

JOHNSON CITY POLICE DEPARTMENT



2020 ANNUAL REPORT

Brent G. Dodge
Chief of Police

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JOHNSON CITY POLICE DEPARTMENT

MISSION STATEMENT



The mission of the Johnson City Police Department is the safeguarding of all citizens' lives and property, the preservation of their constitutional rights, and to maintain a high standard of quality of life for all of Johnson City's residents and visitors. The police department will strive to develop a police service that meets unique neighborhood needs by combining law enforcement activities with progressive crime prevention strategies.



UNIFORMED PATROL DIVISION

The Uniform Patrol Division functions as the primary enforcement and crime prevention branch of the Police Department. The Patrol Division is the largest branch of the Department, and serves as the backbone of all police functions.

The Patrol Division is overseen by the Captain and is comprised of 2 Lieutenants, 3 Sergeants, 25 Patrolmen, and 1 School Resource Officer. In 2020, the Patrol Division handled nearly 10,000 calls for service, 3,922 officer-initiated services, and made 1,230 adult arrests resulting in over 1,740 charges.

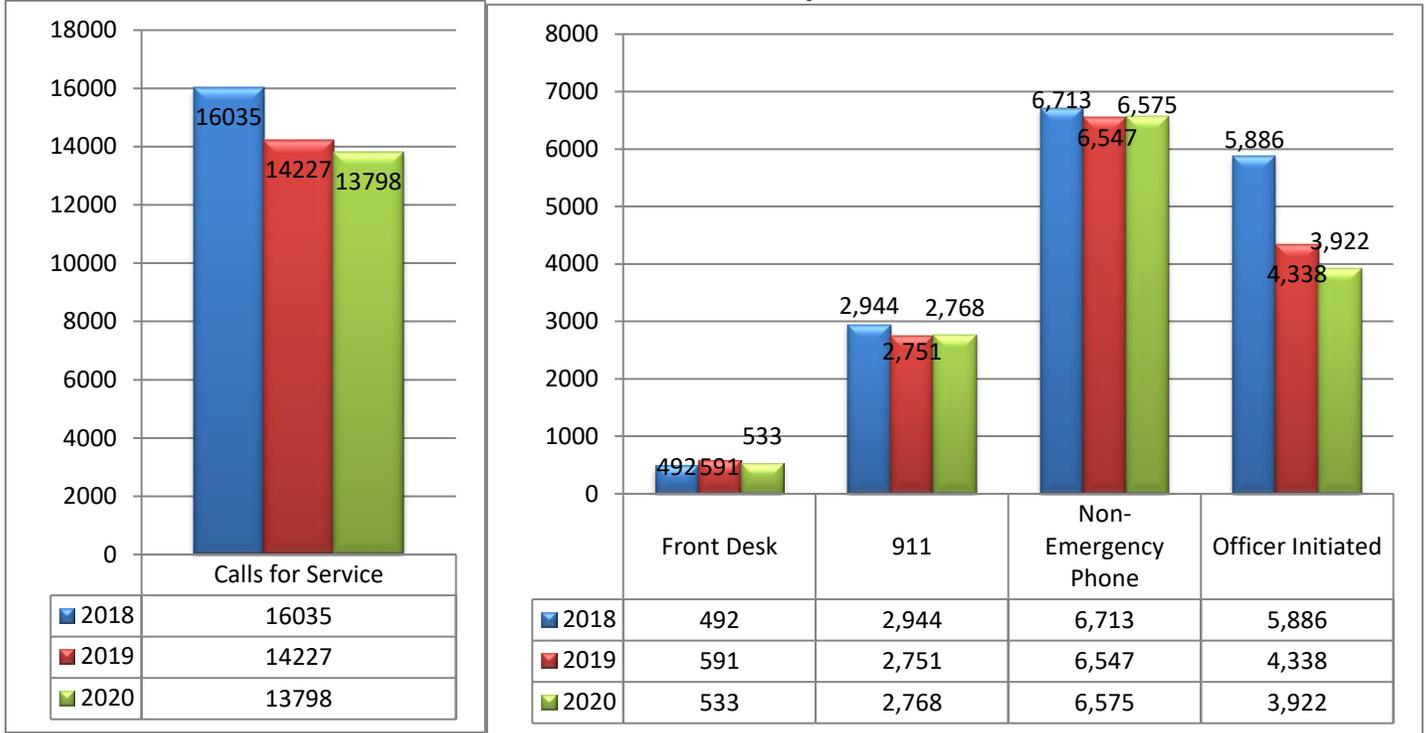
The Uniform Patrol Division is first to respond to citizens' calls for assistance, and usually first to arrive at the scene of an occurrence requiring police action. The Patrol Division is deployed 24 hours a day divided into three 8 hour shifts.

Most citizens' only contact with the police is with a member of the Patrol Division. The public's perception of the effectiveness and professionalism of the Department is largely shaped by these contacts.

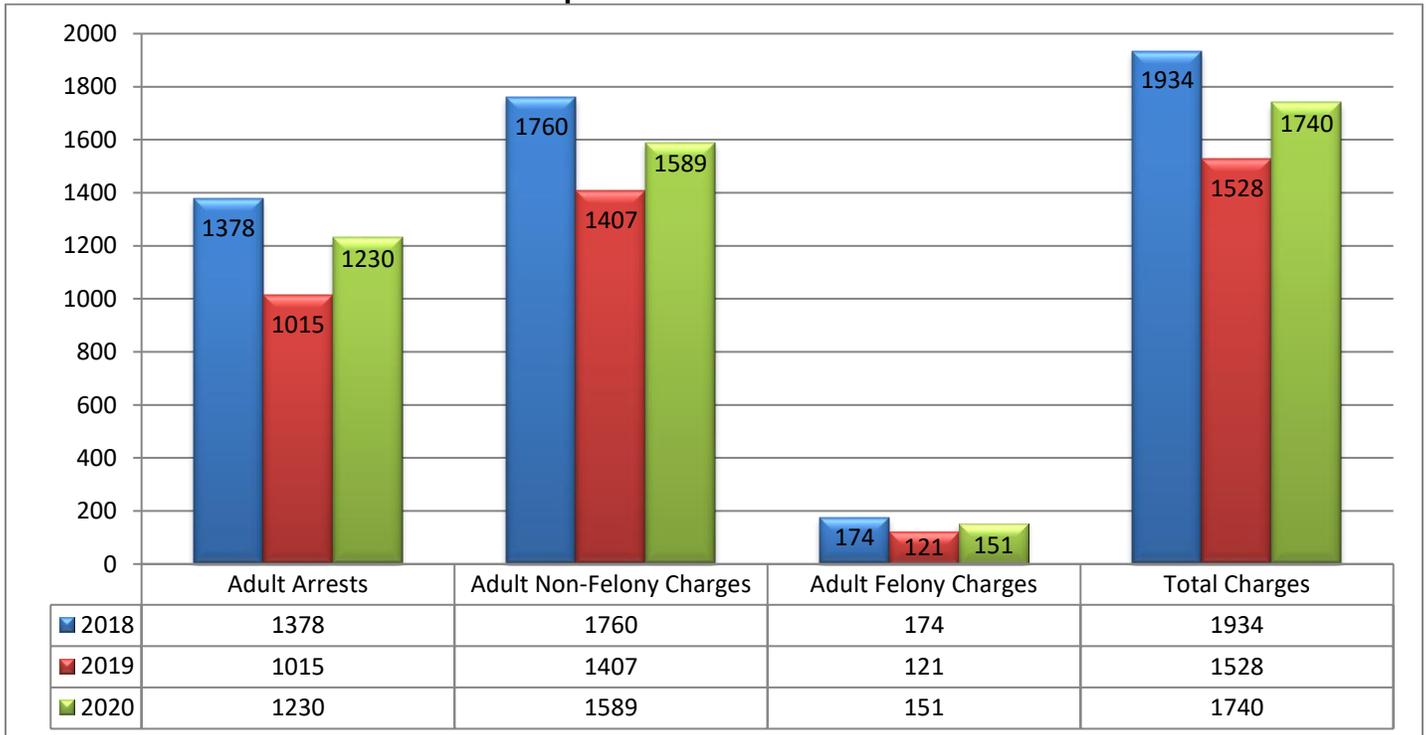
The many aspects of a patrol officer's duties include preventative patrol, response to calls for service, protecting those in need and providing neighborhoods a safe environment. The presence of uniform patrol will help deter criminal activity in a neighborhood, and help promote cooperation and communication with the residents.



