2	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		<a href="#">Add ADO Role</a>
<input checked="" type="checkbox"/>	Lee, Denise dlee@acog.org	DLee43	Grantee Administrative Official / Grantee Authorized Representative	<input type="checkbox"/>	09/14/2022		<a href="#">Add PI/PQ Role</a>
<input checked="" type="checkbox"/>	Martin, Dwayne dmartin@acog.org	P DMartin34	Grantee Administrative Official / Grantee Authorized Representative	<input checked="" type="checkbox"/>	08/31/2022		<a href="#">Add PI/PQ Role</a>
<input checked="" type="checkbox"/>	O'Hara, Julia johara@acog.org	JO-Hara3	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/16/2022		<a href="#">Add ADO Role</a>
<input checked="" type="checkbox"/>	Remick, Arlene aremick@acog.org	ARemick1	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		<a href="#">Add ADO Role</a>
<input checked="" type="checkbox"/>	Stewart, Erica lly9@cdc.gov	P EStewart4	Grants Management Officer	<input checked="" type="checkbox"/>	08/30/2022		
<input checked="" type="checkbox"/>	Wright, Sarah swright@acog.org	SWright25	Grantee Administrative Official / Grantee Authorized Representative	<input type="checkbox"/>	09/14/2022		<a href="#">Add PI/PQ Role</a>
<input checked="" type="checkbox"/>	Zahn, Christopher czahn@acog.org	P CZahn1	Grantee Principal Investigator / Program Director	<input checked="" type="checkbox"/>	08/30/2022		<a href="#">Add ADO Role</a>

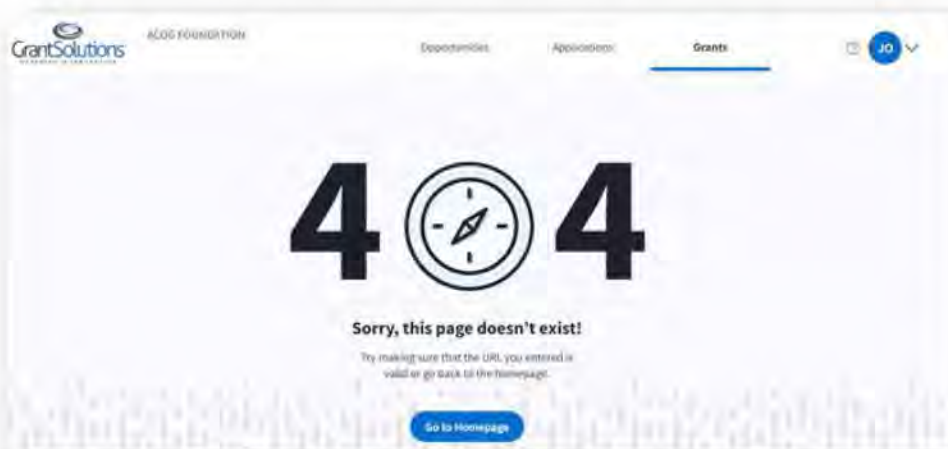
P Primary Assignment

Save Save & Close Cancel

LIVE CHAT

**From:** Julia O'Hara <johara@acog.org>  
**Sent:** Thursday, September 15, 2022 9:11 AM  
**To:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>; Carroll, Sarah (CDC acog.org) <scarroll@acog.org>; Barnes, Damond (CDC/OCOO/OFRO/OGS) <xhp5@cdc.gov>  
**Cc:** Arlene Remick <aremick@acog.org>; Kahn, Mira (CDC acog.org) <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Thank you, Megan and Damond. Unfortunately Arlene, Mira, Temi, and I still cannot access the account. When I try to view the page that works for Sarah (<https://www.grantsolutions.gov/ge/grants/NU38OT000330/GMM>), I get the 404 error message shown below. (I tried to clear my cache, logout and log back in, restart my browser and machine, etc., but still had no luck.) As Sarah mentioned, she has two GrantSolutions accounts with unique user names (one for the c3 and one for the c6). The rest of us only have one for the c3, so we are still wondering if that is the issue. If you agree that we should try that possible solution, please provide instructions at your earliest convenience. If you have any other recommendations or if we should reach out to the GrantSolutions Help Desk for technical support please let us know.



Thank you,  
 Julia

**Julia O'Hara, MPH, PMP, CHES** (she/her/hers)  
 Program Director, Gynecology  
 American College of Obstetricians & Gynecologists  
[johara@acog.org](mailto:johara@acog.org) | 202-349-7381



# 000819

**From:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>  
**Sent:** Wednesday, September 14, 2022 2:03 PM  
**To:** Sarah Carroll <SCarroll@acog.org>; Barnes, Damond (CDC/OCOO/OFR/OGS) <xhp5@cdc.gov>; Julia O'Hara <johara@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>; Mira Kahn <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Afternoon Sarah and team,

Hope you are doing well today. Damond has completed the transfer and everyone should have access to the new account. Please take a moment to log into GrantSolutions and confirm. Let us know if you have any difficulties.

Thank you Damond for the quick turn-around.

Best,

**Megan Williams Harbour**  
Public Health Advisor / Project Officer  
☎: 404-718-3757  
✉: MHarbour@cdc.gov

**From:** Sarah Carroll <SCarroll@acog.org>  
**Sent:** Thursday, September 1, 2022 6:32 PM  
**To:** Barnes, Damond (CDC/OCOO/OFR/OGS) <xhp5@cdc.gov>; Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>; Julia O'Hara <johara@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>; Kahn, Mira (CDC acog.org) <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Thanks, Damond. Do you have a sense of when that will happen so the team can make sure they have access?

Thanks again,  
Sarah

Sarah Carroll, MPH  
Director  
Immunization, Infectious Disease, & Public Health Preparedness  
ACOG

*Please note: I am sending this email at a time that is best for my schedule and may be outside standard working hours. If you are receiving this email outside of your normal working hours, please do not feel obligated to respond immediately.*

**From:** Barnes, Damond (CDC/OCOO/OFR/OGS) <xhp5@cdc.gov>  
**Sent:** Thursday, September 1, 2022 9:03 AM  
**To:** Sarah Carroll <SCarroll@acog.org>; Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>; Julia O'Hara <johara@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>; Mira Kahn <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Morning Sarah,

This is a replacement grant so I will be transferring all the assignments from OT287 to the new award. There isn't anything for you to do.

Damond

**From:** Sarah Carroll <SCarroll@acog.org>  
**Sent:** Thursday, September 1, 2022 8:50 AM  
**To:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>; Julia O'Hara <johara@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>; Kahn, Mira (CDC acog.org) <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>; Barnes, Damond (CDC/OCOO/OFR/OGS) <xhp5@cdc.gov>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Hi Megan,

This is great news. Thanks to your team and Dwayne for working so hard on this! Since the award is now under a different entity, Julia, Arlene, Temi, and Mira **do not** have access to it in GrantSolutions. I can access the award because I have been through this process previously with another CoAg therefore I already have a GrantSolutions account under ACOG's c6 organization. I imagine Julia, Arlene, Temi, and Mira will need to make new GrantSolutions accounts under the c6 EIN so they can access this award. Can you confirm and if this is the case can you advise on next steps?

Thanks!  
Sarah

Sarah Carroll, MPH  
Director  
Immunization, Infectious Disease, & Public Health Preparedness  
ACOG

*Please note: I am sending this email at a time that is best for my schedule and may be outside standard working hours. If you are receiving this email outside of your normal working hours, please do not feel obligated to respond immediately.*

**From:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>  
**Sent:** Thursday, September 1, 2022 8:31 AM  
**To:** Julia O'Hara <johara@acog.org>  
**Cc:** Sarah Carroll <SCarroll@acog.org>; Arlene Remick <aremick@acog.org>; Mira Kahn <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>; Barnes, Damond (CDC/OCOO/OFR/OGS) <xhp5@cdc.gov>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Morning Julia,

Great News! ACOG has received the NOA for the re-obligation of both year 4 and year 5 funds. The NOA is located under ACOG's new grant number: NU38OT00330.

Please let us know if you have any questions.

Best,



# 000820

**Megan Williams Harbour**  
Public Health Advisor / Project Officer  
☎: 404-718-3757  
✉: [MHairbour@cdc.gov](mailto:MHairbour@cdc.gov)

**From:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS)

**Sent:** Thursday, July 21, 2022 5:20 PM

**To:** Julia O'Hara <[johara@acog.org](mailto:johara@acog.org)>

**Cc:** Carroll, Sarah (CDC acog.org) <[scarroll@acog.org](mailto:scarroll@acog.org)>; Arlene Remick <[aremick@acog.org](mailto:aremick@acog.org)>; Kahn, Mira (CDC acog.org) <[mkahn@acog.org](mailto:mkahn@acog.org)>; Temi Akintimehin <[takintimehin@acog.org](mailto:takintimehin@acog.org)>; Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>; Kumar Reddy <[kreddy@acog.org](mailto:kreddy@acog.org)>; Barnes, Damond (CDC/OCOO/OFRO/OGS) <[xhp5@cdc.gov](mailto:xhp5@cdc.gov)>

**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Afternoon Julia,

Thank you for your questions. See my responses below in blue. I've also copied Damond for his awareness.

As a reminder ACOG can combine request items into one grant note with a cover letter.

If you have any questions please feel free to give me a call.

Best,

**Megan Williams Harbour**  
Public Health Advisor / Project Officer  
☎: 404-718-3757  
✉: [MHairbour@cdc.gov](mailto:MHairbour@cdc.gov)

**From:** Julia O'Hara <[johara@acog.org](mailto:johara@acog.org)>

**Sent:** Thursday, July 21, 2022 2:59 PM

**To:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <[vyj4@cdc.gov](mailto:vyj4@cdc.gov)>

**Cc:** Carroll, Sarah (CDC acog.org) <[scarroll@acog.org](mailto:scarroll@acog.org)>; Arlene Remick <[aremick@acog.org](mailto:aremick@acog.org)>; Kahn, Mira (CDC acog.org) <[mkahn@acog.org](mailto:mkahn@acog.org)>; Temi Akintimehin <[takintimehin@acog.org](mailto:takintimehin@acog.org)>; Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>; Kumar Reddy <[kreddy@acog.org](mailto:kreddy@acog.org)>

**Subject:** ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Hi Megan,

We received our notice of award (NOA) yesterday. We have a few questions that we are hoping you can help us with:

1. Similar to the issue we have been working with OGS to correct for Year 4, the new Y5 NOA was issued to the ACOG Foundation. It should be under the College (see the name, DUNS, EIN, UEI information below). When can we expect the transition to be completed and this information updated on the Year 4 & Year 5 NOA?
  - Year 4 – the Re-obligation of funds is in process. We are hoping to have this issued ASAP.
  - Year 5 – Thank you for bringing this to our attention. This is being reviewed now and should be corrected soon. More information to come.

## American College of Obstetricians and Gynecologists (501c6)

- **DUNS:** (b)(4)
- **EIN:** (b)(4)
- **SAM Unique ID:** (b)(4)

2. On page 10 in the "below is the specific requested information" section:

- a. Regarding the note for salary and fringe ("If position is not filled within 90 days, funds need to be redirected"). Is that 90 days from the NOA date or the start of the budget period?
    - Starts date of the Budget Period (August 1, 2022)
  - b. Is there an action item required for the "Travel is listed for non-staff" bullet?
    - Provide ACOG's policy for non-staff travel (ACOG can send any requested information in one grant note).
  - c. Can you confirm the best way to provide "annual salary for staff." For example, Dwayne usually emails this separately; is that still okay? Is just the annual salary for each individual required or do we need to share the breakdown of % allocated to the grant like we usually do?
    - The Annual salary for staff. ACOG can send via Grant Note (ACOG can send any requested information in one grant note).
  - d. I have a program-specific question about the additional information requested for the "Consultant" category but I will reach out to you separately about that once I draft the additional information to see if you think it is an adequate response.
    - Sounds good. Let me know if you would like to have a call. Attached is the CDC budget preparation guidance (page 2). This has all the elements required for the Consultant line.
3. If any programs decide to revise their budgets during this review period, what does the process entail?
  - Guidance around revisions are forthcoming. ACOG will update the Work Plan and Budget Narrative with the revisions in SharePoint. Depending on the type of revisions, ACOG would then upload into GrantSolutions as a Grant Note or an Amendment.
4. I believe you mentioned on this week's call that the due date of 9/15 is an error and the revisions are due in October. Can you confirm the exact date?
  - NPB is confirming the dates with OGS.

Thank you!  
Julia

**Julia O'Hara, MPH, PMP, CHES** (she/her/hers)  
Program Director, Gynecology  
American College of Obstetricians & Gynecologists  
[johara@acog.org](mailto:johara@acog.org) | 202-349-7381

000821

## RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

**From:** "Barnes, Damond (CDC/OCOO/OFR/OGS)" <xhp5@cdc.gov>  
**To:** Julia O'Hara <johara@acog.org>, "Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS)" <vyj4@cdc.gov>, "Carroll, Sarah (CDC acog.org)" <scarroll@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>, "Kahn, Mira (CDC acog.org)" <mkahn@acog.org>, Temi Akintimehin <takintimehin@acog.org>, Dwayne Martin <dmartin@acog.org>  
**Date:** Fri, 16 Sep 2022 07:47:24 -0400

Good Morning Julia,

I am not sure why your profile didn't activate when I created it on the 14<sup>th</sup> but it is now active as of today. Temi was added on the 13<sup>th</sup> Arlene and Mira, were both added on the 14<sup>th</sup>. See both screen shots below with effective dates. They should have received an email. I suggest they reach out to the help desk so they can troubleshoot why they don't have access because they are all on the award. Please confirm if the email addresses are correct or if they need to be updated.

Help desk:

Contact Info | (866) 577-0771 | [help@grantsolutions.gov](mailto:help@grantsolutions.gov)

Project Assignments - Work - Microsoft Edge

[\(b\)\(4\)](https://www.grantsolutions.gov/gs/singleProjectAssignment.gs?viewOnly=false&grantNumber=NU38OT000330&granteeUei=(b)(4))

Page Help

### Project Assignments

**Organization:** AMERICAN COLLEGE OF OBSTETRICIANS AND GYNCOLOGISTS

**Grant Number:** NU38OT000330 **DUNS:** (b)(4) **UEI:** (b)(4)

Display ☒ All Users ☐ Grantees ☐ Grantors

Active Assignments New Assignments Expired Assignments

Assigned	Name / Email	Username	Role	Primary	Start Date	End Date	Add Role
<input checked="" type="checkbox"/>	<a href="#">Akintimehin, Temi</a> takintimehin@acog.org	TAKintimehin1	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/13/2022		<a href="#">Add ADO Role</a>
<input checked="" type="checkbox"/>	Barnes, Damond xhp5@cdc.gov	P DBarnes1	Grants Management Specialist	<input checked="" type="checkbox"/>	08/31/2022		
<input checked="" type="checkbox"/>	<a href="#">Carroll, Sarah</a> scarroll@acog.org	SCarroll10	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		
<input checked="" type="checkbox"/>	<a href="#">Carroll, Sarah</a> scarroll@acog.org	SCarroll10	Grantee Administrative Official / Grantee Authorized Representative	<input type="checkbox"/>	09/14/2022		
<input checked="" type="checkbox"/>	Chapman, Kristen khv0@cdc.gov	P KChapman2	Program Coordinator	<input checked="" type="checkbox"/>	08/30/2022		
<input checked="" type="checkbox"/>	<a href="#">Griffith, Carlsen</a> cgriffith@scog.org	CGriffith8	Grantee Administrative Official / Grantee Authorized Representative	<input type="checkbox"/>	09/14/2022		<a href="#">Add PI/PD Role</a>
<input checked="" type="checkbox"/>	<a href="#">Guiliano, Amanda</a> aguiliano@acog.org	AGuiliano1	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		<a href="#">Add ADO Role</a>
<input checked="" type="checkbox"/>	Harbour, Megan vyj4@cdc.gov	P MHarbour	Program Officer	<input checked="" type="checkbox"/>	08/30/2022		
<input checked="" type="checkbox"/>	<a href="#">Kahn, Mira</a> mkahn@acog.org	MKahn2	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		<a href="#">Add ADO Role</a>

**P** Primary Assignment

Save Save & Close Cancel

LIVE CHAT



000822

Project Assignments - Work - Microsoft Edge

https://www.grantsolutions.gov/gs/singleProjectAssignmentLg?viewOnly=false&grantNumber=NU38OT000330&granteeUei=(b)(4)

### Project Assignments

**Organization:** AMERICAN COLLEGE OF OBSTETRICIANS AND GYNCOLOGISTS

**Grant Number:** NU38OT000330 **DUNS:** (b)(4) **UEI:** (b)(4)

Display ☒ All Users ☐ Grantees ☐ Grantors

Active Assignments New Assignments Expired Assignments

Assigned	Name / Email	Username	Role	Primary	Start Date	End Date	Add Role
<input checked="" type="checkbox"/>	Harbour, Megan vyj4@cdc.gov	P MHarbour	Program Officer	<input checked="" type="checkbox"/>	08/30/2022		
<input checked="" type="checkbox"/>	Kahn, Mira mkahn@acog.org	MKahn2	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		<a href="#">Add ADO Role</a>
<input checked="" type="checkbox"/>	Lee, Denise dlee@acog.org	DLee43	Grantee Administrative Official / Grantee Authorized Representative	<input type="checkbox"/>	09/14/2022		<a href="#">Add PI/PD Role</a>
<input checked="" type="checkbox"/>	Martin, Dwayne dmartin@acog.org	P DMartin34	Grantee Administrative Official / Grantee Authorized Representative	<input checked="" type="checkbox"/>	08/31/2022		<a href="#">Add PI/PD Role</a>
<input checked="" type="checkbox"/>	O'Hara, Julia johara@acog.org	JO-Hara3	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/16/2022		<a href="#">Add ADO Role</a>
<input checked="" type="checkbox"/>	Remick, Arlene aremick@acog.org	ARemick1	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		<a href="#">Add ADO Role</a>
<input checked="" type="checkbox"/>	Stewart, Erica ity9@cdc.gov	P EStewart4	Grants Management Officer	<input checked="" type="checkbox"/>	08/30/2022		
<input checked="" type="checkbox"/>	Wright, Sarah swright@acog.org	SWright25	Grantee Administrative Official / Grantee Authorized Representative	<input type="checkbox"/>	09/14/2022		<a href="#">Add PI/PD Role</a>
<input checked="" type="checkbox"/>	Zahn, Christopher czahn@acog.org	P CZahn1	Grantee Principal Investigator / Program Director	<input checked="" type="checkbox"/>	08/30/2022		<a href="#">Add ADO Role</a>

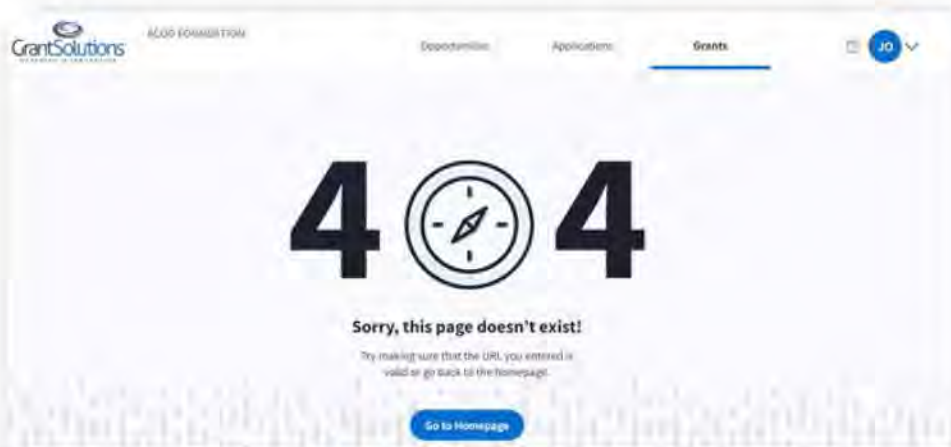
**P** Primary Assignment

Save Save & Close Cancel

LIVE CHAT

**From:** Julia O'Hara <johara@acog.org>  
**Sent:** Thursday, September 15, 2022 9:11 AM  
**To:** Harbour, Megan Williams (CDC/DDPHSIS/CSLTLS/DPPS) <vyj4@cdc.gov>; Carroll, Sarah (CDC acog.org) <scarroll@acog.org>; Barnes, Damond (CDC/OCOO/OFRO/OGS) <xhp5@cdc.gov>  
**Cc:** Arlene Remick <aremick@acog.org>; Kahn, Mira (CDC acog.org) <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Thank you, Megan and Damond. Unfortunately Arlene, Mira, Temi, and I still cannot access the account. When I try to view the page that works for Sarah (<https://www.grantsolutions.gov/ge/grants/NU38OT000330/GMM>), I get the 404 error message shown below. (I tried to clear my cache, logout and log back in, restart my browser and machine, etc., but still had no luck.) As Sarah mentioned, she has two GrantSolutions accounts with unique user names (one for the c3 and one for the c6). The rest of us only have one for the c3, so we are still wondering if that is the issue. If you agree that we should try that possible solution, please provide instructions at your earliest convenience. If you have any other recommendations or if we should reach out to the GrantSolutions Help Desk for technical support please let us know.



Thank you,  
 Julia

**Julia O'Hara, MPH, PMP, CHES** (she/her/hers)  
 Program Director, Gynecology  
 American College of Obstetricians & Gynecologists  
[johara@acog.org](mailto:johara@acog.org) | 202-349-7381



# 000823

**From:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>

**Sent:** Wednesday, September 14, 2022 2:03 PM

**To:** Sarah Carroll <SCarroll@acog.org>; Barnes, Damond (CDC/OCOO/OFRO/OGS) <xhp5@cdc.gov>; Julia O'Hara <johara@acog.org>

**Cc:** Arlene Remick <aremick@acog.org>; Mira Kahn <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>

**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Afternoon Sarah and team,

Hope you are doing well today. Damond has completed the transfer and everyone should have access to the new account. Please take a moment to log into GrantSolutions and confirm. Let us know if you have any difficulties.

Thank you Damond for the quick turn-around.

Best,

**Megan Williams Harbour**

Public Health Advisor / Project Officer

☎: 404-718-3757

✉: MHarbour@cdc.gov

---

**From:** Sarah Carroll <SCarroll@acog.org>

**Sent:** Thursday, September 1, 2022 6:32 PM

**To:** Barnes, Damond (CDC/OCOO/OFRO/OGS) <xhp5@cdc.gov>; Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>; Julia O'Hara <johara@acog.org>

**Cc:** Arlene Remick <aremick@acog.org>; Kahn, Mira (CDC acog.org) <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>

**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Thanks, Damond. Do you have a sense of when that will happen so the team can make sure they have access?

Thanks again,  
Sarah

Sarah Carroll, MPH

Director

Immunization, Infectious Disease, & Public Health Preparedness

ACOG

*Please note: I am sending this email at a time that is best for my schedule and may be outside standard working hours. If you are receiving this email outside of your normal working hours, please do not feel obligated to respond immediately.*

---

**From:** Barnes, Damond (CDC/OCOO/OFRO/OGS) <xhp5@cdc.gov>

**Sent:** Thursday, September 1, 2022 9:03 AM

**To:** Sarah Carroll <SCarroll@acog.org>; Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>; Julia O'Hara <johara@acog.org>

**Cc:** Arlene Remick <aremick@acog.org>; Mira Kahn <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>

**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Morning Sarah,

This is a replacement grant so I will be transferring all the assignments from OT287 to the new award. There isn't anything for you to do.

Damond

---

**From:** Sarah Carroll <SCarroll@acog.org>

**Sent:** Thursday, September 1, 2022 8:50 AM

**To:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>; Julia O'Hara <johara@acog.org>

**Cc:** Arlene Remick <aremick@acog.org>; Kahn, Mira (CDC acog.org) <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>; Barnes, Damond (CDC/OCOO/OFRO/OGS) <xhp5@cdc.gov>

**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Hi Megan,

This is great news. Thanks to your team and Dwayne for working so hard on this! Since the award is now under a different entity, Julia, Arlene, Temi, and Mira **do not** have access to it in GrantSolutions. I can access the award because I have been through this process previously with another CoAg therefore I already have a GrantSolutions account under ACOG's c6 organization. I imagine Julia, Arlene, Temi, and Mira will need to make new GrantSolutions accounts under the c6 EIN so they can access this award. Can you confirm and if this is the case can you advise on next steps?

Thanks!  
Sarah

Sarah Carroll, MPH

Director

Immunization, Infectious Disease, & Public Health Preparedness

ACOG

*Please note: I am sending this email at a time that is best for my schedule and may be outside standard working hours. If you are receiving this email outside of your normal working hours, please do not feel obligated to respond immediately.*

---

**From:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>

**Sent:** Thursday, September 1, 2022 8:31 AM

**To:** Julia O'Hara <johara@acog.org>

**Cc:** Sarah Carroll <SCarroll@acog.org>; Arlene Remick <aremick@acog.org>; Mira Kahn <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>; Barnes, Damond (CDC/OCOO/OFRO/OGS) <xhp5@cdc.gov>

**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Morning Julia,

Great News! ACOG has received the NOA for the re-obligation of both year 4 and year 5 funds. The NOA is located under ACOG's new grant number: NU38OT00330.

Please let us know if you have any questions.

Best,



000824

Megan Williams Harbour  
Public Health Advisor / Project Officer  
☎: 404-718-3757  
✉: MHarbour@cdc.gov

**From:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS)

**Sent:** Thursday, July 21, 2022 5:20 PM

**To:** Julia O'Hara <johara@acog.org>

**Cc:** Carroll, Sarah (CDC acog.org) <scarroll@acog.org>; Arlene Remick <aremick@acog.org>; Kahn, Mira (CDC acog.org) <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>; Barnes, Damond (CDC/OCOO/OFR/OGS) <xhp5@cdc.gov>

**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Afternoon Julia,

Thank you for your questions. See my responses below in blue. I've also copied Damond for his awareness.

As a reminder ACOG can combine request items into one grant note with a cover letter.

If you have any questions please feel free to give me a call.

Best,

Megan Williams Harbour  
Public Health Advisor / Project Officer  
☎: 404-718-3757  
✉: MHarbour@cdc.gov

**From:** Julia O'Hara <johara@acog.org>

**Sent:** Thursday, July 21, 2022 2:59 PM

**To:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>

**Cc:** Carroll, Sarah (CDC acog.org) <scarroll@acog.org>; Arlene Remick <aremick@acog.org>; Kahn, Mira (CDC acog.org) <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>

**Subject:** ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Hi Megan,

We received our notice of award (NOA) yesterday. We have a few questions that we are hoping you can help us with:

1. Similar to the issue we have been working with OGS to correct for Year 4, the new Y5 NOA was issued to the ACOG Foundation. It should be under the College (see the name, DUNS, EIN, UEI information below). When can we expect the transition to be completed and this information updated on the Year 4 & Year 5 NOA?
  - Year 4 – the Re-obligation of funds is in process. We are hoping to have this issued ASAP.
  - Year 5 – Thank you for bringing this to our attention. This is being reviewed now and should be corrected soon. More information to come.

### American College of Obstetricians and Gynecologists (501c6)

- DUNS: (b)(4)
- EIN: (b)(4)
- SAM Unique ID: (b)(4)

2. On page 10 in the "below is the specific requested information" section:

- a. Regarding the note for salary and fringe ("If position is not filled within 90 days, funds need to be redirected"). Is that 90 days from the NOA date or the start of the budget period?
    - Starts date of the Budget Period (August 1, 2022)
  - b. Is there an action item required for the "Travel is listed for non-staff" bullet?
    - Provide ACOG's policy for non-staff travel (ACOG can send any requested information in one grant note).
  - c. Can you confirm the best way to provide "annual salary for staff." For example, Dwayne usually emails this separately; is that still okay? Is just the annual salary for each individual required or do we need to share the breakdown of % allocated to the grant like we usually do?
    - The Annual salary for staff. ACOG can send via Grant Note (ACOG can send any requested information in one grant note).
  - d. I have a program-specific question about the additional information requested for the "Consultant" category but I will reach out to you separately about that once I draft the additional information to see if you think it is an adequate response.
    - Sounds good. Let me know if you would like to have a call. Attached is the CDC budget preparation guidance (page 2). This has all the elements required for the Consultant line.
3. If any programs decide to revise their budgets during this review period, what does the process entail?
- Guidance around revisions are forthcoming. ACOG will update the Work Plan and Budget Narrative with the revisions in SharePoint. Depending on the type of revisions, ACOG would then upload into GrantSolutions as a Grant Note or an Amendment.
4. I believe you mentioned on this week's call that the due date of 9/15 is an error and the revisions are due in October. Can you confirm the exact date?
- NPB is confirming the dates with OGS.

Thank you!  
Julia

Julia O'Hara, MPH, PMP, CHES (she/her/hers)  
Program Director, Gynecology  
American College of Obstetricians & Gynecologists  
johara@acog.org | 202-349-7381

000825

## RE: American College of Obstetrician & Gynecologist (ACOG): Notice of Award DD22-2201

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**From:** Tonya McFadden <tmcfadden@acog.org>  
**To:** "Hall, Dixene (CDC/OCOO/OFR/OGS) (CTR)" <qsg7@cdc.gov>  
**Date:** Tue, 09 Aug 2022 15:10:36 -0400

---

Thank you so much!

Tonya McFadden, MS, MSA  
Director | Strategies for Health Equity  
[Fetal Alcohol Spectrum Disorders Prevention Program](#)  
American College of Obstetricians & Gynecologists  
409 12th Street SW | Washington, DC 20024  
[tmcfadden@acog.org](mailto:tmcfadden@acog.org) | [www.acog.org](http://www.acog.org)  
Direct Dial: 202.863.1635  
**Office Hours: 7:00am – 3:00pm**



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**From:** Hall, Dixene (CDC/OCOO/OFR/OGS) (CTR) <qsg7@cdc.gov>  
**Sent:** Tuesday, August 9, 2022 3:09 PM  
**To:** Tonya McFadden <tmcfadden@acog.org>  
**Subject:** RE: American College of Obstetrician & Gynecologist (ACOG): Notice of Award DD22-2201

Hi Tonya,  
Please see attached.

---

**From:** Tonya McFadden <[tmcfadden@acog.org](mailto:tmcfadden@acog.org)>  
**Sent:** Tuesday, August 9, 2022 1:54 PM  
**To:** Hall, Dixene (CDC/OCOO/OFR/OGS) (CTR) <[qsg7@cdc.gov](mailto:qsg7@cdc.gov)>  
**Subject:** RE: American College of Obstetrician & Gynecologist (ACOG): Notice of Award DD22-2201

Thank you for the quick response.

