

# HOSTING A REGIONAL TOURNAMENT

In order to be considered to host a Little Dribblers' Basketball, Inc. (LDB) regional tournament, your local league must submit a completed "Regional Tournament Request Form" which can be found at [www.littledribbler.org](http://www.littledribbler.org). **CONSIDERATION WILL ONLY BE GIVEN TO REQUESTS SUBMITTED BY THE REGISTRATION DEADLINE.**

*Please obtain permission from your school district **prior** to submitting your request to host a tournament.*

**The following are guidelines to help you prepare for a LDB Regional Tournament.**

## Steering Committee

A Steering Committee is paramount to the success of any tournament event. This committee has the responsibility for the administration, planning and coordination of the tournament. The Steering Committee should take direct responsibility for the following areas.

1. Selection and overseeing of all sub-committees
2. Budgeting
3. Raising funds to meet your financial responsibilities
4. Selection of venues
5. Liaison with local sports committee and Chamber of Commerce in your city.

## Sample Financial Responsibilities

The Regional tournament Host is responsible for providing adequate facilities, concessions and awards. An example of some expenses is listed below:

- |                    |               |
|--------------------|---------------|
| 1. Concessions     | 2. Gym Rental |
| 3. Gym Maintenance | 4. Security   |
| 5. Referees        | 6. Trophies   |

## Officials

The Regional Tournament Host is responsible for providing *TASO Certified* officials who are knowledgeable of the LDB special rules and regulations. The officials should not be from your league area. A clinic for officials prior to the tournament is beneficial but not required.

## Completion of the Tournament

The tournament host shall report the results of the regional tournament to National Headquarters no later than 9:00 a.m. on the Monday immediately following the regional tournament. All results should be emailed to [www.cara@littledribblers.org](mailto:www.cara@littledribblers.org). If you are unable to email the results, you may call in the results to the Little Dribblers' Office at 806-894-1972. . A weekend number will be provided so that results can be reported on Sunday if needed.