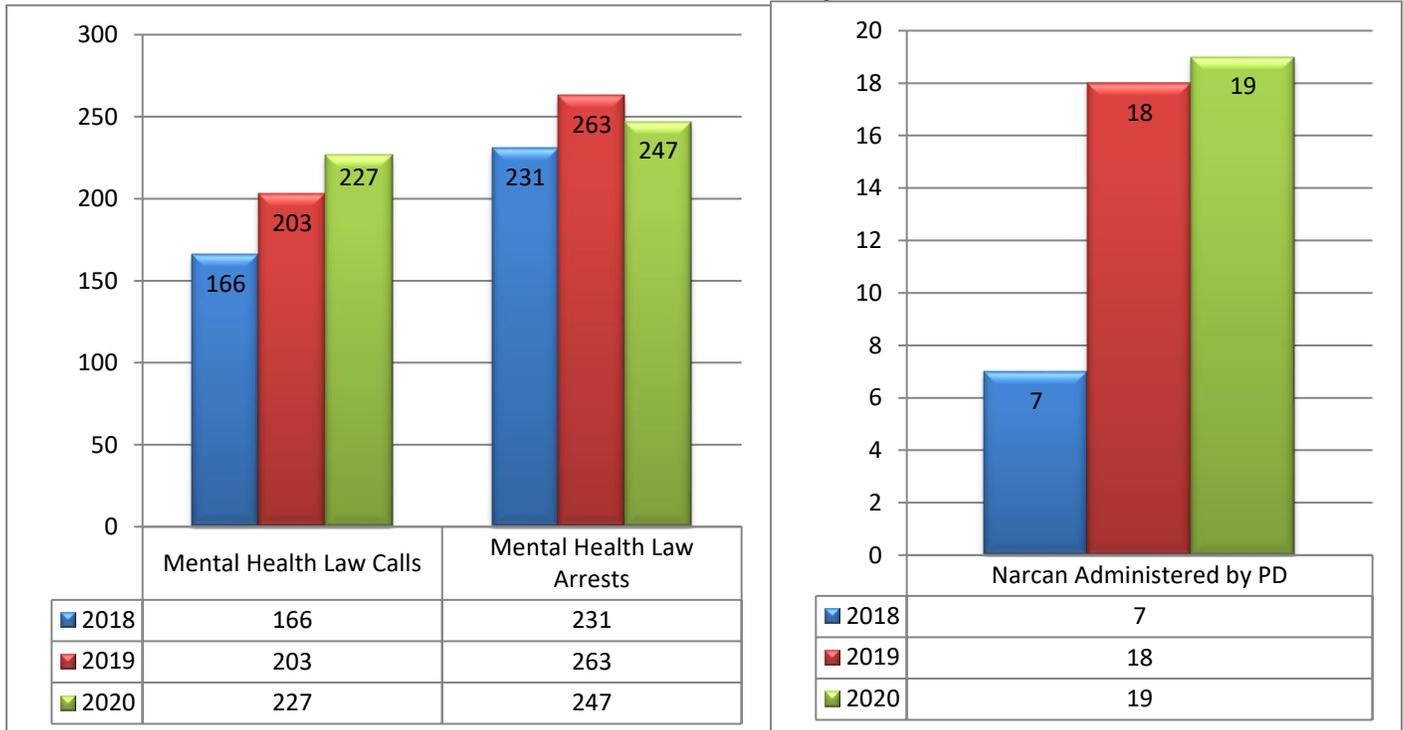
CALLS FOR SERVICE & SOURCE OF CALLS | Patrol Division



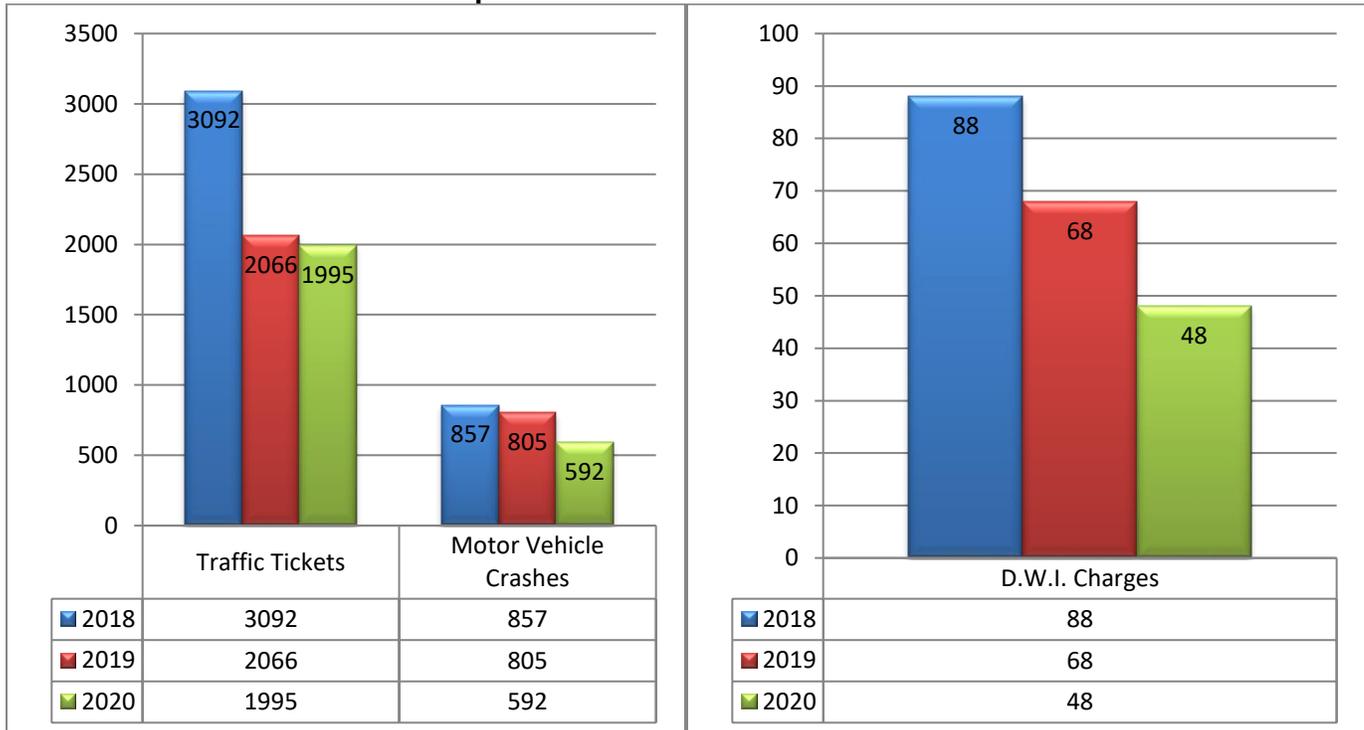
ADULT ARRESTS & CHARGES | Patrol Division



MENTAL HEALTH AND NARCAN STATISTICS | Patrol Division



TRAFFIC ENFORCEMENT | Patrol Division



NOTABLE PATROL DIVISION ACTIVITY

FEBRUARY, 2020 | Investigation & Arrest following a Baldwin St shooting

On February 15, 2020, patrol officers responded to a report of "Shots Fired" in the area of Baldwin St, Johnson City NY. Officers responding to the scene recovered several spent shell casings. As a result of the investigation multiple search warrants were executed at locations in Johnson City and the Town of Union with the assistance of the Metro SWAT Team and the Broome-Endicott SWAT Team.

During the execution of one of the search warrants, Lloyd Littlejohn (DOB 7-21-95) was taken into custody without incident. Littlejohn was transported to the Johnson City Police Department where he was processed on the following charges and transported to Central Arraignment.

Lloyd Littlejohn was charged with the following:

- Criminal Possession of a Weapon in the 2nd Degree- a Class C Felony
- Criminal Possession of a Weapon in the 3rd Degree- a Class D Felony
- Reckless Endangerment in the 1st Degree- a Class D Felony
- Violation of Parole Warrant

MARCH, 2020 | Convicted felon in possession of guns & drugs

On Thursday, March 19, 2020 the Johnson City Police Department arrested Shayne S. Soboleski for:

- Unlawful Manufacture of Methamphetamine in the 2nd Degree-Prior Manufacturing Conviction within the preceding five years (a Class C Felony);
- Unlawful Manufacture of Methamphetamine in the 3rd Degree (a Class D Felony), and;
- Criminal Possession of a Controlled Substance in the 7th Degree (a Class A Misdemeanor);

Patrol officers encountered Soboleski at the U-Haul Storage Facility on Field St acting suspiciously. The patrol Sergeant stopped and began speaking with Soboleski who was at his storage unit. While speaking with Soboleski the Sergeant observed several items in the storage unit that are commonly used to manufacture methamphetamine. Soboleski was also found to be illegally possessing Suboxone, a controlled substance. The Johnson City Narcotics Unit and the New York State Police Contaminated Crime Scene Emergency

Response Team (CCSERT) responded to the scene to further the investigation. As a result of the investigation multiple items consisting of precursors, reagents, solvents and pieces of laboratory equipment were recovered. CCSERT removed the dangerous items that are used to manufacture methamphetamine to dispose of them properly and keep the community safe.

Due to the restrictions put in place by the court system during the COVID-19 outbreak, Shayne S Soboleski did not qualify for arraignment as his charges are not listed as a qualified offense as defined in the New York State Bail Reform Law. Soboleski was processed and released on an appearance ticket pending future court action at a later date.

APRIL, 2020 | Gun recovered following disturbance call

On 4/21/2020 at about 6:00PM, the patrol officers responded to a report of a disturbance at a location on Fairview St, Johnson City, NY. While responding, officers learned that handguns may have been displayed during this incident and that 3 male suspects had fled the area. Officers arrived and were able to quickly locate all 3 suspects in the vicinity. Officers detained all 3 suspects and were able to locate 2 weapons that were discarded by the suspects. As a result of this investigation the Johnson City Police has charged the following individuals:

- 1) Annajim P. Jennings, age 21, of Binghamton, NY was charged with:
 - Criminal Possession of a Firearm, class E Felony
 - Criminal Possession of a Weapon 4th, a class E Felony
 - Tampering with Physical Evidence, a class E Felony
 - Menacing 2nd Degree, a class A Misdemeanor
 - Criminal Mischief, a class A Misdemeanor
- 2) Nyjee A. Johnson, age 18, of Johnson City, NY was charged with:
 - Criminal Possession of a Firearm, class E Felony
 - Criminal Possession of a Weapon 3rd Degree – Previous Conviction, a class D Felony
- 3) A 14-year-old male is also being charged with:
 - Criminal Possession of a Weapon 4th, class E Felony
 - Criminal Possession of a Firearm, class E Felony
 - Menacing 2nd Degree, class A Misdemeanor
 - Criminal Mischief 4th Degree - 2 counts, class A Misdemeanor

Both Jennings and Johnson were released to appear in court at a later date due to the restrictions put in place by the court system during the Covid-19 outbreak.

Both defendants did not qualify for arraignment as their charges are not listed as a qualifying offense as defined in the New York State Bail Reform Law. The juvenile was released to a guardian pending further action in Broome County Family Court.



