

2019 ANNUAL REPORT

Brent G. Dodge Chief of Police

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JOHNSON CITY POLICE DEPARTMENT MISSION STATEMENT



The mission of the Johnson City Police Department is the safeguarding of all citizens lives and property, the preservation of their constitutional rights, and to maintain a high standard of quality of life for all of Johnson City's residents and visitors. The police department will strive to develop a police service that meets unique neighborhood needs by combining law enforcement activities with progressive crime prevention strategies.



UNIFORMED PATROL DIVISION

The Uniform Patrol Division functions as the primary enforcement and crime prevention branch of the Police Department. The Patrol Division is the largest branch of the Department, and serves as the backbone of all police functions.

The Patrol Division is overseen by the Captain and is comprised of 2 Lieutenants, 3 Sergeants, and 24 Patrolman. In 2019, the Patrol Division handled nearly 10,000 calls for service, 4,338 officer-initiated services, and made 1,015 adult arrests resulting in over 1,500 charges.

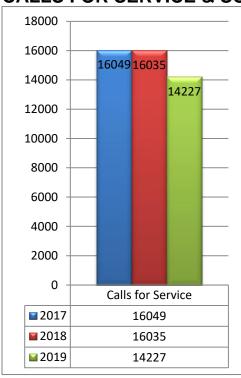
The Uniform Patrol Division is first to respond to citizens' calls for assistance, and usually first to arrive at the scene of an occurrence requiring police action. The Patrol Division is deployed 24 hours a day divided into three 8 hour shifts.

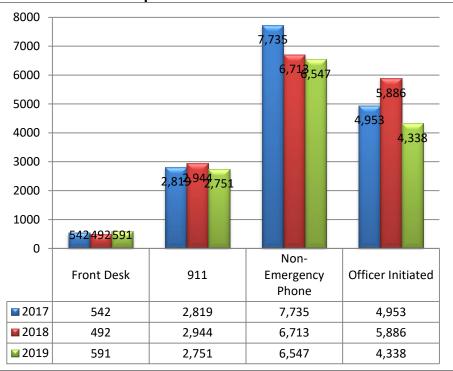
Most citizens' only contact with the police is with a member of the Patrol Division. The public's perception of the effectiveness and professionalism of the Department is largely shaped by these contacts.

The many aspects of a patrol officer's duties include preventative patrol, response to calls for service, protecting those in need and providing neighborhoods a safe environment. The presence of uniform patrol will help deter criminal activity in a neighborhood, and help promote cooperation and communication with the residents.

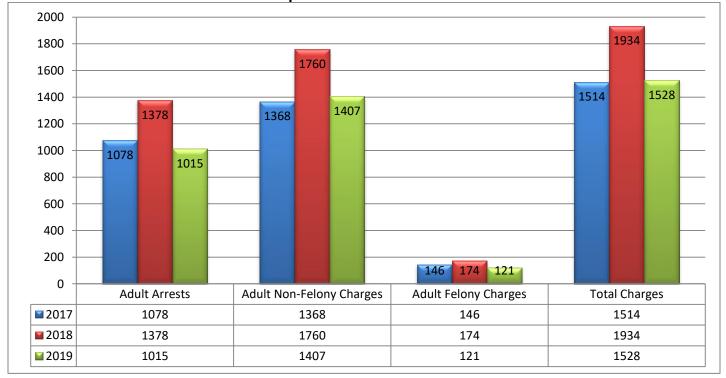


CALLS FOR SERVICE & SOURCE OF CALLS | Patrol Division

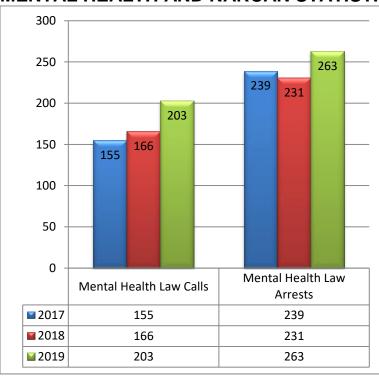


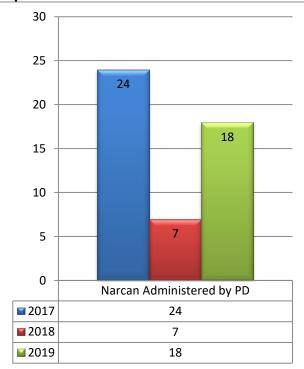


ADULT ARRESTS & CHARGES | Patrol Division

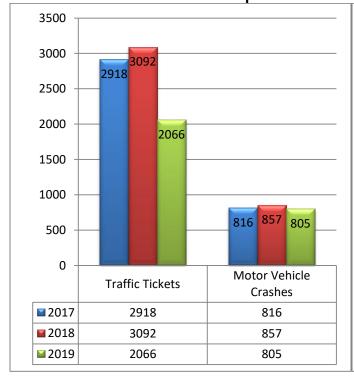


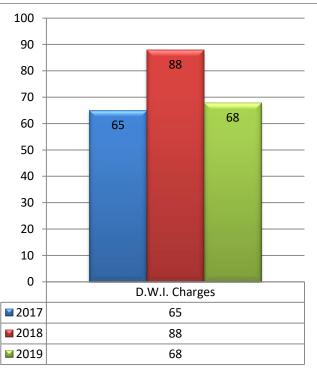
MENTAL HEALTH AND NARCAN STATISTICS | Patrol Division





