**EBO TOWN COMMUNITY NURSERY SCHOOL**

**VISITS POLICY**

Ebo Town Community Nursery School encourages visits by sponsors to sponsored children. However, visits must strictly follow the Ebo School Visits Policy to ensure that children who are visited are safe. All prospective visitors must note that they must:

 a) Arrange all visits to sponsored children via Ebo Town Community Nursery School. Except in exceptional circumstances, applications will be in writing 2 months in advance.

 b) **NOT** attempt to contact any child who attends the school, his or her family or community members, in any manner other than that prescribed and permitted in advance in writing by Ebo Town Community Nursery School.

 c) Sign a statement that says they understand and will comply with the Ebo Town Community Nursery School Child Protection Policy, Sponsorship Policy and Visits Policy.

 d) NOT make unauthorised visits

e) Be accompanied by a member of the Ebo Town Community Nursery school staff, the Ebo Town Community Nursery School Representative or a member of the School Management Committee , or the child’s own family member throughout each visit to a sponsored child.

f) NOT take a sponsored child [or any other student] or their siblings away from the Ebo Nursery School unless the child/children are accompanied by the parent/ guardian and a member of the Ebo school staff, or the Ebo Town Community Nursery School Representative, or a member of the School Management Committee.

 g) Be aware that any request to facilitate a visit to the sponsor’s country will be turned down.

 h) Be aware that gifts of money to the child or their family are discouraged as this raises expectations of other children and their families and creates inequality which Ebo Town Community Nursery School strives to avoid.

 i) Be aware that after every visit, the Head Teacher or Ebo Town Community Nursery School’s Representative sends a report to the Ebo Town Community School Chair of Trustees in the UK. This includes the name of the sponsor, other people present, and the child and anything of concern. When sponsors and/or supporters knowingly go against Ebo Town School policies, Ebo School reserves the right to bring the relationship to a close and to take follow-up action with external bodies as appropriate. Ebo Town Community Nursery School will not continue to maintain a relationship with a sponsor or supporter knowing that the person does not respect basic human rights or privacy and protection from harm