SEPTEMBER, 2020 | Man apprehended with loaded gun after Broad St shooting

On 9/17/2020 at around 9:05 PM, the patrol officers responded to the area of Broad Street for a report of multiple gunshots being fired. Officers responded and were able to track down and locate a male suspected of being involved in this incident. This male was located two streets over near the intersection of Baldwin Street and Corliss Av. As officers approached this male, the male ran and officers gave chase. The male was apprehended further east on Corliss Av and found to be in possession of a loaded .357 handgun.

Arrested was Jean Caballero Guzman, Age 19 of Johnson City, NY
Caballero Guzman was charged with:

- Criminal Possession of a Weapon 2nd Degree, a Felony
- Obstructing Governmental Administration, a Misdemeanor

Caballero Guzman was arraigned at central arraignment and was remanded to the Broome County Jail.

DECEMBER, 2020

Felony gun and drug charges following JC traffic stop:

On December 11, 2020 the Johnson City Police Department arrested arrested JOHN E. FASSETT, age 33, of Port Crane, NY for the following charges:

- Criminal Possession of a Weapon in the 2nd Degree, a class C Felony

- Criminal Possession of a Weapon in the 3rd Degree, a class D Felony
- (3) Counts of Criminal Possession of a Controlled Substance in the 7th Degree, a Misdemeanor
- Unlawful Possession of Marihuana, a Violation
- Aggravated Unlicensed Operation of a Motor Vehicle in the 2nd Degree, a Misdemeanor
- Aggravated Unlicensed Operation of a motor Vehicle in the 3rd Degree, a Misdemeanor
- Unlicensed Operation of a Motor Vehicle, Following Too Closely, and unreadable license plate, all traffic infractions.
- Arrest Warrant for Grand Larceny (E Felony) out of the Binghamton Police Department.

On December 11, 2020, at about 10:00pm patrol officers were called to a report of a motor vehicle accident involving a motorcycle on Harry L Dr at Zoa Ave. Officers arrived and identified the operator of the motorcycle as Fassett. Fassett lost control of his motorcycle while attempting to stop for another vehicle. The other vehicle was not involved and was never struck.

Fassett had abrasions on him from the crash and was taken to Wilson Hospital for non-life-threatening injuries. It was determined that Fassett's driving privileges in NY had been suspended. It was also determined that the Binghamton Police Department had an arrest warrant for Fassett.

A backpack was located at the scene which Fassett identified as his. The backpack contained the following items:

A Savage Arms 22 caliber semi-automatic rifle with a sawed-off barrel length less than 16 inches, several .22 caliber rounds of ammunition, several knives, a scale, several small plastic baggies, 3 plastic baggies containing marihuana, 3 baggies containing Methamphetamine, and several pills identified as carisoprodol (a controlled substance which he did not have a prescription for).

Once released from the hospital Fassett was processed on the charges above and taken to Central Arraignment at the Broome County Jail.

COMMUNITY ACTION TEAM (C.A.T. UNIT)



The Johnson City Police Department instituted a new patrol initiative in 2018 called the Community Action Team, or CAT unit. The Unit is comprised of 2 Officers who are not part of the regular patrol function so its officers are not tied to a particular zone and do not respond to routine calls. This leaves them free to focus on community policing and enforcement issues in our most troubled neighborhoods. The main focus of the CAT unit is to utilize community policing practices and active enforcement of laws and statutes to positively impact the quality of life and safety factors in neighborhoods of need.

Goal

The CAT unit's goal is to work in partnership with neighborhood residents, Village Hall, and Code Enforcement to address on-going quality of life issues in the Village through community policing practices and proactive enforcement of state and local laws.

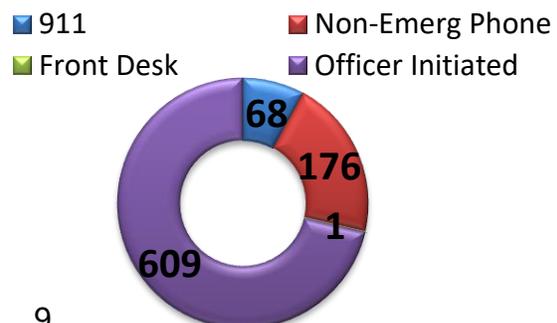
Partnered with our Community

The C.A.T. Unit's effectiveness requires information about neighborhood problems from the residents in order to identify on-going problems and formulate solutions as quickly as possible.

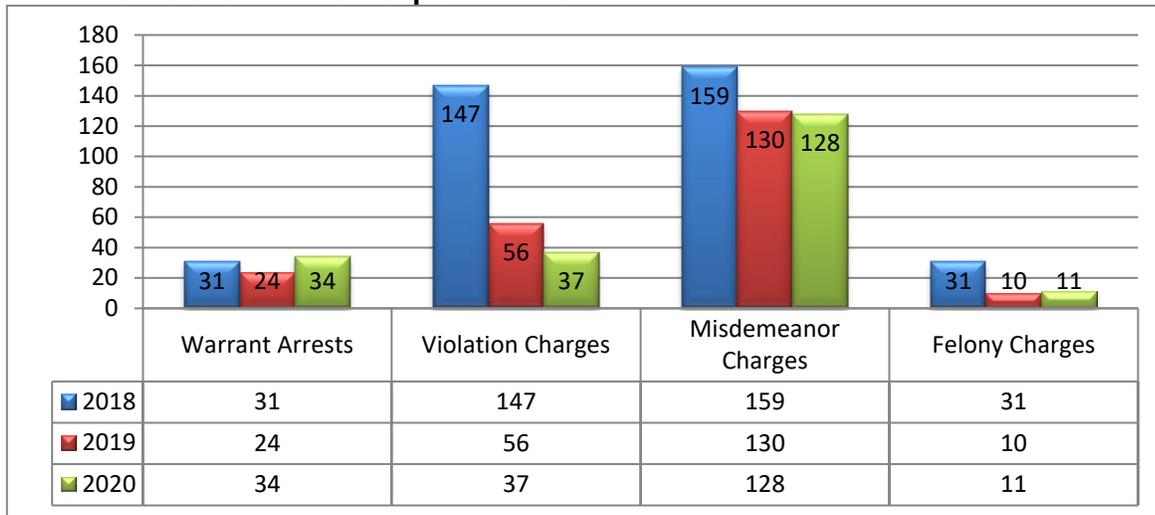
In order to assist the C.A.T. Unit with maximizing their results, residents are urged to meet the officers in person and become more comfortable with them, which will hopefully make the residents more likely to communicate with us about their neighborhood's issues. We believe that this type of interaction with the public is vital to our goal of improving the quality of life in these neighborhoods.

C.A.T. Unit Activity - 2020	
Incidents	854
Traffic Stops	383
Traffic Tickets Issued	263

C.A.T. Unit Incident Sources



ARRESTS / CHARGES | C.A.T. Unit



Notable C.A.T. Unit Activity:

On November 7, 2020, at about 3:15pm CAT Unit officers observed a motorcycle near Grand Ave. The same motorcycle had evaded an officer earlier in the day. Officers

stopped the motorcycle which had an expired registration and identified the operator as Patrick Oliver Jr, age 25 of Binghamton NY. Oliver did not have a valid motorcycle license.



Oliver had in his possession 3.8 ounces of Marihuana, and a tan wax which tested positive for THC. A loaded 9MM handgun was located on the motorcycle.

Oliver was arrested for the following charges:

- Criminal Possession of a Weapon in the 2nd Degree, a class C Felony
- Criminal Possession of Marihuana in the 4th Degree, a Misdemeanor
- Criminal Possession of a Controlled Substance in the 7th Degree, a Misdemeanor
- Several traffic infractions

Oliver was taken to Central Arraignment at the Broome County Jail where he was arraigned on the above listed charges.

On December 2, 2020 at 7:20pm, CAT Unit officers stopped a subject for riding a bicycle on the sidewalk in the downtown area which is in violation of the Village Code. The subject was identified as Haven M. Strong, age 20 of Johnson City, NY. Strong became agitated and kept putting his hands in his pockets. Officers could hear something metal clinking around in the front pocket of his hoodie. When asked what it was Strong pulled out a set of brass knuckles. Strong then became more agitated and began moving away from officers, and when officers tried to take him into custody, he began struggling with officers.

Once in custody 26 small packages containing methamphetamine with a total weight of 9.1 grams were located on his person. Strong was charged with the following:

- Criminal Possession of a Controlled Substance in the 3rd degree, a B Felony
- Criminal Possession of a Weapon in the 3rd degree, a D Felony
- Resisting Arrest, a Misdemeanor

Strong was taken to Central Arraignment where he was arraigned on the above listed crimes.



SCHOOL RESOURCE OFFICER

In 2020, the Johnson City Police Department and the Johnson City Central School District initiated a new partnership to create a full-time School Resource Officer (SRO) position in the High School. The position is funded by the school district and the police department employs the SRO.

The SRO has a diverse role within the school and has many duties and responsibilities. The SRO works to improve safety and protection for students and staff while also serving as a resource, mentor, and educator. The SRO does not serve as a disciplinary role, but is available to quickly respond in the event that a situation develops that requires law-enforcement or to aide a victim of a crime.

The benefits of an SRO go beyond just safety and protection. The SRO also:

- works daily to build trust and positive relationships with students; and
- helps to create and maintain a positive school environment; and
- serves as a resource to both students and staff; and
- is available to all students and staff for private discussions or to participate in classroom discussions, answering questions about law enforcement and teaching about experiences; and
- serves on the JC Connects Team helping students who may be struggling with school or personal issues, giving them guidance and providing them with assistance in skill development and goal achievement



METRO S.W.A.T.

The Johnson City Police Department is part of a multi-jurisdictional SWAT Team, Metro SWAT which is comprised of members of the Johnson City, Binghamton and Vestal Police Departments.