I don't see it in my email, if you can resend it would be greatly appreciated.

Thank you so much...

Tonya McFadden, MS, MSA  
Director | Strategies for Health Equity  
[Fetal Alcohol Spectrum Disorders Prevention Program](#)  
American College of Obstetricians & Gynecologists  
409 12th Street SW | Washington, DC 20024  
[tmcfadden@acog.org](mailto:tmcfadden@acog.org) | [www.acog.org](http://www.acog.org)  
Direct Dial: 202.863.1635  
**Office Hours: 7:00am – 3:00pm**



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**From:** Hall, Dixene (CDC/OCOO/OFR/OGS) (CTR) <[qsg7@cdc.gov](mailto:qsg7@cdc.gov)>  
**Sent:** Tuesday, August 9, 2022 10:36 AM  
**To:** Tonya McFadden <[tmcfadden@acog.org](mailto:tmcfadden@acog.org)>  
**Subject:** RE: American College of Obstetrician & Gynecologist (ACOG): Notice of Award DD22-2201

Hi Tonya,



000826

This was awarded 7/29/2022 Award # NU84DD000015.

**From:** Tonya McFadden <[tmcfadden@acog.org](mailto:tmcfadden@acog.org)>

**Sent:** Tuesday, August 9, 2022 10:19 AM

**To:** Hall, Dixene (CDC/OCOO/OFR/OGS) (CTR) <[qsg7@cdc.gov](mailto:qsg7@cdc.gov)>

**Subject:** American College of Obstetrician & Gynecologist (ACOG): Notice of Award DD22-2201

**Importance:** High

Hi Dixene,

Hope all is well!

I wanted to inquire about the status of the NOA for DD22-2201: National Partnerships to Address Prenatal Alcohol and Other Substance Use and Fetal Alcohol Spectrum Disorders.

If you can let us know when we should anticipate receipt it would be greatly appreciated .

Thank you,

Tonya McFadden, MS, MSA

Director | Strategies for Health Equity

[Fetal Alcohol Spectrum Disorders Prevention Program](#)

American College of Obstetricians & Gynecologists

409 12th Street SW | Washington, DC 20024

[tmcfadden@acog.org](mailto:tmcfadden@acog.org) | [www.acog.org](http://www.acog.org)

Direct Dial: 202.863.1635

**Office Hours: 7:00am – 3:00pm**



000827

**RE: Carryover question 6 NU50CK000589-02-02**

---

**From:** Sarah Carroll <scarroll@acog.org>  
**To:** "Sanders, Sharlene (CDC/OCOO/OFR/OGS) (CTR)" <qxl2@cdc.gov>  
**Cc:** Megan McReynolds <mmcreynolds@acog.org>  
**Date:** Mon, 01 Aug 2022 21:42:49 -0400

---

Great! Thank you!

Sarah Carroll, MPH  
Director  
Immunization, Infectious Disease, & Public Health Preparedness  
ACOG

*Please note: I am sending this email at a time that is best for my schedule and may be outside standard working hours. If you are receiving this email outside of your normal working hours, please do not feel obligated to respond immediately.*

---

**From:** Sanders, Sharlene (CDC/OCOO/OFR/OGS) (CTR) <qxl2@cdc.gov>  
**Sent:** Monday, August 1, 2022 12:38 PM  
**To:** Sarah Carroll <SCarroll@acog.org>  
**Cc:** Megan McReynolds <mmcreynolds@acog.org>  
**Subject:** RE: Carryover question 6 NU50CK000589-02-02

Sarah,

Yes, the funding qualify for expanded authority when it comes to carryover funds? Expanded authority is listed in the NOA. I will follow up with you later this week regarding the carryover guidance.

Thanks

**Sharlene Sanders**  
Grants Management Specialist  
Cherokee Nation Operational Solutions (CNOS)  
Office of Grants Services (OGS)  
Office of Financial Resources (OFR)  
Office of the Chief Operating Officer (OCOO)  
Centers for Disease Control and Prevention (CDC)  
[Qxl2@cdc.gov](mailto:Qxl2@cdc.gov) | 678-475-4650|  
 **Office of Financial Resources**  
**Office of Grants Services (OGS)**

---

**From:** Sarah Carroll <[SCarroll@acog.org](mailto:SCarroll@acog.org)>  
**Sent:** Wednesday, July 27, 2022 1:37 PM  
**To:** Sanders, Sharlene (CDC/OCOO/OFR/OGS) (CTR) <[qxl2@cdc.gov](mailto:qxl2@cdc.gov)>  
**Cc:** Megan McReynolds <[mmcreynolds@acog.org](mailto:mmcreynolds@acog.org)>  
**Subject:** Carryover question 6 NU50CK000589-02-02

Hi Sharlene,

I have what I hope is a quick question. Does the funding under ACOG's NoA: 6 NU50CK000589-02-02 qualify for expanded authority when it comes to carryover funds? I didn't see anything about that in the NoA, but wasn't sure.

Will you all be sending out carryover guidance as we approach the end of the project year?

Thanks!  
Sarah

Sarah Carroll, MPH  
Director  
Immunization, Infectious Disease, and Public Health Preparedness  
American College of Obstetricians and Gynecologists

000828

409 12<sup>th</sup> Street SW  
Washington, DC 20024  
202-863-2443  
[scarroll@acog.org](mailto:scarroll@acog.org)  
[www.immunizationforwomen.org](http://www.immunizationforwomen.org)

*Please note: I am sending this email at a time that is best for my schedule and may be outside standard working hours. If you are receiving this email outside of your normal working hours, please do not feel obligated to respond immediately.*



000829

**RE: EIN Change on CDC CoAg Award #6 NU38OT000287**

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**From:** Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>  
**To:** "Barnes, Damond (CDC/OCOO/OFR/OGS)" <[xhp5@cdc.gov](mailto:xhp5@cdc.gov)>  
**Cc:** Ellen Harrison (Contractor) <[eharrison@acog.org](mailto:eharrison@acog.org)>  
**Date:** Thu, 24 Feb 2022 11:35:10 -0500  
**Attachments:** CDC Letter Re - EIN on Coop Agreement.pdf (3.12 MB)

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Hi Damond,

I hope the email finds you well. Attached is the cover letter and supporting documentation to revert of the Company Name, EIN and DUNS numbers back to the American College of Obstetricians and Gynecologists.

Let me know if any additional information is needed.

Best,  
Dwayne

Dwayne Martin, MAcc, CPP  
Senior Manager, Grants & Payroll  
American College of Obstetricians and Gynecologists

409 12<sup>th</sup> Street, SW  
Washington, DC 20024-2188  
Email: [dmartin@acog.org](mailto:dmartin@acog.org)  
Phone: 202-863-1631

---

**From:** Barnes, Damond (CDC/OCOO/OFR/OGS) <[xhp5@cdc.gov](mailto:xhp5@cdc.gov)>  
**Sent:** Tuesday, February 22, 2022 8:47 AM  
**To:** Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>  
**Cc:** Ellen Harrison (Contractor) <[eharrison@acog.org](mailto:eharrison@acog.org)>  
**Subject:** RE: EIN Change on CDC CoAg Award #6 NU38OT000287

Good Morning Dwayne,

We will need the Authorizing officials signature.

Damond

---

**From:** Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>  
**Sent:** Tuesday, February 22, 2022 8:44 AM  
**To:** Barnes, Damond (CDC/OCOO/OFR/OGS) <[xhp5@cdc.gov](mailto:xhp5@cdc.gov)>  
**Cc:** Ellen Harrison (Contractor) <[eharrison@acog.org](mailto:eharrison@acog.org)>  
**Subject:** RE: EIN Change on CDC CoAg Award #6 NU38OT000287

Hi Damond,

We are preparing to submit the signed cover letter and support to make the requested changes. Does our Chief Executive Officer need to sign the cover letter or will the Chief Legal Officer's signature be sufficient?

Best,  
Dwayne

---

**From:** Barnes, Damond (CDC/OCOO/OFR/OGS) <[xhp5@cdc.gov](mailto:xhp5@cdc.gov)>  
**Sent:** Friday, February 11, 2022 1:48 PM  
**To:** Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>  
**Cc:** Ellen Harrison (Contractor) <[eharrison@acog.org](mailto:eharrison@acog.org)>  
**Subject:** RE: EIN Change on CDC CoAg Award #6 NU38OT000287

Good Afternoon,

# 000830

This appears to be an official change not an internal error on our part. We will need an official request with the signed cover letter from your organization; with the supporting documentation which is usually from the SAM.gov and/or IRS. Once we receive the documentation we can make that change.

Damond

---

**From:** Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>  
**Sent:** Friday, February 11, 2022 8:11 AM  
**To:** Barnes, Damond (CDC/OCOO/OFR/OGS) <[xhp5@cdc.gov](mailto:xhp5@cdc.gov)>  
**Cc:** Ellen Harrison (Contractor) <[eharrison@acog.org](mailto:eharrison@acog.org)>  
**Subject:** EIN Change on CDC CoAg Award #6 NU38OT000287

Hello Damond,

I hope all is well. I am following up from the voice message that I left earlier yesterday. I am seeking your assistance on an issue we identified related to the above reference agreement.

We have identified a clerical error related to our EIN. American College of OB/GYN under EIN (b)(4) was awarded this CDC Cooperative Agreement grant. Sometime in 2021, the EIN on our Cooperative Agreement documents changed to our Foundation's EIN (b)(4) apologize for not recognizing this sooner and we are looking for your guidance on how to correct this error.

We believe the error may have been caused from some changes in our DUNS number. Prior to 2021, we were using the same DUNS number for both the College and the Foundation. In 2021, we established a separate DUNS number for the College. When this Cooperative Agreement was originally awarded to American College of OB/GYN under EIN (b)(4) DUNS number (b)(4) was used, and the new DUNS number for American College of OB/GYN is (b)(4)

We are seeking your guidance and expertise to determine what steps we can take to get this resolved retroactively for the current Budget Year's award. Thank you in advance for your consideration and we await your response.

Best Wishes,  
Dwayne

Dwayne Martin, MAcc, CPP  
Senior Manager, Grants & Payroll  
American College of Obstetricians and Gynecologists

409 12<sup>th</sup> Street, SW  
Washington, DC 20024-2188  
Email: [dmartin@acog.org](mailto:dmartin@acog.org)  
Phone: 202-863-1631



000831

**RE: Updated Indirect Cost Rate Agreement - ACOG - 6 NU50CK000589-02-01**

---

**From:** "Johnson, Freda (CDC/OCOO/OFR/OGS)" <wve2@cdc.gov>  
**To:** "Carroll, Sarah (CDC acog.org)" <scarroll@acog.org>  
**Cc:** Megan McReynolds <mmcreynolds@acog.org>, "Sanders, Sharlene (CDC/OCOO/OFR/OGS) (CTR)" <qxl2@cdc.gov>  
**Date:** Tue, 28 Sep 2021 10:52:00 -0400

---

Good Morning Sarah,

This request will qualify as a formal Budget Revision amendment because the organization is updating the Indirect Cost Rate. Please submit it through GrantSolutions once everything is ready.

Sincerely,

**Freda Johnson**

Grants Management Officer

Branch 1

Office of Grants Services (OGS)

Office of Financial Resources (OFR)

Office of the Chief Operating Officer (OCOO)

Centers for Disease Control and Prevention (CDC)

2939 Flowers Road, MS TV2

Atlanta, GA 30341

[FJohnson5@cdc.gov](mailto:FJohnson5@cdc.gov) | 770-488-3107 office | Fax: 770-488-2868

TELEWORK DAYS - TUESDAY, THURSDAY & FRIDAY 7:00-3:30PM



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**From:** Sarah Carroll <SCarroll@acog.org>  
**Sent:** Tuesday, September 28, 2021 8:16 AM  
**To:** Johnson, Freda (CDC/OCOO/OFR/OGS) <wve2@cdc.gov>  
**Cc:** Megan McReynolds <mmcreynolds@acog.org>  
**Subject:** Updated Indirect Cost Rate Agreement - ACOG - 6 NU50CK000589-02-01

Hi Freda,

I hope you're well! Attached, please find ACOG's updated Indirect Cost Rate Agreement. This will be applied to all grants and cooperative agreements ongoing as of August 31, 2021 therefore will be applied to Year 1 and Year 2 of our emerging threats (6 NU50CK000589-02-01) award.

We will adjust our Year 2 budgets to reflect this update, and expect it will be below the threshold for formal budget revisions. Can you advise if these budget adjustments can be submitted as a grant note, or if an amendment is needed?

Thank you so much!  
Sarah

Sarah Carroll, MPH  
Director  
Immunization, Infectious Disease, and Public Health Preparedness  
American College of Obstetricians and Gynecologists  
409 12<sup>th</sup> Street SW  
Washington, DC 20024  
202-863-2443  
[scarroll@acog.org](mailto:scarroll@acog.org)  
[www.immunizationforwomen.org](http://www.immunizationforwomen.org)

000832

**Account Request For NU50CK000589 CK20-2003 - PIPD [**  
**ref:\_00D30nbGi.\_500t0kNqD8:ref ]**

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**From:** help@grantsolutions.gov  
**To:** "Carroll, Sarah (CDC acog.org)" <scarroll@acog.org>  
**Cc:** "Sanders, Sharlene (CDC/OCOO/OFR/OGS) (CTR)" <qxl2@cdc.gov>  
**Date:** Fri, 09 Jul 2021 13:25:51 -0400  
**Attachments:** Grantee User Account Request Form mmcr.pdf (162.6 kB)

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Good Afternoon,

I have cc'd the Grants Management Specialist assigned to grant number NU50CK000589 CK20-2003 regarding the new account request for Megan McReynolds requesting access to Principle Investigator Program Director role for their review.

Regards,  
Theresa Ross

GMM -CDC Support Analyst  
ref:\_00D30nbGi.\_500t0kNqD8:ref

000833

## ACOG Progress Report CDC CoAg #NU50CK000589

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**From:** Sarah Carroll <scarroll@acog.org>  
**To:** "Sanders, Sharlene (CDC/OCOO/OFR/OGS) (CTR)" <qxl2@cdc.gov>  
**Cc:** "Agin, Kate L. (CDC/DDID/NCEZID/DHQP)" <kla4@cdc.gov>, "Gilboa, Suzanne (CDC/DDNID/NCBDDD/DBDID)" <suz0@cdc.gov>, Dwayne Martin <dmartin@acog.org>, Lauren Catterton <lcatterton@acog.org>, Farnese Motto <fmotto@acog.org>, Christopher Zahn <czahn@acog.org>  
**Date:** Wed, 28 Jul 2021 14:27:20 -0400  
**Attachments:** Work Plan and Progress Report Template\_ACOG Final 8.1.2021.xlsx (40.02 kB)

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Hello!

Attached please find ACOG's 6 month progress report for Cooperative Agreement # NU50CK000589.

Please let me know if you have any questions.

Thank you!  
Sarah

Sarah Carroll, MPH  
Director  
Immunization, Infectious Disease, and Public Health Preparedness  
American College of Obstetricians and Gynecologists  
409 12<sup>th</sup> Street SW  
Washington, DC 20024  
202-863-2443  
[scarroll@acog.org](mailto:scarroll@acog.org)  
[www.immunizationforwomen.org](http://www.immunizationforwomen.org)

000834

## Carryover question 6 NU50CK000589-02-02

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**From:** Sarah Carroll <scarroll@acog.org>  
**To:** "Sanders, Sharlene (CDC/OCOO/OFR/OGS) (CTR)" <qxl2@cdc.gov>  
**Cc:** Megan McReynolds <mmcreynolds@acog.org>  
**Date:** Wed, 27 Jul 2022 13:36:40 -0400

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Hi Sharlene,

I have what I hope is a quick question. Does the funding under ACOG's NoA: 6 NU50CK000589-02-02 qualify for expanded authority when it comes to carryover funds? I didn't see anything about that in the NoA, but wasn't sure.

Will you all be sending out carryover guidance as we approach the end of the project year?

Thanks!  
Sarah

Sarah Carroll, MPH  
Director  
Immunization, Infectious Disease, and Public Health Preparedness  
American College of Obstetricians and Gynecologists  
409 12<sup>th</sup> Street SW  
Washington, DC 20024  
202-863-2443  
[scarroll@acog.org](mailto:scarroll@acog.org)  
[www.immunizationforwomen.org](http://www.immunizationforwomen.org)

*Please note: I am sending this email at a time that is best for my schedule and may be outside standard working hours. If you are receiving this email outside of your normal working hours, please do not feel obligated to respond immediately.*



# 000835

## CDC CoAg Award #6 18NU38OT000287 FFR Comments

**From:** Dwayne Martin <dmartin@acog.org>  
**To:** "Barnes, Damond (CDC/OCCO/OFR/OGS)" <xhp5@cdc.gov>  
**Date:** Thu, 12 May 2022 15:57:53 -0400  
**Attachments:** SF-425.pdf (103.4 kB); NOA Yr 4.pdf (1.13 MB)

Hi Damond,

I hope you're doing well. I'm in need of your assistance and understanding related to the comments of the rejected FFR.

The Authorized amount should be [REDACTED] The end date of the reporting period is 7/31/2021. please correct and send back

- Line 9 Reporting Period End Date.
  - When the FFR prints out, the date reflects July 31, 2021 but when reviewing it on the screen the date shows 07/31/2021 (I'm unsure what I could do to resolve this issue)

9. Reporting Period End Date:

07/31/2021

- The additional [REDACTED] that you've requested be added to the Authorized amount is Year 4 award funds with a Budget Period Start Date of 8/1/2021. We are unclear why the Year 3 cumulative FFR with a reporting period end date of 7/31/21 would include Year 4 award funds. Please advise.

Thank you for your assistance in this matter.

Best,  
Dwayne

Dwayne Martin, MAcc, CPP  
Senior Manager, Grants & Payroll  
American College of Obstetricians and Gynecologists

409 12<sup>th</sup> Street, SW  
Washington, DC 20024-2188  
Email: [dmartin@acog.org](mailto:dmartin@acog.org)  
Phone: 202-863-1631

000836

**FW: Grant# NU50CK000589 (THE AMERICAN COLLEGE OF OBGYN) - Grant Note added by Sarah Carroll**

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**From:** Sarah Carroll <scarroll@acog.org>  
**To:** "Sanders, Sharlene (CDC/OCOO/OFR/OGS) (CTR)" <qxl2@cdc.gov>  
**Cc:** Megan McReynolds <mmcreynolds@acog.org>  
**Date:** Thu, 02 Sep 2021 14:57:17 -0400

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Hi Sharlene,

I hope you're well! Just a quick email to update that the requested itemized personnel salary information for ACOG has been submitted as a grant note in GrantSolutions.

Let me know if you need anything additional.

Have a great afternoon,  
Sarah

Sarah Carroll, MPH  
Director  
Immunization, Infectious Disease, & Public Health Preparedness  
ACOG

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**From:** (Grantsolutions) <noreply@grantsolutions.gov>  
**Sent:** Thursday, September 2, 2021 2:52 PM  
**To:** Sarah Carroll <SCarroll@acog.org>  
**Subject:** Grant# NU50CK000589 (THE AMERICAN COLLEGE OF OBGYN) - Grant Note added by Sarah Carroll

# PLEASE OPEN – PPMR Form and Instructions – Updated with Additional Guidance

**From:** NCEZID.ICPPartnerCoAg (CDC) <ncezid.icppartnercoag@cdc.gov>

**To:** holean@alianzaamericas.org, ddominguez@alianzaamericas.org, rbuchsbaum@acha.org, hoban@acha.org, rbuchsbaum@acha.org, mhoban@acha.org, kmensah@acep.org, csingh@acep.org, eaguiar@acep.org, carroll@acog.org, zahn@acog.org, asargent@ahca.org, lsloan@aiha.org, bdagostino@aiha.org, mames@aiha.org, mmacnee@mosquito.org, gwgoodman@fightthebite.ne, Mitchel Rothholz <mrothholz@aphanet.org>, "Rothholz, Mitch" <mrothholz@aphanet.org>, crichardson@asn-online.org, csquires@americares.org, Jennifer Faerberg <jfaerberg@aamc.org>, Rosha McCoy <rmccoy@aamc.org>, Adrienne Fielding <afielding@aamc.org>, Jennifer Bretsch <jbretsch@aamc.org>, "Ho, Peter (CDC aapcho.org)" <peter@aapcho.org>, joelee@aapcho.org, rachel@cdmigrante.org, Lucia Villarruel <lucia@cdmigrante.org>, Julia Coburn <julia@cdmigrante.org>, kprihs@aha.org, "AO- Daniel Delgado Delgado, Dan" <ddelgado@aha.org>, dmoldazsky@idsociety.org, Erica Easton <erica.easton@kernmedical.com>, erica.easton@kernmedical.com, Evan Lanuza <evan.lanuza@kernmedical.com>, evan.lanuza@kernmedical.com, "Alleyne, Oscar (CDC naccho.org)" <oalleyne@naccho.org>, sritter@naccho.org, frank@ncfh.org, partida@ncfh.org, frank@ncfh.org, "Foley, Robert (CDC nihb.org)" <rfoley@nihb.org>, Kristine Gonnella <kgonnella@phmc.org>, Deepa Mankikar <dmankikar@phmc.org>, Mary Harkins-Schwarz <mharkins@phmc.org>, John Dony <john.dony@nsc.org>, jpoehlman@rti.org, dmartin@sccm.org, grants@sccm.org, osp-nga@mail.ad.uab.edu, thurman5@uab.edu, "McMullen, Rachel L" <rlmcmullen@uabmc.edu>, "Downing, Holly" <hdowning@uabmc.edu>, lmcadden@wef.org, pyoung@wef.org, elee@americares.org, tdanzig@americares.org, kbrobst@sccm.org

**Cc:** "Blue, Shanda L. (CDC/DDID/NCEZID/DHQP)" <gvr6@cdc.gov>, "Iraka, Dana Courtney (CDC/DDID/NCEZID/DHQP) (CTR)" <yss9@cdc.gov>, "Mayshack, Marrielle (CDC/OCOO/OFR/OPPC)" <ypf1@cdc.gov>, "Agin, Kate L. (CDC/DDID/NCEZID/DHQP)" <kla4@cdc.gov>, "Woods, Wayne (CDC/OCOO/OFR/OGS)" <kuv1@cdc.gov>, "Johnson, Freda (CDC/OCOO/OFR/OGS)" <wve2@cdc.gov>, "Primas, Barbara (CDC/DDID/NCEZID/DHQP) (CTR)" <kno0@cdc.gov>, "Sanders, Sharlene (CDC/OCOO/OFR/OGS) (CTR)" <qxl2@cdc.gov>, "Cordeira, Kelly (CDC/DDPHSS/CELS/DSEPD)" <xwo5@cdc.gov>, "Hall, Grace (Chela) (CDC/DDID/NCHHSTP/DHPIRS)" <glh6@cdc.gov>, CDC IMS 2019 NCOV Response CICP Behavior Change <eoevent350@cdc.gov>, "Griswold, Stephanie (CDC/DDID/NCIRD/OD)" <eut6@cdc.gov>, "Talwar, Amish (CDC/OCOO/OSSAM/PHIO)" <nvr0@cdc.gov>, "Gilboa, Suzanne (CDC/DDNID/NCBDDD/DBDID)" <suz0@cdc.gov>, "Griswold, Stephanie (CDC/DDID/NCIRD/OD)" <eut6@cdc.gov>, "Glassford, Eric (CDC/NIOSH/DFSE/HETAB)" <yxx7@cdc.gov>, "Griswold, Stephanie (CDC/DDID/NCIRD/OD)" <eut6@cdc.gov>, "Novosad, Shannon A. (CDC/DDID/NCEZID/DHQP)" <ydz1@cdc.gov>, "Griswold, Stephanie (CDC/DDID/NCIRD/OD)" <eut6@cdc.gov>, "Griswold, Stephanie (CDC/DDID/NCIRD/OD)" <eut6@cdc.gov>, "Gupta, Seema (CDC/DDNID/NCBDDD/DHDD)" <cvk9@cdc.gov>, "Talwar, Amish (CDC/OCOO/OSSAM/PHIO)" <nvr0@cdc.gov>, "Flynn, Mike (CDC/NIOSH/DSI/SSTRB)" <dse4@cdc.gov>, "McClune, Elizabeth (CDC/DDID/NCEZID/DHQP)" <ymt0@cdc.gov>, "Griswold, Stephanie (CDC/DDID/NCIRD/OD)" <eut6@cdc.gov>, "Benjamin, Lynette E. (CDC/DDID/NCEZID/DFWED)" <bil0@cdc.gov>, "Hudak, Juliann M. (CDC/DDID/NCEZID/DFWED)" <vpt0@cdc.gov>, "Rodriguez, Andrea (CDC/DDID/NCEZID/DFWED)" <pyp9@cdc.gov>, "Rodriguez Lainz, Alfonso (CDC/DDID/NCEZID/DGMQ)" <jqi3@cdc.gov>, "Talwar, Amish (CDC/OCOO/OSSAM/PHIO)" <nvr0@cdc.gov>, "Griswold, Stephanie (CDC/DDID/NCIRD/OD)" <eut6@cdc.gov>, "Donovan, John (CDC/DDID/NCIRD/OD)" <ilj1@cdc.gov>, "McKernan, Lauralynn Taylor (CDC/NIOSH/DFSE)" <ldt4@cdc.gov>, "McClune, Elizabeth (CDC/DDID/NCEZID/DHQP)" <ymt0@cdc.gov>, "Talwar, Amish (CDC/OCOO/OSSAM/PHIO)" <nvr0@cdc.gov>, "Benjamin, Lynette E. (CDC/DDID/NCEZID/DFWED)" <bil0@cdc.gov>, "Hudak, Juliann M. (CDC/DDID/NCEZID/DFWED)" <vpt0@cdc.gov>, "Kirby, Amy (CDC/DDID/NCEZID/DFWED)" <agk1@cdc.gov>, "Person, John (CDC/DDID/NCEZID/DFWED) (CTR)" <oyu4@cdc.gov>, "Jennings, Wiley (CDC/OID/NCEZID)" <oht6@cdc.gov>, "Kirby, Amy (CDC/DDID/NCEZID/DFWED)" <agk1@cdc.gov>, "Visser, Susanna (CDC/DDID/NCEZID/DVBD)" <sfv1@cdc.gov>, "Craig, Michael R. (CDC/DDID/NCEZID/DHQP)" <bez7@cdc.gov>, "Jones, Sarah (CDC/DDID/NCEZID/DHQP) (CTR)" <nhd4@cdc.gov>, "Connelly, C. Roxanne (CDC/DDID/NCEZID/DVBD)" <csz5@cdc.gov>

**Date:** Wed, 21 Apr 2021 12:11:09 -0400

**Attachments:** CK20 2003 Year 1 PPMR\_Carryover\_Year 2 Continuation Application\_FINAL\_4.21.2021.pdf (461.03 kB); SF425\_2\_0-V2.0.pdf (74.35 kB); EXAMPLE\_CK20 2003 Year 1 PPMR\_Carryover\_Year 2 Continuation Application\_FINAL\_4.21.2021.pdf (729.52 kB); SF424A-V1.0.pdf (1.55 MB); PPMR



000838

Instructions\_FINAL\_04212021.pdf (246.18 kB); CDC Budget Preparation Guidance.pdf (425.77 kB); CDC-RFA-CK20-2003.final published.pdf (829.37 kB); CK20-2003 Continuation Application Guidance\_FINALV2.pdf (209.88 kB)

Good afternoon, Colleagues

Based on feedback and inquiries, we have added more details to the PPMR Instructions that elaborate on each of the Performance Measures Sections. We've also put together an example PPMR that demonstrates two activities and what we are looking for in this report.

If requesting Carryover, you will also need to include an Interim FFR (SF-425 form) with your application. You will not need to file this Interim SF-425 in the Payment Management System.

Attachments include:

- PPMR Instructions
- PPMR/Continuation Application Form
- Example PPMR/Continuation Application Form
- SF-425
- SF-424A
- CDC Budget Preparation Guidance
- Continuation Guidance
- CK20-2003 NOFO

Helpful definitions:

**Budget Period Outcome:** The results of program operations or activities; the effects triggered by the program. For example, increased knowledge, changed attitudes or beliefs, reduced tobacco use, reduced morbidity and mortality.

**Process Measure:** Measurement of the type or level of program activities conducted. A list of proposed process measures can be found on page 9 or 11 of the NOFO.

**Program Outcome:** The results of program operations or activities specific to the CoAg as listed in the [NOFO Logic Model](#) (must select ONE that has the greatest impact and aligns with your activity).

\*Outcomes are the differences made by the outputs.

**Output:** The direct products and services delivered by a program.

If you have additional questions or need further clarification, please email us at [NCEZID.ICPPartnerCoAg@cdc.gov](mailto:NCEZID.ICPPartnerCoAg@cdc.gov) or you may call Kate Agin Alexander at 404-718-0586.

Sincerely,

CK20-2003 NCEZID.ICPPartner CoAg Team  
Centers for Disease Control and Prevention (CDC)

Please allow us 24hrs to respond to your email

Improving Clinical and Public Health Outcomes through National Partnerships to  
Prevent and Control Emerging and Re-Emerging Infectious Disease Threats  
CK20-2003: Emerging Infectious Diseases Partner Cooperative Agreement, 2020-2025



000839

000840

**RE: Account Request For NU50CK000589 CK20-2003 - PIPD [ ref:\_00D30nbGi.\_500t0kNqD8:ref ]**

---

**From:** "sanders, sharlene (cdc/ocoo/ofr/ogs) (ctr)"  
**To:** Sarah Carroll <scarroll@acog.org>  
**Date:** Tue, 13 Jul 2021 12:53:59 -0400

---

Hi Sarah,

Sharlene Sanders  
Grants Management Specialist  
Cherokee Nation Operational Solutions (CNOS)  
Office of Grants Services (OGS)  
Office of Financial Resources (OFR)  
Office of the Chief Operating Officer (OCOO)  
Centers for Disease Control and Prevention (CDC)  
Qxl2@cdc.gov | 678-475-4650|

-----Original Message-----

From: Sarah Carroll <SCarroll@acog.org>  
Sent: Friday, July 9, 2021 2:27 PM  
To: Help@grantsolutions.gov  
Cc: Sanders, Sharlene (CDC/OCOO/OFR/OGS) (CTR) <qxl2@cdc.gov>  
Subject: RE: Account Request For NU50CK000589 CK20-2003 - PIPD [ ref:\_00D30nbGi.\_500t0kNqD8:ref ]

Thank you so much! Please let me know if you need anything else from me to complete this request. I will be submitting an additional request for our Grant Budget Manager as well.

