

We've provided several methods of payment to make it easier than ever to pay your assessment!

AUTOMATIC DEBIT (ACH) / E-CHECK

You can set-up a one-time or recurring payment through Automatic Debit, by visiting <https://onlinepay.aafin.com/Login.aspx>. You will need your billing statement/coupon book to reference the management ID, association ID and your account number.

Please note, Alliance Association Bank does NOT automatically update your assessment amount. If there is a change in the assessment amount, it is the owner's responsibility to update this information. If you need assistance, please contact Alliance Association Bank Support at 1 (844) 739-2331. AZCMS does not have access to your Alliance account or account information.

CREDIT CARD PAYMENT

To make a payment online by credit card, visit www.azcms.com. Select the *Make a Payment* link on the main navigation bar. Click on *Pay by Credit* under the *Credit Card Payment* option. If prompted, enter login information or create a new account (first time users). If for some reason your username or password is not working, please contact PayLease Customer Support at 1(866) 729-5327 (AZCMS does NOT have access to this information). You will be asked to provide your account number which can be found on your billing statement. *Please be aware, there is a service charge for credit card transactions.*

ONLINE BILL PAY (THROUGH YOUR BANKING INSTITUTION)

You can set-up a one-time payment or recurring payments through your bank's online bill pay system. All payments need to be made payable to the Association and include the account number, homeowner name, lot number and/or property address. If there is a change in the assessment amount, you will need to contact the bank to change the amount being deducted. Please note, when making a payment, some banking institutions can take 2-5 business days to process a payment.

PAYMENT BY CHECK

Please make all checks payable to the Association. **Your check MUST include the account number for your property. If you need your account number, please email Support@azcms.com or call (480) 355-1190.**

Mail to:

Alliance Bank
[Association Name]
PO Box 97933
Las Vegas, NV 89193-7933

PAYMENT BY PHONE

Payments can be made over the phone by calling PayLease at (866) 729-5327. Follow the prompts to a customer service agent. They will need your name and the name of the Association to create/look up an account. You will need to know the amount due on the account, as PayLease does not have access to your account balance.

Please be aware, there is a service charge for transactions.

CASH

Cash payments are not accepted.

When submitting a payment, please remember that all checks are made payable to the Association and should include homeowner name, property address, lot number and/or account number. If a payment is not addressed correctly, there could be a delay in the posting of your payment.

If you have any questions about the payment process, please contact the accounting department at (480) 355-1190.