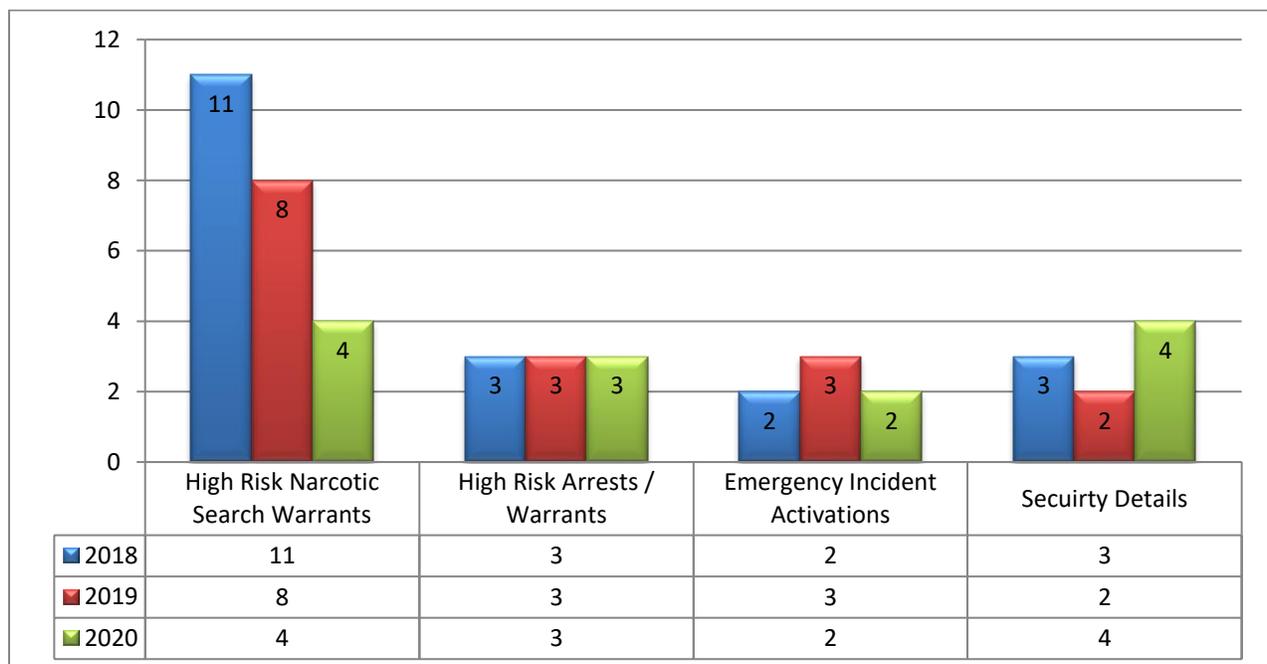
The members are highly trained and receive ongoing special training in tactics and weapons and work as a team to counter special situations. The SWAT Team has the responsibility of responding to any situation that requires specialized weapons and tactics. These situations include, but are not limited to, the following: hostage situations, barricaded suspects, violent civil unrest, and the execution of high risk search warrants. The team training involves specialized tactics to enable them to end critical situations with non-lethal force if at all possible. The team members are very dedicated and are on call 24 hours a day, seven days a week.

This multi-jurisdictional SWAT team is one of only a handful of teams in New York State that is accredited by the New York State Division of Criminal Justices Services.

2020 METRO S.W.A.T. ACTIVATION STATISTICS

Total Activations

16





In 2020, the Johnson City Police Department purchased a used 2009 International ambulance to be repurposed for use as a SWAT vehicle which replaced a 1997 Ford SWAT vehicle which had exceeded its expected life span. The newer vehicle was purchased using grant funding from the Broome County District Attorney's Office.

The newer SWAT Vehicle has a larger body allowing for the storage of more equipment and more interior room for officers to work with and don equipment. The vehicle is also equipped with an on-board generator and large telescoping light towers allowing the vehicle to be used at incident scenes to provide electric and scene lighting.





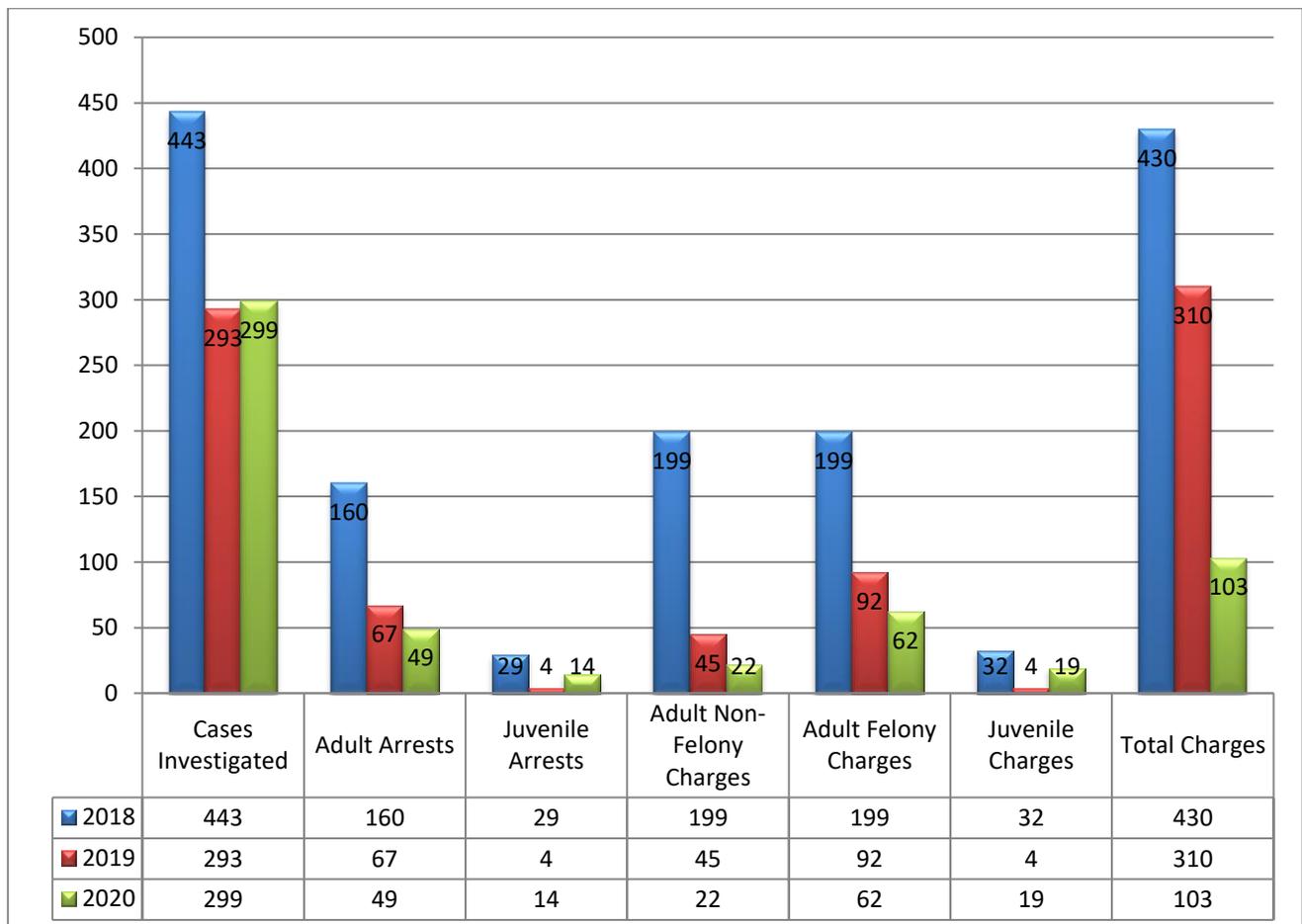
DETECTIVE DIVISION

Criminal Investigations | Narcotics | Juvenile | Evidence

The Johnson City Police Department's Detective Bureau is comprised of a Detective Lieutenant who oversees the Criminal Investigations Division, the Narcotics Division, the Juvenile Division, and the Evidence Division.

Criminal Investigations:

The Criminal Investigation Division consists of three Detectives, and an administrative assistant all overseen by the Detective Lieutenant. The Division is responsible for a wide range of tasks. Detective duties include the investigation of all serious felonies including homicides, felony assaults, white collar crimes, sex crimes, and felony property crimes. The division also investigates misdemeanor crimes and offenses that require more investigative time and manpower that can be fulfilled by the Patrol Division. The Detective duties also include subpoena service, background investigations, internal investigations, warrant service, and other ancillary duties.



Notable 2020 Criminal Cases:**JULY, 2020 | Murder arrest**

On 7/24/2020, patrol officers responded to a one car motor vehicle crash on State Route 17 at Exit 70N. Officers located a vehicle in the grassy area off of the shoulder of the roadway and found a deceased male in the vehicle. After a preliminary investigation, officers determined that the deceased male occupant appeared to have sustained injuries consistent with gunshot and stab wounds. Responding officers also located a second male, Brandon M. Rose, age 25, of Endicott, hiding nearby in a brushy wooded area.