TRAFFIC ENFORCEMENT | Patrol Division





NOTABLE PATROL DIVISION ACTIVITY

JANUARY, 2019

Felony drug arrests following JC traffic stop:

On January 12, 2019 the Johnson City Police Department arrested the following:

- 1. ERIC K. WILCOX, age 35, of Mount Upton, NY
- 2. SHEILA A. ECCLESTON, age 54, of Mount Upton, NY
- 3. CHASITY N. VIELE, age 38, of Mount Upton, NY
- 4. BOBBIJO NYE, age 38, of Mount Upton, NY

All were charged with the following:

- -Criminal Possession of a Controlled Substance in the Third Degree, a B Felony
- -Criminal Possession of a Controlled substance in the Fourth Degree, a C Felony

ECCLESTON was also charged with:

- -Criminal Possession of a Controlled Substance in the 7th Degree, a misdemeanor
- -Unlawful Possession of Marihuana, a Violation
- -There was also a bench warrant for her arrest out of the Village of Sidney.

VIELE was also charged with:

- -Criminal use of Drug Paraphernalia in the second degree, a Misdemeanor
- -Aggravated Unlicensed Operation of a motor vehicle in the third degree, a Misdemeanor
- -Uninspected motor vehicle, a traffic infraction

NYE also had a warrant for her arrest out of the City of Binghamton.

At around 7:50pm an Officer stopped a vehicle on Main St for a traffic violation. The operator of the vehicle was Viele who had a suspended license. Wilcox, Guilford, and Nye were passengers in the vehicle.

Located in the vehicle were 10.4 grams of Crack Cocaine, One Lyrica pill (a controlled substance), Marihuana, a glass pipe used to smoke crack, and a digital scale commonly used to weigh narcotics.

All four were transported to central arraignment and remanded to the Broome County Jail.

NOTABLE PATROL DIVISION ACTIVITY (Continued)

SEPTEMBER, 2019

On September 24, 2019, the Johnson City Police Department arrested Keshawn S. Reavis, age 21, of Johnson City, NY for the following charges:

- Criminal Possession of a Weapon in the second degree, a C Felony
- Tampering with Physical Evidence, an E Felony
- Menacing in the second degree, a Misdemeanor

On September 24th at 9:30 pm police responded to Elizabeth St near Grand Ave to a report of a dispute and one of the subjects involved may have a gun.

Several people were seen leaving the area when police arrived. Reavis was detained and identified as the male with the gun. A loaded 9mm handgun was located on the ground between two houses in the area on Grand Ave.

Reavis was arrested on the charges above and taken to central arraignment where he was released.



JCPD AND RISE ANNOUNCED NEW ADVOCACY SERVICE



The Johnson City Police Department and Rise announced a new three-year program that commenced in October, Domestic Violence Awareness Month. The Johnson City Police Department received a federal Office of Justice Programs grant to provide an advocate to work with domestic violence victims. Johnson City was one of only 80 law enforcement agencies to receive this competitive grant nationwide. This three-year program will be carried out in collaboration with Rise (the d/b/a of SOS Shelter, Inc.).

The Johnson City Police Department responded to 869 domestic incidents in 2018. Since domestic violence often goes unreported, the true number off incidents is likely to be much higher. Rise is Broome County's only licensed domestic violence service provider and has provided comprehensive services since 1979, when it opened one of the first domestic violence shelters in New York State. Rise Executive Director Nicole Barren reported that Rise provided non-residential services to 1,740 survivors in Broome County last year with 219 individuals receiving shelter services.

This new advocate position will train police, consult on domestic cases, co-respond to domestic and hospital calls, follow-up with victims for Domestic Incident and other police reports, offer support, advocacy and other services to victims, and connect them with community resources. The goals of this program are to promote perpetrator accountability, reduce repeat domestic calls to the same household by offering higher quality support, and to help victims access services. The Johnson City Police Department and Rise are confident that a victim specialist program will contribute to a trauma-informed approach at JCPD and will hopefully increase community safety.





In 2018, the Johnson City Police Department instituted a new patrol initiative called the Community Action Team, or CAT unit. The Unit is comprised of 2 Officers who are not part of the regular patrol function so its officers are not tied to a particular zone and do not respond to routine calls. This leaves them free to focus on community policing and enforcement issues in our most troubled neighborhoods. The main focus of the CAT unit is to utilize community policing practices and active enforcement of laws and statutes to positively impact the quality of life and safety factors in neighborhoods of need.

Goal

The CAT unit's goal is to work in partnership with neighborhood residents, Village Hall, and Code Enforcement to address on-going quality of life issues in the Village through community policing practices and proactive enforcement of state and local laws.