Sarah

Sarah Carroll, MPH  
Director  
Immunization, Infectious Disease, & Public Health Preparedness ACOG

-----Original Message-----

From: Help@grantsolutions.gov <help@grantsolutions.gov>  
Sent: Friday, July 9, 2021 1:26 PM  
To: Sarah Carroll <SCarroll@acog.org>  
Cc: qxl2@cdc.gov  
Subject: Account Request For NU50CK000589 CK20-2003 - PIPD [ ref:\_00D30nbGi.\_500t0kNqD8:ref ]

Good Afternoon,

I have cc'd the Grants Management Specialist assigned to grant number NU50CK000589 CK20-2003 regarding the new account request for Megan McReynolds requesting access to Principle Investigator Program Director role for their review.

Regards,  
Theresa Ross

GMM -CDC Support Analyst  
ref:\_00D30nbGi.\_500t0kNqD8:ref

000841

**RE: Account Request For NU50CK000589 CK20-2003 - PIPD [ ref:\_00D30nbGi.\_500t0kNqD8:ref ]**

---

**From:** Sarah Carroll <scarroll@acog.org>  
**To:** "Help@grantsolutions.gov" <help@grantsolutions.gov>  
**Cc:** "Sanders, Sharlene (CDC/OCOO/OFR/OGS) (CTR)" <qxl2@cdc.gov>  
**Date:** Fri, 09 Jul 2021 14:27:07 -0400

---

Thank you so much! Please let me know if you need anything else from me to complete this request. I will be submitting an additional request for our Grant Budget Manager as well.

Sarah

Sarah Carroll, MPH  
Director  
Immunization, Infectious Disease, & Public Health Preparedness  
ACOG

-----Original Message-----

From: Help@grantsolutions.gov <help@grantsolutions.gov>  
Sent: Friday, July 9, 2021 1:26 PM  
To: Sarah Carroll <SCarroll@acog.org>  
Cc: qxl2@cdc.gov  
Subject: Account Request For NU50CK000589 CK20-2003 - PIPD [ ref:\_00D30nbGi.\_500t0kNqD8:ref ]

Good Afternoon,

I have cc'd the Grants Management Specialist assigned to grant number NU50CK000589 CK20-2003 regarding the new account request for Megan McReynolds requesting access to Principle Investigator Program Director role for their review.

Regards,  
Theresa Ross

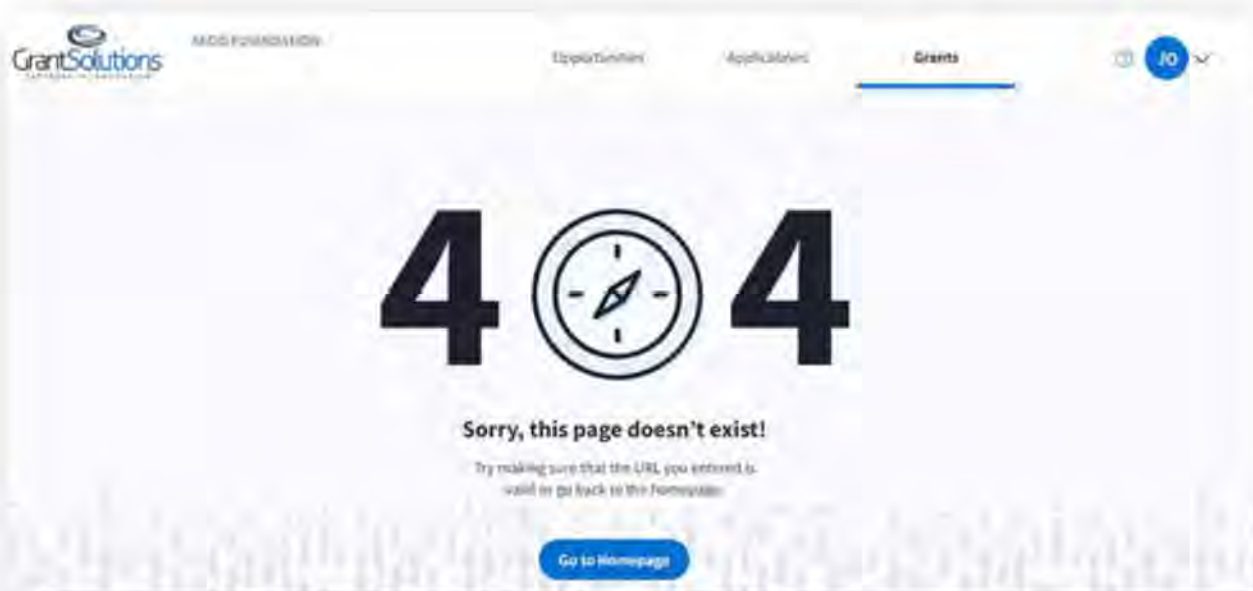
GMM -CDC Support Analyst  
ref:\_00D30nbGi.\_500t0kNqD8:ref

000842

## RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

**From:** Julia O'Hara <johara@acog.org>  
**To:** "Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS)" <vyj4@cdc.gov>, "Carroll, Sarah (CDC acog.org)" <scarroll@acog.org>, "Barnes, Damond (CDC/OCOO/OFR/OGS)" <xhp5@cdc.gov>  
**Cc:** Arlene Remick <aremick@acog.org>, "Kahn, Mira (CDC acog.org)" <mkahn@acog.org>, Temi Akintimehin <takintimehin@acog.org>, Dwayne Martin <dmartin@acog.org>  
**Date:** Thu, 15 Sep 2022 09:10:46 -0400

Thank you, Megan and Damond. Unfortunately Arlene, Mira, Temi, and I still cannot access the account. When I try to view the page that works for Sarah (<https://www.grantsolutions.gov/ge/grants/NU38OT000330/GMM>), I get the 404 error message shown below. (I tried to clear my cache, logout and log back in, restart my browser and machine, etc., but still had no luck.) As Sarah mentioned, she has two GrantSolutions accounts with unique user names (one for the c3 and one for the c6). The rest of us only have one for the c3, so we are still wondering if that is the issue. If you agree that we should try that possible solution, please provide instructions at your earliest convenience. If you have any other recommendations or if we should reach out to the GrantSolutions Help Desk for technical support please let us know.



Thank you,  
Julia

**Julia O'Hara, MPH, PMP, CHES** (*she/her/hers*)  
Program Director, Gynecology  
American College of Obstetricians & Gynecologists  
[johara@acog.org](mailto:johara@acog.org) | 202-349-7381

**From:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>  
**Sent:** Wednesday, September 14, 2022 2:03 PM  
**To:** Sarah Carroll <SCarroll@acog.org>; Barnes, Damond (CDC/OCOO/OFR/OGS) <xhp5@cdc.gov>; Julia O'Hara <johara@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>; Mira Kahn <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Afternoon Sarah and team,

Hope you are doing well today. Damond has completed the transfer and everyone should have access to the new account. Please take a moment to log into GrantSolutions and confirm. Let us know if you have any difficulties.

Thank you Damond for the quick turn-around.

Best,



000843

Megan Williams Harbour

Public Health Advisor / Project Officer

☎: 404-718-3757

✉: [MHHarbour@cdc.gov](mailto:MHHarbour@cdc.gov)

---

**From:** Sarah Carroll <[SCarroll@acog.org](mailto:SCarroll@acog.org)>

**Sent:** Thursday, September 1, 2022 6:32 PM

**To:** Barnes, Damond (CDC/OCOO/OFR/OGS) <[xhp5@cdc.gov](mailto:xhp5@cdc.gov)>; Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <[vyj4@cdc.gov](mailto:vyj4@cdc.gov)>; Julia O'Hara <[johara@acog.org](mailto:johara@acog.org)>

**Cc:** Arlene Remick <[aremick@acog.org](mailto:aremick@acog.org)>; Kahn, Mira (CDC acog.org) <[mkahn@acog.org](mailto:mkahn@acog.org)>; Temi Akintimehin <[takintimehin@acog.org](mailto:takintimehin@acog.org)>; Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>; Kumar Reddy <[kreddy@acog.org](mailto:kreddy@acog.org)>

**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Thanks, Damond. Do you have a sense of when that will happen so the team can make sure they have access?

Thanks again,  
Sarah

Sarah Carroll, MPH

Director

Immunization, Infectious Disease, & Public Health Preparedness

ACOG

*Please note: I am sending this email at a time that is best for my schedule and may be outside standard working hours. If you are receiving this email outside of your normal working hours, please do not feel obligated to respond immediately.*

---

**From:** Barnes, Damond (CDC/OCOO/OFR/OGS) <[xhp5@cdc.gov](mailto:xhp5@cdc.gov)>

**Sent:** Thursday, September 1, 2022 9:03 AM

**To:** Sarah Carroll <[SCarroll@acog.org](mailto:SCarroll@acog.org)>; Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <[vyj4@cdc.gov](mailto:vyj4@cdc.gov)>; Julia O'Hara <[johara@acog.org](mailto:johara@acog.org)>

**Cc:** Arlene Remick <[aremick@acog.org](mailto:aremick@acog.org)>; Mira Kahn <[mkahn@acog.org](mailto:mkahn@acog.org)>; Temi Akintimehin <[takintimehin@acog.org](mailto:takintimehin@acog.org)>; Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>; Kumar Reddy <[kreddy@acog.org](mailto:kreddy@acog.org)>

**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Morning Sarah,

This is a replacement grant so I will be transferring all the assignments from OT287 to the new award. There isn't anything for you to do.

Damond

---

**From:** Sarah Carroll <[SCarroll@acog.org](mailto:SCarroll@acog.org)>

**Sent:** Thursday, September 1, 2022 8:50 AM

**To:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <[vyj4@cdc.gov](mailto:vyj4@cdc.gov)>; Julia O'Hara <[johara@acog.org](mailto:johara@acog.org)>

**Cc:** Arlene Remick <[aremick@acog.org](mailto:aremick@acog.org)>; Kahn, Mira (CDC acog.org) <[mkahn@acog.org](mailto:mkahn@acog.org)>; Temi Akintimehin <[takintimehin@acog.org](mailto:takintimehin@acog.org)>; Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>; Kumar Reddy <[kreddy@acog.org](mailto:kreddy@acog.org)>; Barnes, Damond (CDC/OCOO/OFR/OGS) <[xhp5@cdc.gov](mailto:xhp5@cdc.gov)>

**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Hi Megan,

This is great news. Thanks to your team and Dwayne for working so hard on this! Since the award is now under a different entity, Julia, Arlene, Temi, and Mira **do not** have access to it in GrantSolutions. I can access the award because I have been through this process previously with another CoAg therefore I already have a GrantSolutions account under ACOG's c6 organization. I imagine Julia, Arlene, Temi, and Mira will need to make new GrantSolutions accounts under the c6 EIN so they can access this award. Can you confirm and if this is the case can you advise on next steps?

Thanks!  
Sarah

Sarah Carroll, MPH

Director

Immunization, Infectious Disease, & Public Health Preparedness

ACOG

*Please note: I am sending this email at a time that is best for my schedule and may be outside standard working hours. If you are receiving this email outside of your normal working hours, please do not feel obligated to respond immediately.*

---

**From:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <[vyj4@cdc.gov](mailto:vyj4@cdc.gov)>

**Sent:** Thursday, September 1, 2022 8:31 AM

**To:** Julia O'Hara <[johara@acog.org](mailto:johara@acog.org)>

**Cc:** Sarah Carroll <[SCarroll@acog.org](mailto:SCarroll@acog.org)>; Arlene Remick <[aremick@acog.org](mailto:aremick@acog.org)>; Mira Kahn <[mkahn@acog.org](mailto:mkahn@acog.org)>; Temi



000844

Akintimehin <[takintimehin@acog.org](mailto:takintimehin@acog.org)>; Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>; Kumar Reddy <[kreddy@acog.org](mailto:kreddy@acog.org)>; Barnes, Damond (CDC/OCOO/OFR/OGS) <[xhp5@cdc.gov](mailto:xhp5@cdc.gov)>

**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Morning Julia,

Great News! ACOG has received the NOA for the re-obligation of both year 4 and year 5 funds. The NOA is located under ACOG's new grant number: NU38OT00330.

Please let us know if you have any questions.

Best,

**Megan Williams Harbour**

Public Health Advisor / Project Officer

☎: 404-718-3757

✉: [MHHarbour@cdc.gov](mailto:MHHarbour@cdc.gov)

---

**From:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS)

**Sent:** Thursday, July 21, 2022 5:20 PM

**To:** Julia O'Hara <[johara@acog.org](mailto:johara@acog.org)>

**Cc:** Carroll, Sarah (CDC acog.org) <[scarroll@acog.org](mailto:scarroll@acog.org)>; Arlene Remick <[aremick@acog.org](mailto:aremick@acog.org)>; Kahn, Mira (CDC acog.org) <[mkahn@acog.org](mailto:mkahn@acog.org)>; Temi Akintimehin <[takintimehin@acog.org](mailto:takintimehin@acog.org)>; Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>; Kumar Reddy <[kreddy@acog.org](mailto:kreddy@acog.org)>; Barnes, Damond (CDC/OCOO/OFR/OGS) <[xhp5@cdc.gov](mailto:xhp5@cdc.gov)>

**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Afternoon Julia,

Thank you for your questions. See my responses below in blue. I've also copied Damond for his awareness.

As a reminder ACOG can combine request items into one grant note with a cover letter.

If you have any questions please feel free to give me a call.

Best,

**Megan Williams Harbour**

Public Health Advisor / Project Officer

☎: 404-718-3757

✉: [MHHarbour@cdc.gov](mailto:MHHarbour@cdc.gov)

---

**From:** Julia O'Hara <[johara@acog.org](mailto:johara@acog.org)>

**Sent:** Thursday, July 21, 2022 2:59 PM

**To:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <[vyj4@cdc.gov](mailto:vyj4@cdc.gov)>

**Cc:** Carroll, Sarah (CDC acog.org) <[scarroll@acog.org](mailto:scarroll@acog.org)>; Arlene Remick <[aremick@acog.org](mailto:aremick@acog.org)>; Kahn, Mira (CDC acog.org) <[mkahn@acog.org](mailto:mkahn@acog.org)>; Temi Akintimehin <[takintimehin@acog.org](mailto:takintimehin@acog.org)>; Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>; Kumar Reddy <[kreddy@acog.org](mailto:kreddy@acog.org)>

**Subject:** ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Hi Megan,

We received our notice of award (NOA) yesterday. We have a few questions that we are hoping you can help us with:

1. Similar to the issue we have been working with OGS to correct for Year 4, the new Y5 NOA was issued to the ACOG Foundation. It should be under the College (see the name, DUNS, EIN, UEI information below). When can we expect the transition to be completed and this information updated on the Year 4 & Year 5 NOA?
  - Year 4 – the Re-obligation of funds is in process. We are hoping to have this issued ASAP.
  - Year 5 – Thank you for bringing this to our attention. This is being reviewed now and should be corrected soon. More information to come.

## American College of Obstetricians and Gynecologists (501c6)

- DUNS: (b)(4)
- EIN: (b)(4)
- SAM Unique ID: (b)(4)

000845

2. On page 10 in the "below is the specific requested information" section:

- a. Regarding the note for salary and fringe ("If position is not filled within 90 days, funds need to be redirected"). Is that 90 days from the NOA date or the start of the budget period?
    - [Starts date of the Budget Period \(August 1, 2022\)](#)
  - b. Is there an action item required for the "Travel is listed for non-staff" bullet?
    - [Provide ACOG's policy for non-staff travel \(ACOG can send any requested information in one grant note\)](#).
  - c. Can you confirm the best way to provide "annual salary for staff." For example, Dwayne usually emails this separately; is that still okay? Is just the annual salary for each individual required or do we need to share the breakdown of % allocated to the grant like we usually do?
    - [The Annual salary for staff. ACOG can send via Grant Note \(ACOG can send any requested information in one grant note\)](#).
  - d. I have a program-specific question about the additional information requested for the "Consultant" category but I will reach out to you separately about that once I draft the additional information to see if you think it is an adequate response.
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3. If any programs decide to revise their budgets during this review period, what does the process entail?
- [Guidance around revisions are forthcoming. ACOG will update the Work Plan and Budget Narrative with the revisions in SharePoint. Depending on the type of revisions, ACOG would then upload into GrantSolutions as a Grant Note or an Amendment.](#)
4. I believe you mentioned on this week's call that the due date of 9/15 is an error and the revisions are due in October. Can you confirm the exact date?
- [NPB is confirming the dates with OGS.](#)

Thank you!  
Julia

**Julia O'Hara, MPH, PMP, CHES** (*she/her/hers*)  
Program Director, Gynecology  
American College of Obstetricians & Gynecologists  
[johara@acog.org](mailto:johara@acog.org) | 202-349-7381



**RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions**

Project Assignments - Work - Microsoft Edge

https://www.grantsolutions.gov/gs/singleProjectAssignment.gs?viewOnly=false&grantNumber=NU38OT000330&granteeUei= [REDACTED]

Page Help

### Project Assignments

Organization: AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS

Grant Number: NU38OT000330 DUNS: [REDACTED] UEI: [REDACTED]

Display: ☒ All Users ☐ Grantees ☐ Grantors

Active Assignments New Assignments Expired Assignments

Assigned	Name / Email	Username	Role	Primary	Start Date	End Date	Add Role
<input checked="" type="checkbox"/>	<a href="#">Akintimehin, Temi</a> takintimehin@acog.org	TAkintimehin1	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/13/2022		<a href="#">Add ADQ Role</a>
<input checked="" type="checkbox"/>	Barnes, Damond xhp5@cdc.gov	P DBarnes1	Grants Management Specialist	<input checked="" type="checkbox"/>	08/31/2022		
<input checked="" type="checkbox"/>	<a href="#">Carroll, Sarah</a> scarroll@acog.org	SCarroll10	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		
<input checked="" type="checkbox"/>	<a href="#">Carroll, Sarah</a> scarroll@acog.org	SCarroll10	Grantee Administrative Official / Grantee Authorized Representative	<input type="checkbox"/>	09/14/2022		
<input checked="" type="checkbox"/>	Chapman, Kristen khv0@cdc.gov	P KChapman2	Program Coordinator	<input checked="" type="checkbox"/>	08/30/2022		
<input checked="" type="checkbox"/>	<a href="#">Griffith, Carleen</a> cgriffith@scog.org	CGriffith8	Grantee Administrative Official / Grantee Authorized Representative	<input type="checkbox"/>	09/14/2022		<a href="#">Add PI/PD Role</a>
<input checked="" type="checkbox"/>	<a href="#">Guiliano, Amanda</a> aguiliano@acog.org	AGuiliano1	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		<a href="#">Add ADQ Role</a>
<input checked="" type="checkbox"/>	Harbour, Megan vyj4@cdc.gov	P MHarbour	Program Officer	<input checked="" type="checkbox"/>	08/30/2022		
<input checked="" type="checkbox"/>	<a href="#">Kahn, Mira</a> mkahn@acog.org	MKahn2	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		<a href="#">Add ADQ Role</a>

**P** Primary Assignment

Save Save & Close Cancel

LIVE CHAT



000847

Project Assignments - Work - Microsoft Edge

https://www.grantsolutions.gov/gs/singleProjectAssignment.gs?viewOnly=false&grantNumber=NU38OT000330&granteeUei=(b)(4)

### Project Assignments

Organization: AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS

Grant Number: NU38OT000330 DUNS: (b)(4) UEI: (b)(4)

Display: ☒ All Users ☐ Grantees ☐ Grantors

Active Assignments New Assignments Expired Assignments

Assigned	Name / Email	Username	Role	Primary	Start Date	End Date	Add Role
<input checked="" type="checkbox"/>	Harbour, Megan vyj4@cdc.gov	P MHarbour	Program Officer	<input checked="" type="checkbox"/>	08/30/2022		
<input checked="" type="checkbox"/>	Kahn, Mira mkahn@acog.org	MKahn2	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		<a href="#">Add ADO Role</a>
<input checked="" type="checkbox"/>	Lee, Denise dlee@acog.org	DLee43	Grantee Administrative Official / Grantee Authorized Representative	<input type="checkbox"/>	09/14/2022		<a href="#">Add PI/PQ Role</a>
<input checked="" type="checkbox"/>	Martin, Dwayne dmartin@acog.org	P DMartin34	Grantee Administrative Official / Grantee Authorized Representative	<input checked="" type="checkbox"/>	08/31/2022		<a href="#">Add PI/PQ Role</a>
<input checked="" type="checkbox"/>	O'Hara, Julia johara@acog.org	JO-Hara3	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/16/2022		<a href="#">Add ADO Role</a>
<input checked="" type="checkbox"/>	Remick, Arlene aremick@acog.org	ARemick1	Grantee Principal Investigator / Program Director	<input type="checkbox"/>	09/14/2022		<a href="#">Add ADO Role</a>
<input checked="" type="checkbox"/>	Stewart, Erica lly9@cdc.gov	P EStewart4	Grants Management Officer	<input checked="" type="checkbox"/>	08/30/2022		
<input checked="" type="checkbox"/>	Wright, Sarah swright@acog.org	SWright25	Grantee Administrative Official / Grantee Authorized Representative	<input type="checkbox"/>	09/14/2022		<a href="#">Add PI/PQ Role</a>
<input checked="" type="checkbox"/>	Zahn, Christopher czahn@acog.org	P CZahn1	Grantee Principal Investigator / Program Director	<input checked="" type="checkbox"/>	08/30/2022		<a href="#">Add ADO Role</a>

P Primary Assignment

Save Save & Close Cancel

LIVE CHAT

From: Julia O'Hara <johara@acog.org>

Sent: Thursday, September 15, 2022 9:11 AM

To: Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>; Carroll, Sarah (CDC acog.org) <scarroll@acog.org>; Barnes, Damond

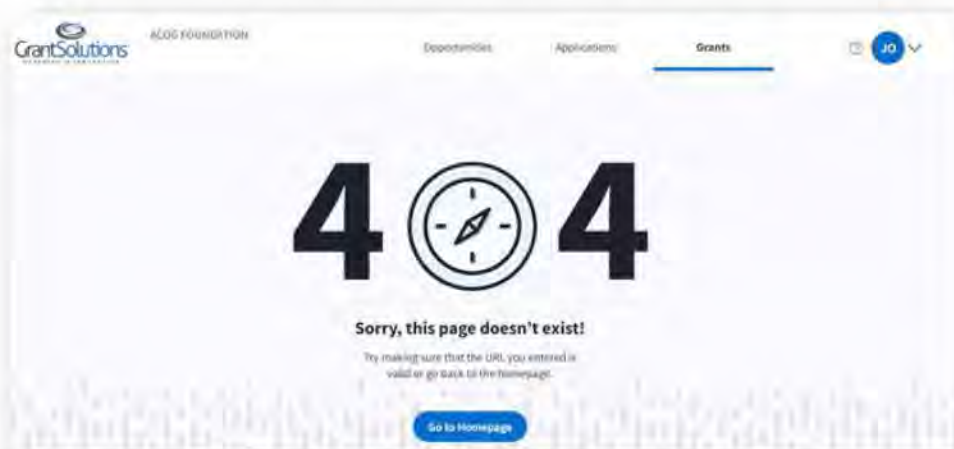
(CDC/OCOO/OFRO/OGS) <xhp5@cdc.gov>

Cc: Arlene Remick <aremick@acog.org>; Kahn, Mira (CDC acog.org) <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin

<dmartin@acog.org>

Subject: RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Thank you, Megan and Damond. Unfortunately Arlene, Mira, Temi, and I still cannot access the account. When I try to view the page that works for Sarah (<https://www.grantsolutions.gov/gs/grants/NU38OT000330/GMM>), I get the 404 error message shown below. (I tried to clear my cache, logout and log back in, restart my browser and machine, etc., but still had no luck.) As Sarah mentioned, she has two GrantSolutions accounts with unique user names (one for the c3 and one for the c6). The rest of us only have one for the c3, so we are still wondering if that is the issue. If you agree that we should try that possible solution, please provide instructions at your earliest convenience. If you have any other recommendations or if we should reach out to the GrantSolutions Help Desk for technical support please let us know.



Thank you,  
Julia

Julia O'Hara, MPH, PMP, CHES (she/her/hers)  
Program Director, Gynecology  
American College of Obstetricians & Gynecologists  
johara@acog.org | 202-349-7381



# 000848

**From:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>  
**Sent:** Wednesday, September 14, 2022 2:03 PM  
**To:** Sarah Carroll <SCarroll@acog.org>; Barnes, Damond (CDC/OCOO/OFR/OGS) <xhp5@cdc.gov>; Julia O'Hara <johara@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>; Mira Kahn <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Afternoon Sarah and team,

Hope you are doing well today. Damond has completed the transfer and everyone should have access to the new account. Please take a moment to log into GrantSolutions and confirm. Let us know if you have any difficulties.

Thank you Damond for the quick turn-around.

Best,

**Megan Williams Harbour**  
Public Health Advisor / Project Officer  
☎: 404-718-3757  
✉: MHarbour@cdc.gov

**From:** Sarah Carroll <SCarroll@acog.org>  
**Sent:** Thursday, September 1, 2022 6:32 PM  
**To:** Barnes, Damond (CDC/OCOO/OFR/OGS) <xhp5@cdc.gov>; Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>; Julia O'Hara <johara@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>; Kahn, Mira (CDC acog.org) <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Thanks, Damond. Do you have a sense of when that will happen so the team can make sure they have access?

Thanks again,  
Sarah

**Sarah Carroll, MPH**  
Director  
Immunization, Infectious Disease, & Public Health Preparedness  
ACOG

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**Sent:** Thursday, September 1, 2022 9:03 AM  
**To:** Sarah Carroll <SCarroll@acog.org>; Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>; Julia O'Hara <johara@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>; Mira Kahn <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Morning Sarah,

This is a replacement grant so I will be transferring all the assignments from OT287 to the new award. There isn't anything for you to do.

Damond

**From:** Sarah Carroll <SCarroll@acog.org>  
**Sent:** Thursday, September 1, 2022 8:50 AM  
**To:** Harbour, Megan Williams (CDC/DDPHSIS/CSTLTS/DPPS) <vyj4@cdc.gov>; Julia O'Hara <johara@acog.org>  
**Cc:** Arlene Remick <aremick@acog.org>; Kahn, Mira (CDC acog.org) <mkahn@acog.org>; Temi Akintimehin <takintimehin@acog.org>; Dwayne Martin <dmartin@acog.org>; Kumar Reddy <kreddy@acog.org>; Barnes, Damond (CDC/OCOO/OFR/OGS) <xhp5@cdc.gov>  
**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Hi Megan,

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Immunization, Infectious Disease, & Public Health Preparedness  
ACOG

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**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Morning Julia,

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Please let us know if you have any questions.

Best,



# 000849

**Megan Williams Harbour**  
Public Health Advisor / Project Officer  
☎: 404-718-3757  
✉: [MHarrison@cdc.gov](mailto:MHarrison@cdc.gov)

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**Sent:** Thursday, July 21, 2022 5:20 PM

**To:** Julia O'Hara <[johara@acog.org](mailto:johara@acog.org)>

**Cc:** Carroll, Sarah (CDC acog.org) <[scarroll@acog.org](mailto:scarroll@acog.org)>; Arlene Remick <[aremick@acog.org](mailto:aremick@acog.org)>; Kahn, Mira (CDC acog.org) <[mkahn@acog.org](mailto:mkahn@acog.org)>; Temi Akintimehin <[takintimehin@acog.org](mailto:takintimehin@acog.org)>; Dwayne Martin <[dmartin@acog.org](mailto:dmartin@acog.org)>; Kumar Reddy <[kreddy@acog.org](mailto:kreddy@acog.org)>; Barnes, Damond (CDC/OCOO/OFRO/OGS) <[xhp5@cdc.gov](mailto:xhp5@cdc.gov)>

**Subject:** RE: ACOG Award #5 NU38OT000287-05-00 | Clarifying Questions

Good Afternoon Julia,

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As a reminder ACOG can combine request items into one grant note with a cover letter.

If you have any questions please feel free to give me a call.

Best,

**Megan Williams Harbour**  
Public Health Advisor / Project Officer  
☎: 404-718-3757  
✉: [MHarrison@cdc.gov](mailto:MHarrison@cdc.gov)

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  - Year 4 – the Re-obligation of funds is in process. We are hoping to have this issued ASAP.
  - Year 5 – Thank you for bringing this to our attention. This is being reviewed now and should be corrected soon. More information to come.

## American College of Obstetricians and Gynecologists (501c6)

- **DUNS:** (b)(4)
- **EIN:** (b)(4)
- **SAM Unique ID:** (b)(4)

2. On page 10 in the "below is the specific requested information" section:

- a. Regarding the note for salary and fringe ("If position is not filled within 90 days, funds need to be redirected"). Is that 90 days from the NOA date or the start of the budget period?
    - Starts date of the Budget Period (August 1, 2022)
  - b. Is there an action item required for the "Travel is listed for non-staff" bullet?
    - Provide ACOG's policy for non-staff travel (ACOG can send any requested information in one grant note).
  - c. Can you confirm the best way to provide "annual salary for staff." For example, Dwayne usually emails this separately; is that still okay? Is just the annual salary for each individual required or do we need to share the breakdown of % allocated to the grant like we usually do?
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3. If any programs decide to revise their budgets during this review period, what does the process entail?
- Guidance around revisions are forthcoming. ACOG will update the Work Plan and Budget Narrative with the revisions in SharePoint. Depending on the type of revisions, ACOG would then upload into GrantSolutions as a Grant Note or an Amendment.
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- NPB is confirming the dates with OGS.

