

**Atlanta Township**  
**301 SW Arch Street, Atlanta, Illinois 61723**  
**November 12, 2024**  
**Monthly Meeting Minutes**

The monthly meeting of the Atlanta Township Board was held November 12th, 2024, at the Atlanta Township Building. The meeting was called to order at 7:30 P.M. by Supervisor Julie Osborn. Those present were Supervisor Julie Osborn; Clerk Shellie Reed; Trustees Amy Wertheim, Georgia Green, Chuck Van Hoorn and Becky Brandt; Cemetery Manager Shelly Brooks and Highway Commissioner Wes Green. Public present was Shelly Buettner.

The Pledge of Allegiance was led by Supervisor Julie Osborn.

The following items were discussed:

**PUBLIC COMMENTS:** Trustee Wertheim announced the Atlanta Museum is going to be requesting permission to have a cemetery walk in October, 2025. Insurance will be provided by Museum.

**MINUTES OF PREVIOUS MEETING:** The minutes of the October 8, 2024, meeting were reviewed by each member. Trustee Brandt made a motion to approve the minutes as presented. Trustee Green seconded the motion. A vote was taken, and the motion passed to approve the minutes of the October 8, 2024, meeting as presented.

**SUPERVISOR'S REPORT:** Supervisor Osborn pointed out the Cemetery Capital Fund was created in 2020 with Cemetery Money and money from the Township. The total put in the bank account was \$115,000. We need to determine how the capital fund may be used since part of the money was town fund money and we are spending more money now and have not increased the levy for several years. Please keep this in mind as we discuss other items on the agenda.

**CLERK'S REPORT:** Nothing to report.

**HIGHWAY COMMISSIONER REPORT:** Highway Commissioner Green reported he did the following the past few weeks: mowed roadsides for snow preparation; graded gravel roads; replaced the railroad sign on Lazy Row; and installed a loose gravel sign on 2050th street where it goes from pavement to gravel.

**CEMETERY REPORT:** Cemetery Manager Brooks reported the following: AI marked a spot for Adam's memorial; a deed was transferred; a cremation burial of Mark Mason was held on October 1; a traditional burial for Dorothy Knoepfel was held on November 11; a site for a military marker was found; 3 cards were updated; and 2 spaces were sold.

**OLD BUSINESS:** Salaries for new board - discussion on salaries was held with Supervisor Osborn pointing out the increases discussed previously would require an increase of \$9,302.40 not including our share of social security in the levy. The revised proposed salaries for new board were reviewed. Trustee Wertheim made a motion to accept new salaries as presented for next four-year term. Trustee Green seconded the motion. A roll call vote was taken: Ayes: 5; Nays: 0. The motion carried and the new salaries for beginning May 2025 – April 2029 were approved.

Levy – discussion was held on whether to increase the town fund levy. Trustee Wertheim made a motion to adopt the proposed town fund levy with a 5% increase to cover increased expenses. Trustee Green seconded the motion. A roll call vote was held: Ayes – 5; Nays- 0. The motion carried to accept the proposed town fund levy.

Discussion was held on the road and bridge levy. Trustee Wertheim made a motion to adopt the proposed levy with no change over current percentages. Trustee Brandt seconded the motion. A roll call vote was held: Ayes – 5; Nays – 0; The motion carried to accept the proposed road and bridge levy.

Windows – Highway Commissioner Green spoke to Brad Matthews and we will be getting a quote from him.

**NEW BUSINESS:** Illinois Funds Transfer – Supervisor Osborn reminded everyone of the fact we are spending money on the recycling dumpster, the electronic recycling and the food pantries, which was not being done in the past. Supervisor Osborn also pointed out we have money in the Illinois Funds which are from the Personal Property Replacement Tax from the state and we should consider transferring money to assist with paying for community services we are offering. Trustee Wertheim made a motion to approve a transfer of \$21,000 from the Illinois Funds to the Town Fund Checking Account if needed. Trustee Brandt seconded. A roll call vote was taken: Ayes: 5; Nays: 0. The motion carried to transfer \$21,000 from Illinois Funds when need.

Cemetery Walk – Trustee Wertheim said the Atlanta Museum is requesting permission to hold a cemetery walk in October 2025, specifically Saturday, October 4 and October 11 – 9 am – 5 pm and Sunday, October 5 and October 12 – noon to 5. Cemetery Manager Brooks pointed out we will have to be careful of burial requests during that time and she will try to not have any. Trustee Van Hoorn made a motion to approve the Atlanta Museum planning a cemetery walk in 2025. Trustee Green seconded the motion. A vote was taken and the motion carried to allow the Atlanta Museum to hold a cemetery walk in October, 2025.

Cemetery Audit – Trustee Wertheim said while looking at the cemetery burial listing on the website and walking the cemetery to try to put together a walk, a few questions arose. A suggestion was made to have an audit done in the spring/summer of the listing and the stones to be sure there are no errors in spellings or spacings. Cemetery Manager Brooks will look into it.

APD – a discussion was held on the Atlanta Police Department patrolling the cemetery and outside city limits.

**FINANCIAL REPORT & PAYING OF BILLS:** Board Members reviewed the bills to be paid. Trustee Brandt made a motion to approve the financial report and paying of the bills. Trustee Green seconded the motion. A roll call vote was taken: Ayes: 5; Nays: 0. The motion carried and bills were authorized for payment.

**QUESTIONS AND COMMENTS:** There were no questions or comments.

Supervisor Osborn adjourned the meeting at 7:46 PM.

Respectfully Submitted,

Shellie Reed  
Atlanta Township Clerk