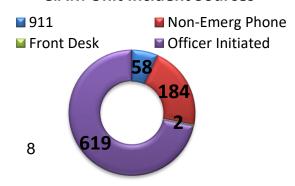
Partnered with our Community

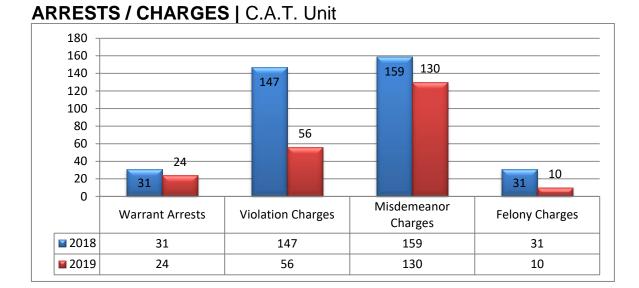
The C.A.T. Unit's effectiveness requires information about neighborhood problems from the residents in order to identify on-going problems and formulate solutions as quickly as possible.

In order to assist the C.A.T. Unit with maximizing their results, residents are urged to meet the officers in person and become more comfortable with them, which will hopefully make the residents more likely to communicate with us about their neighborhood's issues. We believe that this type of interaction with the public is vital to our goal of improving the quality of life in these neighborhoods.

C.A.T. Unit Activity - 2019	
Incidents	863
Traffic Stops	425
Traffic Tickets Issued	156

C.A.T. Unit Incident Sources





Notable C.A.T. Unit Activity:

On July 18, 2019 at about 10:30 pm, members of the C.A.T. Unit stopped a vehicle on Floral Avenue and Hudson St for a traffic violation. The driver was identified as Johnathan Florence, age 32 of Johnson City and the passenger was identified as Donovan Cammack, age 28 of Vestal. Florence was found to have a suspended driver's license. An odor of marihuana was also detected emanating from within the vehicle. Officers conducted a search of the vehicle and located 56 grams of powder cocaine, concentrated cannabis, a small quantity of marihuana, and \$2500 in suspected drug proceeds.

Florence and Cammack were charged with the following:

Florence:

- -(2) Counts of Criminal Possession of a Controlled Substance in the 3rd Degree, both B Felonies
- -Criminal Possession of a Controlled Substance in the 7th degree, a Misdemeanor
- -Aggravated Unlicensed Operation of a Motor Vehicle in the 2nd degree, a Misdemeanor
- -Unlawful Possession of Marihuana, a Violation
- -No/Improper turn signal, a traffic infraction

Cammack:

- (-2) Counts of Criminal Possession of a Controlled Substance in the 3rd Degree, both B Felonies
- -Criminal Possession of a Controlled Substance in the 7th Degree, a Misdemeanor



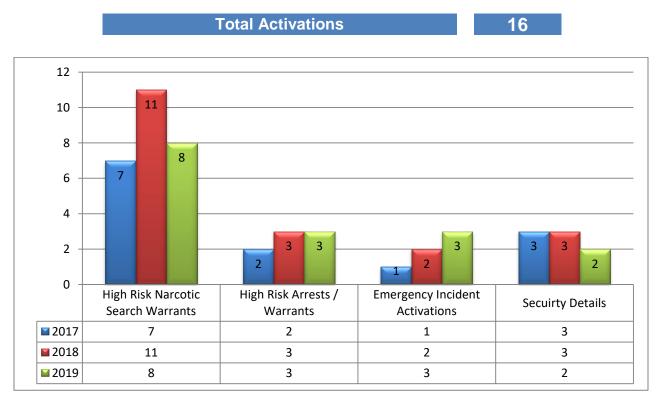
METRO S.W.A.T.

The Johnson City Police Department is part of a multi-jurisdictional SWAT Team, Metro SWAT which is comprised of members of the Johnson City, Binghamton and Vestal Police Departments.

The members are highly trained and receive ongoing special training in tactics and weapons and work as a team to counter special situations. The SWAT Team has the responsibility of responding to any situation that requires specialized weapons and tactics. These situations include, but are not limited to, the following: hostage situations, barricaded suspects, violent civil unrest, and the execution of high risk search warrants. The team training involves specialized tactics to enable them to end critical situations with non-lethal force if at all possible. The team members are very dedicated and are on call 24 hours a day, seven days a week.

This multi-jurisdictional SWAT team is one of only a handful of teams in New York State that is accredited by the New York State Division of Criminal Justices Services.

2019 METRO S.W.A.T. ACTIVATION STATISTICS





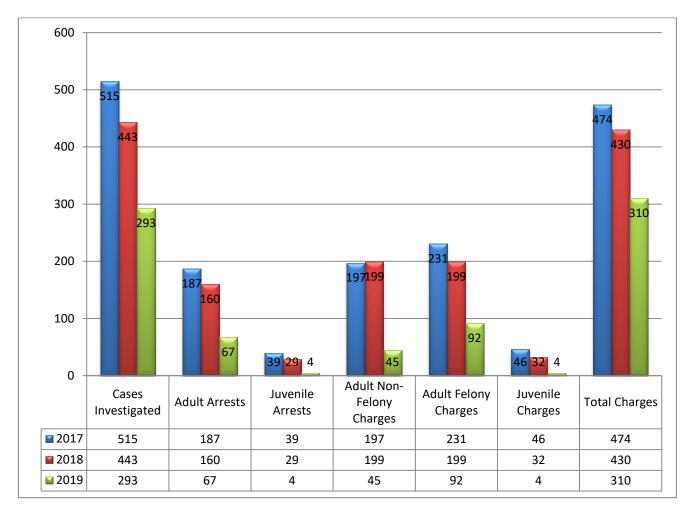
DETECTIVE DIVISION

Criminal Investigations | Narcotics | Juvenile | Evidence

The Johnson City Police Department's Detective Bureau is comprised of a Detective Lieutenant who oversees the Criminal Investigations Division, the Narcotics Division, the Juvenile Division, and the Evidence Division.