Thank you!  
Julia

**Julia O'Hara, MPH, PMP, CHES** (she/her/hers)  
Program Director, Gynecology  
American College of Obstetricians & Gynecologists  
[johara@acog.org](mailto:johara@acog.org) | 202-349-7381



































CFDA #	Applicant #	Grant #	Recipient Organization	Project Title	EID or COVID-19 TF	Project Officer/ Technical Monitor	Budget Analyst	Budget approval	Appropriation #	CAN	BACs	Applicant Requested Funding Amount	TF/EID Recommended Funding Amount	Comments
93.318	NU50CK2021004531	NU50CK000578	Alianza America	Developing critical partnerships to promote vaccine confidence among limited-English proficient Latinx essential workers	Emergency Operation Center-VT	Michael Flynn	Ivory Toomer	ERR 20-15-5254	75-2124-0943	9390GLZ	C588-1111-01	(b)(4)	(b)(4)	
93.318	NU50CK2021004514	NU50CK000581	American College Health Association (ACHA)	Building COVID-19 Vaccine Confidence (VTF)	VTF	Kaitlin Fitzpatrick	Ivory Toomer	ERR 20-15-5279	75-2124-0943	9390GLZ	C588-1111-01			
93.318	NU50CK2021004523	NU50CK000570	American College of Emergency Physicians (ACEP)	Frontline National Partnership to Control and Prevent Infectious Disease Threats - Rapid Emergency Care Living Learning Networks	HSWS Task Force/DPEI	Amish Talwar	Sydjea Feanny Hastings	ERR 20-15-5357	75-2024-0943	9390EX3	C323-1111-01			
93.318	NU50CK2021004431	NU50CK000589	American College of Obstetricians and Gynecologists (ACOG)	American College of Obstetricians and Gynecologists COVID-19 response activities	EPI Task Force	Suzanne Gilboa	Ivory Toomer/Robert Slaughter	ERR 20-15-4961	75-2024-0943	9390EX1	C323-1111-01			
93.318	NU50CK2021004517	NU50CK000582	American Health Care Association/National Center for Assisted Living (AHCA)	Building COVID-19 Vaccine Confidence	VTF	Kaitlin Fitzpatrick	Ivory Toomer	ERR 20-15-5279	75-2124-0943	9390GLZ	C588-1111-01			
93.318	NU50CK2021004532	NU50CK000583	American Industrial Hygiene Association (AIHA)	Technical Assistance Networks to rapidly share best practices for Essential Workers	NIOSH/Division of Field Studies and Engineering (DFSE) / Health Systems-Worker Safety (HSWS) Task Force	Lauralynn McKernan/Eric Glassford	Ivory Toomer	ERR 20-15-5304	75-2024-0943	9390EX3	C323-1111-01			
93.318	NU50CK2021004708	NU50CK000568	American Mosquito Control Association (AMCA)	Training and Certification for Culex (West Nile Virus) Surveillance and Control	NCE2ID/DVBD	Anna Drexler/Roxanne Connelly	Adam Janov	1589	75-21-0949	9211388	5614-31-1101			
93.318	NU50CK2021004521	NU50CK000576	American Pharmacists Association (APhA)	Building COVID-19 Vaccine Confidence	VTF	John Donovan	Ivory Toomer	ERR 20-15-5279	75-2124-0943	9390GLZ	C588-1111-01			
93.318	NU50CK2021004511	NU50CK000585	American Society of Nephrology (ASN)	Preventing the Spread of Infectious Diseases in Nephrology	VTF	Shannon Novosad	Angela C. Fedrick	1589	75-21-0949	939068Y	5614-F111-01			
93.318	NU50CK2021004519	NU50CK000588	Americares	Reinforcing Confidence in COVID-19 Vaccines	VTF	John Donovan	Ivory Toomer	ERR 20-15-5279	75-2124-0943	9390GLZ	C588111101			
93.318	NU50CK2021004509	NU50CK000586	Association of American Medical Colleges (AAMC)	Building COVID-19 Vaccine Confidence	VTF	Kaitlan Fitzpatrick/Brian Manns	Ivory Toomer	ERR 20-15-5279	75-2124-0943	9390GLZ	C588111101			
93.318	NU50CK2021004522	NU50CK000571	Association of Asian Pacific Community Health Organizations (AAPCHO)	National Asian American (AA), Native Hawaiian, and Pacific Islander (NHPI) COVID-19 and Other Infectious Disease Response Network (CID Response Network)	HSWS Task Force	Amish Talwar	Sydjea Feanny Hastings	ERR 20-15-5358	75-2024-0943	9390EX3	C323-1111-01			
93.318	NU50CK2021004525	NU50CK000569	Centro de los Derechos del Migrantes (CDM)	National Campaign to Prevent and Control Infectious Diseases Among Migrant Workers in the Seafood Industry	VTF	Michael Flynn	Ivory Toomer/Brian Washburn	ERR 20-15-5252	75-2124-0943	9390GLZ	C588-1111-01			
93.318	NU50CK2021004525	NU50CK000569	Centro de los Derechos del Migrantes (CDM)	National Campaign to Prevent and Control Infectious Diseases Among Migrant Workers in the Seafood Industry	VTF	Jacqueline Stephenson	Sydjea Feanny Hastings	ERR 20-15-5530	75-2124-0943	9390GLZ	C588-1111-01			
93.318	NU50CK2021004525	NU50CK000569	Centro de los Derechos del Migrantes (CDM)	National Campaign to Prevent and Control Infectious Diseases Among Migrant Workers in the Seafood Industry	HSWS Task Force	Michael Flynn	Ivory Toomer/Lisa Lombard	ERR 20-15-4096	75-2024-0943	9390EX3	C323-1111-01			
93.318	NU50CK2021004513	NU50CK000579	Health Research and Educational Trust (HRET)	Building COVID-19 Vaccine Confidence	VTF	John Donovan	Ivory Toomer	ERR 20-15-5279	75-2124-0943	9390GLZ	C588111101			
93.318	NU50CK2021004524	NU50CK000574	Infectious Disease Society of America (IDSA)	Stewardship Pilot Project	HSWS Task Force	Susanna Visser	Ivory Toomer/Alfred Evans	ERR 20-15-4840	75-2024-0943	9390EX3	C323-1111-01			
93.318	NU50CK2021004524	NU50CK000574	Infectious Disease Society of America (IDSA)	Supporting Front-line Clinicians in the Clinical Management of COVID-19 through a Real-time Learning Network for COVID-19	HSWS Task Force	Susanna Visser	Alfred Evans	ERR 20-15-4778	75-X-0140	9390GXA	C686-1111-01			
93.318	NU50CK2021004530	NU50CK000573	Kern Medical Center Foundation	A Partnership to Clear the Air of Misinformation	NCE2ID/DFWED	Juliamn Hudak	Elizabeth Quinn	1589	75-21-0949	9390ESB	5614-A211-01			
93.318	NU50CK2021004609	NU50CK000587	National Association of County and City Health Officials (NACCHO)	Technical Assistance to Support Child Care Programs with COVID-19 Mitigation Strategies	DHQP/ARCS/ARX	Margaret West	Deborah Baker	1589	75-21-0948	9390AG1	5602-5111-01			

93.318	NU50CK2021004516	NU50CK000567	National Center for Farmworker Health (NCFH)	National Partnership for Preparedness and Rapid Response to Public Health Emergencies among Agricultural Worker Communities Building COVID-19 Vaccine Confidence	Global Migration/Vaccine TF	Alfonso Rodriguez Lainz	Ivory Toomer/Brian Washburn	ERR 20-15-5253	75-2124-0943	9390GLZ	C588-1111-01
93.318	NU50CK2021004516	NU50CK000567	National Center for Farmworker Health (NCFH)	National Partnership for Preparedness and Rapid Response to Public Health Emergencies among Agricultural Worker Communities Building COVID-19 Vaccine Confidence	Global Migration/Vaccine TF	Alfonso Rodriguez Lainz	Ivory Toomer/Brian Washburn	ERR 20-15-5726	75-2024-0943	9390EX2	C323-1111-01
93.318	NU50CK2021004529	NU50CK000572	National Indian Board (NIHB)	Strengthening the Tribal Voice to Support National Infectious Disease Response and Planning	HSWS Task Force	Amish Talwar	Ivory Toomer/Florence Tangka	ERR 20-15-3359	75-2024-0943	9390EWR	C321-2111-01
93.318	NU50CK2021004528	NU50CK000580	National Nurse-Led Care Consortium (NNCC)	Building COVID-19 Vaccine Confidence	VTF	John Donovan	Ivory Toomer	ERR 20-15-5279	75-2124-0943	9390GLZ	C588111101
93.318	NU50CK2021004460	NU50CK000584	National Safety Council (NSC)	Occupational Safety and Health Partnerships to expand COVID-19 Assistance and Knowledge	NIOSH/Division of Field Studies and Engineering (DFSE) / Health Systems-Worker Safety (HSWS) Task Force	Eric Glassman/LauraLynn McKernan	Sydjea Feanny Hastings	ERR 20-15-5372	75-2124-0943	9390GLZ	C588-1111-01
93.318	NU50CK2021004459	NU50CK000575	Research Triangle Institute (RTI)	Project Firstline: Innovative Instructional Delivery and Material Design	HSWS Task Force	Liz McClune	Cheryl Jones	ERR 20-15-5310	75-X-0140	9390GV4	C686-1111-01
93.318	NU50CK2021004473	NU50CK000566	Society for Critical Care Medicine (SCCM)	Improving ICU Clinical Outcomes During Emerging and Reemerging Infectious Disease Threats	HSWS Task Force	Amish Talwar	Sydjea Feanny Hastings	ERR 20-15-5355	75-2024-0943	9390EX3	C323-1111-01
93.318	NU50CK2021004518	NU50CK000564	University of Alabama, Birmingham (UAB)	Mycoses Study Group	NCEZID/DFWED	Julian Hudak	Elizabeth Quinn	1589	75-21-0949	9390ESB	5614-A211-01
93.318	NU50CK2021004518	NU50CK000564	University of Alabama, Birmingham (UAB)	Mycoses Study Group	NCEZID/DFWED	Julian Hudak	Ivory Toomer	ERR 20-15-5398	75-X-0140	9390GXA	C686-1111-01
93.318	NU50CK2021004510	NU50CK000565	Water Environment Federation (WEF)	Water and Wastewater Systems Sector cross-sector training for preventing and controlling emerging and re-emerging infectious disease threats	NCEZID/DFWED	Amy Kirby	Elizabeth Quinn	1589	75-X-0140	9390GJ9	C483-1111-01
Total Funding											

Program Funded  
COVID Response Funded

\$4,600,000.00  
\$27,380,042.00



Centers for Disease Control and Prevention (CDC)  
Office of Financial Resources

**Instructions for Preparing an Annual Performance Report (APR)**  
Catalog of Federal Domestic Assistance (CFDA): 93.318  
Notice of Funding Opportunity Number (NOFO): CDC-RFA-CK20-2003

**Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control  
Emerging and Re-Emerging Infectious Disease Threats**  
National Center for Emerging and Zoonotic Infectious Diseases

### 1. Eligibility

This award will be a continuation of funds intended only for recipients currently awarded under CDC-RFA-CK20-2003: Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats.

#### Anticipated Funding Level:

For this award, the award amount will be uploaded to GrantSolutions as a separate correspondence and reflects the anticipated funding level for Year 2, Budget Period 09/30/2021 – 09/29/2022.

### 2. Application Submission

CDC requires recipients to submit an Annual Progress Report (APR), which serves as the non-competing continuation application. Please submit through both the GrantSolutions and NCEZID/Antibiotic Resistance Coordination & Strategy Unit (ARX) mailbox, [NCEZID.ICPPartnerCoAg@cdc.gov](mailto:NCEZID.ICPPartnerCoAg@cdc.gov) May 3, 2021.

**Reports must be submitted by Monday, May 3, 2021, 11:59pm Eastern Standard Time in Grant Solutions for reporting period 9/30/2020 – 3/31/2021.** Late or incomplete reports could result in an enforcement action such as a delay in the award or a reduction in funds. CDC will accept requests for a deadline extension on rare occasions and after adequate justification has been provided.

If you encounter any difficulties submitting your required documents through [GrantSolutions](#), please contact the GrantSolutions Helpdesk at 866-577-0771 or email [help@grantsolutions.gov](mailto:help@grantsolutions.gov) prior to the submission deadline. If you need further information regarding the annual performance report process and/or other required documents, please contact Wayne Woods, Grants Management Specialist, at 770-488-2948. For further information regarding programmatic requirements, please contact Kate Agin, Project Officer, at 404-498-0449.

### 3. Annual Federal Financial Report Submission

The Annual Federal Financial report (FFR) SF-425 is required and must be submitted through the Payment Management System (PMS) no later than 90 days after the end of the budget period. The annual FFR for this Budget Period 09/30/2020-09/29/2021 is due in PMS by **December 28, 2021**.

#### General Application Packet Tips:

- Properly label each item of the application packet
- Each section should use 1.5 spacing with one-inch margins
- Number all pages
- This report must not exceed 45 pages excluding administrative reporting. Web links are allowed.
- Where the instructions on the forms conflict with these instructions, follow these instructions
- GrantSolutions allows several file types to be uploaded within the system. Refer to GrantSolutions help support for a list of the file types.



#### 4. Checklist of Required Contents of Application Packet

- a. SF-424 Application for Federal Domestic Assistance Version 2 (GrantSolutions Online Form)
- b. SF-424A Budget Information-Non-Construction (GrantSolutions Online Form)
- c. Budget Narrative (miscellaneous attachment)
- d. Budget Summary Spreadsheet (Prepared in Microsoft Excel, miscellaneous attachment)
- e. Indirect Cost Rate Agreement (miscellaneous attachment)
- f. Performance Progress and Monitoring Report (PPMR) (upload as an attachment)
- g. SF-424B Assurances-Non-Construction (GrantSolutions online form)
- h. Certifications (upload as an attachment)
- i. SF-LLL Disclosure of Lobbying Activities (online form and instructions)
- j. Evaluation and Performance Measurement Plan (miscellaneous attachment)
- k. Interim Federal Financial Report (FFR) SF-425 (if applicable) instructions are located at <https://www.grants.gov/forms/post-award-reporting-forms.html>

##### 4a. SF-424 Application for Federal Domestic Assistance-Version 2:

Instructions on completing the SF-424 Application for Federal Domestic Assistance Version 2 online form are located at [www.grants.gov/web/grants/forms/sf-424-family.html](http://www.grants.gov/web/grants/forms/sf-424-family.html)

##### 4b. SF-424A Budget Information and Justification:

The required budget information consists of SF-424A Budget Information-Non-Construction online form and a detailed budget narrative. Instructions on completing SF-424A Budget Information-Non-Construction online form are located at [www.grants.gov/web/grants/forms/sf-424-family.html](http://www.grants.gov/web/grants/forms/sf-424-family.html).

1. Based on the current rate of obligation, if it appears there will be un-obligated funds at the end of the current budget period, provide detailed actions that will be taken to obligate this amount or use the process below to get access to unused funds.
2. If it appears there will be insufficient funds:
  - Provide detailed justification of the shortfall
  - List the actions taken to bring the obligations in line with the authorized funding level

##### **Carryover Requests for all funding types:**

Recipients may request up to 75% of anticipated unobligated funds at the end of the current budget period. These funds are estimated because the budget year has not closed and a final FFR cannot be prepared. For budget years that have closed, recipients may request carry over based on the final FFR for that budget period.

If use of estimated un-obligated funds is requested in addition to funding for the next year, complete all columns in Section A of SF-424A and submit an interim FFR as an attachment and title: "Interim FFR" Federal Financial Report (FFR), Standard Form-425, available on the internet at <https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html>.

- The estimated un-obligated balance should be realistic in order to be consistent with the annual FFR to be submitted following the end of the budget period.
- The proposed budget should be based on the federal funding level, which is stated on page one of this document (Anticipated Funding Level).
- In a separate narrative, provide a detailed, line-item budget justification of the funding amount requested, including any request to use unobligated funds, to support the activities to be carried out with those funds. Attach and title it "Budget Narrative".



- The budget justification must be prepared in the general form, format, and to the level of detail as described in the CDC Budget Preparation Guidelines. The budget guidance is provided on CDC's internet at: <http://www.cdc.gov/grants/applying/application-resources.html> and the GrantSolutions application control checklist.
- For any new, proposed subcontracts, provide the information specified in the Budget Guidance.

#### 4c. Budget Narrative:

Provide a detailed, line-item budget justification of the funding amount requested to support the activities to be carried out with those funds. Attach in the "**Miscellaneous Attachments**" section and title it "**Budget Narrative.**"

1. Budget justification must be prepared in the general form, format, and to the level of detail as described in the CDC Budget Guidance. The sample budget guidance is provided on CDC's internet at: <http://www.cdc.gov/grants/applying/application-resources.html> and the GrantSolutions application control checklist.
2. For any new proposed subcontracts, provide the information specified in the Budget Guidance.

#### 4d. Budget Summary Spreadsheet:

This spreadsheet should match the information entered in GrantSolutions under the Budget Worksheet. The [Budget Preparation Guidelines](#) document provides guidance for the preparation of a budget request and examples to help with the process. Required fields include:

- Personnel Salaries and Wages Total
- Fringe Benefits Total
- Consultant Benefits Total
- Equipment Total
- Supplies Total
- Travel Total
- Other Total
- Contractual Total
- Direct Costs Total
- Indirect Costs Total
- Budget Total

**4e. Indirect Cost Rate Agreement** (Not applicable to institutions of higher education. The rates applied are based on the agreement in effect from the first year of award.)

1. If indirect costs are requested, include a copy of the current negotiated federal indirect cost rate agreement or a cost allocation plan approval letter for those recipients under this type of specific plan .
2. Clearly describe the method used to calculate indirect costs, and ensure the method is consistent with the Indirect Cost Rate Agreement.
3. To be entitled to use indirect cost rates, a rate agreement must be in effect at the start of the budget period.
4. If there is not an Indirect Cost Rate Agreement or the agreement has expired, indirect costs may be charged as direct if (1) this practice is consistent with the recipient's/applicant's approved accounting practices; and (2) if the costs are adequately supported and justified. Please see the CDC Budget Preparation Guidelines on the [Application Resources](#) page for additional information.
5. If applicable, attach in the "miscellaneous attachments". Name the document, "**Indirect Cost Rate.**"

#### 4f. Performance Progress and Monitoring Report (PPMR):

Recipients that were successfully awarded funds under CDC-RFA-CK20-2003 must submit PPMRs for projects that were funded in FY20.

PPMRs are due May 3, 2021 and serve as the first part of the continuation process. PPMRs must be submitted via both the Grant Solutions website AND NCEZID/ARX mailbox, [NCEZID.ICPPartnerCoAg@cdc.gov](mailto:NCEZID.ICPPartnerCoAg@cdc.gov).

**PPMRs must be submitted via GrantSolutions and NCEZID/ARX mailbox, [NCEZID.ICPPartnerCoAg@cdc.gov](mailto:NCEZID.ICPPartnerCoAg@cdc.gov) on May 3, 2021 by 11:59 pm EST.**

The PPMR will serve two purposes:

1. Provide information on the progress of FY20 (Year 1) activities.
  - The Year 1 Project Information provides CDC with a status of activities, outputs, performance measures, and expected outcomes for the reporting period 9/30/2020-3/30/2021.
  - Recipients must submit this information for all projects funded in BP1. Recipients will have an additional opportunity to submit project status updates once the budget period is complete.
2. Propose Budget Period 2 continuation activities for currently funded projects
  - The Year 2 Continuation Work Plan component serves as the non-competing continuation application needed to request FY21 funds to continue projects for Budget Period 2.
  - Submissions should be based on projects the recipient was awarded in Budget Period 1.
  - If requesting a higher level of funding, the recipient must provide sufficient information to justify the need for additional funds.

#### **Section I. Year 1 Project Information -- Current Budget Period Progress -- Reporting Period 09/30/2020-3/30/2021**

In the “Year 1 Project Information” section, the recipient must provide information on the progress of activities, outputs, performance measures, and expected outcomes.

More detailed guidance regarding the completion of PPMRs will be provided in an email to recipients no later than March 12, 2021. When completing the PPMR for each project, consider the following general information:

- *Year 1 Project Information*
  - Define Work Plan Type
  - Project Title- name of project
  - Year 1 Total Project Award Amount- Amount of funding awarded on NoA
  - CIO- Name of center funding project
  - Division- Name of Division funding project
  - CDC Primary POC/TM information: Include Technical Monitor’s name, phone number, and email address
  - Are you requesting Year 1 Carryover/ No-cost Extension? – Will there be unobligated funds at the end of the budget period (09/29/2021)? If so, do you wish to use the funds to complete only the approved activities in project year 1 (09/30/2020-09/29/2021)?
  - Carryover/No-cost Extension Amount- How much are you requesting? Recipients can request up to 75% of the BP1 awarded amount for Year 2

In the “Year 1 Performance Measures” section, the recipient must report progress on activities and outputs outlined in the work plan. Include activity status, outputs, outcomes, performance measures, and challenges. Please consider the following information:

- *Year 1 Performance Measures*



- Project status and results: Complete the activities, process measures, outputs, budget period outcomes, budget period outcomes, and outcome measures column for each program strategy identified in the year 1 work plan
- Performance Measures (including process and outcomes) Recipient must report on performance measures for each budget period and update measures, if needed.
- Outcome Measures: Recipient must report on outcome measures for each budget period and update measures, if needed
- Project Challenges: Recipient should describe any challenges that hindered achievement of outcomes, performance measures, or their ability to complete the activities in the work plan.

In the “Year 1 Carryover, if the recipient is intending to carryover funding from a previous year to the next year, they must complete a work plan and budget narrative in response to the carryover funding. Please consider the following information:

- *Year 1 Carryover*
  - Work Plan: Recipient should describe the overall project approach, including the activities, outputs, performance measures (process and outcome), and budget period outcomes related to the selected program strategies and program outcomes.
  - Collaborative Work: Recipient should describe their plan for collaboration as it relates to this project. Include specific organizations or entities as applicable.
  - Contractual Work: Recipient should describe their plan for sub-contractual work. Include recommended criteria for identifying and selecting subcontractors.
  - Review [Budget Preparation Guidelines](#) for guidance to prepare for budget request and examples.

## **Section II. Year 2 Continuation Work Plan—New Budget Period Proposed Objectives and Activities— Work Plan Continuation September 30, 2021- September 29, 2022:**

The Year 2 Continuation Work Plan serves as the second part of the continuation process. The Year 2 Continuation Work Plan includes the proposed Project Narrative (Work Plan) and Budget to be funded in Year 2 of CDC-RFA-CK20-2003.

A submission to request FY21 funds to continue projects in Year 2 should be based on what the recipient was previously funded for in Year 1 (FY20). If a higher funding level needs to be requested, the recipient should provide sufficient information to justify the need for additional funding and the level of activities for the continuation project.

As part of the Year 2 Project Narrative (Work Plan) and Budget, the recipient must identify and develop performance measures (process and outcome) for Year 2. The performance measures may include an expansion of Year 1 measures.

Recipients should work with their CDC Technical Monitor to develop appropriate and realistic performance measure(s) for the funded project. Ideally, there should be consistency in strategies, performance measures, and outcomes from previous years; however, updating should occur where appropriate.

- *For each program strategy:*
  - Select the program outcome (short-term or intermediate) that aligns with the selected strategy and proposed activities.
  - Indicate the proposed strategy
  - Indicate the program outcomes
- *Work Plan:*

- Indicate the proposed activities associated with each. Use bullets to capture all activities related to a given strategy.
- Include a timeline for accomplishing proposed activities within the budget period.
- Identify a process measure(s) that tracks the implementation of strategies and activities. Use bullets to capture all process measures related to the activities.
- Describe the outputs that will occur as a result of project activities. Use bullets to capture all outputs related to the activities.
- Describe the program outcomes that may occur as a result of project activities. Use bullets to capture all program outcomes associated with the strategy and activities.
- Describe the budget period outcomes that may occur because of project activities. Use bullets to capture all budget period outcomes associated with the strategy and activities.
- Identify an outcome measure(s) that will be used to determine progress in achieving the budget period outcomes.
- *Collaborative Work*
- *Contractual Work*
- Provide line item budget and budget narrative for the categories indicated in the template and narratives for each work plan.

#### **4g. Assurances for Non-Construction Programs (SF-424B) (upload as an attachment)**

All recipients are required to sign and submit this form directly to CDC on an annual basis. Annual Assurances will be kept on file for one year and will apply to all applications submitted to CDC by the applicant within one year of the submission date. This form must be valid at the time of award issuance:

[https://www.cdc.gov/grantassurances/\(S\(zmndx4twv3aiboy4313bor4j\)\)/GranteeSearch.aspx](https://www.cdc.gov/grantassurances/(S(zmndx4twv3aiboy4313bor4j))/GranteeSearch.aspx)

#### **4h. Certifications (miscellaneous attachment)**

All recipients are required to sign and submit this form directly to CDC on an annual basis. The Annual Certifications form is on file for one year and will apply to all applications submitted to CDC by the applicant within one year of the submission date. This form must be valid at the time of award issuance:

[http://www.cdc.gov/grantassurances/\(S\(mj444mxct51nrv1hljjmaa\)\)/Homepage.aspx](http://www.cdc.gov/grantassurances/(S(mj444mxct51nrv1hljjmaa))/Homepage.aspx)

#### **4i. SF-LLL Disclosure of Lobbying Activities (online form and instructions)**

Instructions for completing the SF-LLL Disclosure of Lobbying Activities form are located at

<https://apply07.grants.gov/apply/forms/instructions/SFLLL 1 2-VI.2-Instructions.pdf>

#### **4j. Provide an Evaluation and Performance Measurement Plan (EPMP) (upload as miscellaneous)**

- The EPMP should elaborate on your initial applicant evaluation and performance measurement plan. If your budget period is 8 months or less, submit this plan 6 months into the award.
- Consult with your Technical Monitor to develop the EPMP. This plan must be no more than 20 pages.
- This plan should provide additional detail on the following:
  - **Performance Measurement**
    - Performance measures and targets
    - The frequency that performance data are to be collected
    - How performance data will be reported
    - How quality of performance data will be assured



- How performance measurement will yield findings to demonstrate progress towards achieving NOFO goals (e.g., reaching target populations or achieving expected outcomes)
- Dissemination channels and audiences
- **Evaluation**
  - The types of evaluations to be conducted
  - The frequency that evaluations will be conducted
  - How evaluation reports will be published on a publicly available website
  - How evaluation findings will be used to ensure continuous quality and program improvement
  - How evaluation will yield findings to demonstrate the value of the NOFO (e.g., effect on improving public health outcomes, effectiveness of NOFO, cost-effectiveness or cost-benefit)
  - Dissemination channels and audiences

**4k. Instructions for completing the SF-425 Annual Federal Financial report (FFR) (must be submitted through Payment Management System (PMS))**

- **Link to PDF:** [https://apply07.grants.gov/apply/forms/instructions/SF425\\_2\\_0-V2.0-Instructions.pdf](https://apply07.grants.gov/apply/forms/instructions/SF425_2_0-V2.0-Instructions.pdf)
- **Instructions for SF-425A (Attachments):**  
<https://apply07.grants.gov/apply/forms/instructions/SF425a-V1.0-Instructions.pdf>

## Cost Analysis Checklist

**GRANT NUMBER:** NU50CK000589

**FUNDING OPPORTUNITY ANNOUNCEMENT NUMBER:** CK20-2003

**NAME OF GRANTEE:** The American College of OBGYN

**GRANTS MANAGEMENT OFFICER/SPECIALIST NAME:** Freda Johnson/Sharlene Sanders

**DATE:** 5/28/21

Check to ensure that each of the following actions has been completed for new and competing awards and supplements. Check the appropriate box (Yes, No, or N/A) next to each item in the table below. The Grants Management Officer/Specialist must include a comment for each item explaining how a determination was made. In addition, the GMO/GMS must include the website, price quote, or other source where cost data was verified for each item. This completed checklist must be included in the official grant file for each award.

Item	Yes	No	N/A	Comments
1. The award is based on a cost analysis of the market.				
2. The award is based on a cost analysis of the market.				
3. The award is based on a cost analysis of the market.				
4. The award is based on a cost analysis of the market.				
5. The award is based on a cost analysis of the market.				
6. The award is based on a cost analysis of the market.				
7. The award is based on a cost analysis of the market.				
8. The award is based on a cost analysis of the market.				
9. The award is based on a cost analysis of the market.				
10. The award is based on a cost analysis of the market.				
11. The award is based on a cost analysis of the market.				
12. The award is based on a cost analysis of the market.				
13. The award is based on a cost analysis of the market.				
14. The award is based on a cost analysis of the market.				
15. The award is based on a cost analysis of the market.				
16. The award is based on a cost analysis of the market.				
17. The award is based on a cost analysis of the market.				
18. The award is based on a cost analysis of the market.				
19. The award is based on a cost analysis of the market.				
20. The award is based on a cost analysis of the market.				









## 2019 nCoV Response

Request Type: Assistance (Cooperative Agreement)

ERR ID: 20-15-4961

**Status: Approved**

### Requesting Task Force Team

Requestor Name:	Slaughter, Robert E. (CDC/DDID/NCIRD/ID) (CTR)
Task Force Team:	nCoV- EPI TF
Task Force Team Lead:	Hall, Aron (CDC/DDID/NCIRD/DVD) Fry, Alicia (CDC/DDID/NCIRD/ID) Grohskopf, Lisa A. (CDC/DDID/NCIRD/ID) Gross, Melanie S. (CDC/DDID/NCIRD/ID) Hammette, Tiffany (CDC/DDID/NCIRD/DVD) Delaney, Lynda (CDC/DDID/NCHHSTP/OD)
Task Force Mailbox:	eocevent246@cdc.gov
Subject Matter Expert for this ERR:	Snead, Margaret C. (CDC/DDNID/NCCDPHP/DRH)

### Needs Summary

Explanation of Needs:	Continuation funding request. As the nation's premier professional membership organization for obstetrician-gynecologists (ob-gyns), American College of Obstetricians and Gynecologists (ACOG) is well-positioned to impact the health of millions of women across the country and to reach the health care practitioners who care for them with evidence-based guidance and resources. This funding opportunity will support ACOG in its ongoing and extensive efforts to initiate, continue, and enhance the prevention and control of COVID-19. ACOG will use the \$300,000 funding level to support its COVID-19 response efforts, targeting ob-gyns, other women's health care practitioners, and the patients they serve.
Date Needed By:	04/30/2021

### Assistance (Cooperative-Agreement)

Mechanism	NOFO Number	NOFO Title	Award Date	NOFO Type	Est. Award Amount	Activity ID
Cooperative-Agreement	CK20-2003	Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re- Emerging Infectious Disease Threats	09/22/2020	Continuation	\$300000.00	EPI.10

**Total Estimated Cost: \$300000.00**

### Additional information on the grants or cooperative-agreement

Approved EPI TF Spend Plan ID: COVID19EPI031120551

### Attachments:

[CK20-2003\\_TheAmericanCollegeofOBGYN\\_02012021.pdf](#), [FY21 Proposal Template\\_Updated 01.07.2021 ACOG.docx](#)

### Comments:



IMS Finance Branch Director Section

<b>Assigned CANs</b>	<b>Object Classes</b>	<b>Treasury Symbol</b>	<b>Budget Activity</b>	<b>Amount</b>
9390EX1	4151	75-2024-0943	C323111101	300000
<b>Total Amount:</b> 300000				
<b>IMS Finance Branch Director comments:</b>				

## Purchase Card Approving Official Signature

If Purchase Card is used, the following must be completed following ERR approval:

Required Approvals	Printed Name	Signature	Date	Decision
Cardholder's Approving Official				<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Cardholder				<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved

### History

Action: Approved  
 Date: 4/29/2021 7:38:24 AM  
 Name: Toomer, Ivory (CDC/OCOO/OFR/OBS)  
 Role: IMS Finance Director  
 Comments:

Action: Approved by IMS Chief of Staff  
 Date: 4/28/2021 9:19:03 PM  
 Name: Papagiotas, Stephen (CDC/DDID/NCEZID/DPEI)  
 Role: IMS Chief of Staff  
 Comments:

Action: Submitted by Team Lead  
 Date: 4/20/2021 1:18:50 PM  
 Name: Delaney, Lynda (CDC/DDID/NCHHSTP/OD)  
 Role: Task Force Team Lead  
 Comments: Approved

Action: Submitted by Requestor  
 Date: 4/20/2021 12:41:13 PM  
 Name: Slaughter, Robert E. (CDC/DDID/NCIRD/ID) (CTR)  
 Role: Requestor  
 Comments:

000880



000881

## Funding Determination

### CK20\_2003\_EPI\_DBDID\_SGilboa\_American College of Obstetricians and Gynecologists

<b>Project ID:</b>	0900f3eb81d3a1d3
<b>Accession #:</b>	NCEZID-OAR-5/24/21-3a1d3
<b>Project Contact:</b>	Dana Iraka
<b>Organization:</b>	NCEZID/DHQP/OAR
<b>Status:</b>	Project Completed
<b>Intended Use:</b>	Funding Determination
<b>Estimated Start Date:</b>	09/30/21
<b>Estimated Completion Date:</b>	09/29/22

#### Description

##### Priority

Urgent

##### Date Needed

05/26/21

##### Priority Justification

Expediting CK20\_2003 Budget Period 2 Continuation applications to process in Grants Management Solutions with OGS to secure all FY21 COVID19 and program funding for fiscal year deadline.

