



**MINUTES OF GOVERNING BOARD MEETING**  
**The Country School, Thief River Falls, MN – June 19, 2019**

**MINUTES**

**Members present:** Randy Bruer, Jason Carlson, Jim Guetter, Catherine Johnson, Kathleen Johnson, Lon Jorgensen, Sarah Kjono, Shauna Reitmeier, Shawn Yates, Ken Yutrzenka

**Absent:** Bradley Bergstrom, Jeff Bisek, Maureen Hams, Chris Kujava, Andrew Larson, Kristi Nelson, Frances Tougas

**Others present:** Faye Auchenpaugh, Dave Anderson – Roseau County Social Services

1. **Call to Order:** Meeting was called to order at 10:45 am by Randy Bruer, Chairman.
2. **Introductions:** Dave Anderson, Roseau County Social Services, was introduced as the Roseau County Collaborative representative and Governing Board members in turn introduced themselves to him.
3. **Presentation:** Bruer congratulated Ken Yutrzenka on his retirement and presented a plaque to him on behalf of the Collaborative, thanking him for his years of valuable service on the Governing Board.
4. **Agenda: M/S/C:** (Carlson/Jorgensen) to approve the agenda with three additions: Roseau County membership, Youth Homeless Prevention update, Collaborative messaging.
5. **Approval of minutes of May 3, 2019: M/S/C:** (Reitmeier/Yates).
6. **Financials and Bills:**  
**Action: M/S/C:** (Guetter/Yutrzenka) to approve May 2019 facilitator invoice.
6. **Roseau County Membership:** Auchenpaugh drafted a letter for Bruer that was sent to Dave Anderson describing in more detail the background of and efforts undertaken by the NW MN Council of Collaboratives. Our brochure was included in the letter. Anderson stated that the Collaborative was a valuable partnership and that he was sure that all Roseau County members would pay their 2019 pro-rated dues.  
Auchenpaugh is mailing these pro-rated 2019 dues invoices to the Roseau County Collaborative (\$844), Roseau County Social Services (\$675), Roseau School District (\$675), Warroad School District (\$675), and LifeCare Behavioral Health (\$675). Total dues invoiced: \$3,544.  
Anderson is retiring the end of June and will be replaced by Karla Langaas. Anderson also noted that they have used the grant writing services of John Winn at Northwest Community Action.
7. **Grant Opportunities and Reports:**
  - **Whole Family:** Jason Carlson reported that DHS is making site visits around Minnesota and that they focusing on smaller, more targeted grant populations. We have not received any notice of a planned site visit.
  - **Youth Homelessness:** ICCC plans to sub-grant funds to Northwest Community Action, Tri-Valley Opportunity Council and Mahube-otwa. There will be a total of 3.5 FTE to cover that area with additional funds to provide rental assistance for youth in the area. If all goes as planned, programing will begin October 1<sup>st</sup>.
  - **School Climate Transformation:** This U.S. Department of Education opportunity is designed to develop, enhance, or expand systems of support for, and technical assistance, to schools implementing a multi-tiered system of support, for improving school climate. Estimated number of awards is 80 with a range of \$100,000 to \$750,000 per year for up to five years. Deadline is July 22, 2019. **M/S/C:** (Kathleen Carlson/Jorgensen) to have Auchenpaugh see if a grant writer is available and, if so, to approve up to \$6,000 for the writing of this grant proposal.
  - **Project Prevent:** This U.S. Department of Education program provides funding to LEAs to increase their capacity both to identify, assess, and serve students exposed to pervasive violence, helping to ensure that affected students are offered mental health services for trauma or anxiety; support conflict resolution programs; and implement other school-based violence prevention strategies in order to reduce the likelihood that these students will later commit violent acts. The Governing Board declined to pursue.
7. **County Resource Website translations:** Tabled.
8. **Collaborative Messaging:** Kathleen Johnson would like us to come up with better ways to “spread the word” about our Collaborative efforts to all of our members. Those not on the Governing Board appear to have very little focus on the benefits and what we are accomplishing on their behalf. She also asked about a data gathering place so that grant opportunities arise we are more prepared. Jason Carlson added that MacRae has a lot of data gathered already.
9. **Arctic Cat Field Trip:** Following lunch, several members went on a tour of Arctic Cat.

10. **Next Meeting:** Friday, August 2<sup>nd</sup>, 9:30am, in the Community Room of the NW Mental Health Center, Crookston.

11. Meeting Adjourned at 11:45 am. **M/S/C** (Jorgensen/Carlson)

Faye Auchenpaugh, Facilitator