



MINUTES OF GOVERNING BOARD MEETING
Northwestern Mental Health Center, Crookston, MN – September 7, 2018

MINUTES

Members present: Brad Bergstrom, Jeff Bisek, Randy Bruer, Jason Carlson, Catherine Johnson, Kathleen Johnson, Sarah Kjono, Chris Kujava, Shauna Reitmeier, Shawn Yates, Ken Yutrzeuka

Absent: Jim Guetter, Maureen Hams, Lon Jorgensen, Andrew Larson, Kristi Nelson

Others present: Faye Auchenpaugh, Mike Kolness, Colleen MacRae

1. **Call to Order:** Meeting was called to order at 9:38 am by Randy Bruer, Chairman.
2. **Agenda:** **M/S/C:** (Carlson/Reitmeier) to approve the agenda with the addition of “Dues Update.”
3. **Approval of minutes of July 27, 2018:** **M/S/C:** (Yutrzeuka/Bisek) with correction of Catherine Johnson as absent.
4. **Financials and Bills:**
Action: **M/S/C:** (Yates/Kujava – Reitmeier abstain) to approve payment of invoices for August facilitator, NW Mental Health Center, Wilder Research, and Colleen MacRae for System of Care/Family Partner grant writing.
5. **Family Partner Work Group Update:** We should hear soon whether or not our System of Care proposal has been funded. The work group discussed steps to take in anticipation of funding and what to do if we don’t receive funding. If funded, we will forge ahead with a family partner job description, get a concept paper prepared, think of a capacity-building person to work on the project, and determine data points to gather. If there is no funding, we will research capacity-building grants to fund a lead person. Kristi Nelson received a call from the state asking if we would possibly agree to National Wraparound Training, which lends a positive note to our being funded.
6. **Bi-Annual Meeting:** The agenda was finalized with time slots determined. In addition to Joe Rand speaking, we will have brief updates on the 21st Century Community Learning Centers grant and the Family Partner project. Hopefully the latter will be the news that we have received a System of Care grant. Sarah Kjono will speak on the community health assessment recently completed and Catherine Johnson will give a progress report on the Youth Homelessness grant. Auchenpaugh asked if invitations should be digital or postal mail or both. Consensus was both.
7. **Change in Governing Board Member:** Frances Tougas, North Valley Health, will replace Chris Kujava as one of Marshall County’s representatives. Lon Jorgensen will remain a member and Kujava will become an alternate.
8. **Dues and County Collaboratives:** Kujava reported that the state has been asking counties to merge their collaboratives, e.g. Roseau and Marshall counties. The decision will be made by November. How may this affect Council of Collaborative dues and votes?
9. **Grant Opportunities and Reports:**
 - **Rural Initiative (Laura Jan Musser fund):** Auchenpaugh distributed a copy of this initiative and asked the board if it should be sent to all members. The consensus was “yes.”
 - **Youth Homelessness Demonstration Program:** This HUD funding to Inter-County Community Council for ages 16-24 is renewable so as Catherine Johnson says, “If we do it right, it will be the gift that keeps on giving.” They have until November 13, 2018 to submit a community-wide plan to HUD, with the final plan due in March. Another part of the project is youth participation and they are required to have a Youth Advisory Board comprised of those who have experienced instability. They are also developing times and dates for information meetings around the region. The Cargill Foundation is trying to pull down some funds for planning purposes, which HUD funding could now sustain.
 - **Worker’s Compensation Grants:** Bruer reported that Win-E-Mac had received a 1-1 matched grant from their worker’s compensation carrier. He will email the information to all of the schools.
 - **21st CCLC:** Bruer reported on the meeting with MN Department of Education staff on the progress to date and projections for the next two years. Career exploration will be one of the objectives for the coming year. U of M Extension will be providing programming and some of the quality programming assessments.
10. **Email Minutes:** **M/S/C** (Carlson/Reitmeier) on October 1, 2018 to approve Auchenpaugh invoice for September 2018 services.
11. **Next meeting: October 17, 2018 following the Bi-Annual Meeting, Bede Hall, UMC. Board members should go through the cafeteria line and bring their lunches back to the ballroom for the meeting.**
12. **Meeting Adjourned at 11:10 am.** **M/S/C** (Bisek/Yutrzeuka)

Faye Auchenpaugh, Facilitator