##### Determination Start Date

05/24/21

##### Description

CK20\_2003 Y2 Continuation Projects-Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats

##### IMS/CIO/Epi-Aid/Chemical Exposure Submission





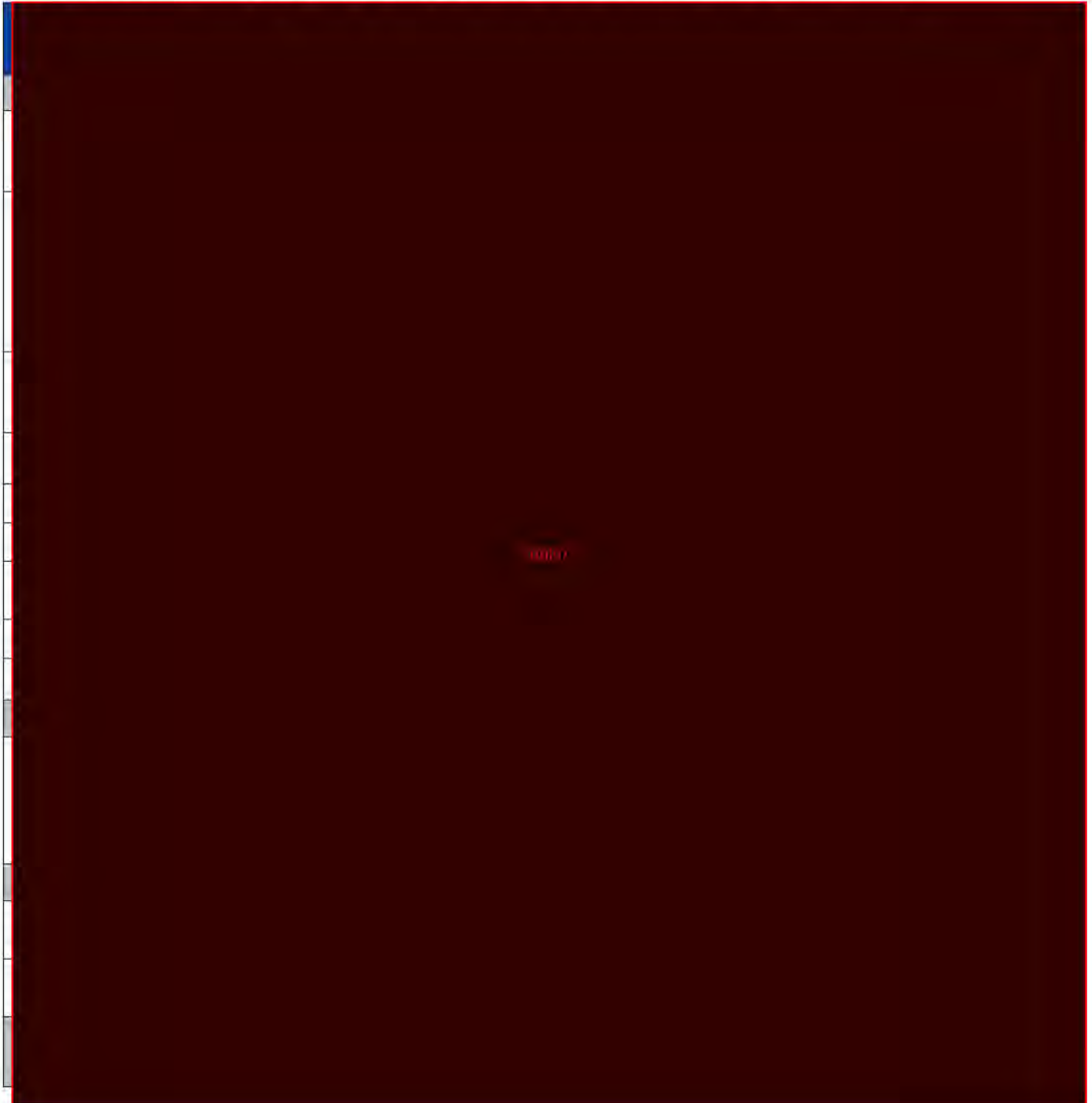




**EXHIBIT B**

## GRANT FILE CHECKLIST FOR NEW AND COMPETING AWARDS, CONTINUATIONS, AND SUPPLEMENTS

This checklist is a tool for the Grants Management Officer/Specialist (GMO/GMS) to track and file documentation (in GrantSolutions Grants Management Module (GMM)) required to issue awards, including new and competing awards, non-competing continuations, and supplements. The GMO/GMS is required to use the checklist, and save it as part of the official file in GMM under the *Other* category in Application Notes. Please refer to “Exhibit A: Master Document List for Application/Grant Notes Categories” to track or file documents that are not included in this checklist.







#	Comments

# 000889

Greetings Recipient,

Effective March 24, 2021, I will be your newly assigned Grants Management Specialist replacing Mr. Wayne Woods as the point of contact for your cooperative agreement under CK20-2003. Please feel free to contact me going forward should you have any questions, comments or concerns.

I look forward to working with you on this very important project.

**Sharlene Sanders**

Grants Management Specialist

Time Solutions Contractor

Office of Grants Services (OGS)

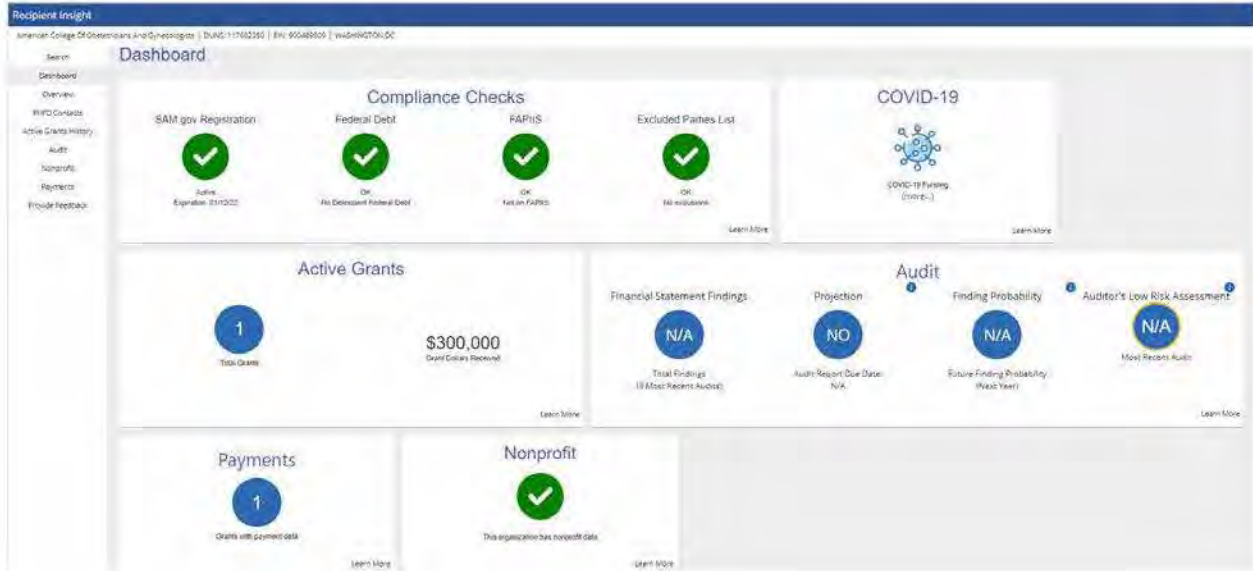
Office of Financial Resources (OFR)

Office of the Chief Operating Officer (OCOO)

Centers for Disease Control and Prevention (CDC)

[Qxl2@cdc.gov](mailto:Qxl2@cdc.gov) | 678-475-4650 |

000890



000891



**National Center for Emerging and Zoonotic  
Infectious Diseases (NCEZID)  
Antibiotic Resistance Coordination  
and Strategy Unit (ARX)**

**Cooperative Agreement CK20-2003**

**Improving Clinical and Public Health Outcomes through National Partnerships to  
Prevent and Control Emerging and Re-Emerging Infectious Disease Threats**

**TECHNICAL REVIEW FORM – FY 21**

You can edit and save a draft of your review by clicking the "Save and Continue" button at the end of the form. You must submit a final version and attach required funding documents for inclusion in the funding package. Submit the final version by clicking the "Submit" button at the end of the form. You cannot make edits after you click "Submit."

**Please send an email to [NCEZID.ICPPartnerCoAg@cdc.gov](mailto:NCEZID.ICPPartnerCoAg@cdc.gov) if you need to make edits.**

**GENERAL INFORMATION**

Submission Date \*

May 5, 2021

CDC POC/TM Name \*

Suzanne Gilboa

CDC POC/TM Email Address \*

suz0@cdc.gov

CDC POC/TM Phone Number \*

(404) 498-4425

Funding Center/Office \*

Emergency Operations

Funding Division/Task Force \*

EPITF

Recipient Name \*

American College of Obstetricians and Gynecologists

Project Title \*











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Applicant: THE AMERICAN COLLEGE OF OBGYN  
Application Number: NU50CK2021004431  
Project Title: Improving Clinical and Public Health Outcomes through National  
Partnerships to Prevent and Control Emerging and Re-Emerging Infectious  
Disease Threats - 2020  
Status: Awarded

**It appears that all attachments in the application have been processed correctly. Please review the uploads to ensure the full contents of all attached files display as expected. Not all file types may accurately print to PDF.**

Information for the Applicant

Online Forms

Program Narrative

Additional Information to be Submitted

1. BUDGET PREPARATION GUIDANCE
2. Certification Form
  - (Upload #1): Certifications
  - (Upload #0): PPMR
  - (Upload #0): Indirect Cost Rate Agreement
  - (Upload #0): Budget Spreadsheet
  - (Upload #0): Budget Narrative
3. SF-424 Application for Federal Assistance Version 2
4. SF-424A Budget Information - Non-Construction
5. SF-424B Assurances - Non-Construction
6. SF-LLL Disclosure of Lobbying Activities
7. PPMR

# 000897

- (Upload #0): Certifications
- (Upload #2): PPMR
- (Upload #0): Indirect Cost Rate Agreement
- (Upload #0): Budget Spreadsheet
- (Upload #0): Budget Narrative

## 8. Miscellaneous

- (Upload #0): Certifications
- (Upload #0): PPMR
- (Upload #3): Indirect Cost Rate Agreement
- (Upload #4): Budget Spreadsheet
- (Upload #5): Budget Narrative

Note: Upload document(s) printed in order after online forms.

## Disclosures

It appears that all attachments in the application have been processed correctly. Please review the uploads to ensure the full contents of all attached files display as expected. Not all file types may accurately print to PDF.

























000910

Upload #1

Applicant: THE AMERICAN COLLEGE OF OBGYN  
Application Number: NU50CK2021004431  
Project Title: Improving Clinical and Public Health Outcomes through National  
Partnerships to Prevent and Control Emerging and Re-Emerging Infectious  
Disease Threats - 2020  
Status: Awarded  
Document Title: Certifications



## **CERTIFICATIONS**

### **1. Certification Regarding Debarment and Suspension**

The undersigned (authorized official signing for the applicant organization) certifies, to the best of his or her knowledge and belief, that the applicant, defined as the primary participant in accordance with 45 CFR Part 76, and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency.

(b) Have not, within a 3-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification.

(d) Have not, within a 3-year period preceding this application/proposal, had one or more public transactions (Federal, State, or local) terminated for cause or default.

Should the applicant not be able to provide this certification, an explanation as to why should be placed after the assurances page in the application package. The applicant agrees by submitting this proposal that it will include, without modification, the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower Tier Covered Transactions" in all lower tier covered transactions (i.e., transactions with sub-grantees and/or contractors) and in all solicitations for lower tier covered transactions in accordance with 45 CFR Part 76.

### **2. Certification Regarding Drug-Free Workplace Requirements**

The undersigned (authorized official signing for the applicant organization) certifies that the applicant will, or will continue to, provide a drug-free work-place in accordance with 45 CFR Part 76 by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an ongoing drug-free awareness program to inform employees about –

- (1) The dangers of drug abuse in the workplace.
- (2) The grantee's policy of maintaining a drug-free workplace.
- (3) Any available drug counseling, rehabilitation, and employee assistance programs.
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) above.

(d) Notifying the employee in the statement required by paragraph (a), above, that as a condition of employment under the grant, the employee will –

- (1) Abide by the terms of the statement.
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency in writing within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted –

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended.
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

For purposes of paragraph (e) regarding agency notification of criminal drug convictions, the DHHS has designated the following central point for receipt of such notices:

Office of Grants and Acquisition Management  
 Office of Grants Management  
 Office of the Assistant Secretary for Management and Budget  
 Department of Health and Human Services  
 200 Independence Avenue, S.W., Room 517-D  
 Washington, D.C. 20201

### **3. Certification Regarding Lobbying**

Title 31, United States Code, Section 1352, entitled “Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions,” generally prohibits recipients of Federal grants and cooperative agreements from using Federal (appropriated) funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a SPECIFIC grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal (non-appropriated) funds. These requirements apply to grants and cooperative agreements EXCEEDING \$100,000 in total costs (45 CFR Part 93).

The undersigned (authorized official signing for the applicant organization) certifies, to the best of his or her knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure of Lobbying Activities,” in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **4. Certification Regarding Program Fraud Civil Remedies Act (PFCRA)**

The undersigned (authorized official signing for the applicant organization) certifies that the statements herein are true, complete, and accurate to the best of his or her knowledge, and

that he or she is aware that any false, fictitious, or fraudulent statements or claims may subject him or her to criminal, civil, or administrative penalties. The undersigned agrees that the applicant organization will comply with the Public Health Service terms and conditions of award if a grant is awarded as a result of this application.

### **5. Certification Regarding Environmental Tobacco Smoke**

Public Law 103-227, also known as the Pro-Children Act of 1994 (ACT), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residence, portions of facilities used for inpatient drug or alcohol treatment, service providers whose sole source of applicable Federal funds is Medicare or Medicaid, or facilities where WIC coupons are redeemed.

Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing the certification, the undersigned certifies that the applicant organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The applicant organization agrees that it will require that the language of this certification be included in any sub-awards which contain provisions for children's services and that all sub-recipients shall certify accordingly.

The Public Health Services strongly encourage all grant recipients to provide a smoke-free workplace and promote the non-use of tobacco products. This is consistent with the PHS mission to protect and advance the physical and mental health of the American people.

**Signature of Authorized Certifying Official:**

**Title:**

*Erin Hultman*

Chief Financial Officer

**Applicant Organization (Please Print):**

**Date Signed & Submitted:**

American College of Obstetricians and Gynecologists

4/20/21

## Upload #2

Applicant: THE AMERICAN COLLEGE OF OBGYN  
Application Number: NU50CK2021004431  
Project Title: Improving Clinical and Public Health Outcomes through National  
Partnerships to Prevent and Control Emerging and Re-Emerging Infectious  
Disease Threats - 2020  
Status: Awarded  
Document Title: PPMR





**National Center for Emerging and Zoonotic Infectious  
Diseases (NCEZID)  
Antibiotic Resistance Coordination  
and Strategy Unit (ARX)**

**Cooperative Agreement CK20-2003**

**Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control  
Emerging and Re-Emerging Infectious Disease Threats**

**PERFORMANCE PROGRESS AND MONITORING REPORT (PPMR)**

You can edit and save a draft of your review by clicking the "Save and Continue" button at the end of the form. You must submit a final version and attach required funding documents for inclusion in the funding package. Submit the final version by clicking the "Submit" button at the end of the form. You cannot make edits after you click "Submit."

**Please send an email to [NCEZID.ICPPartnerCoAg@cdc.gov](mailto:NCEZID.ICPPartnerCoAg@cdc.gov) if you need to make edits.**

**RECIPIENT INFORMATION**

Recipient Name

American College of Obstetricians and Gynecologists ▼

Recipient Address

409 12th Street SW Washington DC 20024

Recipient Award Number

1 NU50CK000589-01-00

Recipient DUNS

117682350







































































000948

Upload #3

Applicant: THE AMERICAN COLLEGE OF OBGYN  
Application Number: NU50CK2021004431  
Project Title: Improving Clinical and Public Health Outcomes through National  
Partnerships to Prevent and Control Emerging and Re-Emerging Infectious  
Disease Threats - 2020  
Status: Awarded  
Document Title: Indirect Cost Rate Agreement







ORGANIZATION: The American College of Obstetricians and  
Gynecologist

AGREEMENT DATE: 10/16/2020

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## **SECTION II: SPECIAL REMARKS**

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### TREATMENT OF FRINGE BENEFITS:

The fringe benefits are specifically identified to each employee and are charged individually as direct costs. The directly claimed fringe benefits are listed below.

### TREATMENT OF PAID ABSENCES

Vacation, holiday, sick leave pay and other paid absences are included in salaries and wages and are claimed on grants, contracts and other agreements as part of the normal cost for salaries and wages. Separate claims are not made for the cost of these paid absences.

1. Grantee charges all costs direct grants and/or contracts except the costs below:

A. Executive Vice President, Chief Executive Officer, Executive Assistant to EVP/CEO, Director, Executive Board Affairs, Executive Board Administrator, Chief Human Resources Officer, Benefits Specialist, HR Administrator, Chief Financial Officer, Controller, Budget and Grant Director, Senior Accountant, Payroll Manager, Accounting Manager, Accounts Payable Manager, Accountant, Accounting Coordinator, Staff Accountant, Accounting Coordinator, Chief Information Officer, Director, Electronic Resources, Director, Information Systems, Data Analyst, Software Developer, Systems Engineer, Project Manager (3), IT Support Lead, IT Support Specialist, Chief Legal Officer, Chief Legal Officer, Deputy General Counsel, Staff Attorney, Legal Program Specialist, Paralegal, Senior Director, Facility Service, Building Engineer, Maintenance Manager, Security Guard, Security Guard, Manager Office Services, Office Services Specialist (2).

B. Leave, Fringe benefits, and Payroll taxes for the above personnel only, are included in the indirect cost pool.

C. Other expenses- Honoraria, Stipends & Awards, Travel, Printing & Other Publications, Meeting Rentals & Other, Consultants, Telephone & Postage, Subscription Services, Other General Services, Depreciation & Amortization, Interest Expense, Other.

2. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000.

3. Your next proposal based on actual costs for the fiscal year ending December 31, 2020 is due by June 30, 2021.

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# 000952

ORGANIZATION: The American College of Obstetricians and  
Gynecologist

AGREEMENT DATE: 10/16/2020

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000953

ORGANIZATION: The American College of Obstetricians and Gynecologist

AGREEMENT DATE: 10/16/2020

### SECTION III: GENERAL

#### A. LIMITATIONS:

The rates in this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. Acceptance of the rates is subject to the following conditions: (1) Only costs incurred by the organization were included in its indirect cost pool as finally accepted; such costs are legal obligations of the organization and are allowable under the governing cost principles; (2) The same costs that have been treated as indirect costs are not claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; and (4) The information provided by the organization which was used to establish the rates is not later found to be materially incomplete or inaccurate by the Federal Government. In such situations the rate(s) would be subject to renegotiation at the discretion of the Federal Government.

#### B. ACCOUNTING CHANGES:

This Agreement is based on the accounting system purported by the organization to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the cognizant agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from indirect to direct. Failure to obtain approval may result in cost disallowances.

#### C. FIXED RATES:

If a fixed rate is in this Agreement, it is based on an estimate of the costs for the period covered by the rate. When the actual costs for this period are determined, an adjustment will be made to a rate of a future year(s) to compensate for the difference between the costs used to establish the fixed rate and actual costs.

#### D. USE BY OTHER FEDERAL AGENCIES:

The rates in this Agreement were approved in accordance with the authority in Title 2 of the Code of Federal Regulations, Part 200 (2 CFR 200), and should be applied to grants, contracts and other agreements covered by 2 CFR 200, subject to any limitations in A above. The organization may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

#### E. OTHER:

If any Federal contract, grant or other agreement is reimbursing indirect costs by a means other than the approved rate(s) in this Agreement, the organization should (1) credit such costs to the affected programs, and (2) apply the approved rate(s) to the appropriate base to identify the proper amount of indirect costs allocable to these programs.

BY THE INSTITUTION:

The American College of Obstetricians and Gynecologist

(INSTITUTION)

**Erin D Hultman** Digitally signed by Erin D Hultman  
Date: 2020.10.20 13:24:44 -04'00'

(SIGNATURE)

(NAME)

(TITLE)

(DATE)

ON BEHALF OF THE FEDERAL GOVERNMENT:

DEPARTMENT OF HEALTH AND HUMAN SERVICES

**Darryl W. Mayes**  
-S

Digitally signed by Darryl W. Mayes -S  
DN: c=US, o=U.S. Government, ou=HHS, ou=PSC,  
ou=People,  
0.9.2342.19200300.100.1.1=2000131669,  
cn=Darryl W. Mayes -S  
Date: 2020.10.20 08:53:05 -04'00'

(SIGNATURE)

**Darryl W. Mayes**

(NAME)

Deputy Director, Cost Allocation Services

(TITLE)

10/16/2020

(DATE) 6605

HHS REPRESENTATIVE:

**Jasvinder Kaur**

Telephone:

**(301) 492-4855**

000954

Upload #4

Applicant: THE AMERICAN COLLEGE OF OBGYN  
Application Number: NU50CK2021004431  
Project Title: Improving Clinical and Public Health Outcomes through National  
Partnerships to Prevent and Control Emerging and Re-Emerging Infectious  
Disease Threats - 2020  
Status: Awarded  
Document Title: Budget Spreadsheet

<b>Institution Name:</b>	American College of Obstetricians and Gynecologists
<b>NOFO Title:</b>	Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats
<b>NOFO Ref Number:</b>	CDC-RFA-CK20-2003
<b>Budget Category</b>	<b>Amount Requested</b>
<b>Salaries &amp; Wages</b>	(b)(4)
<b>Fringe Benefits</b>	
<b>Consultant Budget</b>	
<b>Equipment</b>	
<b>Supplies</b>	
<b>Travel Costs</b>	
<b>Other Costs</b>	
<b>Contractual</b>	
<b>Direct Cost</b>	
<b>Total Indirect</b>	
<b>Grand Total</b>	\$300,000

000956

Upload #5

Applicant:	THE AMERICAN COLLEGE OF OBGYN
Application Number:	NU50CK2021004431
Project Title:	Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats - 2020
Status:	Awarded
Document Title:	Budget Narrative

## AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS

## Budget Justification Narrative

Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats

Budget Period Timeframe: 9/30/2021-9/29/2022

Reference Number: CDC-RFA-CK20-2003

Project Administrator: Sarah Carroll

Email Address: scarroll@acog.org

Phone Number: 202-863-2443

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## Personnel Expenses (Salaries, Wages, Fringe):

### Salaries and Wages

\*Note: Individual annual salaries/wages and amounts requested for individuals will be submitted separately upon request. To request this information, contact ACOG's Senior Manager, Grant and Payroll Accounting, Dwayne Martin, at [dmartin@acog.org](mailto:dmartin@acog.org).

Position Title and Name	Percent Time	Months	Amount
Principal Investigator Vice President Christopher M. Zahn, MD	10%	12	*
<b>Justification:</b> Christopher M. Zahn, MD, is the Vice President for the Practice Activities Division at ACOG, where he provides leadership and direction of ACOG's development of clinical policies and guidelines. Dr. Zahn provides supervision and direction of ACOG's Immunization, Infectious Disease, and Public Health Preparedness; Obstetric Practice; and Gynecologic Practice departments, including development of provider and patient resources and fiscal oversight of grant-funded projects. Dr. Zahn was formerly Professor and Chair of Obstetrics and Gynecology at the Uniformed Services University of Health Sciences (USUHS). He is a graduate of USUHS and completed residency in Obstetrics and Gynecology at Wilford Hall USAF Medical Center, followed by a residency in anatomic pathology and fellowship in gynecologic pathology at Johns Hopkins Hospital. Dr. Zahn is Board-certified in both Obstetrics and Gynecology and Anatomic Pathology and served as a staff physician in the Departments of Obstetrics and Gynecology and Pathology at Walter Reed National Military Medical Center. Dr. Zahn has served in numerous roles in ACOG, including as a Section and District officer. Dr. Zahn is currently a member of the Board of Directors of the American Board of Obstetrics and Gynecology, and recently served on the ACGME Review Committee for Obstetrics and Gynecology. Dr. Zahn will serve as the project's Principal Investigator and will provide oversight and leadership of daily grant activities from an ob-gyn perspective.			
Position Title and Name	Percent Time	Months	Amount
Senior Director Nancy O'Reilly, MHS, PMP®	5%	12	*
<b>Justification:</b> Nancy O'Reilly, MHS, is ACOG's Senior Director of Practice Activities. Ms. O'Reilly developed and launched ACOG's WPSI program, tasked with development and implementation of clinical recommendation for women's preventive healthcare. Ms. O'Reilly oversees all ACOG clinical management recommendations within the Practice Activities Division of ACOG. In her previous role as Senior Director of Practice Bulletins, Ms. O'Reilly oversaw development of all ACOG evidence-based clinical practice guidelines. She oversees other grant funded programs including the Women's Preventive Services Initiative, and other grant programs focused on telehealth, breast cancer, and adolescent health programs, as well as supervises department staff. For this Project, Ms. O'Reilly will supervise and coordinate efforts of the Practice Activities staff to support initiatives related to COVID-19 as needed.			

Position Title and Name	Percent Time	Months	Amount
<i>Director, Immunization, Infectious Disease, &amp; Public Health Preparedness</i> Sarah Carroll, MPH	35%	12	*
<b>Justification:</b> As Program Director, Sarah Carroll, MPH, directs the overall operation of ACOG's Immunization, Infectious Disease, and Public Health Preparedness Department. In this role, Ms. Carroll oversees the day-to-day activities of the department, which includes oversight of grants. During her tenure at ACOG, Ms. Carroll has overseen more than 15 grants and cooperative agreements aimed at addressing immunization and infectious diseases, as well as emergency preparedness and response efforts. Ms. Carroll directs and staffs ACOG's Immunization, Infectious Disease, and Public Health Preparedness (IIDPHP) Expert Work Group, providing oversight of Work Group activities, including document coordination and resource development. Ms. Carroll is the key ACOG staff member coordinating and overseeing ACOG's COVID-19 response. Ms. Carroll, as the Program Director, will supervise all program staff, oversee and coordinate the involvement of the ACOG IIDPHP Expert Work Group and various Expert Work Groups, and ensure timely and accurate delivery of all program requirements.			
Position Title and Name	Percent Time	Months	Amount
<i>Senior Manager of Media Relations</i> Megan Christin	5%	12	*
<b>Justification:</b> Under Ms. Christin's guidance and leadership, ACOG's media relations team works to reach and inform members, the public, and health policymakers about emerging practice recommendations, regulatory changes, ACOG policy positions, and more. Ms. Christin is currently a Co-Chair of ACOG's internal COVID-19 Task Force. For this project, Ms. Christin will oversee and coordinate cross-functional Marketing and Communications staff efforts related to ACOG's response, including: digital, website, and email communications strategy and execution; graphic design and content development; social media strategy; and member relations. Ms. Christin will also be responsible for working with outside media entities (eg, top-tier newspapers, women's health magazines, TV, radio, and online media) to respond to media inquiries about ACOG's response. She will draw on the expertise of ACOG Officers, Committee members, and Fellows to serve as experts and media spokespeople.			
Position Title and Name	Percent Time	Months	Amount
<i>Program Specialist</i> Farnese Motto, CHES®	30%	8	*
<b>Justification:</b> As Program Specialist for ACOG's Immunization, Infectious Disease, and Public Health Preparedness (IIDPHP) Department in the Practice Activities Division of ACOG, Farnese Motto will provide support for this project. Ms. Motto will work in collaboration with the Department's Director and Senior Director. Ms. Motto will provide planning and administrative support to the Immunization, Infectious Disease, and Public Health Preparedness Expert Work Group. Ms. Motto will also attend all meetings and trainings within the department to provide administrative and technical support. Ms. Motto will 1) coordinate with other internal ACOG departments as needed for activity development and implementation; 2) attend all internal, CDC project, and partner-building meetings; and 3) provide administrative, planning, and technical support for the meetings of the debrief meeting, Immunization, Infectious Disease, and Public Health Preparedness Expert Work Group and other Expert Work Groups as needed.			

