Open Positions at Astoria CUSD #1

School Office Secretary

Requirements:

- Computer Skills
- Ability to learn and quickly implement new software
- Courteous, Patient and Friendly
- Effective Communication skills in person, phone and email
- Can adapt to a fast-paced school setting
- Ability to pass background check
- Experience working in a school

Please send resume and letter of interest to vphillips@acusd1.org. Start Date expected August, 2026 or before if available.