

PARTY BOOKING FORM 2025

Date of Event (Subject to availability)			
Time of Party	Saturday <input type="checkbox"/> 2:00pm – 4:00pm	Sunday <input type="checkbox"/> 9:30am – 11:30am	Sunday <input type="checkbox"/> 12:30pm – 2:30pm
Birthday Child/ren (Name & Age)			
Contact Name			
Address			
Phone (home or mobile)		Work	
Email Address (in capitals please)			
Number of Guests	Children:	Adults:	
Requests/Special Requirements	Eg: Party Games/ Special Needs		

IMPORTANT INFORMATION

Cost of Party \$180.00 (1hr play) or \$200.00 (1.5hr play) plus \$13 per child (min 15 - max 30 children) as per your guest list (birthday child is no charge).

\$100.00 non-refundable deposit is required at time of booking. Balance of party is to be paid 3 days prior to the day.

Minor adjustments to your invoice can be made on the day (for extra children up to the limit).

Party consists of 1-1.5 hr of fun & games with qualified coaches, 30 mins of food & cake, 15min bump in/out time.

If you are providing food and drink at your event, please ensure all **cleaning and removal** of rubbish is completed at the end of your event. **You may be charged an additional \$100 cleaning fee if this is not completed.**

This is a drug, alcohol, smoke and nut free zone.

Please provide a full guest list no later than 3 days prior to your event.

What we supply	Qualified coaches, trestle tables, chairs, kettle, fridge/freezer & microwave
What you bring	Party food & drinks, plates, cups, cutlery, table cloths & prizes for party games

Name: _____ Signature: _____ Date: ____/____/____

OFFICE USE ONLY

BEFORE THE PARTY		COACHES ON THE DAY	
Form received	/ /	Guest list (guest paid/ on the day)	/
Confirmation email	/ /	Additional Payments	
Deposit received	/ /	Set up/Bump In	
Guest List	/ /	Pack up/Bump Out	
Invoice generated	/ /	Post Event Report	