Criminal Investigations:

The Criminal Investigation Division consists of three Detectives, and an administrative assistant all overseen by the Detective Lieutenant. The Division is responsible for a wide range of tasks. Detective duties include the investigation of all serious felonies including homicides, felony assaults, white collar crimes, sex crimes, and felony property crimes. The division also investigates misdemeanor crimes and offenses that require more investigative time and manpower that can be fulfilled by the Patrol Division. The Detective duties also include subpoena service, background investigations, internal investigations, warrant service, and other ancillary duties.



Notable 2019 Criminal Cases:

January, 2019

On January 11, 2019, patrol officers responded to a reported strong arm robbery on Burdick Ave. A male victim was located and alleged that he was attacked by several subjects who were armed with a gun and sword. During the attack, the suspects stole cash from the victim. Two suspects were located within a short time frame. JCPD Detectives investigated further and executed a search warrant and recovered a BB handgun, two inoperable handguns, and samurai-style swords. Narcotic crimes were also discovered during the investigation. The following suspects were charged:

Jermaine Barron

- Robbery 1st
- Criminal Possession of a Controlled Substance
- Criminal Use of Drug Paraphernalia

A 26yo male:

- Robbery 1st with a dangerous instrument
- Criminal Possession of Marihuana
- Criminal Possession of a Controlled Substance
- Criminal Use of Drug Paraphernalia

Sara Peng

Criminal Possession of a Controlled Substance

Johnette Jackson

Criminal Possession of a Controlled Substance

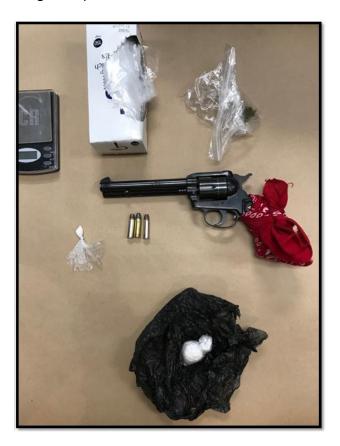
January / February, 2019

Armed Robberies

On 1/29/2019, a deli on Floral Avenue reported that a male subject entered the store, displayed a handgun and demanded money from the cash register. The store clerk refused to comply and the suspect ran from the store. On 2/2/2019, a pizza delivery driver reported an armed robbery that occurred on Hudson Street. The driver reported that he was delivering an order which was placed via the internet. Upon arriving at the location, the driver was approached by a male suspect who pointed a handgun at the victim and stole cash and his cell phone.

JCPD Detectives conducted a two month investigation which included subpoenas for IP address information and phone records. Based on information generated from the subpoenas, Detectives developed a suspect and executed a search warrant at a location on Allen Street. As a result of the search warrant, Detectives recovered a loaded .357 Magnum handgun, cocaine and drug packaging materials. Subsequent to the investigation and evidence recovery, Christopher A. Fabian, age 23, was charged with the following:

- Robbery 2nd Degree, C Felony
- Attempted Robbery 2nd Degree, D Felony
- Criminal Possession of a Weapon 2 counts Felonies
- Criminal Use of a Firearm C Felony
- · Criminal Possession of a Controlled Substance, Misdemeanor
- Criminal Use of Drug Paraphernalia 2 counts, Misdemeanor



<u>February, 2019</u> Murder of 11 year old child

On 2/2/2019, the Johnson City Police responded to a 911 call at 87 Burbank Avenue for an 11 year old male not breathing. The child was transported to a local hospital and pronounced deceased.

After an initial investigation, it was determined that the child's mother, Shakia Crute had involvement in the child's death and was charged with Manslaughter in the second degree. Following a more comprehensive investigation in conjunction with the Broome County District Attorney's Office, Crute's boyfriend Larry Harris was also determined to have played a role in the child's death and was indicted for Murder in the second degree.

March, 2019

Shooting Homicide

On March 30, 2019, Johnson City Police responded to a 911 call of shots fired in the area of 652 Riverside Drive. Responding officers discovered a male with multiple gunshot wounds lying in the parking lot of Halal Bites. The officers rendered emergency medical aide until EMS personnel arrived. The male was transported to a local trauma center where he was pronounced deceased.

As of March 2020, this case is still open and numerous leads are being actively investigated with assistance from the New York State Police Major Crimes Unit and the Federal Bureau of Investigations.

