Course Outline





G Suite™

Google Chrome

Learn how to use Google Chrome: Browse the web privately; use bookmarks; manage your browsing history; work with downloaded files; and more.

Use Google Chrome

1.1 Browsing Basics in Google Chrome

Enter an Address Go Forward and Back Open a New Tab Switch Between Tabs Close a Tab

1.2 Use Bookmarks

Bookmark a Page
Open a Bookmark
Manage Bookmarks
Create a New Bookmark Folder
Move a Bookmark
Delete a Bookmark

1.3 Browse Privately

Open an Incognito Mode Window Open a Link in Incognito Mode

1.4 Manage your Browsing History

View your History Visit a Site from your History Clear your History

1.5 Change How Pages are Viewed

Zoom In or Out View a Page Full Screen

1.6 Manage Downloaded Files

Open a Downloaded File View a Downloaded File's Location Close the Downloads Bar View the Downloads History

1.7 Use Multiple Profiles

Add a Profile
Change Profiles
Enable Google Account Sync

1.8 Save a Web Page

1.9 Install, Use, and Manage Extensions

Access the Chrome Web Store Browse Extensions Add an Extension Use an Extension Manage Extensions

1.10 Access Chrome Settings

View the Settings Page

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