



MINUTES OF GOVERNING BOARD MEETING
Northwestern Mental Health Center, Crookston, MN – December 7, 2018

MINUTES

Members present: Randy Bruer, Jason Carlson, Lon Jorgensen, Shauna Reitmeier, Frances Tougas, Shawn Yates, Ken Yutrzenka

Absent: Brad Bergstrom, Jeff Bisek, Jim Guetter, Maureen Hams, Catherine Johnson, Kathleen Johnson, Sarah Kjono, Andrew Larson, Kristi Nelson

Others present: Faye Auchenpaugh, Colleen MacRae

1. **Call to Order:** Meeting was called to order at 9:35 am by Randy Bruer, Chairman.
2. **Agenda: M/S/C:** (Carlson/Yutrzenka) to approve the agenda with the addition of “Roseau/Marshall County Collaborative.”
3. **Approval of minutes of October 17, 2018: M/S/C:** (Carlson/Reitmeier).
4. **Financials and Bills:**
Action: M/S/C: (Carlson/Nelson) on November 2, 2018 to approve October facilitator electronically.
Action: M/S/C: (Yutrzenka/Yates – Reitmeier abstain) to approve November facilitator and NWMHC invoices.
5. **2019 Proposed Budget:** Tri-Valley Opportunity Council paid for the 2018 bi-annual meeting speaker, thus increasing our 2018 carryover amount. Facilitator and NWMHC contract fees will remain the same.
Action: M/S/C: (Reitmeier/Jorgensen) to approve proposed 2019 budget.
6. **Contracts for 2019:**
MacRae presented a 2019 NWMHC contract for her services on behalf of the Northwest Minnesota Council of Collaboratives. Auchenpaugh presented a 2019 contract for facilitator services.
Action: M/S/C: (Jorgensen/Carlson – Reitmeier abstain) to approve NWMHC and facilitator contracts for 2019.
7. **Bi-Annual Meeting 2020:** Members suggested that Governor Tim Walz be asked to speak at our next bi-annual meeting. Auchenpaugh took note and will prepare accordingly.
8. **Grant Opportunities and Reports:**
 - **21CCLC:** Bruer and Auchenpaugh said the project is moving in the right direction with large increases in the numbers of student participants and additional community partners for quality programming. Compliance and oversight is much more stringent than in past 21CCLC projects and this is attributed to directives the Minnesota Department of Education is receiving from the federal government. This includes twice yearly in-person monitoring visits to each site and mandatory assessments.
 - **System of Care:** Carlson and MacRae discussed the “Family Partner” grant award. A revised contract was received this week with a start date of November 15, 2018 and an end date of September 30, 2021. Jason Carlson, Kristi Nelson and Colleen MacRae will meet to determine the implementation team. The grant is narrower than what we had originally intended, but it will not stop our investigating ways to develop our broader vision.
9. **Roseau/Marshall County Collaborative:** As this joint collaborative develops, Roseau County may wish to be a part of the Council of Collaboratives. If so and if they want two representatives from Roseau County on the governing board, they will need to pay dues just as other counties currently do.
10. Members had a very worthwhile, rich and diverse conversation on a variety of topics, with no actionable items.
11. **Next meeting: January 4, 2019.**
12. **Meeting Adjourned at 11:10 am. M/S/C** (Yates/Yutrzenka)

Faye Auchenpaugh, Facilitator