After an investigation, Johnson City Police Detectives determined that an altercation took place within the vehicle between the occupants while travelling on NYS Route 17E. Rose allegedly shot and stabbed the victim several times inside the moving vehicle. The operator of the vehicle, a third person, lost control and crashed. Rose was arrested and charged with the following:

- Murder in the Second Degree, Class A Felony
 - Criminal Possession of a Firearm, Class B Felony
-

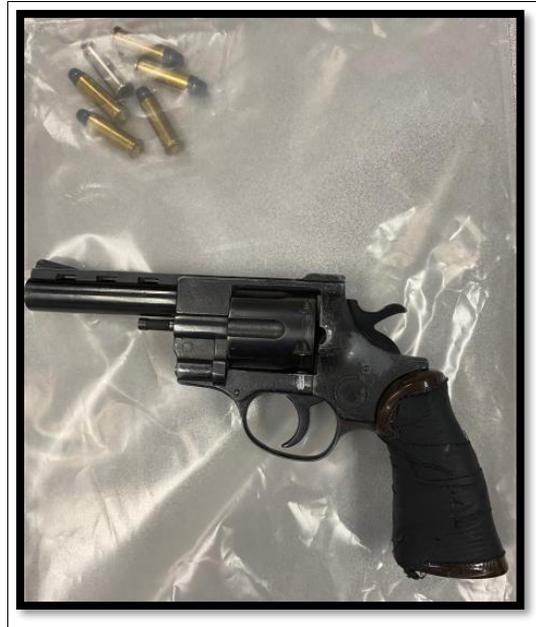
SEPTEMBER, 2020 | Gunpoint robbery

On Sunday 9/27/2020 at about 10:30 PM, The Johnson City Police Department responded to a reported armed robbery at a location on Allen Street Johnson City, NY. The robbery victim reported that two males had robbed him at gunpoint of US Currency. As a result of this investigation, the Johnson City Police Detectives executed a search warrant at an Allen Street location which resulted in the recovery of a .38 caliber handgun, additional ammunition and over 3 ounces of marijuana.

Detectives arrested and charged the following individuals:

- 1) Dontreyl T. Wolfe age 18 of Endicott, NY - Wolfe is accused of aiding another during a robbery and possessing a handgun. Charges:
 - Robbery in the 1st Degree, a B Felony
 - Criminal Possession of a Weapon 2nd Degree, a C Felony
- 2) A 17-year-old juvenile male of Johnson City, NY - The juvenile male is accused of aiding another during a robbery and possessing a handgun.
 - Robbery in the 1st Degree, a B Felony
 - Criminal Possession of a Weapon 2nd Degree, a C Felony
- 3) Tanika Francis age 43 of Johnson City, NY – Francis is accused of obstructing officers while executing a search warrant and she was found to be in possession of over 3 ounces of marijuana.
 - Criminal Possession Marijuana 4th Degree
 - Obstructing Governmental Administration 2nd, a class A Misdemeanor

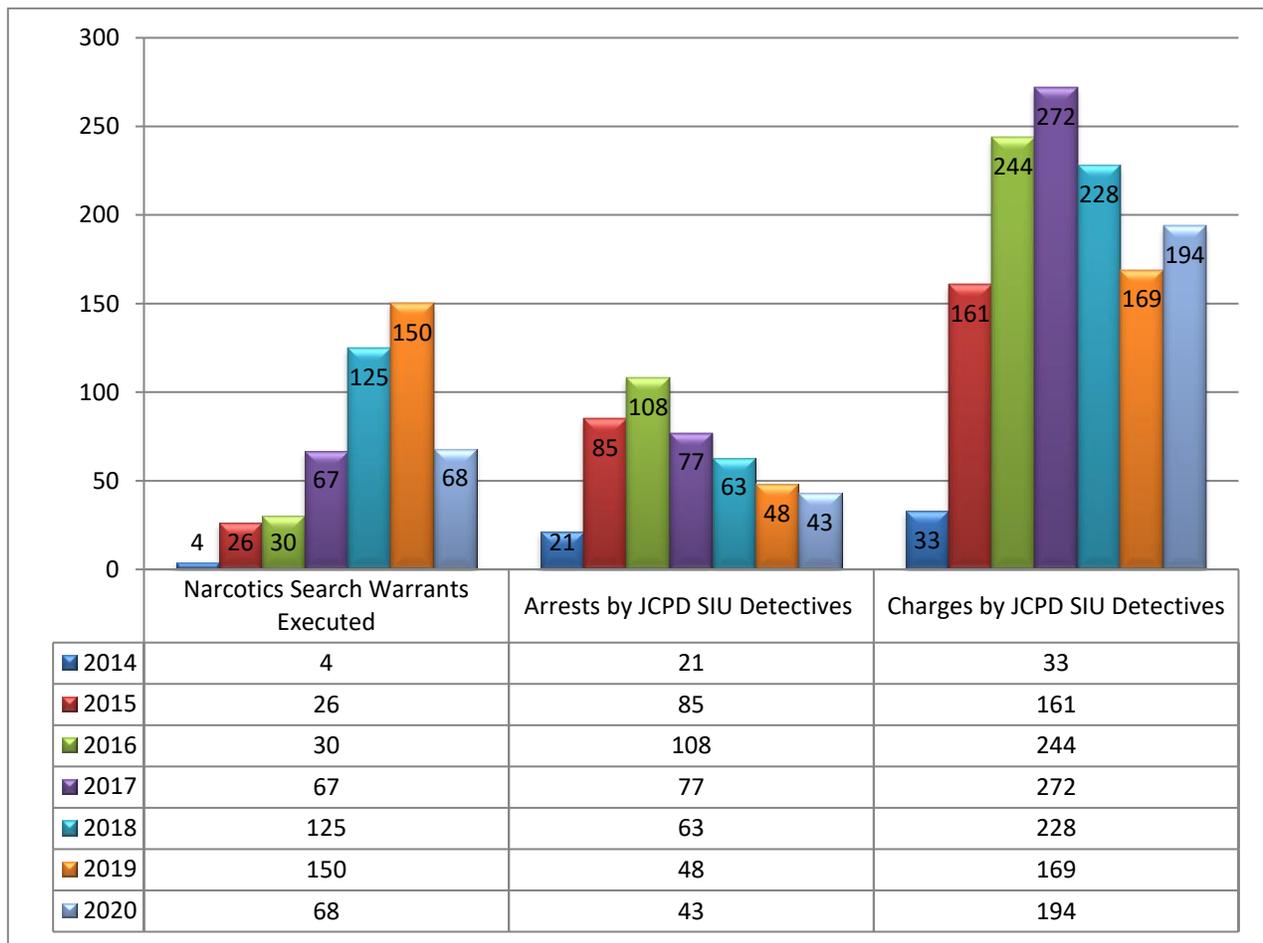
Wolfe was arraigned at central arraignment and remanded to the Broome County Jail. The 17-year-old male was arraigned in youth court and ordered to house arrest and electronic monitoring. Francis was released with a summons.





NARCOTICS DIVISION Special Investigations Unit Task Force

The Johnson City Police Department is partnered with the Broome County Special Investigations Unit Task Force (BCSIUTF). The JCPD employs a Detective Sergeant and a Detective on the Task Force who join members of the Broome County Sheriff's Office, Binghamton Police Department, and the Endicott Police Department. Together, the investigators work to combat narcotic crimes and to conduct other special investigations.



Notable 2020 Narcotics Cases:**MARCH, 2020** | Guns, drugs, and cash recovered after search warrant

On March 17, 2020 the Broome County Special Investigations Unit Task Force executed a narcotic search warrant at 19 Wells Ave Johnson City, NY. As a result of the search warrant, Sean P Dunn DOB 1/12/78 was found to be in possession of the following:

- Two illegally possessed 12-gauge shotguns
- One illegally possessed 16-gauge sawed-off shotgun
- 8.9 Ounces of Heroin (approximate street value of over \$21,000)
- 6.2 Ounces of Crystal Methamphetamine (approximate street value of over \$14,000)
- A quantity of Crack Cocaine
- An assortment of various rounds of ammunition
- Digital scales commonly used in the distribution of narcotics and stimulants
- Packaging materials commonly used in the distribution of narcotics and stimulants.
- \$2,028 in suspected narcotic sale proceeds

Due to the restrictions put in place by the court system in response to the COVID-19 concerns the charges associated with this incident did not allow for Sean P Dunn to be held for arraignment as they were not qualified offenses as defined under the bail reform law. As a result, Dunn was released without charge until the case be forwarded to the Broome County District Attorney's Office for consideration on a presentation to the Grand Jury.

SEPTEMBER, 2020 | Cocaine and cash recovered following search warrant

On Wednesday, September 30, 2020 the Broome County Special Investigations Unit Task Force executed a search warrant at 76 Thomas St in the Village of Johnson City. As a result of the search warrant investigators located approximately 63.9 grams of Cocaine, drug packaging materials, drug cutting agents, and a digital scale commonly used in the sale and distribution of narcotics. Also seized was over \$3,000 in suspected drug sale proceeds. As a result of the investigation Leroy Beckles and Sonya Williams were charged with the following:

Charges:

- Criminal Possession of a Controlled Substance in the 3rd Degree- Intent to Sell
- Criminal Possession of a Controlled Substance in the 3rd Degree-1/2 ounce or more
- Criminally Using Drug Paraphernalia in the 2nd Degree (Three Counts)
- Endangering the Welfare of a Child
-

Beckles and Williams were and transported to the CAP to await arraignment

JUVENILE CASES

Crimes committed by a suspect under 19 years old are considered juvenile cases which are handled in a different manner and with other processes than that of an adult.