#### Additional In-kind Organizational Capacity Support

ACOG will provide additional in-kind organizational support from its Communications, Publications, IT, Marketing, Research, Finance, and Legal Departments and Divisions.

Total Salary

(B)(4)

#### Fringe Benefits

**Justification:**

Covers ACOG staff fringe benefits at (B)(4) for time spent on this project. This is the current federally approved rate for ACOG (see enclosed Indirect Cost Rate document).

Total Fringe Benefits

(B)(4)

TOTAL SALARY, WAGES, & FRINGE



## Consultant Expenses

There are no expected consultant expenses for this project.

**TOTAL CONSULTANT**

## Equipment Expenses

There are no expected equipment expenses for this project.

**TOTAL EQUIPMENT**

## Supplies Expenses

There are no expected supplies expenses for this project.

**TOTAL SUPPLIES**

## Travel Expenses

There are no expected travel expenses for this project.

**TOTAL TRAVEL**

## Other Expenses

### Post-Response Debrief Meeting

Covers cost for one one-day Post-Response Debrief Meeting at ACOG Headquarters in Washington, D.C. in late spring/early summer 2022 (exact date TBD) to review ACOG's response efforts related to COVID-19, including the survey results from Year 1, and to identify best practices and opportunities for improvement to better prepared ACOG to respond to future emerging threats. The meeting attendees

(b)(4)

will include ACOG SMEs from the COVID-19 expert work groups and ACOG staff heavily involved in ACOG response efforts. ACOG anticipates 10 total SMEs will travel and attend the meeting. Changes may be made to the final list of invited participants based on availability of the experts and feasibility of travel. As such, traveler's names are not yet identified, as this will be determined later in the project year. This meeting is strictly an activity of this project and would not occur in the absence of the project.

Item	Number of Trips	Number of Attendees	Number of Days	Cost	Amount Requested
Airfare					
Lodging					
Meals (SMEs)					
Meals (Staff; continental breakfast and lunch)					
Ground Transportation					
Total					

**TOTAL OTHER**

(b)(4)

## Contractual Expenses

Public Health Communication Vendor: APCO Worldwide

Period of Performance: September 30, 2021-September 29-2022

Method of Selection: APCO was identified by ACOG through a previous internal bid process to develop communication and education resources for clinicians on adult immunizations. APCO works with other clinician organizations on similar work, including the American Medical Association. ACOG has worked with APCO Worldwide (APCO) for the past eight years to provide high quality, tested messages and resources to clinicians addressing immunization and infectious disease topics. APCO has been working with similar clinical organizations to develop COVID-19 communication resources for clinicians and patients throughout the pandemic. They have proven to work effectively with ACOG staff, meet deliverables on time and within budget, and have a strong understanding of the content of planned resources and population ACOG reaches. ACOG has a policy for allowing sole-source contracts and APCO has been approved internally as a sole-source contractor for this project.

Scope of Work: APCO will support three key initiatives within the COVID-19 scope focused on developing an earned and social media communications toolkit, hosting a virtual media training for members, and launching a podcast series. APCO will provide a dedicated team who will offer the following support:

### 1) **COVID-19 Earned & Social Media Communications Toolkit**

Support ACOG in developing a comprehensive COVID-19 communications toolkit to share with members that provides guidance on how best to communicate externally around COVID-19 through earned and social media or other engagements. The toolkit will consist of evidence-based, high-level ACOG key messaging and talking points around COVID-19, general media relations and social media best practices, FAQs and template materials for dissemination. APCO's support will consist of drafting content and ushering the resource through approvals.

Key Deliverable: Lightly designed 10–15-page PDF document

### 2) **Virtual Training for Members**

To promote the COVID-19 communications toolkit, APCO will assist with hosting one, 1.5-hour live virtual training session for ACOG members. The session will be recorded so it can be further amplified and used by other members. The training will give an overview of the toolkit resource, earned and social media best practices and answer frequently asked questions. APCO's support will include development of the virtual session agenda, slides, promotional communication and follow-up to members (e.g., 2-3 draft emails).

Key Deliverable: One, 1.5-hour virtual training session

### 3) **ACOG COVID-19 Podcast Series**

In partnership with ACOG, APCO will assist with producing and launch a COVID-19 podcast series, which may include 4-6 episodes that will be approximately 20 minutes in length. The podcast will share information on the latest COVID-19 recommendations for ACOG's members. APCO's support will include development of a podcast editorial calendar and episode topics, identification of potential ACOG SME host and guests, development of podcast episode questions and scripts, communication with and prep of guests, oversight on episode production, promotional communication of the podcast (e.g., 1-2 email communications per podcast for existing ACOG newsletters or websites to promote the podcast and its relevant updates with members), content editing and the development of promotional collateral.

Key Deliverables:

- 4-6 fully edited podcast episodes (in .mp3 format), approximately 20 minutes in length
- Development of podcast metadata (name, description, etc.) and cover art
- One social graphic per episode to promote podcast downloads

Methods of Accountability: The Program Director and Project Specialist will coordinate directly with APCO through regular meetings (exact frequency to be determined) and email communication as needed. Progress and performance of the contractor will be monitored via regular email communication with the Program Director to ensure all deliverables are provided within the specified timeframe and within the agreed upon budget. The Program Director will be responsible for supervising the contract.



Activity	Proposed Approximate Budget
<b>COVID-19 Communications Toolkit:</b> Development of toolkit detailing overarching key messages, earned media and social media best practices	(b)(4)
<b>Virtual Training for Members:</b> One 1.5-hour virtual training sessions open to all interested members providing overview of toolkit, best practices, Q&A	
<b>ACOG COVID-19 Podcast Series:</b> Production and promotion of 4-6 podcast episodes	
<b>Total</b>	
<b>TOTAL CONTRACTUAL</b>	

## Total Indirect vs. Direct Breakdown:

<b>Total Direct Charges</b>	(b)(4)		
<b>Total Indirect Charges*</b>			
<b>TOTAL BUDGET</b>	<b>\$300,000</b>		

\*Covers the cost of ACOG's indirect charges at (b)(4) for time spent on this project. This is the current federally approved rate for ACOG (see attached Indirect Cost Rate Agreement).

## Budget Summary Spreadsheet Year 2

<b>Institution Name:</b>	American College of Obstetricians and Gynecologists	
<b>NOFO Title:</b>	Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats	
<b>NOFO Ref Number:</b>	CDC-RFA-CK20-2003	
<b>Budget Category</b>	<b>Amount Requested</b>	
<b>Salaries &amp; Wages</b>		(b)(4)
<b>Fringe Benefits</b>		
<b>Consultant Budget</b>		
<b>Equipment</b>		
<b>Supplies</b>		
<b>Travel Costs</b>		
<b>Other Costs</b>		
<b>Contractual</b>		
<b>Direct Cost</b>		
<b>Total Indirect</b>		
<b>Grand Total</b>		<b>\$300,000</b>





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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

## Notice of Award

Award# 5 NU50CK000589-02-00

FAIN# (b)(4)

Federal Award Date: 06/23/2021

## Recipient Information

## 1. Recipient Name

THE AMERICAN COLLEGE OF OBGYN  
409 12th St SW  
Washington, DC 20024-2125

2. Congressional District of Recipient  
00.

## 3. Payment System Identifier (ID)

(b)(4)

## 4. Employer Identification Number (EIN)

(b)(4)

## 5. Data Universal Numbering System (DUNS)

(b)(4)

## 6. Recipient's Unique Entity Identifier

## 7. Project Director or Principal Investigator

Mr. Christopher Zahn  
czahn@acog.org  
2028632529

## 8. Authorized Official

Sarah Carroll  
scarroll@acog.org  
202-863-2443

## Federal Agency Information

CDC Office of Financial Resources

## 9. Awarding Agency Contact Information

Sharlene Sanders  
GMS  
qx12@cdc.gov  
678-475-4650

## 10. Program Official Contact Information

Ms. Kate L. Agin  
Project Officer  
kla4@cdc.gov  
404.498.0449

## Federal Award Information

## 11. Award Number

5 NU50CK000589-02-00

## 12. Unique Federal Award Identification Number (FAIN)

NU50CK000589

## 13. Statutory Authority

PHS 301(a), 307, 317 as amended [42 U.S.C. 214, 242I, &amp; 247b]

## 14. Federal Award Project Title

Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control  
Emerging and Re-Emerging Infectious Disease Threats - 2020

## 15. Assistance Listing Number

93.318

## 16. Assistance Listing Program Title

Protecting and Improving Health Globally: Building and Strengthening Public Health Impact, Systems,  
Capacity and Security

## 17. Award Action Type

Non-Competing Continuation

## 18. Is the Award R&amp;D?

No

## Summary Federal Award Financial Information

## 19. Budget Period Start Date 09/30/2021 - End Date 09/29/2022

## 20. Total Amount of Federal Funds Obligated by this Action

\$300,000.00

20a. Direct Cost Amount

20b. Indirect Cost Amount

## 21. Authorized Carryover

## 22. Offset

## 23. Total Amount of Federal Funds Obligated this budget period

## 24. Total Approved Cost Sharing or Matching, where applicable

## 25. Total Federal and Non-Federal Approved this Budget Period

\$300,000.00

## 26. Project Period Start Date 02/01/2021 - End Date 09/29/2025

27. Total Amount of the Federal Award including Approved  
Cost Sharing or Matching this Project Period

Not Available

## 28. Authorized Treatment of Program Income

ADDITIONAL COSTS

## 29. Grants Management Officer - Signature

Ms. Freda Johnson  
Grants Management Officer

## 30. Remarks



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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 5 NU50CK000589-02-00

FAIN# NU50CK000589

Federal Award Date: 06/23/2021

**Recipient Information****Recipient Name**

THE AMERICAN COLLEGE OF OBGYN  
409 12th St SW  
Washington, DC 20024-2125

**Congressional District of Recipient**

(00)

**Payment Account Number and Type**

(b)(4)

**Employer Identification Number (EIN) Data**

(b)(4)

**Universal Numbering System (DUNS)**

(b)(4)

**Recipient's Unique Entity Identifier**

Not Available

**31. Assistance Type**

Cooperative Agreement

**32. Type of Award**

Other

**33. Approved Budget**

(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only

II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages

b. Fringe Benefits

c. Total Personnel Costs

d. Equipment

e. Supplies

f. Travel

g. Construction

h. Other

i. Contractual

j. TOTAL DIRECT COSTS

k. INDIRECT COSTS

l. TOTAL APPROVED BUDGET

\$300,000.00

m. Federal Share

\$300,000.00

n. Non-Federal Share

\$0.00

**34. Accounting Classification Codes**

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
1-9390EX1	21NU50CK000589C3	CK	41.51	\$300,000.00	75-2024-0943



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DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 5 NU50CK000589-02-00

FAIN# NU50CK000589

Federal Award Date: 06/23/2021

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel			
Fringe Benefits			
Travel			
Equipment			
Supplies			
Contractual			
Construction			
Other			
Total			

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**AWARD ATTACHMENTS**

THE AMERICAN COLLEGE OF OBGYN

5 NU50CK000589-02-00

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1. Terms and Conditions Continuation\_0589



## AWARD INFORMATION

**Incorporation:** In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federalregulationspolicies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number CK20-2003, entitled *Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats*, as may be amended, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

**Approved Funding:** Funding in the amount of \$300,000.00 is approved for the Year 02 budget period, which is September 30, 2021 through September 29, 2022. All future year funding will be based on satisfactory programmatic progress and the availability of funds.

Project Name	Funding Amount
American College of Obstetricians and Gynecologists COVID-19 response activities.	\$300,000.00

The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third party in-kind contribution when applicable.

Note: Refer to the Payment Information section for Payment Management System (PMS) subaccount information.

**Coronavirus Disease 2019 (COVID-19) Funds:** A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the "CARES Act") (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); the Consolidated Appropriations Act and the Coronavirus Response and Relief Supplement Appropriations Act, 2021 (P.L. 116-260) and/or the American Rescue Plan of 2021 [P.L. 117-2] agrees, as applicable to the award, to: 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual's home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and 3) assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

In addition, to the extent applicable, Recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS-CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC. HHS laboratory reporting guidance is posted at: <https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf>.

Further, consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the purpose of this award, and the underlying funding, the recipient is expected to provide to CDC copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.

This award is contingent upon agreement by the recipient to comply with existing and future guidance from the HHS Secretary regarding control of the spread of COVID-19. In addition, recipient is expected to flow down these terms to any subaward, to the extent applicable to activities set out in such subaward.

**Financial Assistance Mechanism:** Cooperative Agreement

**Substantial Involvement by CDC:** This is a cooperative agreement and CDC will have substantial programmatic involvement after the award is made. Substantial involvement is in addition to all post-award monitoring, technical assistance, and performance reviews undertaken in the normal course of stewardship of federal funds.

CDC program staff will assist, coordinate, or participate in carrying out effort under the award, and recipients agree to the responsibilities therein, as detailed in the NOFO.

- Facilitate communication among recipients to advance the sharing of expertise on response activities.
- Coordinate planning and implementation activities with other organizational and/or federal partners as needed, based on the specific public health threat.

**Expanded Authority:** The recipient is permitted the following expanded authority in the administration of the award.

- ☒ Carryover of unobligated balances from one budget period to a subsequent budget period. Unobligated funds may be used for purposes within the scope of the project as originally approved. Recipients will report use, or intended use, of unobligated funds in Section 12 "Remarks" of the annual Federal Financial Report. If the GMO determines that some or all of the unobligated funds are not necessary to complete the project, the GMO may restrict the recipient's authority to automatically carry over unobligated balances in the future, use the balance to reduce or offset CDC funding for a subsequent budget period, or use a combination of these actions.

**Program Income:** Any program income generated under this grant or cooperative agreement will be used in accordance with the Addition alternative.

Addition alternative: Under this alternative, program income is added to the funds committed to the project/program and is used to further eligible project/program objectives.

Note: The disposition of program income must have written prior approval from the GMO.

## FUNDING RESTRICTIONS AND LIMITATIONS

### Indirect Costs:

(b)(4)

## REPORTING REQUIREMENTS

**Performance Progress and Monitoring:** Performance information collection initiated under this grant/cooperative agreement has been approved by the Office of Management and Budget under **OMB Number 0920-1132, "Performance Progress and Monitoring Report", Expiration Date 10/31/2022.** The components of the PPMR are available for download at: <https://www.cdc.gov/grants/alreadyhavegrant/Reporting.html>.

**Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIIS):** Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services  
 Sharlene Sanders, Grants Management Specialist  
 Cherokee Nation Operational Solutions (CNOS)  
 Centers for Disease Control and Prevention  
 Branch 1  
 2939 Flowers Road, MS T-02  
 Atlanta, GA 30341  
 Email: [qx12@cdc.gov](mailto:qx12@cdc.gov) (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services  
 Office of the Inspector General  
 ATTN: Mandatory Grant Disclosures, Intake Coordinator  
 330 Independence Avenue, SW  
 Cohen Building, Room 5527  
 Washington, DC 20201

Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or  
 Email: [MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

#### **PAYMENT INFORMATION**

*The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to [hhstips@oig.hhs.gov](mailto:hhstips@oig.hhs.gov) or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.*

**Payment Management System Subaccount:** Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified on the bottom of **Page 2** of the Notice of Award must be known in order to draw down funds.

#### **CDC Roles and Responsibility**

**Grants Management Specialist:** The GMS is the federal staff member responsible for the day-to-day management of grants and cooperative agreements. The GMS is the primary contact of recipients for business and administrative matters pertinent to grant awards.

**Program/Project Officer:** The PO is the federal official responsible for monitoring the programmatic, scientific, and/or technical aspects of grants and cooperative agreements, as well as contributing to the effort of the award under cooperative agreements.

**Grants Management Officer:** The GMO is the federal official responsible for the business and other non-programmatic aspects of grant awards. The GMO is the only official authorized to obligate federal funds and is responsible for signing the NoA, including revisions to the NoA that change the terms and conditions. The GMO serves as the counterpart to the business officer of the recipient organization.



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## Financial Information for Funding Mechanism

This form should be completed when requesting to receive funds from, or sending funds to, another CDC CIO. This form serves to verify a project's connection with the original appropriation's intent, as well as ensure all necessary approvals are obtained per CDC policies. This form **does not** replace additional review, concurrence, and funds certification in ICE, IAN, or GMM.

**Note:** You may wish to consult the [OBS Lead PRM list](#).

Item	Requesting CIO/DIV of Products/Services	Servicing CIO/DIV Providing Products/Services
CIO/DIV Name:	NCHHSTP/DVH	DHQP/ARCS(ARX)
CIO POC:	Nate Furukawa, nmt6@cdc.gov	NCEZID.ICPPartnerCoAg@cdc.gov
Recipient/Vendor/Agency Name:	ACOG	
Document Number:	CK000589	CK20-2003
Period of Performance:	<b>From:</b> 09/30/2022	<b>To:</b> 09/29/2023

**Type of Mechanism:** Cooperative Agreement (CoAg)

**Project Title:** Dissemination of Hepatitis C Virus Screening in Pregnancy Guidelines and Support for Outreach to Laboratory Sta

**Purpose:** (explain/describe the use of the funds – ex: To support CLIN 002 additional site visits):

To provide funding under the NCEZID (Umbrella) Domestic Partner Cooperative Agreement (CK20-2003) for budget period 3 which starts 9/30/2022 and ends 9/29/2023.

Appropriation Number	BAC	CAN	Object Class	Amount	Type of Funds
75-22-0950	5610211101	9210487	41AW		

### APPROVAL(S):

**CIO Budget Analyst,  
Program Resource Management (PRM),  
or Designee Signature:**

Altravene E. Dunn -S

Digitally signed by Altravene E. Dunn -S  
Date: 2022.05.13 10:19:23 -04'00'

Entered as a manual commitment in IRIS B&PI? ☒ Yes ☐ No

**\*\*OBS SIGNATURE REQUIRED FOR CONTRACT ACTIONS ONLY\*\***

**CIO's OFR BES Budget Analyst  
or Designee Signature (if required):**



U.S. Department of  
Health and Human Services  
Centers for Disease  
Control and Prevention

## Table Of Contents

Applicant: AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS  
Application Number: NU50CK2022005838  
Project Title: Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats - 2020  
Status: Awarded

**It appears that all attachments in the application have been processed correctly. Please review the uploads to ensure the full contents of all attached files display as expected. Not all file types may accurately print to PDF.**

Online Forms

Program Narrative

Additional Information to be Submitted

Grant Announcement

Information for the Applicant

1. SF-424A Budget Information - Non-Construction
2. Project Abstract Summary (Version 2.0)
3. SF-424 Application for Federal Assistance (Version 4.0)
4. SF-LLL Disclosure of Lobbying Activities (Version 2.0)
5. PPMR
  - (Upload #1): ACOG PPMR
  - (Upload #0): ACOG Staff Travel Policy
  - (Upload #0): ACOG Non-staff Travel Policy
  - (Upload #0): ACOG Indirect Cost Rate Agreement
  - (Upload #0): ACOG Budget Narrative
  - (Upload #0): ACOG Budget Summary Spreadsheet

## 6. Miscellaneous

- (Upload #0): ACOG PPMR
- (Upload #2): ACOG Staff Travel Policy
- (Upload #3): ACOG Non-staff Travel Policy
- (Upload #4): ACOG Indirect Cost Rate Agreement
- (Upload #5): ACOG Budget Narrative
- (Upload #6): ACOG Budget Summary Spreadsheet

## 7. CDC-RFA-CK20-2003\_YR03 CONTINUATION GUIDANCE

## 8. Budget Preparation Guidance

Note: Upload document(s) printed in order after online forms.

## Disclosures

It appears that all attachments in the application have been processed correctly. Please review the uploads to ensure the full contents of all attached files display as expected. Not all file types may accurately print to PDF.





**DISCLOSURE OF LOBBYING ACTIVITIES**

Approved by OMB 4040-0013

Expiration Date 02/28/2025

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352  
(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier <u>1</u> , if known: American College of Obstetricians and Gynecologists 409 12th Street SW Washington, DC 20024-2125  <b>Congressional District, if known:</b> 00	<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>	
<b>6. Federal Department/Agency:</b> Health and Human Services	<b>7. Federal Program Name/Description:</b> National Center for Emerging and Zoonoti  CFDA Number, if applicable: <u>93.318</u>	
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b> \$	
<b>10. a. Name and Address of Lobbying Registrant</b> <i>(if individual, last name, first name, MI):</i>  American College of Obstetricians, and Gynecologists ACOG 409 12th St SW Washington, DC 20024-2125	<b>b. Individuals Performing Services</b> <i>(including address if different from No. 10a)</i> <i>(if individual, last name, first name, MI):</i> Lisa Satterfield; Drew Hatter; Rebecca Lauer; Rachel Tetlow	
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>Sarah Carroll</u> Print Name: <u>Mr. Martin, Dwayne</u> Title: _____ Telephone No: _____ Date: <u>04/28/2022</u>	

000982

Upload #1

Applicant: AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS  
Application Number: NU50CK2022005838  
Project Title: Improving Clinical and Public Health Outcomes through National  
Partnerships to Prevent and Control Emerging and Re-Emerging Infectious  
Disease Threats - 2020  
Status: Awarded  
Document Title: ACOG PPMR





**National Center for Emerging and Zoonotic  
Infectious Diseases (NCEZID)  
Antibiotic Resistance Coordination  
and Strategy Unit (ARX)**

**Cooperative Agreement CK20-2003**

**Improving Clinical and Public Health Outcomes through National Partnerships to  
Prevent and Control Emerging and Re-Emerging Infectious Disease Threats**

**PERFORMANCE PROGRESS AND MONITORING REPORT (PPMR)**

You can edit and save a draft of your review by clicking the "Save and Continue" button at the end of the form. You must submit a final version and attach required funding documents for inclusion in the funding package. Submit the final version by clicking the "Submit" button at the end of the form. You cannot make edits after you click "Submit."

Please send an email to [NCEZID.ICPPartnerCoAg@cdc.gov](mailto:NCEZID.ICPPartnerCoAg@cdc.gov) if you need to make edits.

(b)(6)





































## Target Date

Sep 29, 2023

## Outcome Measures

By September 29, 2023 ACOG will develop one COVID-19 tool kit for District Managers

By September 29, 2023 ACOG will launch a paid social media campaign targeting areas with low vaccination rates and high vaccine hesitancy.

## Target Date Outcome Measure

Sep 29, 2023

## Collaborative Work

ACOG is currently in regular communication with CDC and other partner organizations to collaborate on the COVID-19 pandemic response. Moving forward in Year 3 of this project ACOG will continue to collaborate with CDC to ensure that activities and funding are coordinated with and complementary to efforts supported under other CDC programs. ACOG will continue to leverage the strong relationship with CDC to share information, review data, discuss recommendations, and convene subject matter experts to ensure that recommendations are aligned between the two organizations. ACOG will continue to participate in monthly meetings with CDC, and additional meetings as needed when emerging issues related to COVID-19 and other emerging threats arise. Additionally, ACOG staff will work closely with CDC to monitor program development, implementation, and evaluation throughout its life cycle.

ACOG will collaborate with other public health partners by sharing resources and guidance as appropriate and coordinating conference calls as needed to review and discuss current and emerging issues. ACOG will provide any guidance and resources available to support other programs in their endeavors to ensure a fully connected group of organizations working towards preventing and controlling COVID-19. ACOG will continue to build upon partnerships and collaborations with organizations that play key roles in reaching clinicians, patients, and public health entities that play an important role in preventing and controlling the spread of emerging and re-emerging infectious diseases such as COVID-19. This will include participating in webinars, conference calls, and other outreach opportunities with partner organizations similar to the collaborative work that has occurred in Years 1 & 2.

## Contractual Work









## Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats

You can edit and save a draft of your review by clicking the "Save and Continue" button at the end of the form. You must submit a final version and attach required funding documents for inclusion in the funding package. Submit the final version by clicking the "Submit" button at the end of the form. You cannot make edits after you click "Submit."























































## Staff Travel Policy

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The purpose of Staff Travel Policy is to set policies and procedures for travel expenses incurred during approved work-related business travel. All business travel outside of the Washington D.C., area or the designated work site, for employees stationed in other ACOG locations by ACOG staff must be approved in advance as provided in the procedures below. ACOG will reimburse employees for travel, lodging, meals and incidental expenses incurred while on ACOG business, provided that such expenses are necessary, reasonable, and authorized according to the policies stated herein.

### PROCEDURES:

The policy set forth below applies to ACOG staff, except as provided herein:

#### Requesting Staff Travel

- All staff must obtain approval prior to any business travel, domestic or international, using the Staff Travel Request Form. Staff below the level of department head must submit the form to their department head for approval. Department heads must submit the form to the head of their Division for approval. Members of the Executive Leadership Team (ELT) may travel domestically without prior approval but must obtain prior approval of the Chief Executive Officer for all international travel, except for international travel that has been approved in the budget.
- For business travel to conferences, educational courses, or conventions, staff must include the event's agenda/brochure to support the business purpose of the related travel with the Staff Travel Request Form.
- All staff must use the ACOG travel agent to plan and reserve business travel. Staff should, whenever possible, make all airline reservations at least 21 days in advance of their business trip.

#### Reservations

- Electronic tickets will be issued to all travelers on ACOG business, whenever the designated airline has such capability. Paper tickets will only be issued for Amtrak or when the designated airline does not have electronic capability or when a ticket is purchased for personal travel.
- Staff may use the local airport and the airline of their choice.
- Staff may choose between direct and connecting flights to a destination, but they are encouraged to use the itinerary with the lowest fare.
- Layovers (interrupting a trip for more than 4 hours for non-business purposes) are allowable





if they result in a lower or equal fare. If a layover increases the cost of travel, the traveler will be responsible for any additional costs. Staff requesting approval for trips that include layovers must provide documentation to show the cost of the trip with and without the layover along with their Staff Travel Request Form.

- Frequent flier rewards/miles may be retained by the individual traveling on behalf of ACOG.
- ACOG will not reimburse employees for the additional cost of airline upgrades.
- Reasonable and necessary rental car expenses will be reimbursed as long as other lower cost transportation options are not available.
- Site visits for ACOG meetings must be necessary and reasonable and preapproved in writing by the division leader. All relevant information regarding the venue must first be obtained. In deciding whether the site visit is reasonable, the division leader will consider the information obtained, the size of the meeting and if prior ACOG meetings have been held at the same venue. If a site visit is necessary, it will be limited to two days and two nights plus travel costs, except for site visits related to the Annual Scientific and Clinical Meeting.
- Payment for air travel will not exceed economy class. Exceptions may be granted in rare circumstances and require the prior written approval of the CEO. National officers including the CEO who are representing ACOG on official business may use business class airfare (or first class if business class is not available on that flight) provided that the trip is outside the geographic confines of ACOG, and the flight is 6 hours or more in duration.

### Gap / Personal Travel

- Gap travel is defined as travel, food, lodging and incidentals for days between ACOG meetings or other travel on ACOG's behalf when the individual chooses to stay at one of the locations or somewhere in between, rather than returning home between meetings. If deemed the most economical option for ACOG, gap travel will be reimbursed for necessary and reasonable expenses upon the submission of documented expenditures. ACOG will not pay additional transportation costs for routing other than that required by official ACOG business. Gap travel must be documented in ACOG official financial records to preclude any interpretation that the gap travel results in taxable income to the individual involved.
- A spouse, children, or guests can only attend events for which they pay their own cost of the event. This includes receptions, meals, tours, presentations or any other activity where ACOG funds are being used. If an overnight stay is included and there is a different room rate for single and double occupancy, then only the single room rate can be reimbursed by ACOG if a spouse, children, or guests are present.
- The cost of hotel suites for staff for gap or personal travel will not be reimbursed.
- Vacation or add-on travel is travel either before or after an ACOG meeting and is at the sole discretion of the individual traveling. All vacation or add-on travel expenses – including additional transportation costs to destinations other than home, food, lodging and incidentals are the responsibility of the individual traveling. Additionally, the trip must be primarily for business purposes in order for the transportation to be allowed as a business expense. If at least 40% of the entire trip is business related and travel is in the U.S., no allocation of the transportation costs between business and personal is required.
- If the purpose of the travel is primarily personal, none of the transportation costs will be reimbursed, even if the individual incorporates business appointments while at his or her destination. However, a different set of very complex reimbursement rules apply to travel





outside the U.S., when the trip is a mix of business and personal. The IRS definition of the U.S. includes only the 50 states and the District of Columbia. These reimbursement rules apply even if the travel was to Mexico, Canada, Puerto Rico, Central America or other ACOG geographic regions outside the U.S. If any personal travel is contemplated in addition to the business trip, individuals should seek advice from the Finance department and General Counsel Office department prior to scheduling a trip.

### Travel Insurance

ACOG has travel accident insurance that covers employees who are accidentally killed or dismembered when traveling on ACOG business. All ACOG employees are required to complete a "travel insurance beneficiary designation" form at the time of hire. To make changes to a beneficiary designation, the employees must complete an updated form.

### Advances and Reimbursements

- Reimbursement for reasonable and necessary individual meals (including breakfast, lunch, and dinner) incurred outside of ACOG authorized and sanctioned committee or task force supplied meals will be limited to a total of \$150 per day. Any request for reimbursement above the specified daily maximum must be specified in writing and approved by the CEO.
- Receipts must be provided for all expenditures exceeding \$25. All expenditures chargeable to a federal grant or contract, regardless of the amount, must be supported by an appropriate receipt.
- Employees may receive travel expense advances for \$300 or less to cover the cost of incidentals. If more than \$300 is needed, a written explanation must accompany the request. Advances should be requested on a Check Request Form.
- Claims for reimbursement for authorized expenses will be paid only if submitted on a Staff Expense Voucher with appropriate supporting documentation and approval. Guidelines for reimbursement and reimbursable items can be found on the back of the Staff Expense Voucher, or as a separate tab on the Excel version of the form.
- All expense advances or reimbursements must be approved by the same person who approved the Staff Travel Request Form. Approver is responsible for insuring reimbursement requests are compliant with ACOG's Staff Travel Policy and the expenses are reasonable and necessary. For members of the Executive Leadership Team, requests for expense reimbursement must be approved by the CEO.
- All reimbursement requests must be submitted within 60 days to qualify for reimbursement.
- General travel arrangements (hotel, registration, etc.) can be secured by using either a personal credit card or a check obtained from the Finance department. To pay by check, submit a Check Request Form to the Accounting department.
- Prior to each trip, staff should file a copy of their itinerary and contact phone numbers with a designated individual within their division.