April, 2019 Shooting/Stabbing

On, April 9th, 2019, Johnson City Police responded to reports of shots fired on Grand Avenue and Boland Drive. Responding officers located two individuals with gunshot wounds. Through investigation, it was determined that an argument escalated into a physical fight involving multiple subjects. A gun and knife were introduced during the fight. One subject sustained a gunshot wound and another subject sustained a gunshot wound and was also stabbed several times. All injures proved to be non-life threatening.

As a result of the investigation, the following were charged:

Kenneth Washington, age 37

- Attempted Murder 2nd
- Criminal Possession of a Weapon 2nd Loaded Firearm

A 17yo Male

Attempted Murder 2nd

A 18yo Male

Attempted Murder 2nd

A 18yo Male

Attempted Murder 2nd

A 20yo Male

Attempted Murder 2nd



July, 2019 Stabbing

On July 17, 2019 at around 6:00 PM, the Johnson City Police Department located a 29 year old male with a stab wound in the area of 6 Main Street Terrace. The victim received a non-life threatening wound to his abdomen and was treated at a local trauma center.

Subsequent to the investigation, JCPD Detectives charged Timothy K. Smith, age 39, of Johnson City with the following:

- Assault 2nd Degree, D Felony
- Crim. Possession of a Weapon 3rd, D Felony

Smith and the victim are aquatinted with each other and both were at the victim's apartment when this incident occurred.



August, 2019 Sexual Predator

On August 1, 2019, a juvenile female reported to the Johnson City Police Department that an adult committed sexual crimes against her in May 2019 at a residence on N. Hudson Street. Following the execution of a search warrant and recovery of evidence, JCPD Detectives arrested Jack R. Cole, age 51 of Johnson City NY.

Cole was charged with Predatory Sexual Assault Against a Child in violation of section 130.96 of the Penal Law of the State of New York, a class A-II Felony.

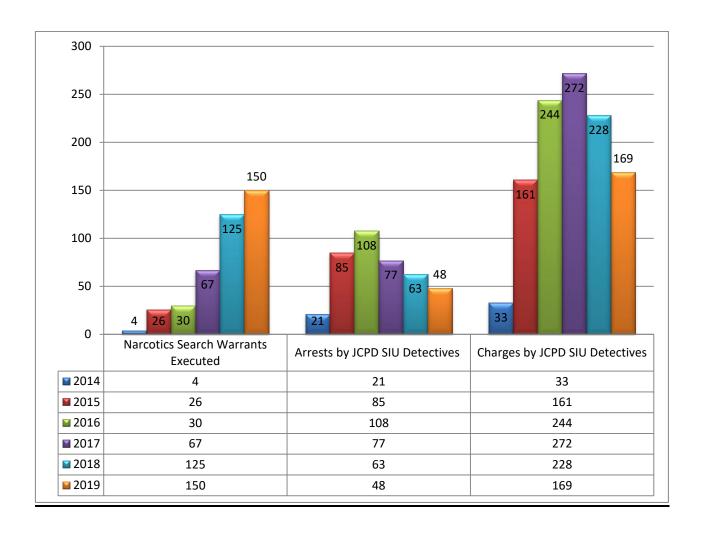
It is alleged that Cole, being 51 years old, committed the crimes of Rape in the first degree and Criminal Sexual Act in the first degree against another person who is less than thirteen years old.



NARCOTICS DIVISION

Special Investigations Unit Task Force

The Johnson City Police Department is partnered with the Broome County Special Investigations Unit Task Force (BCSIUTF). The JCPD employs a Detective Sergeant and a Detective on the Task Force who join members of the Broome County Sheriff's Office, Binghamton Police Department, and the Endicott Police Department. Together, the investigators work to combat narcotic crimes and to conduct other special investigations.



Notable 2019 Narcotics Cases:

February, 2019

On February 28, 2019 The Broome County Sheriff's Office responded to a domestic dispute in the Westover area where the suspect in the dispute reportedly fled to a location on Grand Ave in Johnson City. Officers that responded to the scene were aware the Broome County Special Investigations Unit Task Force had been conducting an extended investigation into the locations. As a result of the dispute and the pending investigation, the Broome County Special Investigations Unit Task Force executed a search warrant at the Grand Ave location. As a result of the search warrant officers recovered approximately 13 grams of Crack Cocaine, one pound of Marihuana, several ounces of concentrated cannabis and a loaded .40 caliber handgun. As a result of the evidence recovered the following people were charged with the following crimes.

Kawon E Imes:

- Criminal Possession of a Controlled Substance 3rd, a Class B Felony (5 Counts)
- Criminal Sale of a Controlled Substance 3rd, a Class B Felony (3 Counts)
- Criminal Possession of a Controlled Substance 4th, a Class C Felony (2 Counts)
- Criminal Possession of Marihuana 2nd, a Class D Felony
- Criminally Using Drug Paraphernalia 2nd, a Class A Misdemeanor (3 counts)
- Criminal Possession of a Weapon 3rd, a Class D Felony
 Criminal Possession of a Weapon 2nd, a Class C Felony
- Criminal Contempt 2nd, a Class A Misdemeanor.