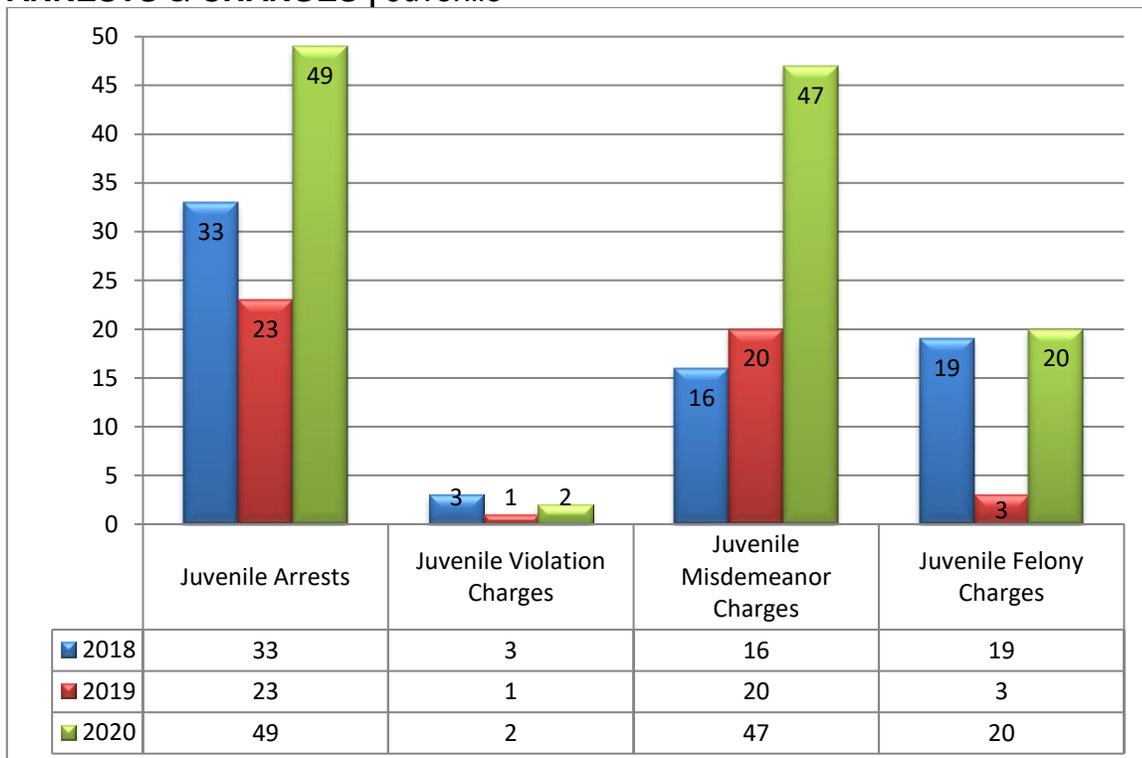
A child over 7, but under 18 years of age (effective 10/1/19), who commits an act that would be a crime if it had been committed by an adult is a Juvenile Delinquent. Cases involving Juvenile Delinquents are handled in Family Court. Juvenile Delinquents do not go to adult jails. Instead, the court decides if they need supervision, treatment or placement through the local department of social services or the New York State Office of Children and Family Services.

A child who is 13, 14, or 15-years-old and is charged with committing a serious or violent felony offense listed in Penal Law 10.00 (18) is a Juvenile Offender. These cases are heard in the Youth Part of the Supreme or County Court. Juvenile Offenders who are convicted after a plea or a trial are subject to less severe sentences than adults.

A 16 or 17-year-old who commits a felony is an Adolescent Offender (effective 10/1/19). This means that the case is originally heard in the Youth Part of the Supreme or County Court. However, the case may be transferred to the Family Court, where the youth will be considered a juvenile delinquent and will be eligible to receive all the services and programs available to all juvenile delinquents.

All Johnson City Police Officers receive training on juvenile procedures so that juvenile cases are handled and processed within the guidelines of the laws.

ARRESTS & CHARGES | Juvenile



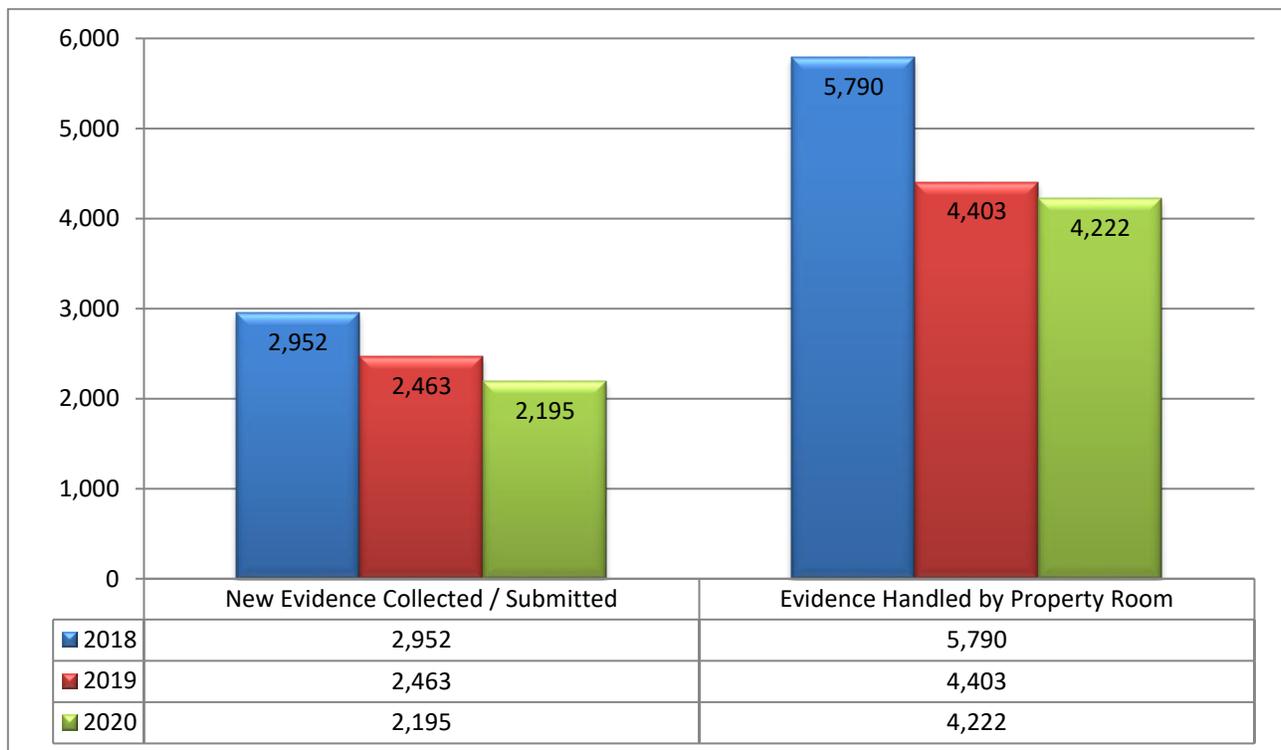


EVIDENCE & PROPERTY DIVISION

The Evidence Division primarily consists of a part-time Property Clerk/Evidence Technician who carries out the day-to-day functions but is also backed up by two other members of the Department who are cross trained and able to fulfill duties in the Evidence/Property room in the absence of the Property Clerk/Evidence Technician.

The Evidence Technician has been involved in numerous investigations and processed forensic evidence which resulted in several arrests based on fingerprint and/or DNA identification.

The Evidence Technician is responsible for handling and maintaining the submission of thousands of new evidence items collected by JCPD Officers. In addition to the handling of newly submitted evidence, the Evidence Technician has also reviewed thousands of items of evidence from previous years to determine if the items need to be retained or disposed of properly. As a result of the extensive research, in 2020, the Evidence Technician was able to return 274 items to the lawful owners, destroyed 1,101 items of illegal contraband, donated 23 unclaimed items to social programs, and auctioned 40 items of unclaimed property. This process is crucial in the ongoing maintenance of the Property Room to be able to purge evidence and property from older cases in order to free up storage space for new incoming evidence and property.





TRAFFIC DIVISION & PARKING ENFORCEMENT

The Traffic Division is responsible for:

- Radar Units - ordering, maintenance, and calibration
- DataMaster (breathalyzer) – weekly tests, maintenance, & calibration
- Fleet Vehicles – purchasing, maintenance, upfitting, auctions
- Street Striping – ordering annual road markings / evaluate any needed changes
- Traffic Signs - posting and monitoring
- Traffic Signals – ordering, maintenance
- Special Events
 - Annual Holiday Parade
 - Memorial Day Parade
 - Local 5K events
- Traffic Grants – application, grant reporting
 - Stop-DWI grant
 - Police Traffic Safety grant