- Expense reimbursement for the CEO shall be reviewed by the Chief Legal or Chief Financial Officer upon submission and will be provided to the Chair of the Finance Committee and Treasurer to review periodically.

## Approvals

ACOG reserves the right to deny any staff travel reimbursement request for failure to comply with the policies and procedures set forth in the Staff Travel Policy.



## Upload #3

Applicant: AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS  
Application Number: NU50CK2022005838  
Project Title: Improving Clinical and Public Health Outcomes through National  
Partnerships to Prevent and Control Emerging and Re-Emerging Infectious  
Disease Threats - 2020  
Status: Awarded  
Document Title: ACOG Non-staff Travel Policy

**TRAVEL POLICY FOR VOLUNTEERS**

**Responsible Department:** Finance

**POLICY:**

Volunteers on College and Foundation (ACOG) committees, task forces and ad hoc workgroups will be reimbursed for necessary and reasonable travel, housing, meals and incidental expenses incurred while on ACOG business, provided that such expenses are budgeted or have been authorized by the Board of Directors, Executive Committee or Chief Executive Officer. Expenses must be in compliance with the policies stated herein or subsequently added. The individual on travel must pay any additional travel costs due to personal travel that is added to business travel.

**PROCEDURE:**

- All requests for reimbursement are to be submitted to the specific ACOG staff member who is overseeing the committee, task force or ad hoc workgroup for which the travel is related. The ACOG staff member will review all expenses before approving them and submitting them to the Finance Division for payment. The Finance Division is responsible for reviewing all requests for reimbursement and confirming their accuracy. Any questions shall be submitted to the CEO for review. Reimbursement issues or concerns pertaining to the CEO shall go to the Treasurer or Chair of the Finance Committee.
- Volunteers are encouraged to use ACOG's travel agent to plan and reserve air travel. Staff will provide the required information to volunteer travelers.
- Electronic tickets will be issued to all volunteers on ACOG business, whenever the designated airline has such capability. Paper tickets will only be issued for Amtrak or when the designated airline does not have electronic capability.
- Volunteers may use the local airport and airline of their choice. Volunteers are encouraged to use ACOG-contracted travel management company (currently ATC). Use of this contractor increases the number of complimentary tickets ACOG receives.
- Volunteers may choose between direct and connecting flights to a destination, but are encouraged to use the itinerary with the lowest fare.
- Layovers (interrupting a trip for more than 4 hours for non-business purposes) are allowable if they result in a lower or equal fare. This must be documented.
- Volunteers should, whenever possible, make all airline reservations at least 21 days prior to travel to obtain lowest fares.
- Payment for travel will not exceed economy class. Exceptions may be granted in rare circumstances and require the prior approval of the CEO. All such exceptions will be reported periodically to the Treasurer. National officers who are representing ACOG

on official business may use business class airfare (or first class if business class is not available on that flight) provided that the trip is outside the geographic confines of ACOG, and the flight is 6 hours or more in duration.

- ACOG will not reimburse the cost for airline upgrades.
- Frequent flier rewards/miles may be retained by the individual traveling on behalf of ACOG.
- Reimbursement of expenses is not usually authorized for Fellows attending a meeting of an ACOG committee at the time and place of ACOG's Annual Clinical and Scientific Meeting or any other meeting they normally would attend. The expenses of any Fellow who would not normally attend the concurrent general meeting will be reimbursed.
- Gap travel is defined as travel, food, lodging and incidentals for days between ACOG meetings or other travel on ACOG's behalf when the individual chooses to stay at one of the locations or somewhere in between, rather than returning home between meetings. If deemed the most economical option for ACOG, gap travel will be reimbursed for necessary and reasonable expenses upon the submission of documented expenditures. ACOG will not pay additional transportation costs for routing other than that required by official ACOG business. Gap travel must be documented in ACOG official financial records to preclude any interpretation that the gap travel results in taxable income to the individual involved.
- A spouse, children, or guests can only attend events for which they pay the cost of the event. This includes receptions, meals, tours, presentations or any other activity where ACOG funds are being used. If an overnight stay is included and there is a different room rate for single and double occupancy, then only the single room rate can be reimbursed if a spouse, children, or guests are present.
- Vacation or add-on travel is travel either before or after a meeting of ACOG and is at the sole discretion of the individual traveling. All vacation or add-on travel expenses (additional transportation costs to destinations other than home, food, lodging and incidentals) are the responsibility of the individual traveling. Additionally, the trip must be primarily for business purposes in order for the transportation to be allowed as a business expense. As long as at least 40% of the entire trip is business related and travel is in the United States, no allocation of the transportation costs between business and personal is required. If the purpose of the travel is primarily personal, none of the transportation costs will be reimbursed, even if the individual incorporates a few business appointments while at his or her destination. However, a different set of very complex reimbursement rules apply to travel outside the United States when the trip is business and personal. The IRS definition of the United States includes only the 50 states and the District of Columbia. These reimbursement rules apply even if the travel was to Mexico, Canada, Puerto Rico, Central America or other ACOG geographic regions outside the United States. If any personal travel is contemplated in addition to the business trip, individuals should seek advice from the Finance and Legal Divisions prior to scheduling a trip.

- Receipts must be provided for all expenditures in excess of \$25.
- Reimbursement for reasonable and necessary individual meals (including breakfast, lunch and dinner) incurred outside of ACOG authorized and sanctioned committee or task force supplied meals will be limited to a total of \$150 per day including gratuities. Any request for reimbursement above the specified daily maximum must be justified in writing.
- Site visits are allowed for annual and interim District meetings. For all site visits related to annual and interim District meetings, the following guidelines apply:
  - If a site visit is necessary, it will be limited to the District chair or his or her designee, and shall be limited to no more than two days and two nights plus travel costs at ACOG's expense.
  - The Internal Revenue Service rules regarding an additional stay or travel must be followed.
  - All other travel policies of the District and ACOG apply.

Additionally, the following guidelines apply for interim District meetings not held at the Annual Clinical and Scientific Meeting:

- An attempt to determine all relevant information first will be made by telephone or use of the Internet or similar media. If obtaining the relevant information in this manner is successful, no site visit will be made.
  - If prior ACOG meetings have been held at the same venue, except in unusual circumstances such as major renovations, no site visit will be made.
- Hotel suites may be procured only as defined by Board of Directors procedure.
  - The District Chair at the Annual and Interim District Meetings may have a small suite (i.e. junior suite or similar-sized suite) to conduct business meetings.
  - The President may have a suite at the Annual Clinical and Scientific Meeting to conduct business meetings.
- ACOG shall not pay for any invited speaker's expenses that are attributable to a spouse or guest including transportation, food and lodging.
- Reasonable and necessary rental car expenses will be reimbursed as long as other lower cost transportation options are not available.
- Claims for reimbursement for authorized expenses should be submitted on a Volunteer Travel Expense Voucher form. Guidelines for reimbursement and reimbursable items can be found on the back of the form.
- All reimbursement requests must be submitted within 60 days to qualify for reimbursement.

- ACOG has travel accident insurance that covers committee volunteers who are accidentally killed or dismembered when traveling on ACOG business. The maximum coverage under the procedure is \$250,000. Each new committee volunteer is given a "travel insurance beneficiary designation" form, which should be returned to the Office of the General Counsel.

## Upload #4

Applicant: AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS  
Application Number: NU50CK2022005838  
Project Title: Improving Clinical and Public Health Outcomes through National  
Partnerships to Prevent and Control Emerging and Re-Emerging Infectious  
Disease Threats - 2020  
Status: Awarded  
Document Title: ACOG Indirect Cost Rate Agreement







ORGANIZATION: The American College of Obstetricians and  
Gynecologist

AGREEMENT DATE: 8/30/2021

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**SECTION II: SPECIAL REMARKS**

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TREATMENT OF FRINGE BENEFITS:

The fringe benefits are specifically identified to each employee and are charged individually as direct costs. The directly claimed fringe benefits are listed below.

TREATMENT OF PAID ABSENCES

Vacation, holiday, sick leave pay and other paid absences are included in salaries and wages and are claimed on grants, contracts and other agreements as part of the normal cost for salaries and wages. Separate claims are not made for the cost of these paid absences.

ORGANIZATION: The American College of Obstetricians and  
Gynecologist

AGREEMENT DATE: 8/30/2021

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1. Grantee charges all costs direct grants and/or contracts except the costs below:

A. Executive Vice President, Chief Executive Officer, Executive Assistant to EVP/CEO, Director, Executive Board Affairs, Executive Board Administrator, Chief Human Resources Officer, Human Resources Manager (2), Benefits Specialist, HR Administrator, Chief Financial Officer, Controller, Finance Director, Budget and Grant Director, Senior Accountant, Senior Manager, Grant and Payroll Accounting, Payroll Administrator, Accounting Manager, Accounts Payable Manager, Accountant, Budget and Financial Analyst, Accounting Coordinator(2), Staff Accountant, Accounting Coordinator, Chief Information Officer, Director, IT Infrastructure & Support, Director, Information Solutions, Director, IT Systems & Data Management, Director, Electronic Resources, Director, Information Systems, Data Analyst, Software Developer, Senior Systems Engineer, Project Coordinator, Project Manager (2), IT Support Lead, IT Support Specialist (2), Chief Legal Officer, Chief Legal Officer, Assistant General Counsel (3), Deputy General Counsel, Staff Attorney, Legal Program Specialist, Executive Assistant, Paralegal, Senior Director, Facility Service, Building Engineer, Maintenance Manage (2), Security Guard (3), Manager Office Services, Office Services Specialist (2).

B. Leave, Fringe benefits, and Payroll taxes for the above personnel only, are included in the indirect cost pool.

C. Other expenses- Honoraria, Stipends & Awards, Travel, Printing & Other Publications, Meeting Rentals & Other, Consultants, Telephone & Postage, Subscription Services, Other General Services, Depreciation & Amortization, Interest Expense, Other.

2. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds \$5,000.

3. Your next proposal based on actual costs for the fiscal year ending December 31, 2021 is due by June 30, 2022.

ORGANIZATION: The American College of Obstetricians and Gynecologist

AGREEMENT DATE: 8/30/2021

### SECTION III: GENERAL

#### A. LIMITATIONS:

The rates in this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. Acceptance of the rates is subject to the following conditions: (1) Only costs incurred by the organization were included in its indirect cost pool as finally accepted; such costs are legal obligations of the organization and are allowable under the governing cost principles; (2) The same costs that have been treated as indirect costs are not claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; and (4) The information provided by the organization which was used to establish the rates is not later found to be materially incomplete or inaccurate by the Federal Government. In such situations the rate(s) would be subject to renegotiation at the discretion of the Federal Government.

#### B. ACCOUNTING CHANGES:

This Agreement is based on the accounting system purported by the organization to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the cognizant agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from indirect to direct. Failure to obtain approval may result in cost disallowances.

#### C. FIXED RATES:

If a fixed rate is in this Agreement, it is based on an estimate of the costs for the period covered by the rate. When the actual costs for this period are determined, an adjustment will be made to a rate of a future year(s) to compensate for the difference between the costs used to establish the fixed rate and actual costs.

#### D. USE BY OTHER FEDERAL AGENCIES:

The rates in this Agreement were approved in accordance with the authority in Title 2 of the Code of Federal Regulations, Part 200 (2 CFR 200), and should be applied to grants, contracts and other agreements covered by 2 CFR 200, subject to any limitations in A above. The organization may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

#### E. OTHER:

If any Federal contract, grant or other agreement is reimbursing indirect costs by a means other than the approved rate(s) in this Agreement, the organization should (1) credit such costs to the affected programs, and (2) apply the approved rate(s) to the appropriate base to identify the proper amount of indirect costs allocable to these programs.

BY THE INSTITUTION:

The American College of Obstetricians and Gynecologist

(INSTITUTION)

(SIGNATURE)

(NAME)

(TITLE)

(DATE)

ON BEHALF OF THE FEDERAL GOVERNMENT:

DEPARTMENT OF HEALTH AND HUMAN SERVICES

(AGENCY)

Darryl W. Mayes -  
S

Digitally signed by Darryl W. Mayes -  
DN: cn=US, ou=U.S. Government, ou=PSC,  
ou=People, o=92342.19203300100.1.1=2008111668,  
cm=DarrylW. Mayes -  
Date: 2021.08.10 14:43:30 -0400

(SIGNATURE)

Darryl W. Mayes

(NAME)

Deputy Director, Cost Allocation Services

(TITLE)

8/30/2021

(DATE) 6605

HHS REPRESENTATIVE:

Jasvinder Kaur

Telephone:

(301) 492-4855

## Upload #5

Applicant:	AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS
Application Number:	NU50CK2022005838
Project Title:	Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats - 2020
Status:	Awarded
Document Title:	ACOG Budget Narrative

## AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS (ACOG)

## Budget Justification Narrative Year 3

Budget Period Timeframe: 9/30/2022-9/29/2023

**Federal Award Project Title: Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats**

Reference Number: CDC-RFA-CK20-2003

Award Number: 6 NU50CK000589

PI/PD: Dr. Christopher Zahn

Authorized Official &amp; Project Administrator: Sarah Carroll

Email Address: [scarroll@acog.org](mailto:scarroll@acog.org)



## Personnel Expenses (Salaries, Wages, Fringe):

### Salaries and Wages

\*Note: Individual annual salaries/wages and amounts requested for individuals will be submitted separately upon request. To request this information, contact Dwayne Martin, at [dmartin@acog.org](mailto:dmartin@acog.org).

Position Title and Name	Percent Time	Months	Amount
Principal Investigator Vice President Christopher M. Zahn, MD	5%	12	*
<b>Justification:</b> Dr. Christopher Zahn will serve as the project's Principal Investigator and will provide oversight and leadership of daily grant activities from an ob-gyn perspective. Dr. Zahn, MD, is the Vice President for the Practice Activities Division at ACOG, where he provides leadership and direction of ACOG's development of clinical policies and guidelines. Dr. Zahn also provides supervision and direction of ACOG's Immunization, Infectious Disease, and Public Health Preparedness; Obstetric Practice; and Gynecologic Practice departments, including development of provider and patient resources and fiscal oversight of grant-funded projects. Dr. Zahn was formerly Professor and Chair of Obstetrics and Gynecology at the Uniformed Services University of Health Sciences (USUHS). He is a graduate of USUHS and completed residency in Obstetrics and Gynecology at Wilford Hall USAF Medical Center, followed by a residency in anatomic pathology and fellowship in gynecologic pathology at Johns Hopkins Hospital. Dr. Zahn is Board-certified in both Obstetrics and Gynecology and Anatomic Pathology and served as a staff physician in the Departments of Obstetrics and Gynecology and Pathology at Walter Reed National Military Medical Center. Dr. Zahn has served in numerous roles in ACOG, including as a Section and District officer. Dr. Zahn is currently a member of the Board of Directors of the American Board of Obstetrics and Gynecology, and recently served on the ACGME Review Committee for Obstetrics and Gynecology.			
Position Title and Name	Percent Time	Months	Amount
Senior Director Nancy O'Reilly, MHS, PMP®	5%	12	*
<b>Justification:</b> For this Project, Ms. O'Reilly will supervise and coordinate efforts of the Practice Activities staff to support initiatives related to COVID-19 as needed. Nancy O'Reilly, MHS, is ACOG's Senior Director of Practice Activities. Ms. O'Reilly developed and launched ACOG's WPSI program, tasked with development and implementation of clinical recommendation for women's preventive healthcare. Ms. O'Reilly oversees all ACOG clinical management recommendations within the Practice Activities Division of ACOG. In her previous role as Senior Director of Practice Bulletins, Ms. O'Reilly oversaw development of all ACOG evidence-based clinical practice guidelines. She oversees other grant funded programs including the Women's Preventive Services Initiative, and other grant programs focused on telehealth, breast cancer, and adolescent health programs, as well as supervises department staff.			

Position Title and Name	Percent Time	Months	Amount
<i>Director, Immunization, Infectious Disease, &amp; Public Health Preparedness</i> Sarah Carroll, MPH	20%	12	*
<b>Justification:</b> As Program Director, Sarah Carroll, MPH, directs the overall operation of ACOG's Immunization, Infectious Disease, and Public Health Preparedness Department. In this role, Ms. Carroll oversees the day-to-day activities of the department, which includes oversight of grants. During her tenure at ACOG, Ms. Carroll has overseen more than 15 grants and cooperative agreements aimed at addressing immunization and infectious diseases, as well as emergency preparedness and response efforts. Ms. Carroll directs and staffs ACOG's Immunization, Infectious Disease, and Public Health Preparedness (IIDPHP) Expert Work Group, providing oversight of Work Group activities, including document coordination and resource development. Ms. Carroll is the key ACOG staff member coordinating and overseeing ACOG's COVID-19 response. Ms. Carroll, as the Program Director, will supervise all program staff, oversee and coordinate the involvement of the ACOG IIDPHP Expert Work Group and various Expert Work Groups, and ensure timely and accurate delivery of all program requirements.			
Position Title and Name	Percent Time	Months	Amount
<i>Program Specialist</i> Sheila Reynoso	30%	12	*
<b>Justification:</b> As Program Specialist for ACOG's Immunization, Infectious Disease, and Public Health Preparedness (IIDPHP) Department in the Practice Activities Division of ACOG, Sheila Reynoso will provide support for this project. Working in collaboration with the Department's Director and Senior Director, Ms. Reynoso will provide planning and administrative support including, but not limited to: 1) coordination with other internal ACOG departments as needed for activity development and implementation; 2) attend all internal, CDC project, and partner-building meetings; and 3) provide administrative, planning, and technical support for the meetings of the debrief meeting, Immunization, Infectious Disease, and Public Health Preparedness Expert Work Group and other Expert Work Groups as needed.			

**Total Salary**

(b)(4)

## Fringe Benefits

**Justification:**

Covers ACOG staff fringe benefits at (b)(4) for time spent on this project. This is the current federally approved rate for ACOG (see enclosed Indirect Cost Rate document).

**Total Fringe Benefits**

(b)(4)





<b>PRESENTATION</b>	Develop brief PPT; present findings; finalize any outstanding items.	20	Aug-Sept
<b>Total Hours</b>		(b)(4)	

Method of Accountability: Dr. Macario will meet at a minimum bi-weekly with the Program Director and Program Specialist for planning and brainstorming sessions as well as progress updates. Additional calls and emails will be used to provide updates and check-ins as needed to be sure that deliverables are on track and within budget.

Item	Number of Hours	Cost	Amount Requested
Dr. Macario Consultant		(b)(4)	

<b>TOTAL CONSULTANT</b>			(b)(4)
<b>Equipment Expenses</b>			
There are no expected equipment expenses for this project.			
<b>TOTAL EQUIPMENT</b>			(b)(4)

### Supplies Expenses

#### Promotional Handouts at Annual Meeting

Covers cost of printing handouts to distribute during ACOG's 2023 Annual Clinical and Scientific Meeting to promote ACOG's *Labor of Love* podcast. The handouts will include information on the podcast including episode topics and how to listen. ACOG anticipates about 5,000 people at this meeting.

Item Requested	Type	Number Requested	Unit Cost	Amount Requested
<b>Promotional Handout</b>	Printed Handouts for Promotion of <i>Labor of Love</i> at ACSM			(b)(4)
<b>Total</b>				(b)(4)
<b>TOTAL SUPPLIES</b>				(b)(4)

## Travel Expenses

There are no expected travel expenses for this project.

### TOTAL TRAVEL

(b)(4)

## Other Expenses

### Immunization, Infectious Disease, and Public Health Preparedness Expert Work Group Meeting

Covers cost for one one-day meeting of the Immunization, Infectious Disease, and Public Health Preparedness Expert Work Group at ACOG Headquarters in Washington, D.C., on October 18, 2022 to review activities related to this project. This Expert Work Group meeting is used to review the work of ACOG in its response to COVID-19 and other emerging infections. This meeting is completely dependent on grant funding and does not occur without funding.

Item	Number of Trips	Number of Attendees	Number of Days	Cost	Amount Requested
Round trip					
Airfare					
Lodging					
Meals					
Ground Transportation					
<b>Total</b>					

### Post-Response Debrief Meeting (SMEs)

Covers cost for one one-day Post-Response Debrief Meeting at ACOG Headquarters in Washington, D.C. on October 18, 2022 (immediately following the Immunization, Infectious Disease, and Public Health Preparedness Expert Work Group meeting) to review ACOG's response efforts related to COVID-19, including the survey results from Year 1, and to identify best practices and opportunities for improvement to better prepare ACOG to respond to future emerging threats. The meeting attendees will include ACOG SMEs from the COVID-19 expert work groups. ACOG anticipates 10 total SMEs will travel and attend the meeting, including 5 members who attended the Immunization Expert Work Group meeting the day before, plus 5 additional members of ACOG's COVID-19 Expert Work Group.



Changes may be made to the final list of invited participants based on availability of the experts and feasibility of travel. As such, traveler's names are not yet identified, as this will be determined later in the project year. This meeting is strictly an activity of this project and would not occur in the absence of the project.

Item	Number of Trips	Number of Attendees	Number of Days	Cost	Amount Requested
Airfare	(b)(4)				
Lodging					
Meals (SMEs)					
Ground Transportation					
Total					

#### Post-Response Debrief Meeting (Consultant Travel)

Covers cost for ACOG's consultant, Everly Macario, Sc.D., M.S., Ed.M., to travel to two in person meetings at ACOG Headquarters in Washington, D.C. on October 18, 2022 & a second date to be determined to review ACOG's response efforts related to COVID-19, including the survey results from Year 1, and to identify best practices and opportunities for improvement to better prepare ACOG to respond to future emerging threats. Dr. Macario will be integral to the planning of the meeting in addition to facilitating the meeting on the days-of. Dr. Macario will come to ACOG 1 day in advance of the meetings to meet with ACOG staff and finalize plans for the de-briefs.

Item	Number of Trips	Number of Attendees	Number of Days	Cost	Amount Requested
Round Trip Airfare	(b)(4)				
Lodging					
Meals					
Ground Transportation					
Total					
Total Other					

#### Contractual Expenses





Activity	Proposed Approximate Budget
Podcast Planning and Development	(b)(4)
Podcast Recording, Editing & Production	
Podcast Promotion and Amplification	
<b>TOTALS</b>	
<b>TOTAL CONTRACTUAL</b>	

## Total Indirect vs. Direct Breakdown:

Total Direct Charges				(b)(4)
Total Indirect Charges*				

<b>TOTAL BUDGET</b>	<b>\$300,000</b>
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\*Covers the cost of ACOG's indirect charges at (b)(4) for time spent on this project. This is the current federally approved rate for ACOG (see attached Indirect Cost Rate Agreement).

## Budget Summary Spreadsheet Year 3

<b>Institution Name:</b>	American College of Obstetricians and Gynecologists
<b>NOFO Title:</b>	Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats
<b>NOFO Ref Number:</b>	CDC-RFA-CK20-2003
<b>Budget Category</b>	<b>Amount Requested</b>
Salaries & Wages	(b)(4)
Fringe Benefits	
Consultant Budget	
Equipment	
Supplies	
Travel Costs	
Other Costs	
Contractual	
Direct Cost	
Total Indirect	
<b>Grand Total</b>	<b>\$300,000</b>

## AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS ("ACOG")

## Budget Justification Narrative

Dissemination of Hepatitis C Virus in Pregnancy Clinical Guidance

and

Support for Outreach to Laboratory Stakeholders for Hepatitis C Virus Screening in Pregnancy

Budget Period Timeframe: 9/30/2022-9/29/2023

Reference Number: CDC-RFA-CK20-2003

PD/PI: Christopher M. Zahn, MD, FACOG

Authorized Official: Sarah Carroll, MPH

Project Administrator: Megan McReynolds

Email Address: mmcreynolds@acog.org

Phone Number: 202-863-2545

Award # 6 NU50CK000589-02-01



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## Personnel Expenses (Salaries, Wages, Fringe):

### Salaries and Wages

\*Note: Individual annual salaries/wages and amounts requested for individuals will be submitted separately upon request. To request this information, contact Dwayne Martin, at [dmartin@acog.org](mailto:dmartin@acog.org).

Position Title and Name	Percent Time	Months	Amount
<i>Principal Investigator</i> <i>Chief, Clinical Practice and Equity and Quality</i> Christopher M. Zahn, MD	1%	12	In-kind
<b>Justification:</b> Christopher M. Zahn, MD, will serve as the project's Principal Investigator and will provide oversight and leadership of daily grant activities from an ob-gyn perspective. Dr. Zahn is the Chief of Clinical Practice and Health Equity and Quality for ACOG, providing leadership and direction of ACOG's development of clinical policies and guidelines. Dr. Zahn provides supervision and direction of ACOG's Immunization, Infectious Disease, and Public Health Preparedness; Obstetric Practice; and Gynecologic Practice departments.			
Position Title and Name	Percent Time	Months	Amount
<i>Senior Director, Clinical Guidance</i> Nancy O'Reilly, MHS, PMP*	1%	12	In-kind
<b>Justification:</b> Nancy O'Reilly, MHS, is ACOG's Senior Director of Clinical Guidance. For this Project, Ms. O'Reilly will supervise and coordinate efforts of the Practice Activities staff to support initiatives related to hepatitis C screening pregnancy as needed. Ms. O'Reilly oversees all ACOG clinical management recommendations within the Practice Activities Division of ACOG.			
Position Title and Name	Percent Time	Months	Amount
<i>Senior Director, Health Economics &amp; Practice Management</i> Lisa Satterfield, MS, MPH	8%	12	*
<b>Justification:</b> Lisa Satterfield, MS, MPH, is the Senior Director of Health Economics & Practice Management for the American College of Obstetricians and Gynecologists (ACOG). For this project, Ms. Satterfield will supervise and coordinate efforts to expand laboratory coverage of hepatitis C screening in pregnancy. In her role, she provides the advocacy strategy for physician payment and coverage for women's health, including			

outreach to the US Department of Health & Human Services (DHHS), the Centers for Medicare & Medicaid Services (CMS), commercial payers and other governmental and non-governmental agencies. Lisa oversees the Health Economics and Practice Management team, which includes health policy analysis, medical billing and code development and education, representation at the American Medical Association (AMA) CPT Editorial Panel and RVS Update Committee, and staff oversight of ACOG's Committee on Health Economics and Coding.

Position Title and Name	Percent Time	Months	Amount
<i>Director, Obstetrics</i> Megan McReynolds, PMP®	10%	12	*
<b>Justification:</b> As Program Director, Megan McReynolds, directs the overall operation of ACOG's obstetric clinical practice guidelines development. Ms. McReynolds, as the Program Director, will coordinate all program staff, lead hepatitis C in pregnancy guidance and resources development, and ensure timely and accurate delivery of all program requirements. During her tenure at ACOG, Ms. McReynolds has led the development of numerous clinical guidance documents including "Viral Hepatitis in Pregnancy."			
Position Title and Name	Percent Time	Months	Amount
<i>Manager, Coding Policy</i> Kehinde Taiwo	6%	12	*
<b>Justification:</b> Kehinde Taiwo is the Manager for Coding Policy in the Health Economics & Practice Management Department at the American College of Obstetricians and Gynecologists (ACOG). For this project she will create resources for members and their staff to assist them with requesting and billing for hepatitis C screening in pregnancy. Ms. Taiwo manages the educational activities for the Health Economics & Practice Management team.			
Position Title and Name	Percent Time	Months	Amount
<i>Resources Data Specialist</i> Samiha Ahmed	6%	12	*
<b>Justification:</b> Samiha Ahmed is the Resource Data Specialist in the Health Economics & Practice Management Department at the American College of Obstetricians and Gynecologists (ACOG). Ms. Ahmed tracks questions from members and manages our education portfolio. She will assist in the development of materials to present to the laboratory stakeholders.			
Position Title and Name	Percent Time	Months	Amount
<i>Program Specialist</i>	5%	12	*

Award # 6 NU50CK000589-02-01

Zahra Salhan			
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**Justification:** As Program Specialist for ACOG's Clinical Practice Guidelines Committees in the Practice Activities Division of ACOG, Zahra Salhan will provide support for the clinical guidance dissemination portion of this project. Ms. Salhan will work in collaboration with the Director of Obstetrics and will coordinate with other internal ACOG departments as needed for clinical guidance development and dissemination.

**Total Salary**

(b)(4)

## Fringe Benefits

**Justification:**

Covers ACOG staff fringe benefits at (b)(4) time spent on this project. This is the current federally approved rate for ACOG (see enclosed Indirect Cost Rate document).

**Total Fringe Benefits****TOTAL SALARY, WAGES, & FRINGE**

(b)(4)

## Consultant Expenses

There are no expected consultant expenses for this project.

**TOTAL CONSULTANT**

(b)(4)

## Equipment Expenses

There are no expected equipment expenses for this project.



**TOTAL EQUIPMENT**

## Supplies Expenses

(b)(4)

There are no expected supplies expenses for this project.

**TOTAL SUPPLIES**

## Travel Expenses (Staff)

## ACOG Annual Clinical and Scientific Meeting

The requested funds will cover the cost of the Director (Megan McReynolds) to attend ACOG's Annual Clinical and Scientific Meeting in New Orleans, Louisiana April 21-24, 2023 to promote ACOG's hepatitis C screening in pregnancy guidance. Attendance at ACOG's Annual Meeting will be an important opportunity to promote the ACOG guidance to ob-gyn members via staff engagement during the meeting, specifically highlighting the patient education and clinician resources developed regarding hepatitis C screening in pregnancy. While the costs for airfare and lodging exceed the approved GSA rates, they are the lowest rates currently available through group discounts and are aligned with ACOG's Travel Policy.

Item	Number of Trips	Number of Staff	Number of Days/Nights	Cost	Amount Requested
Airfare	(b)(4)				
Lodging					
Meals					

Award # 6 NU50CK000589-02-01

Ground Transportation	(b)(4)
<b>Total</b>	

#### American Clinical Laboratory Association Annual Meeting

The requested funds will cover the cost of the Senior Director (Lisa Satterfield) to attend American Clinical Laboratory Association Annual Meeting in March 2023 (location to be determined). This meeting is an opportunity for ACOG staff to meet with numerous laboratories to discuss the updated clinical guidance for hepatitis C screening in each pregnancy and related coding. Attendance at this meeting is an important opportunity to promote the ACOG guidance and coding resources for hepatitis C screening in pregnancy. The ACLA Annual Meeting convenes laboratory experts, key policymakers, and leaders in the healthcare community to discussion the next generation of diagnostic advancements for patients, as well as challenges and opportunities ahead.

