



**MINUTES OF GOVERNING BOARD MEETING**  
**Northwestern Mental Health Center, Crookston, MN – May 3, 2019**

**MINUTES**

**Members present:** Bradley Bergstrom, Jeff Bisek, Randy Bruer, Jim Guetter, Maureen Hams, Kathleen Johnson, Lon Jorgensen, Sarah Kjono, Chris Kujava, Shauna Reitmeier, Frances Tougas, Shawn Yates, Ken Yutzenka

**Absent:** Jason Carlson, Andrew Larson, Kristi Nelson

**Others present:** Faye Auchenpaugh, Colleen MacRae

1. **Call to Order:** Meeting was called to order at 9:33 am by Randy Bruer, Chairman.
2. **Agenda:** **M/S/C:** (Bergstrom/Jorgensen) to approve the agenda.
3. **Approval of minutes of April 12, 2019:** **M/S/C:** (Reitmeier/Bergstrom).
4. **Financials and Bills:**  
**Action:** **M/S/C:** (Yutzenka/Reitmeier) to approve April 2019 facilitator invoice.
5. **Roseau County Collaborative:** Kujava stated that Roseau County wishes to become a member and discussion ensued about options for when paid dues are required and membership begins. Auchenpaugh reminded the board that the Principles for Cooperation state that members cannot be eligible to participate in grant proposals unless they have paid their dues. **M/S/C:** (Yutzenka/Reitmeier) to accept Roseau County as full members with pro-rated dues paid in 2019. Auchenpaugh will draft a letter for Bruer to send to David Anderson, Roseau County Social Services director, advising of same and giving detailed information on the collaborative.
6. **Grant Opportunities and Reports:**
  - **Whole Family:** Jason Carlson had reported at the April meeting that Tri-Valley Opportunity Council was submitting a proposal for this DHS grant opportunity to develop or expand upon 2-Generaton or whole family approaches and believed it fits well with our Family Partner project. He requested that it be a Collaborative project with our formal support. A letter of support was written and is attached to these minutes. This grant is based on social determinants, thus no diagnosis necessary for eligibility. It is a one-year planning grant of up to \$250,000 with an additional four years possible extension. Carlson said they would like to add an evaluator, so the amount of money could be more in the subsequent four years (grant allows up to \$400,000 per year). He believes they will fund ten projects and will select fifteen for site visits in the next six weeks before making the final determination.
  - **Out-of-Home Placement:** Social Services directors will be discussing this regarding basic skills for parents; e.g. how do we organize our lives and households so we can get our children to school on time. Kujava would like to have a collaborative effort among the counties of Kittson, Marshall, Mahnomen and possibly Pennington and Roseau (if Roseau joins the Collaborative in 2019). Funding is \$200,000-\$300,000 per year with a rolling deadline. Kujava will report back at our June meeting.
  - **County Resource websites:** It is possible to have these resources translated into foreign languages. MacRae will research and find costs.
  - **Family Partner:** Hams said it has been interesting figuring out the dynamics of accessing parents and the rules around what school districts and mental health have around referrals. Right now, the parents have to make the contact and parents are not in the districts every day, nor should they be, and that affects access.
7. **2020 Bi-Annual Meeting:** The date was set for Wednesday, October 21. This will allow ample time for Auchenpaugh to try to obtain both Governor Walz and Representative Collin Peterson as speakers.
8. **June Meeting and Field Trip:** Bruer asked if we might consider a field trip to Arctic Cat. Auchenpaugh offered to host the June meeting at her country school and arrange for a tour of Arctic Cat.
9. **Next Meeting:** **Wednesday, June 19, 10:30am, at the Country School, 11094 195<sup>th</sup> Ave NE, Thief River Falls.** This will be followed by lunch and a tour of Arctic Cat at 1:00pm. NOTE: No open-toed shoes or sandals allowed on the tour.
10. **Meeting Adjourned at 11:14 am.** **M/S/C** (Kjono/Bergstrom)

**Faye Auchenpaugh, Facilitator**