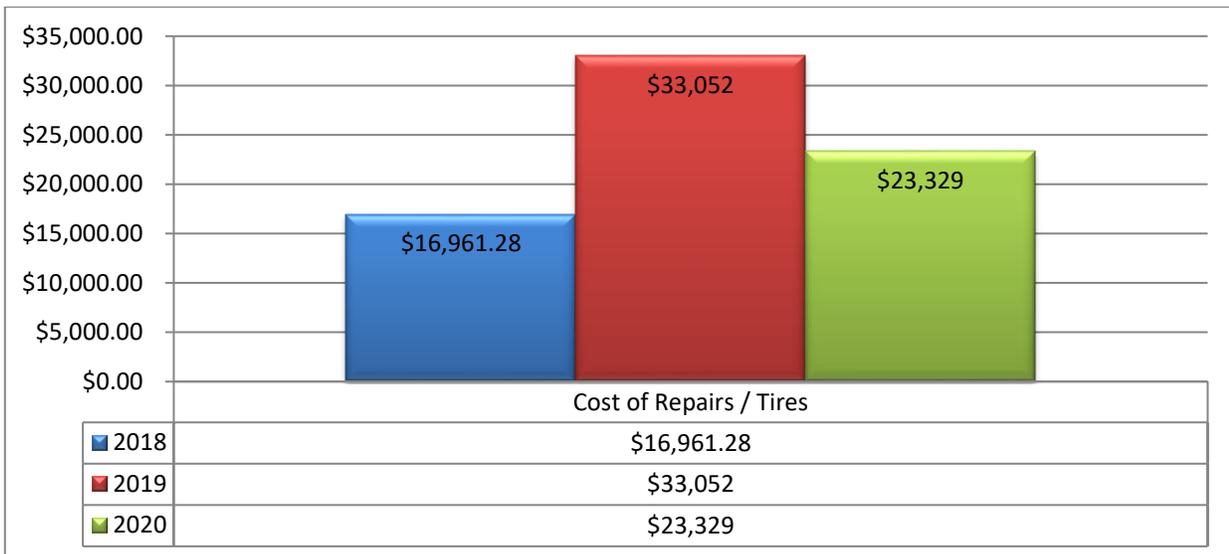
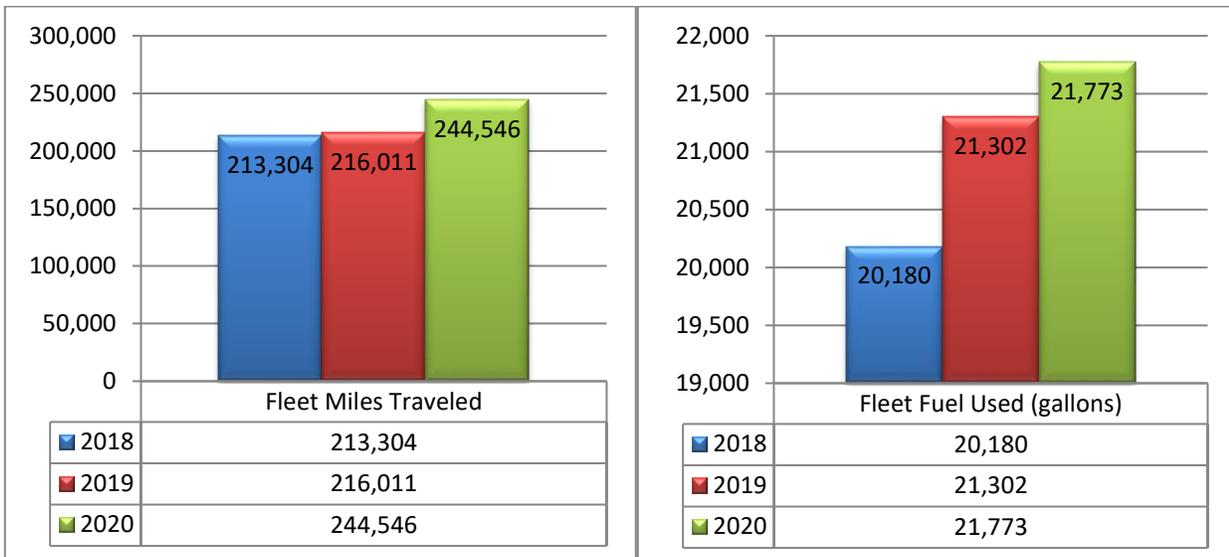
The Traffic Division oversees:

- Parking Enforcement
- Meter Division

FLEET

Fleet management consists of the ongoing preventative maintenance in addition to repairs during the life span of a vehicle, and then the replacement of such vehicle once it becomes problematic or no longer a good value to repair. There are currently 24 vehicles in the police fleet.

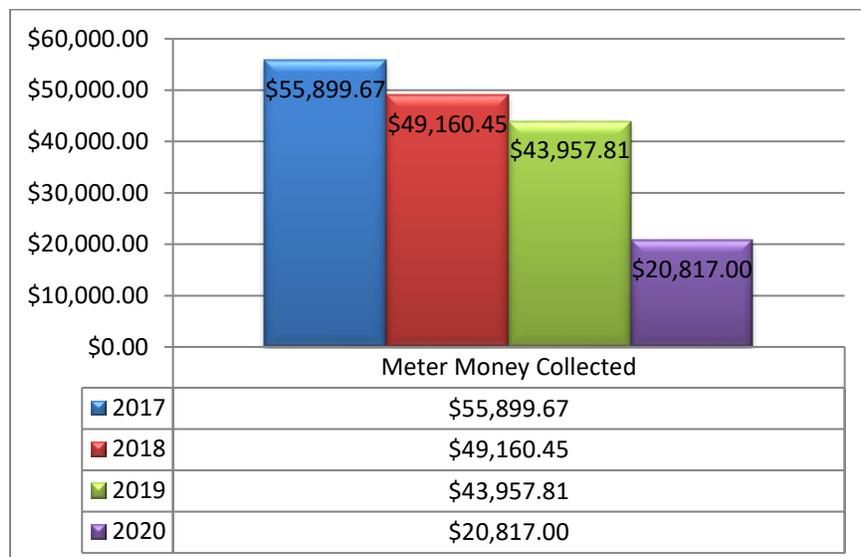
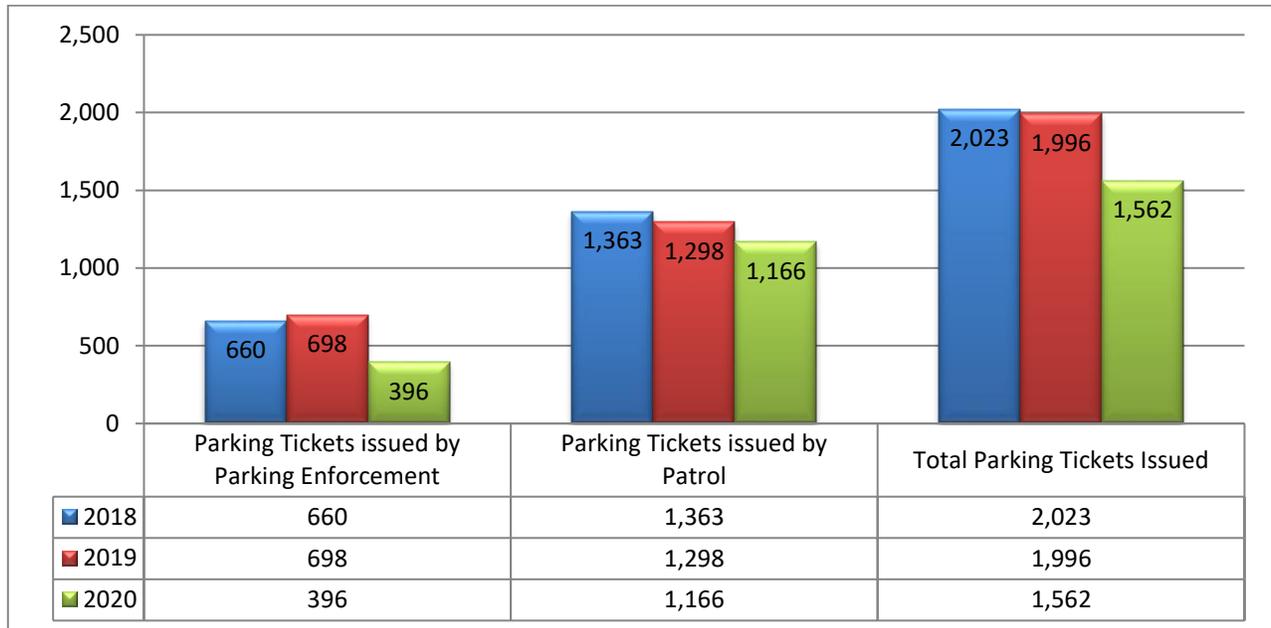
- 3 – Administrative Vehicles
- 11 – Marked Patrol Vehicles
- 7 – Unmarked Detective Division Vehicles
- 1 – Parking Enforcement Vehicle
- 1 – SWAT Truck
- 1 – Maintenance / Plow Truck



PARKING ENFORCEMENT

The Parking Enforcement Division is primarily responsible to ensure that motorists comply with local parking laws and ordinances and issue tickets for violations on all Johnson City streets and municipal parking lots. In addition to monitoring violations, parking enforcement is also responsible for maintenance of the parking meters and meter money collection.

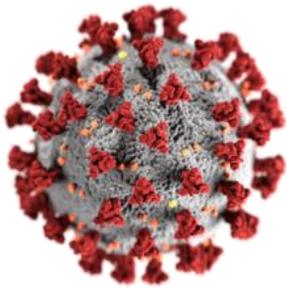
Parking Enforcement Officers monitor parking and address violations by issuing warnings or parking tickets. Effective parking enforcement provides for the safe and efficient flow of traffic and turnover of parking spaces in the downtown business district. Enforcement also helps to enhance the safety of pedestrians by keeping crosswalks clear and street corners clear of parked cars which inhibit the line of sight between pedestrians and motorists.



SUPPORT DIVISIONCivilian Support Staff

The civilian support staff is responsible for:

- Processing of completed police reports
- Data entry into the records management system
- Maintaining and filing of all reports and documents
- Finalizing case files and transmission of case files to the DA's Office
- Compiling data in order to submit NYS Uniformed Crime Reports and NYS Incident Based Reporting
- Tracking and updating case statuses
- Monthly and annual reporting
- Processing of public records requests
- Payroll and employee time records
- Building maintenance and cleaning
- Staffing of the front desk



