



MINUTES OF GOVERNING BOARD MEETING
Northwestern Mental Health Center, Crookston, MN – October 6, 2017

MINUTES

Members present: Brad Bergstrom, Jeff Bisek, Randy Bruer, Jason Carlson, Jim Guetter, Maureen Hams, Sarah Kjono, Lon Jorgensen, Andrew Larson, Chris Mills, Kristi Nelson, Shawn Yates, Ken Yutrzenka

Absent: Kathleen Johnson, Chris Kujava, Shauna Reitmeier

Others present: Faye Auchenpaugh; Colleen MacRae; Lenore Petruszewski, 21st CCLC Project Director; David Hietala, Family Services Collaborative, Crow Wing County

1. **Call to Order:** Meeting was called to order at 9:50 am by Randy Bruer, Chairman. Introductions made.
2. **Agenda: M/S/C:** (Carlson/Yates) to approve the agenda with addition of Family Navigator funding.
3. **Approval of minutes of September 8, 2017: M/S/C:** (Bisek/Mills) to approve.
4. **Financials and Bills:**
Action: M/S/C: (Carlson/Yutrzenka) to approve payment of September 2017 invoice for facilitator services and Colleen MacRae services for June-July 2017 (\$5,000).
5. **Dr. David Hietala, Family Services Collaborative, Crow Wing County:** They are wanting to improve their collaboration. With this in mind, they are researching other successful collaboratives and Laine Larson, former governing board member, suggested the NW MN Council of Collaboratives. He asked governing board members what they think makes our collaboration successful: having the viewpoint of many different partners, funding so we can make a legislative impact, governing board members are all at the executive level, we are not solely focused on us as individual partners, belief that we are making a difference and addressing needs, and having two part-time paid staff to coordinate and lead our efforts. Hietala distributed a questionnaire that individual board members completed. Topics: 1) We address these needs; 2) Rank these needs in order of importance; 3) With this essential work/tasks; 4) With the following partners; 5) With success measured by; 6) With funding from. When compiled, he will share the results with us.
6. **Grant Opportunities and Reports:**
 - **21st Century Community Learning Centers** – Lenore Petruszewski, newly-hired Project Director for the 21st CCLC grant, along with Superintendent Christ Mills, gave an update on this grant project to date. School districts involved are Fosston, Waubun, Win-E-Mac and Stephen-Argyle, which is also the fiscal agent. Award amount is \$1.7 million for three years with a probability of extending it for another four years. All four schools have begun programming and Minnesota Department of Education (MDE) folks are not expecting that all will be in high gear and running smoothly during the first year. MDE will be playing a collaborative role in helping to ensure the project is a success.
 - **Safety Net:** NW Mental Health Center is writing a grant proposal that will include all seven counties. This is a formula grant based on the number of children served between October 2016 and September 2017. Minimum amount awarded: \$7,000. Maximum amount awarded: \$100,000.
 - **School Incremental Health (pending):** The RFP will be issued next week by the Department of Health & Human Services. Schools may be asked for district data; an email will be forthcoming.
7. **“Family Navigator” funding: M/S/C:** (Guetter/Yates) to provide \$6,000 in 2017 and \$6,000 in 2018 to fund the Wilder Foundation’s proposal to support the development of a Family Navigator service delivery model. Inter-County Community Council will serve as the fiscal host. The Board agreed that Jason Carlson should be given leeway to have discussion with other evaluators.
8. **Next meeting: November 3, 2017, 9:30 am, NWMHC Community Room.**
9. **Meeting Adjourned at 11:00 am. M/S/C** (Yutrzenka/Kujava)