

Atlanta Township
301 SW Arch Street, Atlanta, Illinois 61723
May 20, 2025
Monthly Meeting Minutes

The monthly meeting of the Atlanta Township Board was held May 20th, 2025 at the Atlanta Township Building. The meeting was called to order at 7:30 P.M. by Supervisor Julie Osborn. Those present were Supervisor Julie Osborn, Clerk Shellie Reed, Trustees Georgia Green, Bruce Compton, Joshua Koonce and Chuck Van Hoorn; Highway Commissioner Wes Green. Guest present was Martha Green. Cemetery Manager Shelly Brooks was absent.

The Pledge of Allegiance was led by Supervisor Julie Osborn.

Clerk Shellie Reed swore in the newly elected and re-elected Supervisor Julie Osborn; Trustees Bruce Compton, Georgia Green, Joshua Koonce and Chuck Van Hoorn and Highway Commissioner Wes Green.

The following items were discussed:

PUBLIC COMMENTS: There was no public comment.

MINUTES OF PREVIOUS MEETING: The minutes of the April 8, 2025 meeting were reviewed by each member. Trustee Green made a motion to approve the minutes as presented. Trustee Compton seconded the motion. A vote was taken and the motion carried to approve the minutes of the April 8, 2025 meeting as corrected.

SUPERVISOR'S REPORT: Nothing to report.

CLERK'S REPORT: Clerk Reed distributed Economic Interest forms to be completed for submission to the County Clerk. Clerk Reed reminded everyone they need to take the Illinois State Open Meetings Act training and print certificates of completion to be filed in the office. She will email the link out to everyone after the meeting. Please have it completed by the June meeting as there is a deadline requirement.

HIGHWAY COMMISSIONER REPORT: Highway Commissioner Green reported he installed new culverts on 2350th Street and cleaned the ditch; changed the oil in the backhoe; removed a tree which fell during one of the storms across the road on 2375th Street for Logan County; completed all requirements for the Department of Labor inspection and has sent an email confirming all of the issues have been resolved; and the Personal Protective Equipment Report has been completed and submitted.

CEMETERY REPORT: Cemetery Manager Brooks was absent but left the following to be reported: a funeral is being held on Wednesday, May 21st and the funeral for Larry Pech is being held Friday, May 23rd.

OLD BUSINESS: New Windows: Scott Martin has done a cursory inspection and will come to do a detailed look to repair and fix the building however due to scheduling it will probably be fall before he can do the work.

NEW BUSINESS: Cemetery Sexton's Contract Renewal Bid Process: Supervisor Osborn presented the bidding letter and requirements as the current contract expires June 30, 2025. Discussion was held on removing the burial process from the requirements and having the bids for mowing and trimming maintenance only allowing the funeral homes to contract with someone directly for digging of graves. Trustee Green made a motion to put out the bid letting notice and remove all digging for burials and cremations so the Sexton is only responsible for mowing and trimming. Trustee Compton seconded the motion. A vote was taken and the motion carried to put out the bid for the Sexton to complete mowing and trimming with bids due by June 9, 2025.

FINANCIAL REPORT & PAYING OF BILLS: Board Members reviewed the bills to be paid. Trustee Van Hoorn made a motion to approve the financial report and paying of the bills. Trustee Green seconded the motion. A roll call vote was taken: Ayes: 5; Nays: 0. The motion carried and bills were approved for payment.

QUESTIONS AND COMMENTS: No questions or comments were made.

Supervisor Osborn adjourned the meeting at 8:09 pm.

Respectfully Submitted,

Shellie Reed
Atlanta Township Clerk