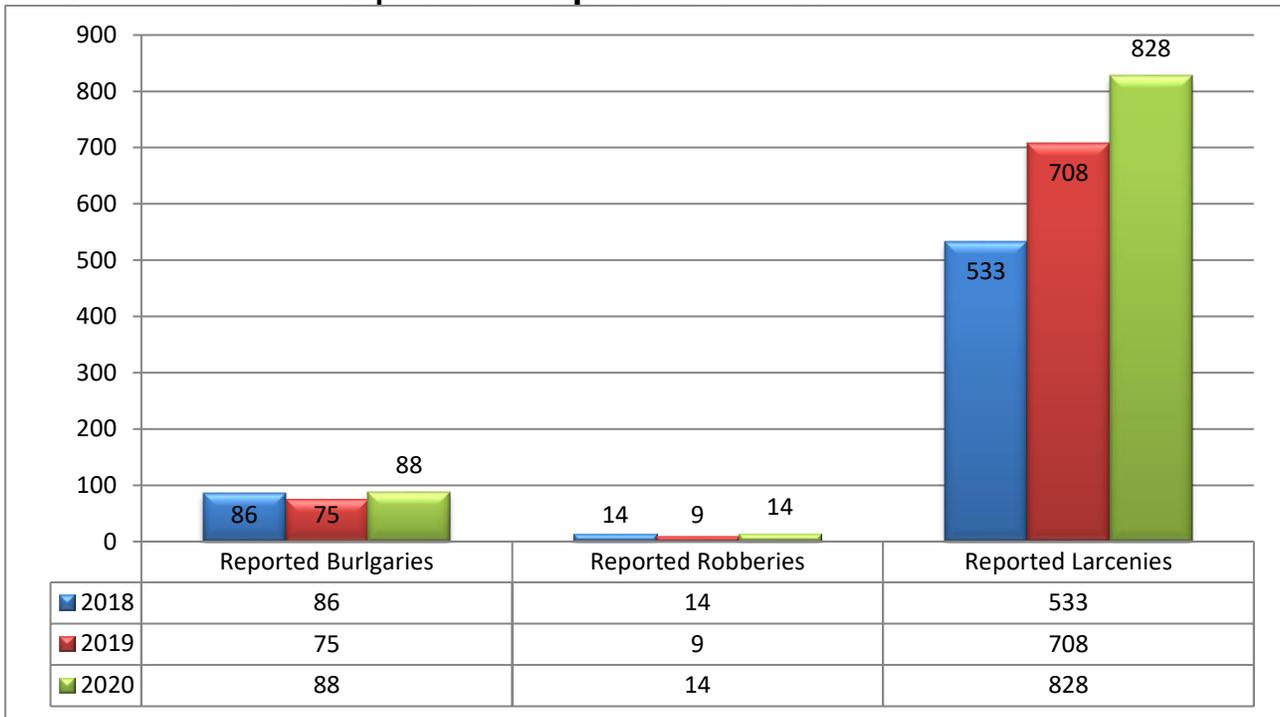
CORONAVIRUS (COVID-19)

The COVID-19 pandemic impacted everyday life and created new challenges to policing our community. The JCPD increased distribution of Personal Protective Equipment (PPE) for our employees, instituted new policies regarding face coverings and distancing, and utilized new methodologies when interacting with public such as increased distancing. We modified the working hours of non-essential employees and alternated their schedules to reduce contact between them. Most administrative meetings were moved to Zoom sessions. Court appearances were also temporarily suspended by the State, and later moved to remote appearances.

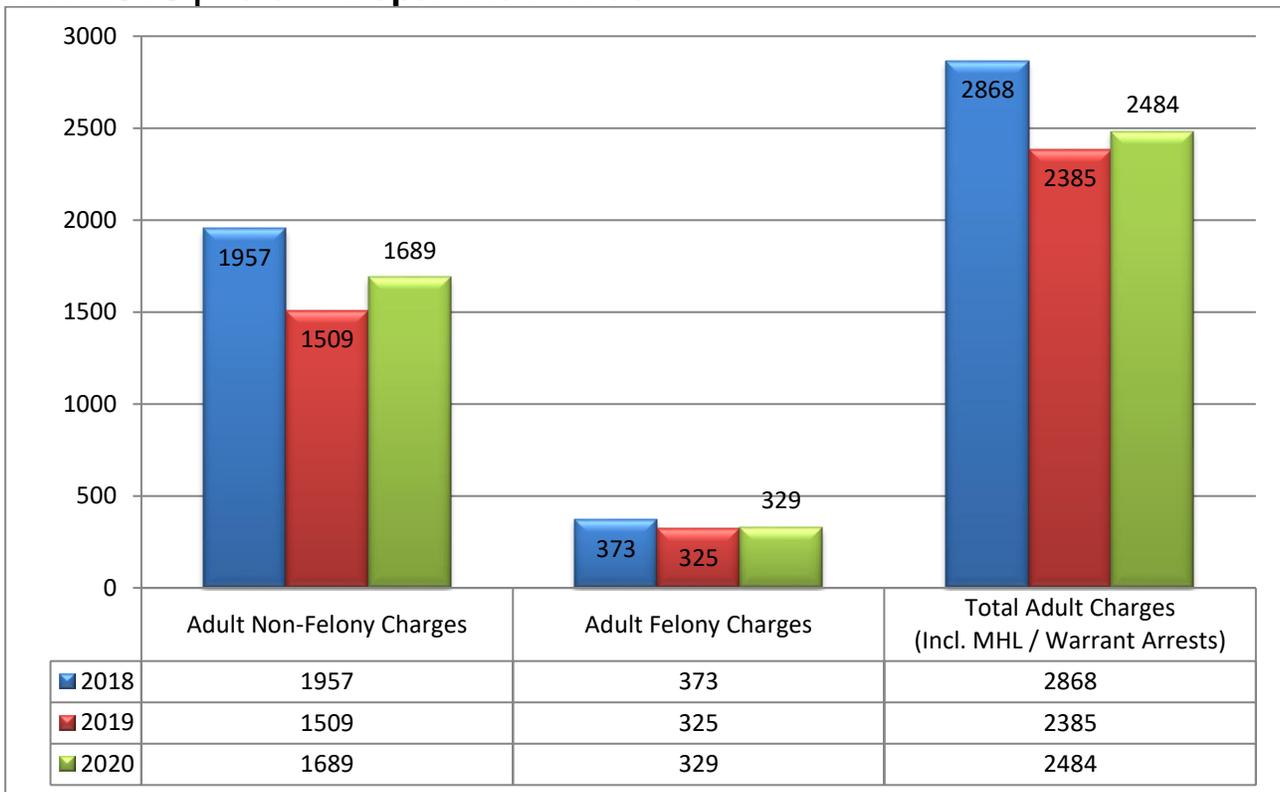
COVID-19 had some effects on the law enforcement function of the department. The JCPD remained committed to continue all services to our community and carried out all of our normal functions by taking all necessary precautions. Our call volume remained normal. Officer initiated services such as subject and traffic stops had about a 10% reduction. Adult arrests increased by about 4%. Vehicle crashes had about a 26% reduction which is believed to be a result of less traffic during the pandemic. Meter money collected was reduced by about 52% which is believed to be due to less businesses being open, no visitors at the hospital, and an overall reduction of the need to park on-street.

JCPD Officers had access to rapid testing and early access to vaccinations. Over the course of the pandemic, few JCPD officers became infected. Those who did had mild symptoms and fortunately no one required medical attention. All recovered and returned to work following quarantine.

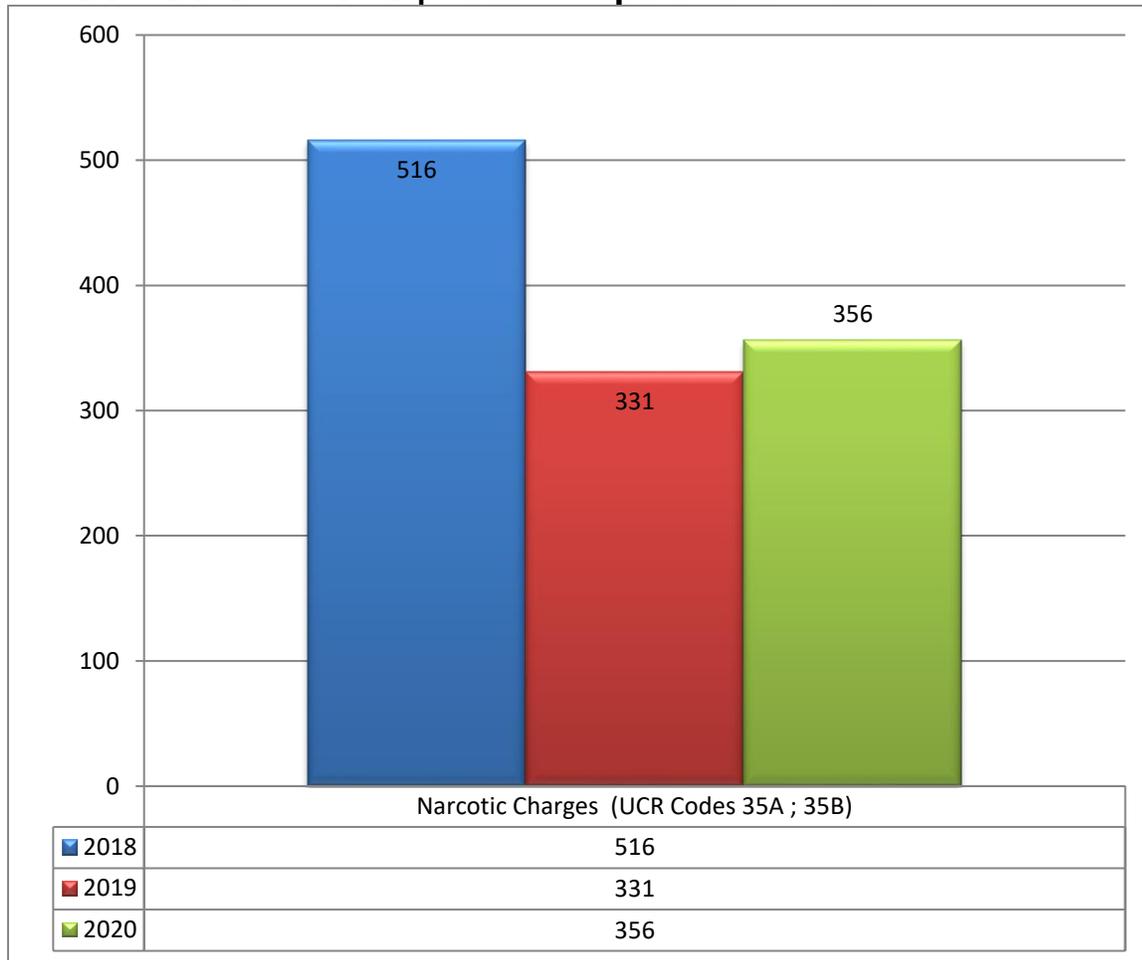
PROPERTY CRIMES | Total – Department Wide



ARRESTS | Total – Department Wide



NARCOTICS CHARGES | Total – Department Wide



- End of Report -