Shanta Rahmee:

- Criminal Possession of a Controlled Substance 3rd, a Class B Felony (2 Counts)
- Criminal Possession of a Controlled Substance 4th, a Class C Felony (2 Counts)
- Criminal Possession of Marihuana 2nd, a Class D Felony
- Tampering with Physical Evidence, a Class E Felony
- Criminal Possession of a Firearm, a Class E Felony
- Criminally Using Drug Paraphernalia 2nd, a Class A Misdemeanor (3 counts)



April, 2019

On April 12, 2019, the Broome County Special Investigations Unit Task Force executed a search warrant at an address on Farr Ave in Johnson City. As a result of the search warrant a loaded sawed-off shotgun, a loaded .38 caliber revolver and a .22 caliber revolver were recovered. Additionally, investigators located approximately 12.6 grams of crack cocaine, 2.5 grams of Fentanyl and Suboxone sublingual strips. Over \$2100.00 in suspected drug sale proceeds were also seized. As a result of the search warrant the following individuals were charged:

Seirra L Pearson:

Criminal Possession of a Firearm, a Class E Felony (3 counts)

Rachel Taborn:

- Criminal Possession of a Firearm, a Class E Felony (3 counts)
- Criminal Possession of a Weapon 3rd, a Class D Felony (3 counts)
- Criminal Possession of a Weapon 2nd, a Class C Felony (2 counts)
- Criminal Possession of a Controlled Substance 7th, a Class A Misdemeanor.

Anthony Burris:

- Criminal Possession of a Firearm, a Class E Felony (3 counts)
- Criminal Possession of a Weapon 3rd, a Class D Felony (3 counts)
- Criminal Possession of a Weapon 2nd, a Class C Felony (2 counts)
- Criminal Possession of a Firearm, a Class E Felony (3 counts)
- Criminal Possession of a Controlled Substance 3rd, a Class B Felony (2 Counts)
 Criminal Possession of a Controlled Substance 4th, a Class C Felony.
- Tampering with Physical Evidence, a Class E Felony



The JCPD remains vigilant when dealing with narcotics and wants to remind residents to contact the BCSIUTF at 607-778-3941 with any information relating to narcotic activity.

JUVENILE CASES

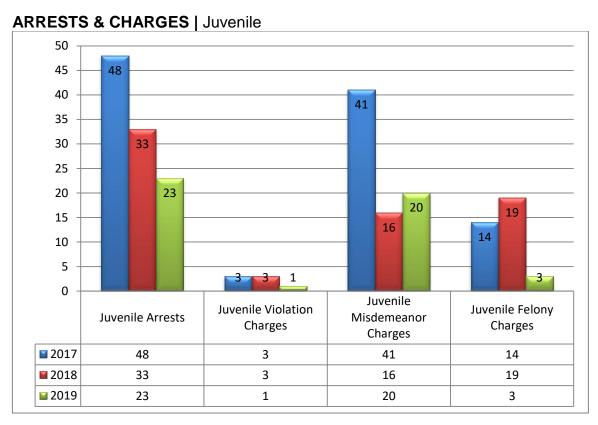
Crimes committed by a suspect under 19 years old are considered juvenile cases which are handled in a different manner and with other processes than that of an adult.

A child over 7, but under 18 years of age (effective 10/1/19), who commits an act that would be a crime if it had been committed by an adult is a Juvenile Delinquent. Cases involving Juvenile Delinquents are handled in Family Court. Juvenile Delinquents do not go to adult jails. Instead, the court decides if they need supervision, treatment or placement through the local department of social services or the New York State Office of Children and Family Services.

A child who is 13, 14, or 15-years-old and is charged with committing a serious or violent felony offense listed in Penal Law 10.00 (18) is a Juvenile Offender. These cases are heard in the Youth Part of the Supreme or County Court. Juvenile Offenders who are convicted after a plea or a trial are subject to less severe sentences than adults.

A 16 or 17-year-old who commits a felony is an Adolescent Offender (effective 10/1/19). This means that the case is originally heard in the Youth Part of the Supreme or County Court. However, the case may be transferred to the Family Court, where the youth will be considered a juvenile delinquent and will be eligible to receive all the services and programs available to all juvenile delinquents.

All Johnson City Police Officers receive training on juvenile procedures so that juvenile cases are handled and processed within the guidelines of the laws.



Notable 2019 Juvenile Cases

MAY 2019

A 14yo male was charged with Course of Sexual Conduct Against a Child in the first degree, a class B felony. Following an allegation and subsequent investigation, it was determined that the 14yo male was subjecting a 4 year old child to sexual contact on multiple occasions between 2018 and 2019.

JULY 2019

A 15yo male was charged with Menacing 2nd, a class A misdemeanor. Patrols responded to a reported father-son domestic dispute, and the son was armed with a pistol. During a dispute, the 15yo male displayed a pistol and aimed it at his father. Officers located the pistol and determined it was a BB gun.

AUGUST, 2019

A 14yo female and an 11yo female were charged with Grand Larceny 4th, a class E felony following a shoplifting incident at a local retailer. Both juvenile females stole merchandise totaling more than \$1,500. Both juveniles were uncooperative with police.

