**VETERAN BENEFIT SERVICES AVAILABLE BY APPOINTMENT ONLY**

**STOP: Call 800.827.1000 “TODAY” to file an Intent to File (ITF).  “That means the effective date of benefits is when the VA receives your ITF; gives up to a year to file your claim and offers the chance to receive back pay if the disability is approved for compensation. For more detailed questions/answers about ITF go to** [VA Intent to File – Your Top 5 Questions Answered (vaclaimsinsider.com)](https://vaclaimsinsider.com/va-intent-to-file/)

**VA Form 21-22 REQUIRED**

**Appointment of Veterans Service Organization as Claimant’s Representative. This form is required when a Veteran wants to have a Veterans Service Organization help with their VA benefits or claims, including:**

|  |  |
| --- | --- |
| **Burials and Memorials** | **Careers and Employment** |
| **Disability Claims** | **Family member benefits** |
| **Health care** | **Education and training** |
| **Housing assistance** | **Life insurance** |
| **Pension (various)** | **Service member benefits** |

**How to Obtain the Form VA 21-22:**

* **Email:** [**alpost284vso@outlook.com**](mailto:alpost284vso@outlook.com) **/ buz4lact@gmail.com;**
* **Download the** [VA Form 21-22](https://www.vba.va.gov/pubs/forms/VBA-21-22-ARE.pdf) **PDF: VA Form 21-22**
* **Wednesdays at American Legion (10 a.m. - 2 p.m.) or Topside Restaurant (Tuesday-Friday 3p. – 6p.)**

**Prevent Delays by Completing the Form Correctly:**

* **Complete VA Form 21-22 as instructed below.**
* **SECTION I: VETERAN'S INFORMATION: Complete fields 1, 2, 4, 7, 8, and 9.**
* **PAGE 2: READ CAREFULLY. Enter your Social Security number at the top of the page. Read and check boxes #19 and #20.**
* **SECTION V: URGENT: Sign and date in field 22a.**

**Strict Rules Apply; incomplete forms will not be accepted. Only PDF file attachments will be accepted via email to ALPOST284VSO@outlook.com or** [**buz4lact@gmail.com**](mailto:buz4lact@gmail.com)**.**

**What to Expect After Submitting the Completed VA 21-22 Form:**

**Upon receipt of a completed VA Form 21-22, an appointment will be scheduled after the form is processed through the Department of Veteran Affairs. Processing time typically ranges from 1 to 4 weeks.**

**Appointments are scheduled by calendar email – SUBJECT: CLAIMS/BENEFITS APPOINTMENT.**

**REQUIRED: Confirmation of appointment by replying with "YES" to accept or "NO" to cancel. "MAYBE" is not an option.**

**Appointments are scheduled on a first-come basis and based on availability. Veterans are only permitted to reschedule an appointment once. Please cancel your appointment if you are unable to attend.**

**“PLEASE BE PATIENT” – Post 284 has one VSO handling all claims and appeals. There are no immediate appointments/OR fit me in unless deemed “urgent due to various factors.**

**IMPORTANT NOTICE: MANY VETERANS ARE COMING IN FOR AN INCREASE FROM 90% TO 100%. Remember, not every case can reach 100%, even if another Veteran did. Each scenario is unique, and governed by different rules, regulations, and laws.**

**The only miracle worker I know sits high and looks below. Therefore, there are no guarantees, agreements, and/or promises.**

**VETERANS BENEFITS OFFICE**

**804-526-4167**