Item	Number of Trips	Number of Staff	Number of Days/Nights	Cost	Amount Requested
Airfare	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)
Lodging					
Meals					
Ground Transportation					
<b>Total</b>					

#### American Society for Clinical Pathology Annual Meeting

The requested funds will cover the cost of the Senior Director (Lisa Satterfield) to attend American Society for Clinical Pathology (ASCP) Annual Meeting October 18-20, 2022 in Long Beach, California. This meeting is an opportunity for ACOG staff to meet with numerous laboratories to discuss the updated clinical guidance for hepatitis C screening in each pregnancy and related coding. Attendance at this meeting is an important opportunity to promote the ACOG guidance and coding resources for hepatitis C screening in pregnancy. The ASCP meeting is a global gathering of members of the diagnostic medical team and leaders in the field.

Item	Number of Trips	Number of Staff	Number of Days/Nights	Cost	Amount Requested
Airfare					
Lodging					
Meals					
Ground Transportation					
<b>Total</b>					

**TOTAL TRAVEL**

(b)(4)

## Other Expenses

### Miscellaneous

#### Obstetrics & Gynecology Advertisement

Covers print and digital advertisement purchase in Obstetrics & Gynecology during Hepatitis Awareness Month in 2023. The advertisement will include information on and linkage to the "Viral Hepatitis in

Award # 6 NU50CK000589-02-01



Pregnancy” Clinical Practice Guideline and hepatitis C-related patient education materials. The advertisement is a half-page in length and printed in-color.

Item	Unit Cost	Amount requested
<b>Obstetrics &amp; Gynecology journal advertisement</b>		(b)(4)
	<b>TOTAL:</b>	(b)(4)

#### ACOG Advertising and Social Media promotion

Covers digital advertisement in the weekly membership ACOG Rounds during Hepatitis Awareness Month in 2023. The advertisement will include information on and linkage to the “Viral Hepatitis in Pregnancy” Clinical Practice Guideline and hepatitis C-related patient education materials. Each installment of ACOG Rounds in May 2023 will contain hepatitis related advertisements for the Clinical Practice Guideline and ACOG patient education materials.

Additionally, this covers costs associated with promotion in the daily ACOG Today’s Headlines email and social media platforms over the span of the project.

Item	Unit Cost	Amount requested
<b>ACOG Rounds, Today’s Headlines, and social media promotion (\$8,500 per unit * 4 units)</b>		(b)(4)
	<b>TOTAL:</b>	(b)(4)
<b>Total Miscellaneous</b>		(b)(4)

#### Subject Matter Expert Travel

##### Subject Matter Expert Travel

Covers the travel expenses for two hepatitis subject matter experts for the ACOG 2024 Annual Clinical and Scientific Meeting in New Orleans, Louisiana April 21-24, 2023. These subject matter experts will lead a clinical session on hepatitis in pregnancy that includes information on hepatitis C screening in pregnancy and linkage to care for those individuals who test positive during pregnancy. Note: submitting a proposal for the annual meeting does not guarantee acceptance.



Item	Number of Trips	Number of Attendees	Number of Days/Nights	Cost	Amount Requested
Airfare	(b)(4)				
Lodging					
Meals					
Ground Transportation					
<b>Total</b>					
<b>Total SME Travel</b>	(b)(4)				
<b>TOTAL OTHER</b>					

### Contractual Expenses

There are no expected travel expenses for this project.

TOTAL CONTRACTUAL				(b)(4)
Total Indirect vs. Direct Breakdown:				
Total Direct Charges				
Total Indirect Charges*				

**TOTAL BUDGET**

(b)(4)

\*Covers the cost of ACOG's indirect charges at (b)(4) for time spent on this project. This is the current federally approved rate for ACOG (see attached Indirect Cost Rate Agreement).

**Budget Summary Spreadsheet Year 2**

<b>Institution Name:</b>	American College of Obstetricians and Gynecologists
<b>NOFO Title:</b>	Dissemination of Hepatitis C Virus Screening in Pregnancy Guidelines and Support for Outreach to Laboratory Stakeholders for Hepatitis C Virus Screening in Pregnancy
<b>NOFO Ref Number:</b>	CDC-RFA-CK20-2003
<b>Award #</b>	6 NU50CK000589-02-01
<b>Project ID:</b>	PP-16
<b>Budget Category</b>	<b>Amount Requested</b>
<b>Salaries &amp; Wages</b>	(b)(4)
<b>Fringe Benefits</b>	
<b>Consultant Budget</b>	
<b>Equipment</b>	
<b>Supplies</b>	
<b>Travel Costs</b>	
<b>Other Costs</b>	
<b>SME Travel - \$3,230</b>	
<b>Miscellaneous - \$45,085</b>	
<b>Contractual</b>	
<b>Direct Cost</b>	
<b>Total Indirect</b>	

Award # 6 NU50CK000589-02-01

Grand Total	(b)(4)
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## Upload #6

Applicant: AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS  
Application Number: NU50CK2022005838  
Project Title: Improving Clinical and Public Health Outcomes through National  
Partnerships to Prevent and Control Emerging and Re-Emerging Infectious  
Disease Threats - 2020  
Status: Awarded  
Document Title: ACOG Budget Summary Spreadsheet

**Institution Name:** American College of Obstetricians and Gynecologists  
**Award Title:** Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats  
**Award Number:** 6 NU50CK000589-02-02  
**Budget Period:** September 30, 2022-September 29, 2023

Project Title	COVID-19 Response	Hepatitis C	Total
Salaries & Wages	(b)(4)		
Fringe Benefits			
Consultant Budget			
Equipment			
Supplies			
Travel Costs			
Other Costs			
Contractual			
Direct Cost			
Total Indirect			
Grand Total			

## Supplemental Upload #1

Applicant:	AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS
Application Number:	NU50CK2022005838
Project Title:	Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats - 2020
Status:	Awarded
Description:	YR1 PPMR
Created Date:	05/09/2022





**National Center for Emerging and Zoonotic  
Infectious Diseases (NCEZID)  
Antibiotic Resistance Coordination  
and Strategy Unit (ARX)**

**Cooperative Agreement CK20-2003**

**Improving Clinical and Public Health Outcomes through National Partnerships to  
Prevent and Control Emerging and Re-Emerging Infectious Disease Threats**

**PERFORMANCE PROGRESS AND MONITORING REPORT (PPMR)**

You can edit and save a draft of your review by clicking the "Save and Continue" button at the end of the form. You must submit a final version and attach required funding documents for inclusion in the funding package. Submit the final version by clicking the "Submit" button at the end of the form. You cannot make edits after you click "Submit."

Please send an email to [NCEZID.ICPPartnerCoAg@cdc.gov](mailto:NCEZID.ICPPartnerCoAg@cdc.gov) if you need to make edits.

(b)(5)



















































ADMINISTRATIVE SECTION

Send Notification Email

☐

No

Enable Draft Form

☐

No

001093

Supplemental Upload #2

Applicant:	AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS
Application Number:	NU50CK2022005838
Project Title:	Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats - 2020
Status:	Awarded
Description:	Assurances_0589
Created Date:	07/25/2022

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.



9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL <i>Christopher M. Zahn</i>		TITLE Chief, Clinical Practice and Health Equity and Quality
APPLICANT ORGANIZATION American College of Obstetricians and Gynecologists		DATE SUBMITTED 20 May 2022

001096

### Supplemental Upload #3

Applicant:	AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS
Application Number:	NU50CK2022005838
Project Title:	Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats - 2020
Status:	Awarded
Description:	CERTS_0589
Created Date:	07/25/2022

## **CERTIFICATIONS**

### **1. Certification Regarding Debarment and Suspension**

The undersigned (authorized official signing for the applicant organization) certifies, to the best of his or her knowledge and belief, that the applicant, defined as the primary participant in accordance with 45 CFR Part 76, and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency.

(b) Have not, within a 3-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification.

(d) Have not, within a 3-year period preceding this application/proposal, had one or more public transactions (Federal, State, or local) terminated for cause or default.

Should the applicant not be able to provide this certification, an explanation as to why should be placed after the assurances page in the application package. The applicant agrees by submitting this proposal that it will include, without modification, the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower Tier Covered Transactions" in all lower tier covered transactions (i.e., transactions with sub-grantees and/or contractors) and in all solicitations for lower tier covered transactions in accordance with 45 CFR Part 76.

### **2. Certification Regarding Drug-Free Workplace Requirements**

The undersigned (authorized official signing for the applicant organization) certifies that the applicant will, or will continue to, provide a drug-free work-place in accordance with 45 CFR Part 76 by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

- (b) Establishing an ongoing drug-free awareness program to inform employees about –
  - (1) The dangers of drug abuse in the workplace.
  - (2) The grantee's policy of maintaining a drug-free workplace.
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs.
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) above.
- (d) Notifying the employee in the statement required by paragraph (a), above, that as a condition of employment under the grant, the employee will –
  - (1) Abide by the terms of the statement.
  - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
- (e) Notifying the agency in writing within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted –
  - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended.
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

For purposes of paragraph (e) regarding agency notification of criminal drug convictions, the DHHS has designated the following central point for receipt of such notices:

Office of Grants and Acquisition Management  
 Office of Grants Management  
 Office of the Assistant Secretary for Management and Budget  
 Department of Health and Human Services  
 200 Independence Avenue, S.W., Room 517-D  
 Washington, D.C. 20201

### **3. Certification Regarding Lobbying**

Title 31, United States Code, Section 1352, entitled “Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions,” generally prohibits recipients of Federal grants and cooperative agreements from using Federal (appropriated) funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a SPECIFIC grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal (non-appropriated) funds. These requirements apply to grants and cooperative agreements EXCEEDING \$100,000 in total costs (45 CFR Part 93).

The undersigned (authorized official signing for the applicant organization) certifies, to the best of his or her knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure of Lobbying Activities,” in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **4. Certification Regarding Program Fraud Civil Remedies Act (PFCRA)**

The undersigned (authorized official signing for the applicant organization) certifies that the statements herein are true, complete, and accurate to the best of his or her knowledge, and

that he or she is aware that any false, fictitious, or fraudulent statements or claims may subject him or her to criminal, civil, or administrative penalties. The undersigned agrees that the applicant organization will comply with the Public Health Service terms and conditions of award if a grant is awarded as a result of this application.

### **5. Certification Regarding Environmental Tobacco Smoke**

Public Law 103-227, also known as the Pro-Children Act of 1994 (ACT), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residence, portions of facilities used for inpatient drug or alcohol treatment, service providers whose sole source of applicable Federal funds is Medicare or Medicaid, or facilities where WIC coupons are redeemed.

Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing the certification, the undersigned certifies that the applicant organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The applicant organization agrees that it will require that the language of this certification be included in any sub-awards which contain provisions for children's services and that all sub-recipients shall certify accordingly.

The Public Health Services strongly encourage all grant recipients to provide a smoke-free workplace and promote the non-use of tobacco products. This is consistent with the PHS mission to protect and advance the physical and mental health of the American people.

**Signature of Authorized Certifying Official:**

*Christopher M. Zahn*

**Title:**

Chief, Clinical Practice and Health Equity and Quality

**Applicant Organization (Please Print):**

American College of Obstetricians and Gynecologists

**Date Signed & Submitted:**

20 May 2022



Centers for Disease Control and Prevention (CDC)  
Office of Financial Resources

**Instructions for Preparing an Annual Performance Report (APR)**  
Catalog of Federal Domestic Assistance (CFDA): 93.318  
Notice of Funding Opportunity Number (NOFO): CDC-RFA-CK20-2003

**Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control  
Emerging and Re-Emerging Infectious Disease Threats**  
National Center for Emerging and Zoonotic Infectious Diseases

### 1. Eligibility

This award will be a continuation of funds intended only for recipients currently awarded under CDC-RFA-CK20-2003: Improving Clinical and Public Health Outcomes through National Partnerships to Prevent and Control Emerging and Re-Emerging Infectious Disease Threats.

#### **Anticipated Funding Level:**

For this award, recipients are required to prepare their Budget Period 3 budget based on the current year's (09/30/2021 - 09/29/2022) award amount. Please refer to the most recent Notice of Award for the award amount.

### 2. Application Submission

CDC requires recipients to submit an Annual Progress Report (APR), which serves as the non-competing continuation application. Please submit through both the GrantSolutions and NCEZID/Antibiotic Resistance Coordination & Strategy Unit (ARX) NCEZID (Umbrella) Partner CoAg CK20-2003 [Online Portal](#) on May 2, 2022.

**Reports must be submitted by Friday, May 2, 2022, 11:59pm Eastern Standard Time in Grant Solutions for reporting period 4/1/2021 – 3/30/2022.** Late or incomplete reports could result in an enforcement action such as a delay in the award or a reduction in funds. CDC will accept requests for a deadline extension on rare occasions and after adequate justification has been provided.

If you encounter any difficulties submitting your required documents through [GrantSolutions](#), please contact the GrantSolutions Helpdesk at 866-577-0771 or email [help@grantsolutions.gov](mailto:help@grantsolutions.gov) prior to the submission deadline. If you need further information regarding the annual performance report process and/or other required documents, please contact Wayne Woods, Grants Management Specialist, at 770-488-2948. For further information regarding programmatic requirements, please contact Trisia Shannon, Project Officer, 404-639-0093 or Marrielle Mayshack, Project Officer, 404-498-1597.

### 3. Annual Federal Financial Report Submission

The Annual Federal Financial report (FFR) SF-425 is required and must be submitted through the Payment Management System (PMS) no later than 90 days after the end of the budget period. The annual FFR for this Budget Period 09/30/2021-09/29/2022 is due in PMS by **December 29, 2022**.

#### **General Application Packet Tips:**

- Properly label each item of the application packet
- Each section should use 1.5 spacing with one-inch margins
- Number all pages
- This report must not exceed 45 pages excluding administrative reporting. Web links are allowed.
- GrantSolutions allows several file types to be uploaded within the system. Refer to GrantSolutions help support for a list of the file types.

#### 4. Checklist of Required Contents of Application Packet

- a. SF-424A Budget Information-Non-Construction (Upload as a PDF)
- b. Budget Narrative (miscellaneous attachment)
- c. Budget Summary Spreadsheet (Prepared in Microsoft Excel, miscellaneous attachment)
- d. Indirect Cost Rate Agreement (miscellaneous attachment)
- e. Performance Progress and Monitoring Report (PPMR) (upload as an attachment)
- f. SF-LLL Disclosure of Lobbying Activities (online form and instructions)
- g. Evaluation and Performance Measurement Plan (If applicable, miscellaneous attachment)
- h. Federal Financial Report (FFR) SF-425 instructions are located at <https://www.grants.gov/forms/post-award-reporting-forms.html>

##### 4a. SF-424A Budget Information and Justification:

The required budget information consists of SF-424A Budget Information-Non-Construction online form and a detailed budget narrative. Instructions on completing SF-424A Budget Information-Non-Construction online form are located at [www.grants.gov/web/grants/forms/sf-424-family.html](http://www.grants.gov/web/grants/forms/sf-424-family.html). Please complete this form and upload as a PDF. Do not submit in GrantSolutions.

1. Based on the current rate of obligation, if it appears there will be un-obligated funds at the end of the current budget period, provide detailed actions that will be taken to obligate this amount or use the process below to get access to unused funds.
  - Unobligated funds may be used for purposes within the scope of the project as originally approved. Recipients will report use, or intended use, of unobligated funds in Section 12 "Remarks" of the annual Federal Financial Report (FFR).
  - If the GMO determines that some or all of the unobligated funds are not necessary to complete the project, the GMO may restrict the recipient's authority to automatically carryover unobligated balances in the future, use the balance to reduce or offset CDC funding for a subsequent budget period, or use a combination of these actions.
2. If it appears there will be insufficient funds:
  - Provide detailed justification of the shortfall
  - List the actions taken to bring the obligations in line with the authorized funding level

##### 4b. Budget Narrative:

Provide a detailed, line-item budget justification of the funding amount requested to support the activities to be carried out with those funds. Attach in the "**Miscellaneous Attachments**" section and title it "**Budget Narrative.**"

1. Budget justification must be prepared in the general form, format, and to the level of detail as described in the CDC Budget Guidance. The sample budget guidance is provided on CDC's internet at: <http://www.cdc.gov/grants/applying/application-resources.html> and the GrantSolutions application control checklist.
2. For any new proposed subcontracts, provide the information specified six elements as listed in the Budget Guidance.

##### 4c. Budget Summary Spreadsheet:



This spreadsheet should match the information entered in GrantSolutions under the Budget Worksheet. The [Budget Preparation Guidelines](#) document provides guidance for the preparation of a budget request and examples to help with the process. Required fields include:

- Personnel Salaries and Wages Total
- Fringe Benefits Total
- Consultant Benefits Total
- Equipment Total
- Supplies Total
- Travel Total
- Other Total
- Contractual Total
- Direct Costs Total
- Indirect Costs Total
- Budget Total

**4d. Indirect Cost Rate Agreement** (Not applicable to institutions of higher education. The rates applied are based on the agreement in effect from the first year of award.)

1. If indirect costs are requested, include a copy of the current negotiated federal indirect cost rate agreement or a cost allocation plan approval letter for those recipients under this type of specific plan.
2. Clearly describe the method used to calculate indirect costs, and ensure the method is consistent with the Indirect Cost Rate Agreement.
3. To be entitled to use indirect cost rates, a rate agreement must be in effect at the start of the budget period.
4. If there is not an Indirect Cost Rate Agreement or the agreement has expired, indirect costs may be charged as direct if (1) this practice is consistent with the recipient's/applicant's approved accounting practices; and (2) if the costs are adequately supported and justified. Please see the CDC Budget Preparation Guidelines on the [Application Resources](#) page for additional information.
5. If applicable, attach in the "miscellaneous attachments". Name the document, "**Indirect Cost Rate.**"

**4e. Performance Progress and Monitoring Report (PPMR):**

If you were awarded in **Budget Period 1** (09/30/2020-09/29/2021) AND **Budget Period 2** (09/30/2021-09/29/2022), please follow the instructions below:

Recipients that were successfully awarded funds under CDC-RFA-CK20-2003 must complete the performance and progress reporting for each project that was funded in **Budget Period 1** (09/30/2020 – 09/29/2021) AND **Budget Period 2** (09/30/2021 – 09/29/2022).

The Budget Period 1 PPMR, Performance and Progress Reporting section will need to be updated and include the following information:

1. Recipients awarded during budget period 1 (09/30/2020-09/29/2021) should provide information on the annual progress of FY20 (Year 1) activities.
  - This includes reporting the status of activities, outputs, performance measures, and expected outcomes for the reporting period 4/01/2021 – 9/29/2021.
  - Recipients must submit this information for all projects funded in Budget Period 1.
    - For example, if you were awarded for two projects in Budget Period 1, you must submit two PPMRs.

Recipients that were successfully awarded funds under CDC-RFA-CK20-2003 must submit PPMRs for each project awarded in **Budget Period 2** (09/30/2021-09/29/2022).



The Budget Period 2 PPMR, will need to be completed and include the following information:

1. Provide information on the progress of FY21 (Budget Period 2-09/30/2021-03/30/2022) activities.
  - The Budget Period 2 Project Information provides CDC with a status of activities, outputs, performance measures, and expected outcomes for the reporting period 9/30/2021-3/31/2022.
  - Recipients must submit this information for all projects funded in BP2. Recipients will have an additional opportunity to submit project status updates once the budget period is complete.
2. Propose Budget Period 3 continuation activities for currently funded projects
  - a. The Year 2 Continuation Work Plan component serves as the non-competing continuation application needed to request FY22 funds to continue projects for Budget Period 3.
  - b. Submissions should be based on projects the recipient was awarded in Budget Period 2.
  - c. If requesting a higher level of funding, the recipient must provide sufficient information to justify the need for additional funds.

If you were only awarded in **Budget Period 2 (09/30/2021-09/29/2022)**, please follow the instructions below:

Recipients that were successfully awarded funds under CDC-RFA-CK20-2003 must submit PPMRs for each project awarded in **Budget Period 2 (09/30/2021-09/29/2022)**.

The Budget Period 2 PPMR, will need to be completed and include the following information:

3. Provide information on the progress of FY21 (Budget Period 2-09/30/2021-03/30/2022) activities.
  - The Budget Period 2 Project Information provides CDC with a status of activities, outputs, performance measures, and expected outcomes for the reporting period 9/30/2021-3/31/2022.
  - Recipients must submit this information for all projects funded in BP2. Recipients will have an additional opportunity to submit project status updates once the budget period is complete.
4. Propose Budget Period 3 continuation activities for currently funded projects
  - a. The Year 2 Continuation Work Plan component serves as the non-competing continuation application needed to request FY22 funds to continue projects for Budget Period 3.
  - b. Submissions should be based on projects the recipient was awarded in Budget Period 2.
  - c. If requesting a higher level of funding, the recipient must provide sufficient information to justify the need for additional funds.

**All PPMRs must be submitted via GrantSolutions and NCEZID/Antibiotic Resistance Coordination & Strategy Unit (ARX) NCEZID (Umbrella) Partner CoAg CK20-2003 Online Portal on May 2, 2022 by 11:59 pm EST.**

#### **Section I. Budget Period 2 Performance Information -- Current Budget Period Progress and Status -- Reporting Period 09/30/2021-3/30/2022**

In the "Budget Period 2 Project Performance Reporting" section, the recipient must provide information on the progress of activities, outputs, performance measures, and budget period outcomes. Please consider the following information:

**Project Status and Results:** Recipient must provide progress on the activities, budget period outcomes, and performance measures (process and outcome) fields for each activity identified in the current budget period's work plan.

**Performance Measures (including process and outcome):** Recipient must report progress on all performance measures for each activity and report progress by providing the baseline, target, target date, actual to date information.



Project Successes and Challenges: Recipient should describe any success stories from the budget period and any challenges that hindered achievement of outcomes, performance measures, or their ability to complete the activities in the work plan.

## **Section II. Anticipated Carryover – Anticipated Unobligated Funding and Justification (*optional at continuation*)**

In the Anticipated Carryover Section, the recipient is encouraged to notify the Project Officer and Technical Monitor if they anticipate unobligated funding at the end of the budget period. This information is optional during continuation. However, this information will need to be completed when the FFR is submitted on December 29, 2022. Please consider the following information:

Anticipated Carryover Funding Amount

**Justification to use funding from the prior budget period to conduct project activities**

## **Section III. Budget Period 3 Continuation Work Plan—New Budget Period Proposed Objectives and Activities— Work Plan Continuation September 30, 2022- September 29, 2023:**

The Budget Period 3 Continuation Work Plan serves as the second part of the continuation process. The Continuation Work Plan includes the proposed Project Narrative (Work Plan) and Budget to be funded in Budget Period 3 of CDC-RFA-CK20-2003.

A submission to request FY22 funds to continue projects in Budget Period 3 should be based on what the recipient was previously funded for in Budget Period 2. If a higher funding level needs to be requested, the recipient should provide sufficient information to justify the need for additional funding and the level of activities for the continuation project.

As part of the Budget Period 3 Project Narrative (Work Plan) and Budget, the recipient must identify and develop performance measures (process and outcome). The performance measures may include an expansion of Budget Period 2 measures.

Recipients should work with their CDC Technical Monitor to develop appropriate and realistic performance measure(s) for the funded project. Ideally, there should be consistency in strategies, performance measures, and outcomes from previous years; however, updating should occur where appropriate.

- **Proposed Year 3 Activities:** All outputs, budget period outcomes, program outcomes, and performance measures (process and outcome) must be completed and associated with each activity.
- **Collaborative Work:** Recipient should describe their proposed plan for collaboration as it relates to this project. Include specific organizations or entities as applicable.
- **Contractual Work:** Recipient should describe their proposed plan for sub-contractual work. Include recommended criteria for identifying and selecting subcontractors.
- **Provide line-item budget and budget narrative** for the categories indicated in the template and narratives for each work plan.

More detailed guidance regarding the completion of PPMRs will be provided in an email to recipients no later than Friday, March 4, 2022.

### **4f. SF-LLL Disclosure of Lobbying Activities (online form and instructions)**

Instructions for completing the SF-LLL Disclosure of Lobbying Activities form are located at [https://iapply07.grants.gov/apply/forms/instructions/SFLLL 1 2-VI.2-Instructions.pdf](https://iapply07.grants.gov/apply/forms/instructions/SFLLL%20VI.2-Instructions.pdf)

**4g. Provide an Evaluation and Performance Measurement Plan (EPMP) (upload as miscellaneous)**

- The EPMP should elaborate on your initial applicant evaluation and performance measurement plan. This is only applicable to projects that started in Budget Period 2 (09/30/2021-09/29/2022).
- Consult with your Technical Monitor to develop the EPMP. This plan must be no more than 20 pages.
- If data collection is a part of a project, a Data Management Plan must be included.
- This plan should provide additional detail on the following:
  - **Performance Measurement**
    - Performance measures and targets
    - The frequency that performance data are to be collected
    - How performance data will be reported
    - How quality of performance data will be assured
    - How performance measurement will yield findings to demonstrate progress towards achieving NOFO goals (e.g., reaching target populations or achieving expected outcomes)
    - Dissemination channels and audiences
  - **Evaluation**
    - The types of evaluations to be conducted
    - The frequency that evaluations will be conducted
    - How evaluation reports will be published on a publicly available website
    - How evaluation findings will be used to ensure continuous quality and program improvement
    - How evaluation will yield findings to demonstrate the value of the NOFO (e.g., effect on improving public health outcomes, effectiveness of NOFO, cost-effectiveness or cost-benefit)
    - Dissemination channels and audiences
  - **Data Management Plan**

The DMP is the applicant's assurance of the quality of the public health data through the data's lifecycle and plans to deposit data in a repository to preserve and to make the data accessible in a timely manner. See web link for additional information:  
<https://www.cdc.gov/grants/additionalrequirements/ar-25.htm>

**4h. Instructions for completing the SF-425 Annual Federal Financial report (FFR) (must be submitted through Payment Management System (PMS))**

- **Link to PDF and Instructions:** <https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html>



## COST ANALYSIS FOR NEW/COMPETING, CONTINUATIONS, AND SUPPLEMENTS

AWARD NUMBER: **NU50CK000589**

NOTICE OF FUNDING OPPORTUNITY ANNOUNCEMENT NUMBER: **CK20-2003**

RECIPIENT: **The American College of OBGYN**

GRANTS MANAGEMENT OFFICER/SPECIALIST: **Freda Johnson/Sharlene Sanders**

DATE: **7/25/2022**

A cost analysis is required for awards, including new/competing, non-competing continuations, and supplements. This document is a tool for the Grants Management Officer/Specialist (GMO/GMS) to document that a cost analysis has been performed. A cost analysis involves the GMO/GMS consulting various resources to review the allowability, reasonableness, and allocability of proposed costs. Additionally, the GMO/GMS must ensure that the costs requested in each cost category are 1) justified sufficiently in the applicant's budget narrative 2) assigned to the appropriate category, and 3) mathematically accurate. For detailed information on conducting a cost analysis refer to the [Cost Analysis Standard Operating Procedures](#).

The GMO/GMS is required to use this document, sign and date it, and save it as part of the official file in GrantSolutions (GMM) under the *Budget Information Request* category in Application Notes. Electronic signature is acceptable. The GMO/GMS is required to review each budget category and document how the analysis was conducted for each category. In the "Enter Analysis Here" column, the GMO/GMS documents the steps taken (i.e. points reviewed, questions considered, resources used) to conduct the analysis. This is a high-level description of your analysis for each category and should provide the reader a summary of what you did to ensure the costs are appropriate (i.e. necessity, reasonableness, and allocability of the costs) and allowable per federal cost principles. If the category is not applicable, you may indicate that, but you should also include a brief explanation. A spreadsheet detailing the approved, itemized budget is not required.











001112



## 2019 nCoV Response

Request Type: Assistance (Cooperative Agreement)

ERR ID: 20-15-7418

Status: Approved

### Requesting Task Force Team

Requestor Name:	Slaughter, Robert E. (CDC/DDID/NCIRD/ID) (CTR)
Task Force Team:	nCoV- EPI TF
Task Force Team Lead:	Hall, Aron (CDC/DDID/NCIRD/DVD) Macneil, Adam (CDC/DDID/NCIRD/DVD) Perrine, Cria G. (CDC/DDNID/NCCDPHP/DNPAO) Sandolph, Wayne A. (CDC/DDID/NCIRD/DVD) Bialek, Stephanie R. (CDC/DDID/NCIRD/DVD) Viera, Sheila (CDC/DDID/NCIRD/OD) (CTR)
Task Force Mailbox:	eocevent246@cdc.gov
Subject Matter Expert for this ERR:	Snead, Margaret C. (CDC/DDNID/NCCDPHP/DRH)

### Needs Summary

Explanation of Needs:	This will continue and expand upon work being done during Year 1 and 2 of this collaboration. In Year 3 ACOG will focus on developing, maintaining and promoting tools to combat misinformation on COVID-19, which has emerged as a significant barrier to the uptake of vaccination during pregnancy. ACOG will also assess which of their districts and sections are the most in need of additional education and outreach and focus their efforts in those communities. PILOT also has a second project with both the American Academy of Pediatrics and ACOG; the ACOG-related activities between the two projects are complementary and not duplicative.
Date Needed By:	03/11/2022

### Assistance (Cooperative-Agreement)

Mechanism	NOFO Number	NOFO Title	Award Date	NOFO Type	Est. Award Amount	Activity ID
Cooperative-Agreement	CK20-2003	Preventive Health and Health Services - Strengthening Public Health Systems and Services through National Partnerships to Improve and Protect the Nation's Health		Continuation	\$300000.00	EPI.13

**Total Estimated Cost:** \$300000.00

#### Additional information on the grants or cooperative-agreement

Recipient: ACOG

001113

Attachments:

[FY22 Proposal Template-PILOT-ACOG\\_Final10042021.docx](#)

Comments:

Approved Spend Plan UID: COVID19EPI031120551

001114

DO NOT FILL OUT BELOW THIS LINE. FOR ERR REVIEWERS USE ONLY.

IMS Finance Branch Director Section

Assigned CANs	Object Classes	Treasury Symbol	Budget Activity	Amount
9390JG5	4151	75-2024-0943	C423P11101	300000
<b>Total Amount:</b> 300000				
<b>IMS Finance Branch Director comments:</b>				

## Purchase Card Approving Official Signature

If Purchase Card is used, the following must be completed following ERR approval:

Required Approvals	Printed Name	Signature	Date	Decision
Cardholder's Approving Official				<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Cardholder				<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved

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 History

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