**EBO TOWN COMMUNITY NURSERY SCHOOL**

**PROCEDURE FOR REPORTING SAFEGUARDING ISSUES**

For any situations in the United Kingdom.

1. **Paula Howells** is our designated safeguarding officer. Please report all issues in confidence by calling 01743 467426 **Paula Howells** is the Founder of the charity and can be contacted, in confidence. All incidents will be logged on our Incident reporting Form, and will be addressed in a sensitive manner. If a referral is required, we would report immediately to an external agency. If you become aware of any **CONCERNS** that a child is being abused, or any other safeguarding issue becomes apparent please report immediately.

For any situations in The Gambia

1. **FATOU WALLY** is our designated safeguarding officer, and a member of our School committee. Please speak your concerns immediately, in person or by telephone number

**7025424 OR 2379831**

1. If you wish you are welcome to speak to any member of staff, who will complete an incident report form. This form will be forwarded to the Founder of the school (Paula Howells), who will take immediate action.
2. The local Child Welfare Officer Fatou Bajong, is at the Local Tallinding Police Station. Please report any incidents or concerns regarding a child abuse of FGM.

OUR SCHOOL COMMITTEE MEMBERS ARE LISTED BELOW:

BORRY KANYI 7325005

NATO KANYI 2225635

MAMJARA CEESAY 2211500

AMIE YAFFA 7400425

ISATOU DARBOE 6839497

ADAMA SABALLY 2937676