NOVEMBER, 2019

A 15yo male was charged with Obstructing Governmental Administration 2nd, a class A misdemeanor. CAT Unit Officers observed a vehicle with no plates and attempted to conduct a traffic stop. The vehicle failed to stop and fled from the officers. The vehicle was followed to an address in the City of Binghamton where the driver fled on foot. The driver was taken into custody a short time later and was determined to be a 15yo male.



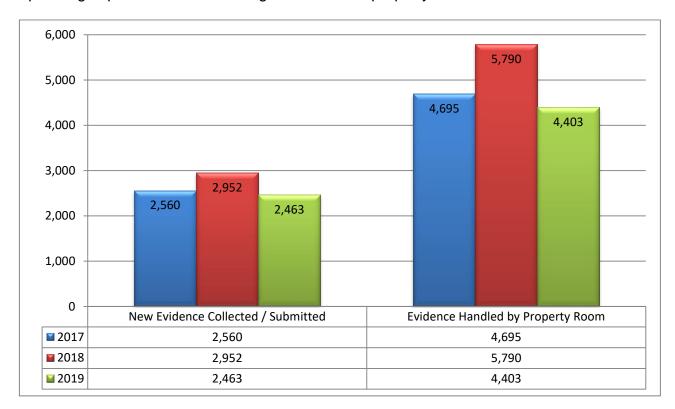


EVIDENCE & PROPERTY DIVISION

The Evidence Division primarily consists of a part-time Property Clerk/Evidence Technician who carries out the day-to-day functions but is also backed up by two other members of the Department who are crossed trained and able to fulfill duties in the Evidence/Property room in the absence of the Property Clerk/Evidence Technician.

The Evidence Technician has been involved in numerous investigations and processed forensic evidence which resulted in several arrests based on fingerprint and/or DNA identification.

The Evidence Technician is responsible for handling and maintaining the submission of thousands of new evidence items collected by JCPD Officers. In addition to the handling of newly submitted evidence, the Evidence Technician has also reviewed thousands of items of evidence from previous years to determine if the items need to be retained or disposed of properly. As a result of the extensive research, in 2019, the Evidence Technician was able to return 244 items to the lawful owners, destroyed 1,161 items of illegal contraband, donated 25 unclaimed items to social programs, and auctioned 30 items of unclaimed property. This process is crucial in the ongoing maintenance of the Property Room to be able to purge evidence and property from older cases in order to free up storage space for new incoming evidence and property.





TRAFFIC DIVISION & PARKING ENFORCEMENT

The Traffic Division is responsible for:

- Radar Units ordering, maintenance, and calibration
- DataMaster (breathalyzer) weekly tests, maintenance, & calibration
- Fleet Vehicles purchasing, maintenance, upfitting, auctions
- Street Striping ordering annual road markings / evaluate any needed changes
- Traffic Signs posting and monitoring
- Traffic Signals ordering, maintenance
- Special Events
 - Annual Holiday Parade
 - Memorial Day Parade
 - Local 5K events
- Traffic Grants application, grant reporting
 - Stop-DWI grant
 - Police Traffic Safety grant

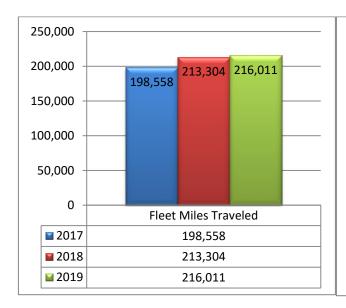
The Traffic Division oversees:

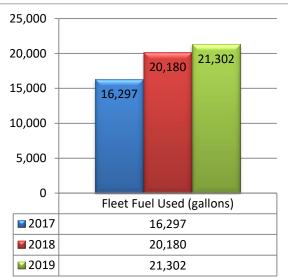
- Parking Enforcement
- Meter Division
- Crossing Guards

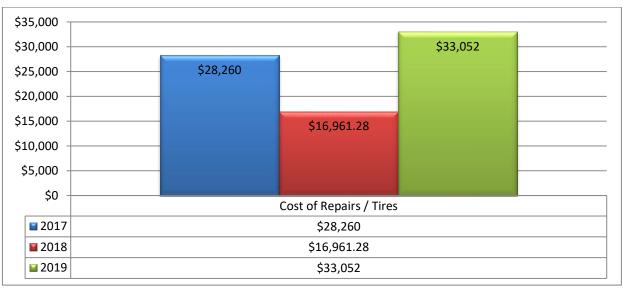
FLEET

Fleet management consists of the ongoing preventative maintenance in addition to repairs during the life span of a vehicle, and then the replacement of such vehicle once it becomes problematic or no longer a good value to repair. There are currently 24 vehicles in the police fleet.

