



**MINUTES OF GOVERNING BOARD MEETING  
NW Mental Health Center, Crookston, MN – September 6, 2019**

**MINUTES**

**Members present:** Brittney Bimler, Jeff Bisek, Randy Bruer, Aaron Cook, Jim Guetter, Catherine Johnson, Lon Jorgensen, Sarah Kjono, Chris Kujava, Karla Langaas, Kristi Nelson, Shauna Reitmeier, Frances Tougas, Shawn Yates

**Absent:** Brad Bergstrom, Jason Carlson, Maureen Hams, Kathleen Johnson, Andrew Larson

**Others present:** Faye Auchenpaugh, Colleen MacRae

1. **Call to Order:** Meeting was called to order at 9:35 am by Randy Bruer, Chair.
2. **New Member Welcomed:** Karla Langaas, Roseau County Social Services Director, and Shawn Yates, Warroad School Superintendent, were welcomed as Roseau County representatives to the Governing Board.
3. **Agenda: M/S/C:** (Kujava/Bisek) to approve the agenda. (Tougas arrived late to the meeting, allowing Kujava, as alternate, to make this motion.)
4. **Approval of minutes of August 2, 2019: M/S/C:** (Reitmeier/Bisek) to approve.
5. **Financials and Bills:**
  - **M/S/C:** (Tougas/Yates) to approve payment of August 2019 facilitator invoice.
6. **Grant Opportunities and Reports:**
  - **School Climate Transformation:** Awards are expected to be announced by the end of September or beginning of October. The proposal is a consultative approach with the National Council for Behavioral Health providing training to 18 school districts and 13 service providers across seven counties: Roseau, Marshall, Pennington, Red Lake, Polk, Mahnomen and Norman. Total budget is \$3.75 million over 5 years with the bulk of dollars being used for consultants to provide training. Whatever is left over will be backed into an hourly participant rate for school districts to help offset staff time for training.
  - **Suicide Prevention:** Public Health was not awarded this grant during the first round, but then additional funding became available so they have been given \$80,000/year for four years to provide education, training and resources for three counties: Polk, Norman and Mahnomen. A community needs assessment will be conducted to gain suicide perception in the various communities. Kujava asked if other counties could also have training. Kjono said there is a region-wide coalition called HOPE (Help Outreach Prevention Education) and this coalition can probably replicate what is being done with the public health grant. Statistics show that middle-aged men have the highest rates of death by suicide. In Minnesota, suicide is the second leading cause of death for persons aged 14-24. The nationwide rate is 10%; Minnesota's is 8%.
  - **21<sup>st</sup> Century Community Learning Centers:** Advisory committee meets regularly. There is very little contact with Eric Billiet at MDE now. Messages have been sent and we are doing everything we should be doing. Enrollments are great. All of the students have been signed up in Win-E-Mac and Stephen/Argyle. Auchenpaugh hopes that the director, Jackie Chwialkowski, will present at our October meeting. If the project continues to go as planned, we could have seven years of funding. The employee situation is kind of a roller coaster. The program pays well, but it's hard to not have burn-out with staff already having put in a full day of teaching.
  - **System of Care:** The two Family Partners working in Win-E-Mac and Ada-Borup are advocates working with parents and caregivers as opposed to directly with children. The Department of Human Services (DHS) awarded this grant in late October 2018 and said, "We like your proposal but we want you to do wraparound." In June 2019, they offered wraparound training and we were then told that the coordinators had to be unique persons and not our Family Partners. We had back and forth discussions with DHS, explaining that our work in Northwest Minnesota is very different from the metro areas. As of Monday, DHS has agreed that we can postpone or perhaps not do wrap. If we must, however, DHS believes they may have a sustainable funding source for training additional wrap coordinators.
7. **Collaborative Messaging:** We had talked about doing a quarterly newsletter at our August meeting, however, that seems to be duplicating our minutes. Instead, Auchenpaugh will email all members following each Governing Board meeting, giving highlights of the meeting and attaching the approved minutes from the prior meeting.

8. **Collaborative Dues:** Discussion regarding history of dues paid by county collaboratives and individual members. It was determined from our inception that If county collaboratives do not pay dues, then individual member dues would have to increase to support the services of our part-time consultants and grant writing. Carryover funds are going down annually, but the expansion of member counties helps increase the amount of dues paid each year and offset those times when individual dues decrease: e.g. the consolidation of two school districts into one. Currently, Norman County West school and Ada-Borup are both paying dues, but there will possibly be joining of these two districts in the future. Do we invite a broader sector of groups at the table, e.g. Essentia, Riverview, Kittson Health, North Valley? Do we look at a set amount of dues or should it be formula-based? These are all questions for us as we move forward.
9. ROI variables that will change from year to year. Cash to cash ratio but does not include in-kind components of time, mileage members give to attend meetings. Return on Investment for the collective, not individual partners. Some variables are there are two tiers of dues: collaborative level \$1875 in beginning to 1688 now. Number of paying partners each year varies. Public health was folded in under county dues a few years ago. Now in 2019 we have additional partners with Roseau County joining. Pending info... Just over 3000% ROI. Randy: Should include how many grants have been written each year and how much money has been spent on grant writing.
10. **Principles for Cooperation:** These will need to be updated to reflect Roseau County's membership. Auchenpaugh will bring revised copy to October meeting for discussion and adoption.
11. **Child Care:** MacRae said another child care center in Crookston has closed and that impacts 40 families. This is an area that has been of great concern and significance across the region. The Northwest Minnesota Foundation (NMF) is leading and supporting collaborative efforts in communities to find innovative, sustainable solutions to help solve their unique child care needs. Auchenpaugh will invite staff from NMF to talk about their initiatives at our October meeting. We should perhaps also invite Representatives Kiel and Fabian and Senator Johnson to come and have a conversation about this with us.
12. **Dana Mortenson—World Savvy:** MacRae was at a conference in Boston and heard Mortenson's perspective on data and preparing students for workforce that includes technological advances we don't even know exist now. MacRae showed a three-minute video of a PBS interview with Mortenson, who lives in Twin Cities and suggested that we ask her for a 15-minute presentation via ITV at one of our governing board meetings and then perhaps think about having her present at our 2020 Bi-Annual Meeting.
13. **County Resource Website Translations:** There are a couple of ways to do this: 1) programming, which takes dollars, and 2) possibly doing this through some of the existing software at the NW Mental Health Center. Yates said that Warroad School has Laotian, Spanish and English drop-down menus. Kujava said that Marshall County gets about 125 hits a month from our area; homeless, schools and daycare are always the three top pages searched. He suggested, too, that names or phone numbers not be added to the resource websites because they change. Instead, we should provide a link to the agency or organization's website. Kujava said that he can tell when he markets the website, because the hits increase immediately.
14. **Logo for Northwest Minnesota Council of Collaboratives:** With the addition of Roseau County, our logo needs to be updated. Auchenpaugh will see if Digi-Key will do this on a pro bono basis.
15. **Adjournment: M/S/C:** (Yates/Jorgensen) to adjourn at 11:30 am.

**Next meeting: Friday, October 4, 2019 from 9:30 – 11:30 am.**

Faye Auchenpaugh, Facilitator