



School License Number 4122 Expires: 6.01.2023 Restrictions: None

Shannan Atkin Instructor Id# 120067 \* Carlos Abella Instructor Id# 122083 \* Delana Colon Instructor Id# 125228

**Below is the process for applying for a LEARNER PERMIT [also known First-Time Florida Driver License] and the applicant has never been licensed by any state or county**

Proof of completion of a 4-hour Traffic Law Substance Abuse education course. [Driver Education Licensing Assistance Program Providers](#)

1. Parental Consent Form either signed and notarized in advance or signed in the presence of our examiner. The person signing the consent form must be a legal guardian. If other than a parent, such as a grandparent, proof of guardianship must be provided.
2. United States Birth Certificate OR valid United States Passport. A government agency must issue a birth certificate. Hospital birth certificates cannot be accepted.
3. Social Security Card or one of the following documents showing your full social security number: W-2 form, paycheck stub, or Form 1099. The name assigned to the social security number must match the name that will appear on the Florida Driver's License. If you have recently changed your name, update your records with the Social Security Administration before you apply for your license.
4. Vision Test
5. 45-Question Road Rules Test and 5-Question Road Sign Test must begin no later than one hour before office closing time.
6. If using an On-Line Third Party Tester/Administrator, a [Parent/Guardian On-Line Test Proctoring Form](#) must be signed in the presence of a driver's license examiner by the person who proctored the test; or the proctor's signature must be notarized if the parent or guardian proctor will not be present. Also, per Florida Statute 322.56(3) a customer who takes and passes the Class E Knowledge or Skills Exam through an authorized Third Party Administrator may be randomly selected for a mandatory re-test without prior notice. A failed re-test will require a re-exam fee to be collected at the next exam attempt.
7. Proof of residential address requires two of the following reflecting your name and address: deed, mortgage statement, lease agreement, voter registration, vehicle registration, W2 form, 1099 form, or a homeowners, automobile, or life insurance policy. For a complete list of items, click [Proof of Residential Address](#).
8. If the documentation submitted reflects any name change, an original or certified copy of your Marriage License, Divorce Decree, or Court Order, must be submitted. In some instances, more than one marriage license, divorce decree, or court order document may be required to show the chain of name changes. Photocopies cannot be accepted. A marriage license must be from a governmental agency. Church-issued licenses cannot be accepted.

**(Source) Tax Collectors Website**

**\* This is for informational purposes only. Updates to the DMV website may not be reflected here. It is your responsibility to verify the content here. \***

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