- 3 Administrative Vehicles
- 11 Marked Patrol Vehicles
- 7 Unmarked Detective Division Vehicles
- 1 Parking Enforcement Vehicle
- 1 SWAT Truck
- 1 Maintenance / Plow Truck



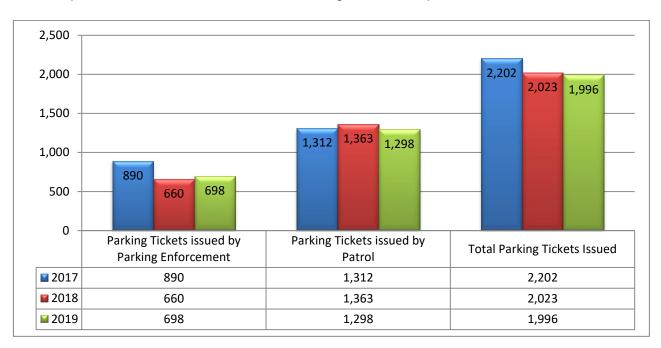


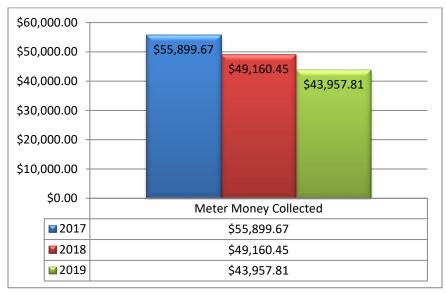


PARKING ENFORCEMENT

The Parking Enforcement Division is primarily responsible to ensure that motorists comply with local parking laws and ordinances and issue tickets for violations on all Johnson City streets and municipal parking lots. In addition to monitoring violations, parking enforcement is also responsible for maintenance of the parking meters and meter money collection.

Parking Enforcement Officers monitor parking and address violations by issuing warnings or parking tickets. Effective parking enforcement provides for the safe and efficient flow of traffic and turnover of parking spaces in the downtown business district. Enforcement also helps to enhance the safety of pedestrians by keeping crosswalks clear and street corners clear of parked cars which inhibit the line of sight between pedestrians and motorists.





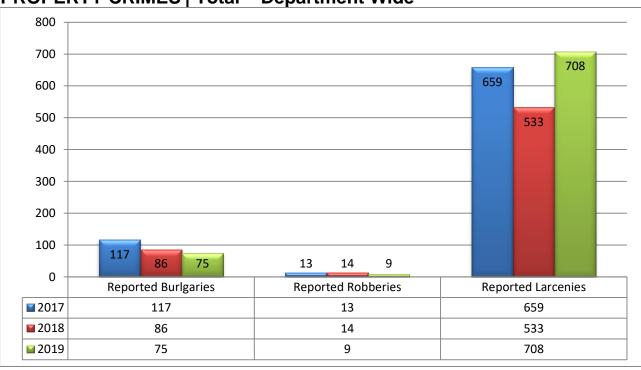
SUPPORT DIVISION

Civilian Support Staff

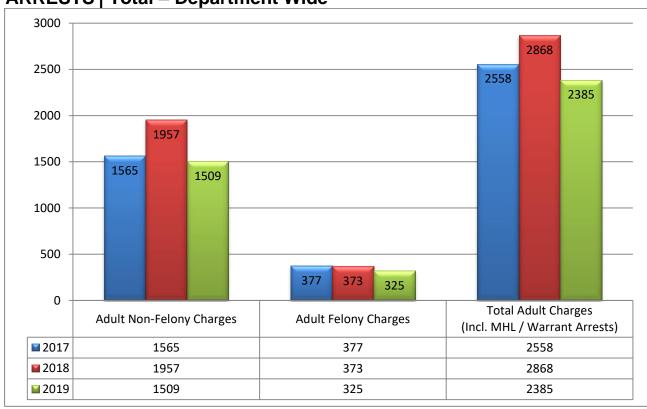
The civilian support staff is responsible for:

- Processing of completed police reports
- Data entry into the records management system
- Maintaining and filing of all reports and documents
- Finalizing case files and transmission of case files to the DA's Office
- Compiling data in order to submit NYS Uniformed Crime Reports and NYS Incident Based Reporting
- Tracking and updating case statuses
- Monthly and annual reporting
- Processing of public records requests
- Payroll and employee time records
- Building maintenance and cleaning
- Staffing of the front desk

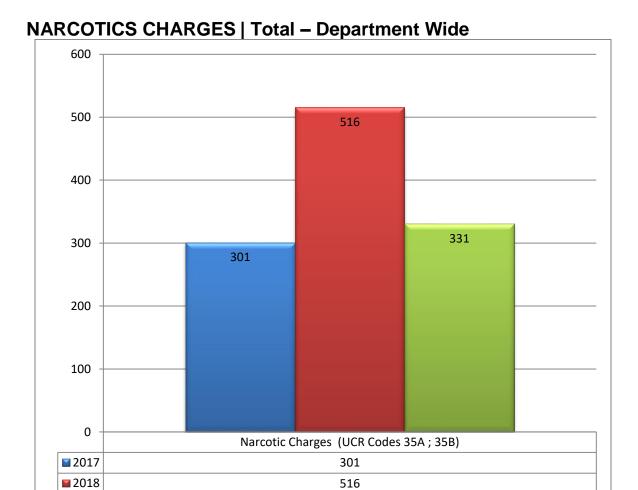
PROPERTY CRIMES | Total – Department Wide



ARRESTS | Total – Department Wide



≥2019



331

- End of Report -